



# The Leadership School

## Finance and Facilities Committee Meeting

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### Date and Time

Thursday June 25, 2026 at 12:00 PM CDT

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:00 PM</b>
<b>A.</b> Record Attendance		Rebecca Langrall	1 m
<b>B.</b> Call the Meeting to Order		Gary Stevenson	1 m
<b>II. Finance and Facilities</b>			<b>12:02 PM</b>
<b>A.</b> F & F Comm Goal #3: Financial Policies are followed 100% of the time (Fiduciary, strategic) <b>Review FY27 <a href="#">2026 - 2027 TLS Budget</a></b>	Discuss	Ed Ops/Courtney Moulder	25 m
<b>B.</b> F & F Comm Goal #3: Financial Policies are followed 100% of the time (Fiduciary, strategic) F & F Goal #5: Monitor donations and grant activity monthly <b><a href="#">Review CSP Grant Budget</a> - Year Three Spend Down Plan</b>	Discuss	Courtney Moulder	20 m
<b>C.</b> F & F Comm Goal #3: Financial Policies are followed 100% of the time F & F Goal #5: Monitor donations and grant activity monthly	Discuss	Courtney Moulder	5 m

	Purpose	Presenter	Time
Review goals for three additional grants from The Opportunity Trust;			
<ul style="list-style-type: none"> <li>• High dosage tutoring</li> <li>• Leadership development for two staff</li> <li>• Partial offset of new curriculum RedThread</li> </ul>			
<b>D. Charter Goal #11: No material findings in the Annual Audit</b>	Discuss	Courtney Moulder	7 m
<p><b>Annual Audit</b></p> <p>Review steps to prepare for Annual Audit</p>			
<b>E. F &amp; F Comm Goal #2: Monitor school financial progress and trends monthly and Fund Balance over 12%</b>	Discuss	Rebecca Langrall	5 m
<p><b>Propose adding the following action step to Finance and Facilities Committee Goal #2:</b></p> <p><b>Monitor efficient operations indicators:</b></p> <ul style="list-style-type: none"> <li>• Internal systems position TLS to follow a consistent cadence of <b>grant-related expense reimbursements -revenue matches projection</b></li> <li>• Internal systems allow <b>financial partners to complete monthly tracking</b> efficiently. - <b>EdOps reports no delays</b></li> <li>• Internal systems allow <b>auditors to conduct annual financial review</b> effectively. - <b>Auditors report no delays</b></li> </ul>			
<b>III. Charter Goal #11 - No material findings in annual audit report</b>			<b>1:04 PM</b>
<b>Review Monthly Financials/ KPIs:</b>			
<b>A. Monthly Financials</b>	Discuss	Ed Ops	20 m
<ul style="list-style-type: none"> <li>• <b>Supplemental Report</b></li> <li>• <b>Check Register</b></li> <li>• <b>Accounts Payable</b></li> <li>• <b>Divvy Invoice Listing Summary</b> <ul style="list-style-type: none"> <li>◦ <b>Expected non-routine large expenditures coming up in the next 30 days</b></li> </ul> </li> </ul>			

Purpose                      Presenter                      Time

- **Board Presentation Summary**
- **Donations Status**

**IV. Other Business**

Discuss key points from meeting with Director of Ops to discuss the various pieces of unfinished business from last month's F and F meeting.

**V. Closing Items**

- A.** Adjourn Meeting                      Vote