



The Leadership School

STUDENT LEADERSHIP AT THE CENTER OF LEARNING

The Leadership School

TLS December 19, 2023 Board Meeting

Published on December 4, 2023 at 2:28 PM CST

Amended on December 18, 2023 at 10:22 PM CST

Date and Time

Tuesday December 19, 2023 at 6:00 PM CST

Location

The Leadership School
1785 Pennsylvania Ave
Pagedale, MO 63133

All board meetings will be fully in-person.

<https://zoom.us/j/93648300851?pwd=RnJOYIFzYy9qeE9vQ3MvR1RvR2JQUT09>

Attendees can still join via Zoom using the link below.

Or the following:

- Meeting ID: 936 4830 0851
- Passcode: TLS2021

Per Missouri Revised State Statute Section 610.021, the Board of Directors may close this meeting for an Executive Session to discuss permissible subjects.

This notice is published at our school site (1785 Pennsylvania Ave Pagedale, MO 63133) and on our website (<https://theleadershipschoolstl.org>).

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order			
B. Record Attendance			2 m
C. Public Comment Section			8 m
II. Action Items			6:10 PM
A. Approve Board Meeting Minutes for November 28, 2023	Approve Minutes	Lennel Hunter	5 m
B. Approve November 2023 Monthly Financials	Vote		15 m
III. Board Business			6:30 PM
A. Board Chair Updates	FYI	Lennel Hunter	5 m
IV. Board Committee Reports			6:35 PM
A. Governance Committee			5 m
B. Finance & Facilities Committee			5 m
C. Development Committee			5 m
D. School Performance Committee			5 m
V. Executive Director Report			6:55 PM
A. General Updates	FYI	Kimberly Townsend	20 m
VI. Closed Session			7:15 PM
A. Closed Session	Vote	Lennel Hunter	30 m
<p><i>To discuss personnel pursuant to RSMo. 610.021.3</i>, which states: Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.</p>			

	Purpose	Presenter	Time
VII. Closing Items			7:45 PM
A. Next Steps			5 m
B. Adjourn Meeting	Vote		

Coversheet

Approve Board Meeting Minutes for November 28, 2023

Section: II. Action Items
Item: A. Approve Board Meeting Minutes for November 28, 2023
Purpose: Approve Minutes
Submitted by:
Related Material: 2023_11_28_board_meeting_minutes.pdf

DRAFT



The Leadership School

STUDENT LEADERSHIP AT THE CENTER OF LEARNING

The Leadership School

Minutes

TLS November 28, 2023 Board Meeting

Date and Time

Tuesday November 28, 2023 at 6:00 PM

Location

The Leadership School
1785 Pennsylvania Ave
Pagedale, MO 63133

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<https://zoom.us/j/93648300851?pwd=RnJOYlFzYy9qeE9vQ3MvR1RvR2JQUt09>

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Directors Present

A. Williams, D. Henderson, G. McHam, L. Hunter

Directors Absent

None

Ex Officio Members Present

K. Townsend

Non Voting Members Present

K. Townsend

Guests Present

D. Wright

I. Opening Items

A. Call the Meeting to Order

L. Hunter called a meeting of the board of directors of The Leadership School to order on Tuesday Nov 28, 2023 at 6:09 PM.

B. Record Attendance

C. Public Comment Section

No public comment at this meeting.

II. Action Items

A. Approve Board Meeting Minutes for October 31,2023 and November 14, 2023

G. McHam made a motion to approve the minutes from TLS October 31, 2023 Board Meeting (Virtual Only) on 10-31-23.

D. Henderson seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

G. McHam Aye

L. Hunter Aye

A. Williams Aye

D. Henderson Aye

G. McHam made a motion to approve the minutes from TIS (Virtual) Board Meeting November 14, 2023 on 11-14-23.

D. Henderson seconded the motion.

The board **VOTED** to approve the motion.

B.

Approve October 2023 Monthly Financials

G. McHam made a motion to Approve October monthly financials. (Pending Updates discussed).

A. Williams seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Henderson Aye

A. Williams Aye

L. Hunter Aye

G. McHam Aye

III. Board Business

A. Board Chair Updates

No updates at this time.

IV. Board Committee Reports

A. Governance Committee

No updates at this time. (A brief discussion on board member recruitment.)

B. Finance & Facilities Committee

1. D. Henderson provided an overview of the forecasted budget adjustments, key performance indicators, and state revenue (per-student funding).
2. Dr. Townsend gave a brief breakdown of attendance, current enrollment, an the budgeted amounts.
3. D. Henderson discussed revenue, expenses, net income, and cash flow.

C. Development Committee

Briefly spoke on current fundraisers and events., grants, and donation goals. No other updates at this time.

D. School Performance Committee

No update at this meeting.

V. Executive Director Report

A. General Updates

1. Dr Townsend discussed the current student enrollment, the enrollment for the next year, and all staffing updates,
2. Discussed Q2 updates, NWEA assessments, and projections.

3. Provided updates on MSPSC compliance submissions.

VI. Closed Session

A. Closed Session

G. McHam made a motion to Board to go into closed session.

D. Henderson seconded the motion.

The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

L. Hunter

Coversheet

Approve November 2023 Monthly Financials

Section: II. Action Items
Item: B. Approve November 2023 Monthly Financials
Purpose: Vote
Submitted by:
Related Material: 2023 11 TLS Check Register.pdf
2023 11 TLS Outstanding Invoices.pdf
TLS - Supplemental Report - November 2023(1).xlsx

The Leadership School
12/13/2023 1:35 PM

Check Register by Checking Account

Page: 1
User ID: SAS

Checking Account ID: 1

Check Type: Automatic Payment

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
52024069	11/09/2023	X			BAMBOOHR	Bamboo HR	201.00
52024070	11/05/2023	X			CRICKET	Cricket Wireless	90.00
52024071	11/03/2023	X			GSUITE	Google Suite	208.32
52024072	11/17/2023	X			NEXTIVA	Nextiva	590.10
52024073	11/01/2023	X			SCCHARTER	SC Charter - Rent	19,370.42
52024074	11/17/2023	X			WELLSFARGO	Wells Fargo Vendor	137.98
52024075	11/13/2023	X			REPUBLIC	Republic Services	804.81
52024076	11/23/2023	X			LEVEL3	Level 3 Communications, LLC	1,710.70
52024077	11/29/2023	X			MIDWESTBNK	Midwest Bank Credit Card	5.95
52024082	11/24/2023	X			MIDWESTBNK	Midwest Bank Credit Card	8,115.09
52024083	11/16/2023	X			SELECTIVE	Selective Insurance Co	6,062.00
52024094	11/08/2023	X			NPR	NON TEACHER PUBLIC SCHOOL RET	139.68
Check Type Total:		Automatic Payment		Void Total:	0.00	Total without Voids:	37,436.05

Checking Account ID: 1

Check Type: Check

Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Amount
10012023	11/04/2023	X			SKATEKING	SKATE KING CORPORATION	929.50
10022023	11/04/2023	X			SKATEKING	SKATE KING CORPORATION	150.00
10032023	11/06/2023	X			GARCMAY	Mayra Garcia	650.00
81663306	11/06/2023	X			NWEA	NWEA	2,250.00
81663307	11/06/2023	X			ULINE	ULINE	672.83
81663308	11/06/2023	X			CINTAS	Cintas Corp	82.74
81663309	11/06/2023	X			CINTAS	Cintas Corp	82.74
81663310	11/06/2023	X			CINTAS	Cintas Corp	82.74
81663311	11/06/2023	X			CINTAS	Cintas Corp	271.26
81663312	11/06/2023	X			CINTAS	Cintas Corp	82.74
81664687	11/06/2023	X			NWEA	NWEA	2,250.00
81666836	11/07/2023	X			CINTAS	Cintas Corp	82.74
81666837	11/07/2023	X			CINTAS	Cintas Corp	82.74
81666838	11/07/2023	X			CINTAS	Cintas Corp	82.74
81666839	11/07/2023	X			CINTAS	Cintas Corp	82.74
81666840	11/07/2023	X			CINTAS	Cintas Corp	271.26
81669166	11/08/2023	X			MIDWESTERN	Mid-Western Advertising	364.05
81669376	11/08/2023	X			AMPLIFY	Amplify Education Inc.	10,088.96
81669377	11/08/2023	X			FCOVEY	Franklin Covey Client Sales, Inc	15,894.92
81669378	11/08/2023	X			OPENUP	Open Up Resources	3,795.00
81669379	11/08/2023	X			SAVVAS	Savvas Learning Company LLC	1,608.66
81669380	11/08/2023	X			OFFICEESSE	Office Essentials	237.15
81669381	11/08/2023	X			CURRICULUM	Curriculum Associates LLC	7,250.00
81669382	11/08/2023	X			INQUIRED	InquirED	3,250.00
81669383	11/08/2023	X			ROTTLER	Rottler Pest Solutions	196.00
81669384	11/08/2023	X			MIDWESTEL	Midwest Electric Systems	4,544.37
81669385	11/08/2023	X			FIRSTSTUDE	First Student Bus	1,492.17
81669690	11/08/2023	X			PAYPOOL	Paypool LLC	161.82
81669691	11/08/2023	X			LITETECH	Lite Technology Solutions, LLC	500.00
81669692	11/08/2023	X			WARFORDS	Warford's Classic Catering & Food Service	5,601.20
81669693	11/08/2023	X			FRESHPALAT	Fresh Palate Eats LLC	7,002.28
81669694	11/08/2023	X			BOXWOOD	Boxwood Landscaping	7,300.00
81669695	11/08/2023	X			POWERSCHOO	PowerSchool	6,581.50
81669696	11/08/2023	X			EDOPS	EdOps	22,387.49
81669697	11/08/2023	X			CSD	CSD Insurance Trust	27,949.15
81674484	11/09/2023	X			MARRANDCO	Marr and Company PC	547.50
81674485	11/09/2023	X			VISIONSOFE	Visions of Ease LLC	400.00
81674745	11/09/2023	X			CHARPLUS	CharacterPlus	200.00
81674746	11/09/2023	X			OFFICEESSE	Office Essentials	237.15
81674747	11/09/2023	X			COCA	Center of Creative Arts	28,500.00
81674748	11/09/2023	X			FIRSTSTUDE	First Student Bus	8,828.46
81674749	11/09/2023	X			ROTTLER	Rottler Pest Solutions	298.00
81675044	11/09/2023	X			PAYPOOL	Paypool LLC	254.86

The Leadership School
12/13/2023 1:35 PM

Check Register by Checking Account

Page: 2
User ID: SAS

Checking Account ID: 1

Check Type: Check

<u>Check Number</u>	<u>Check Date</u>	<u>Cleared</u>	<u>Void</u>	<u>Void Date</u>	<u>Entity ID</u>	<u>Entity Name</u>	<u>Amount</u>
81675045	11/09/2023	X			LITETECH	Lite Technology Solutions, LLC	500.00
81675046	11/09/2023	X			MANDYSON	Imani Dyson	1,021.50
81790391	11/17/2023	X			LITETECH	Lite Technology Solutions, LLC	500.00
81843657	11/27/2023	X			FRESHPALAT	Fresh Palate Eats LLC	5,635.16
81843658	11/27/2023	X			BRADWHITE	Brad White Educational Consulting LLC	14,000.00
81845513	11/27/2023	X			CINTAS	Cintas Corp	134.44
81845514	11/27/2023	X			CINTAS	Cintas Corp	376.81
81848931	11/28/2023	X			CULLIGAN	CULLIGAN	68.33
81849231	11/28/2023	X			OFFICEESSE	Office Essentials	236.20
81849232	11/28/2023	X			WARDCAR	Carmen Ward	287.64
81849233	11/28/2023	X			OPENUP	Open Up Resources	1,029.00
81849510	11/28/2023	X			PAYPOOL	Paypool LLC	127.16
81849511	11/28/2023	X			FRESHPALAT	Fresh Palate Eats LLC	5,559.29
81849512	11/28/2023	X			BOXWOOD	Boxwood Landscaping	8,815.23
81850906	11/28/2023	X			MITCMAR	Marshell Mitchell	41.75
Check Type Total:		Check			Void Total:	0.00	Total without Voids: 211,909.97
Checking Account Total:		1			Void Total:	0.00	Total without Voids: 249,346.02
Grand Total:					Void Total:	0.00	Total without Voids: 249,346.02



Accounts Payable Aging Summary

As of **11/30/2023**

The Leadership School

CLIENT: The Leadership School		REPORT DATE: 12/13/2023 2:33:19 PM ET				
Payee	Current	1-30	31-60	61-90	>90	Total
Boxwood Landscape, LLC	\$10,552.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,552.00
Brad White Educational Consulting LLC	\$25,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,500.00
Cintas Corp	\$438.01	\$0.00	\$0.00	\$0.00	\$0.00	\$438.01
COCA - Center of Creative Arts	\$51,555.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,555.00
CSD Insurance Trust	\$13,193.17	\$0.00	\$0.00	\$0.00	\$0.00	\$13,193.17
EdOps	\$11,591.66	\$0.00	\$0.00	\$0.00	\$0.00	\$11,591.66
First Student, Inc	\$33,842.43	\$0.00	\$0.00	\$0.00	\$0.00	\$33,842.43
Franklin Covey Client Sales, Inc	\$798.00	\$0.00	\$0.00	\$0.00	\$0.00	\$798.00
Fresh Palate Eats LLC	\$6,842.37	\$0.00	\$0.00	\$0.00	\$0.00	\$6,842.37
hkw architects	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00
Lite Technology Solutions, LLC	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
Office Essentials	\$233.45	\$0.00	\$0.00	\$0.00	\$0.00	\$233.45
Paypool LLC	\$208.16	\$0.00	\$0.00	\$0.00	\$0.00	\$208.16
Shands, Elbert, Gianoulakis & Giljum, LLP	\$591.25	\$0.00	\$0.00	\$0.00	\$0.00	\$591.25

Payee	Current	1-30	31-60	61-90	>90	Total
Sportsprint	\$243.00	\$0.00	\$0.00	\$0.00	\$0.00	\$243.00
Total:	\$156,788.50	\$0.00	\$0.00	\$0.00	\$0.00	\$156,788.50

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

TLS - Supplemental Report - November 2023(1).xlsx