



The Leadership School

Finance and Facilities Committee Meeting

Published on September 14, 2026 at 9:12 PM CDT

Date and Time

Wednesday September 16, 2026 at 6:00 PM CDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Rebecca Langrall	1 m
B. Call the Meeting to Order		Rebecca Langrall	1 m
II. Finance and Facilities			6:02 PM
Board Oversight on the Finance & Facilities Committee's Four Focus Areas			
A. The Pulse: Dashboard Review	Discuss	Courtney Moulder	10 m
Quick check on actions / Q & A Parking Lot			
B. Compliance & Reporting	FYI	Courtney Moulder	2 m
C. Strategic Deep Dive - Board Accountability	Discuss	Rebecca Langrall	2 m
Committee Goal #1: Committee Governance Efficacy			
Emergency ED Succession Planning			

- See text in red on p. 3

		Purpose	Presenter	Time
		• Need to add Chair and VC as signatories on bank accounts		
D.	Strategic Deep Dive: - Focus Area 1: Long-Term Financial Stability & Sustainability	Discuss	Gary Stevenson	20 m
	Review monthly financials:			
	• 08 Accounts Payable • 08 Cash Receipts • 08 Donations Report - new: Personal donations via check/Give Butter, fundraising • 08 Invoice Listing • 08 TLS Check Register • 08 Board Presentation • 08 Supplemental Report			
	Review CSP Spend Down Plan			
	• Discuss creation of a CSP Spend Down Dashboard to be included in the monthly ED Board Report.			
E.	Strategic Deep Dive - Focus Area 2: Operational Efficiency and Resource Stewardship	Discuss	Rebecca Langrall	20 m
	• Review Policy-Aligned Internal Controls Questionnaire			
	• Reporting Cadence for Q1			
	Sent - 10.1.26			
	Due - 10.15.26			
	Data Reviewed at F & F meeting - 10.21.27			
	Treasurer Report to the Board - 10.27.26			

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Discuss Proposed Revision to Annual Operating Budget Policy:SECTION 1.3. Each year before the annual operating budget is drafted the Executive Director or their designee shall ensure that a needs assessment of The Leadership School, is drafted and finalized by a budget committee consisting of the CFO/DO, the School Leader, and other individuals as designated by the board members of the Finance and Facilities Committee. The needs assessment shall inform the drafting of the annual budget.			

F.	Board Inquiry & Actions Decisions, next steps, action items	FYI	Rebecca Langrall	10 m
G.	Next Month Focus	FYI	Rebecca Langrall	3 m

- Actual Enrollment vs Budget
- Facilities Updates: Master Plan & Enrollment, Loan Repayment
- Status of first payment of TOT grants arriving at the end of Sept/early Oct. for Ignite, Red Thread, and Relay Program.
- Status of Annual Audit
- Q1 Internal Controls Questionnaire data analysis
- Board and ED monthly activity to attract donors.
- CSP Dashboard form and content review in prep for 10.27.26 Board Meeting ED Report

III.	Closing Items			7:09 PM
A.	Adjourn Meeting	Vote		