

APPROVED



KIPP TULSA PUBLIC CHARTER SCHOOLS

Minutes

KIPP Tulsa Public Charter Schools - Regular Board Meeting

September 30, 2025

Date and Time

Tuesday September 30, 2025 at 12:00 PM

Location

KIPP Tulsa University Prep High School
541 S. 43rd W. Ave.
Tulsa, OK 74127

Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at kfinley@kippok.org at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.

Board Members:

Jacob Odom, Dewayne Dickens, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith, Jumoke Akingbola

School Representatives:

Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal; and Bill Hickman, Legal Counsel

Guest:

Eric Doss, OPSRC

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kippusa.org>

*Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

Directors Present

Brett Krieg, Darnell Blackmon, Dewayne Dickens, Jacob Odom, Jumoke Akingbola, Kyara Smith, Michael Epps (remote)

Directors Absent

Kim Boyd

Guests Present

Donterrio Marzett (remote), Eric Doss, Jamia Irons, Janey Nemard, Jessica-City Year, Keet Finley, Mayra Burke

I. Opening Items

A. Call the Meeting to Order

Dewayne Dickens called a meeting of the board of directors of KIPP TULSA PUBLIC CHARTER SCHOOLS to order on Tuesday Sep 30, 2025 at 12:04 PM.

B. Welcome

C. Roll Call

D.

Agenda Review

E. Mission Moment

II. Public Comment

A. Public Comment

N/A

III. Board Committee Reports

A. Finance Committee

Brett Kriegg presented on the budget. An increase over the yearly budget.

Jacob Odom presented the enrollment numbers as of today are 600. He explained the importance of reaching enrollment goals for funding purposes.

B. Academic Committee

Dewayne Dickens presented that the basic information from last month still stands. They did not have an academic meeting this month.

Mentioned the research of "Looping with your students" has been proven by Ms. Goff that it can help with learning and maintaining relationships.

C. Development Committee

Janey Nemard presented on current fundraising and AYSTAK.

- 65% toward goal, raised 653,000 of the 1 million goal.
- Raj Basu presented on AYSTAK fundraising and raising from individual sources. He spoke on how he targets on 20 to 30 unique households that he targets for sponsorships starting at \$1000 per household. Raj shared his process on how he fundraises from individual sources.

D. Governance Committee

Jacob Odom presented information on the foundation of the Governance Committee. Looking at policies, existing documents, board member skills etc. Helping board members understand their purpose on serving on the board.

IV. Executive Director Report

A. Compliance Update

Keet Finley presented:

- Update on Board Points- SDE has not received the points from the Charter School Conference. Susan Hendricks is researching this issue.
- Accreditation Visit - October 2, 2025 - has been moved to the end of October
- Currently - Accredited with Warning
 - Deficiencies
 - Child Nutrition- s.
 - Math Proficiency - According to the 23-24 state assessment, the district had more than 50% of students performing at below basic. We will need to decrease the "below basic" performance band by at least 5%.
- Enrollment Update
 - As of September 22, enrollment was 598

B. Executive Director Updates

Donterrio Marzett presented :

- Our charter renewal is scheduled for Monday, October 6th, at 5:30pm at the Tulsa Public Schools Education Service Center.
- TPS will be placing the KTCP and KTUP buildings as potential surplus on an upcoming board agenda.
- We attended the Tulsa Tech Surplus Auction and were able to secure a 2009 Nissan Cube and a 2006 Thomas Bus.

V. Consent Agenda

A. Approve July 29, 2025 Regular Board Meeting Minutes

Jacob Odom made a motion to approve the minutes from July 29th Board Meeting. Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve August 26, 2025 Regular Board Meeting Minutes

Jacob Odom made a motion to approve the minutes from August 26th Board Meeting KIPP Tulsa Public Charter Schools - Regular Board Meeting on 08-26-25.

Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approval of the August Financial Reports

Jacob Odom made a motion to approve the minutes from August Financial Reports. Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approval of General Fund Purchase Orders

Jacob Odom made a motion to approve the minutes from General Fund Purchase Orders.

Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approval of Activity Fund Purchase Orders

Jacob Odom made a motion to approve the minutes from Activity Fund Purchase Orders.

Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approval of Building Fund Purchase Orders

Jacob Odom made a motion to approve the minutes from Building Fund Purchase Orders.

Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Approval of Gift Funds Purchase Order

Jacob Odom made a motion to approve the minutes from Gift Funds Purchase Order.

Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Routine Staffing Items

Jacob Odom made a motion to approve the minutes from Routine Staffing Items.

Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. Approval of Booster Clubs Sanctioning

Jacob Odom made a motion to approve the minutes from Booster Clubs Sanctioning.

Jumoke Akingbola seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Action Agenda

A. Consideration and possible action to authorize the filing of the Articles of Organization for the formation of the KIPP Tulsa Facilities, LLC

Darnell Blackmon made a motion to approve the minutes from the Articles of Organization.

Kyara Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.

Consideration and possible action to authorize the KIPP Tulsa Facilities, LLC Operating Agreement

Jumoke Akingbola made a motion to approve the minutes from KIPP Tulsa Facilities, LLC Operating Agreement.

Darnell Blackmon seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Employee Handbook update adding “Personnel Qualifications (Minimum Standards)

Will be voted on in the October meeting

D. Adopt FERPA Compliance Policy & Procedures

Will be voted on in the October meeting

E. Adopt “Student Transfers for Children of Active-Duty Military Members” policy

Will be voted on in the October meeting

F. Adopt Employment Security Act (Oklahoma) Compliance Policy

Will be voted on in the October meeting

VII. Executive Session

A. Motion, discussion, consideration, and vote to convene into Executive Session as authorized by Title 25 O.S. (2001) Section 307. B 3 to discuss the purchase or appraisal of real property.

Dewayne Dickens made a motion to move into Executive Session, and Brett Kriegg seconded the motion.

Only discussions on topic, no decisions made.

B. Executive Session

C. Motion, discussion and vote on motion to return to open session from executive session.

Dewayne Dickens made a motion to return to open session from executive session, Kyara Smith seconded the motion.

D. Board President’s statement regarding minutes of executive session.

VIII. Closing Items

A.

Announcements

The next regular scheduled meeting of the KIPP Tulsa Board of Directors will be held on Tuesday, October 28, 2025 p.m. in the TNT Room at KIPP Tulsa University Prep High School, 541 S 43rd W. Ave., Tulsa, Oklahoma, 74127

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:30 PM.

Respectfully Submitted,
Keet Finley

This agenda was posted by Mayra Burke at kipptulsa.org and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on 9-29-25 at 8:00 am in compliance with the Oklahoma Open Meeting Act.

Regular Meeting, September 30, 2025