

APPROVED



KIPP TULSA PUBLIC CHARTER SCHOOLS

Minutes

KIPP Tulsa Public Charter Schools - Special Board Meeting

December 5, 2024

Date and Time

Thursday December 5, 2024 at 12:15 PM

Location

KIPP Tulsa College Prep
1661 E. Virgin St., Tulsa, OK, 74106

<https://us06web.zoom.us/j/89459123206?pwd=v1PzhNup2hmahjDb4guny4wTbmaXGG.1>

Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at kfinley@kippok.org at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.

Board Members:

Jacob Odom, Dewayne Dickens, Bianca DeMedeiros, Raj Basu, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith

School Representatives:

Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal and; Bill Hickman, Legal Counsel

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kipptulsa.org>

*Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

Directors Present

Brett Krieg, Darnell Blackmon, Dewayne Dickens, Jacob Odom, Kim Boyd, Kyara Smith, Michael Epps, Raj Basu

Directors Absent

Bianca DeMedeiros

Guests Present

Donterrio Marzett, Jamia Irons, Janey Nemard, Keet Finley, Mayra Burke, Melanie Rathod, Stephanie Goff

I. Opening Items**A. Call the Meeting to Order**

Jacob Odom called a meeting of the board of directors of KIPP TULSA PUBLIC CHARTER SCHOOLS to order on Thursday Dec 5, 2024 at 12:28 PM.

B. Welcome**C. Roll Call****D. Agenda Review**

E. Mission Moment

II. Consent Agenda

A. Approve November 12, 2024 Special Board Minutes

Jacob Odom made a motion to approve the minutes from November 12, 2024 - Special Board Meeting on 11-12-24.

Raj Basu seconded the motion.

The board **VOTED** to approve the motion.

B. Approval of the October Financial Reports

Jacob Odom made a motion to approve the Consent Agenda.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders

Jacob Odom made a motion to to approve the consent agenda.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approval of Activity Fund Purchase Orders

Jacob Odom made a motion to approve Consent Agenda Item D.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approval of Data Sharing and Security Agreement with Georgetown University for Research Studies

Jacob Odom made a motion to approve Consent Agenda item E.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approval of Fundraiser Activities for KIPP Tulsa University Prep

G. Approval of 2025 Regular Board Meeting Dates

Jacob Odom made a motion to approve Consent Agenda item G.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Action Agenda

A.

Consideration and possible action to approve the Inventory Management policy to ensure correct tracking and management of fixed assets.

Jacob Odom made a motion to approve.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Consideration and possible action to approve the Federal Award policy to ensure that the district manages federal awards in full compliance with regulations and the specific terms of each award.

Jacob Odom made a motion to approve.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Consideration and possible action to approve the revision to the Travel policy to ensure local and out of state transportation aligns with the OCAS standards.

Jacob Odom made a motion to approve Action Agenda item C.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Consideration and possible action to approve the Standards of Conduct for Organizational Conflict of Interest policy to ensure fairness and validity to the contract selection, award, and administration.

Jacob Odom made a motion to approve Action Agenda item D.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Consideration and possible action to approve the Written Cost Allowability Policy and Procedures to ensure that all expenditures meet all federal requirements.

Jacob Odom made a motion to approve Action Agenda item E.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Consideration and possible action to approve the Conflict of Interest Policy to ensure that all expenditures meet all federal requirements.

Jacob Odom made a motion to approve Action Agenda item E.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Consideration and possible action to approve the Military Recruiter Access Policy to ensure that the district meet all federal requirements.

Jacob Odom made a motion to approve Action Agenda item G.

Raj Basu seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Board Committee Reports

A. Finance Committee

Janey Nemard discussed that KIPP Tula has raised 97% of annual fundraising goal.

Nemard also discussed that 50% of the Board has committed to donating personal funds. Leadership team has raised 100%. BTB fundraising goal has raised 45.93% toward goal.

Items in this section were for Board information only, no vote needed.

B. Academic Committee

Sienna Scott discussed the two new pilot curriculum programs in math and english to help increase learning needs of students.

Items in this section were for Board information only, no vote needed.

C. Development Committee

Janey Nemard discussed that KIPP Tula has raised 97% of annual fundraising goal.

Nemard also discussed that 50% of the Board has committed to donating personal funds. Leadership team has raised 100%. BTB fundraising goal has raised 45.93% toward goal.

Items in this section were for Board information only, no vote needed.

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V. Executive Director Report

A. Compliance Update

Keet Finley discussed the issues of October 1 reporting and SIS system issues and the relation to district funding.

Items discussed were for Board information only, no vote needed.

B. Executive Director Updates

- C/O 2025 has already earned 1.2 million dollars in scholarship monies which has surpassed last years cohort.
- Meeting with Dr. Johnson, TPS Superintendent, to discuss future facility opportunities

- Attended the National Alliance of Black Educators with KIPP Tulsa founding leader

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:30 PM.

Respectfully Submitted,
Keet Finley

This agenda was posted by Mayra Burke at kipptulsa.org and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on 12-3-24 at 5:00 pm in compliance with the Oklahoma Open Meeting Act.

Special Meeting, December 5, 2024