



KIPP TULSA PUBLIC CHARTER SCHOOLS

KIPP Tulsa Public Charter Schools - Special Board Meeting

December 5, 2024

Published on December 2, 2024 at 11:47 AM CST

Date and Time

Thursday December 5, 2024 at 12:15 PM CST

Location

KIPP Tulsa College Prep
1661 E. Virgin St., Tulsa, OK, 74106

<https://us06web.zoom.us/j/89459123206?pwd=v1PzhNup2hmahjDb4guny4wTbmaXGG.1>

Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at kfinley@kippok.org at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.

Board Members:

Jacob Odom, Dewayne Dickens, Bianca DeMedeiros, Raj Basu, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith

School Representatives:

Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal and; Bill Hickman, Legal Counsel

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kipptulsa.org> *Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:15 PM
A. Call the Meeting to Order	Approve Minutes	Jacob Odom	1 m
B. Welcome		Jacob Odom	1 m
C. Roll Call		Jacob Odom	1 m
D. Agenda Review		Jacob Odom	2 m
E. Mission Moment		Stephanie Goff	10 m
II. Public Comment			12:30 PM
A. Public Comment	FYI	Jacob Odom	5 m
III. Consent Agenda			12:35 PM

	Purpose	Presenter	Time
A. Approve November 12, 2024 Special Board Minutes	Approve Minutes	Jacob Odom	1 m
B. Approval of the October Financial Reports	Vote	Brett Krieg	5 m
C. Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders	Vote		
1. PO 2025-11- 147 through 2025-11-151 and 2025-11-50078 through 2025-11-50079			
D. Approval of Activity Fund Purchase Orders	Vote	Jacob Odom	1 m
1. PO 2025-60- 19 through 2025-60-21			
E. Approval of Data Sharing and Security Agreement with Georgetown University for Research Studies	Vote	Jacob Odom	1 m
On behalf of the District, the Recipient will conduct a study that will either (a) develop, validate, or administer predictive tests, (b) administer student aid programs, or (c) improve instruction. Namely, the Recipient will conduct the following study: The Tulsa Study of Early Education and Development Study (“the Services”).			
F. Approval of Fundraiser Activities for KIPP Tulsa University Prep	Vote		1 m
1. Sales of Double Good Popcorn			
• November and December			
G. Approval of 2025 Regular Board Meeting Dates	Vote	Jacob Odom	1 m
IV. Action Agenda			12:45 PM
A. Consideration and possible action to approve the Inventory Management policy to ensure correct tracking and management of fixed assets.	Vote	Jacob Odom	2 m

	Purpose	Presenter	Time
B. Consideration and possible action to approve the Federal Award policy to ensure that the district manages federal awards in full compliance with regulations and the specific terms of each award.	Vote	Jacob Odom	2 m
C. Consideration and possible action to approve the revision to the Travel policy to ensure local and out of state transportation aligns with the OCAS standards.	Vote	Jacob Odom	2 m
D. Consideration and possible action to approve the Standards of Conduct for Organizational Conflict of Interest policy to ensure fairness and validity to the contract selection, award, and administration.	Vote	Jacob Odom	2 m
E. Consideration and possible action to approve the Written Cost Allowability Policy and Procedures to ensure that all expenditures meet all federal requirements.	Vote	Jacob Odom	2 m
F. Consideration and possible action to approve the Conflict of Interest Policy to ensure that all expenditures meet all federal requirements.	Vote	Jacob Odom	2 m
G. Consideration and possible action to approve the Military Recruiter Access Policy to ensure that the district meet all federal requirements.	Vote	Jacob Odom	2 m
V. Board Committee Reports			12:59 PM
A. Finance Committee	FYI	Brett Krieg	10 m
B. Academic Committee	FYI	Dewayne Dickens	10 m
C. Development Committee	FYI	Raj Basu	10 m
VI. Executive Director Report			1:29 PM
A. Compliance Update	FYI	Keet Finley	5 m
B. Executive Director Updates	FYI	Donterrio Marzett	4 m

Purpose

Presenter

Time

VII. New Business

VIII. Closing Items

A. Adjourn Meeting

Vote

This agenda was posted by Mayra Burke at kipptulsa.org and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on 12-3-24 at 5:00 pm in compliance with the Oklahoma Open Meeting Act.

Special Meeting, December 5, 2024

Coversheet

Roll Call

Section: I. Opening Items
Item: C. Roll Call
Purpose: FYI
Submitted by:
Related Material: KIPP Tulsa Board Attendance Sheet 10.25.2022.xlsx - Sheet1 (1).pdf

KIPP Tulsa Board Meeting Attendance: September 24, 2024

PLEASE INITIAL IN THE BOX BY YOUR NAME

Jacob Odom, Chair

Dr. Dewayne Dickens

OTHER ATTENDEES (Print & Initial)

Donterrio Marzett

Sienna Scott

Jamia Irons

Melanie Rathod

Mayra Burke

Ketwainette Finley

Janey Nemard

Dr. Raj Basu, Secretary

Bianca DeMedeiros

Brett Krieg, Treasurer

Dr. Darnell Blackmon

Michael Epps

Dr. Kim Boyd

Kyara Smith

Coversheet

Approve November 12, 2024 Special Board Minutes

Section: III. Consent Agenda
Item: A. Approve November 12, 2024 Special Board Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: _Board Meeting Minutes 11-12-24.pdf.pdf



Special Board Meeting Minutes
Tuesday, November 12, 2024 | 12:00 pm
541 S. 43rd W. Ave.
Tulsa, OK 74127

The Board of Directors of KIPP Tulsa Public Charter Schools special meeting was held on Tuesday, November 12, 2024, at 12:00 pm. The meeting was held in person at KIPP Tulsa University Prep High School, 541 S. 43rd W. Ave., Tulsa, OK, 74127.

Statement of Compliance with the Oklahoma Open Meeting Act:

The regularly scheduled board meeting agenda was delivered to the Tulsa County Clerk on Thursday, October 24, 2024, and was posted on Thursday, October 24, 2024, on the school website: <https://kippok.org/tulsa-board/>. The meeting notice was also posted at both site locations at the school entrance.

The special board meeting agenda was delivered to the Tulsa County Clerk on Friday, November 8, 2024, and was posted on Monday, November 11, 2024, on the school website: <https://kippok.org/tulsa-board/>. The meeting notice was also posted at both site locations at the school entrance.

Attendees: Brett Krieg, Jacob Odom, Dewayne Dickens, Darnell Blackmon, Bianca DeMedeiros, Michael Epps, Dr. Kim Boyd (virtual)

Absences: Raj Basu

Staff: Janey Nemard, Keet Finley, Mayra Burke, Donterrio Marzett, Melanie Rathod, Jamia Irons

Guests: Scott Eaton, Kyara Smith (virtual), Jennifer Brown

KIPP Tulsa Mission: Together with families and communities, we create joyful, academically excellent schools that prepare students with the skills and confidence to pursue the paths they choose —college, career, and beyond—so they can lead fulfilling lives and build a more just world.

The meeting was called to order at 12:18 pm

1. Welcome –

- a. **Mission Moment** - Scott Eaton spoke to the board about his reason for working at KIPP.

2. Public Comments - There were no public comments.

3. Consent Agenda

- A. Approval of the September 24, 2024, Regular Board Meeting Minutes
- B. Approval of the September Financial Reports
 - a. September Financial Reports
- C. Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders
 - a. PO 2025-11- 135 through 2025-11-146 and 2025-11-50077
 - b. PO 2025-11-24 was increased from \$3,642.86 to \$5,941.50
- D. Approval of Gifts Fund Purchase Orders
 - a. PO 2025-81-2
- E. Approval of Activity Fund Purchase Orders
 - a. N/A
- F. Approval of Building Fund Purchase Orders
 - a. PO 2025-21-8 through 2025-21-11
- G. Approval to amend the Activity Fund Transfers
- H. Approval of routine staffing items.
 - a. Gregory Seymour - 7th Math Teacher
 - b. Jennifer Colbert - 6th Reading Teacher
 - i. Routine Staffing Changes
- I. Approval of the revision of project code 903 title from Athletics Sponsorship/Fundraiser Account to Boys Basketball Booster
- J. Approval of project code 911 for Girls Basketball Booster
- K. Approval of the project code 822 for KIPP Forward Student Activity
- L. Approval of Zeffy as a fundraising platform. No cost to the district.
- M. Approval of GoFan as a ticketing platform for athletic events. No cost to the district
 - a. Proposed Project Codes and Platforms

KIPP Tulsa Mission: Together with families and communities, we create joyful, academically excellent schools that prepare students with the skills and confidence to pursue the paths they choose —college, career, and beyond—so they can lead fulfilling lives and build a more just world.

Jacob Odom made a motion to approve the items on the consent agenda. The motion was seconded by Dewayne Dickens and approved on the following vote:

Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros

Nays: None

Abstain: None

4. Action Agenda

A. Consideration and possible action to approve 2024-25 KIPP Tulsa new staff employment contracts

- a. Allin Goudeau - Instructional Assistant
- b. Erica Brannon - 6th Grade Reading Teacher
- c. Derek Tillis - Substitute
- d. Kametra Taylor - Long-term substitute
- e. Data Analyst (Shared Aaron Goldstein employee with KIPP OKC)

Brett Kreigg made a motion to approve item 4A. The motion was seconded by Michael Epps and approved on the following vote:

Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros

Nays: None

Abstain: None

B. Consideration and possible action to approve the Sex Offender policy to ensure strict compliance with sex offender laws.

Brett Kreigg made a motion to approve item 4B. The motion was seconded by Michael Epps and approved on the following vote:

Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros

Nays: None

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Abstain: None

C. Consideration and possible action to approve the Student Search policy
The policy outlines procedures and guidelines for conducting student searches in compliance with legal standards, protecting students' rights while ensuring campus safety and addressing potential threats.

Brett Kreigg made a motion to approve item 4C. The motion was seconded by Michael Epps and approved on the following vote:

Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros

Nays: None

Abstain: None

D. Consideration and possible action to approve the Admissions Gate receipt and concessions policy to ensure strict compliance with OCAS guidelines.

Brett Kreigg made a motion to approve item 4D. The motion was seconded by Michael Epps and approved on the following vote:

Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros

Nays: None

Abstain: None

E. Consideration and possible action to approve the revision of the KIPP Tulsa University Prep High School Handbook

Brett Kreigg made a motion to approve item 4E. The motion was seconded by Michael Epps and approved on the following vote:

Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros

Nays: None

Abstain: None

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F. Consideration and possible action to approve the revision of the KIPP Tulsa College Prep School Handbook

Brett Kreigg made a motion to approve item 4F. The motion was seconded by Michael Epps and approved on the following vote:

Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros

Nays: None

Abstain: None

Bianca DeMedeiros made a motion to go into Executive Session. The motion was seconded by Brett Krieg. Motion passed unanimously.

5. Executive Session

- a. The board went into an executive session with board members and the superintendent.
- b. A discussion was had about potentially onboarding Kyara Smith as a new Board Member.
- c. No vote was taken; no action was taken.

Jacob Odom made a motion to return to the Regular Session. The motion was seconded by Darnell Blackmon. Motion passed unanimously.

The board returned to the Special Meeting.

1. Consideration and possible action to approve the KIPP Tulsa board membership of Dr. Kyara Smith
 - a. Darnell Blackmon motioned to approve adding Kyara Smith as a member of the KIPP Tulsa Board of Directors. The motion was seconded by Dr. Dewayne Dickens and approved on the following vote:
 - i. Ayes: Darnell Blackmon, Michael Epps, Brett Krieg, Jacob Odom, Dewayne Dickens, Bianca DeMedeiros
 - ii. Nays: None

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- iii. Abstain: None

Donterrio Marzett mentioned that all of the information within the next section is for informational purposes only.

6. Executive Director Report

a. Compliance Update

- i. Keet Finley provided a compliance update on the Dropout report for the 23-24 school year. The report was cited from SDE reporting with numbers of 5.35%. It was also noted that KIPP Tulsa has been assuming data from students who exit from the district with no explanation.

b. Academic Update

- i. Sienna Scott provided an update on academics at both school sites.

Arc of the Year Priorities (AOTY): Rigor 1

1. Leaders

- a. Pathway Coaching
- b. Lesson Internalization Meetings
- c. Data Analysis Cycles

2. Teachers

- a. Lesson Purpose & Exemplars
- b. Academic Progress Monitoring
- c. Planning Questions for Cognitive Lift
- d. Noticing and Responding to Student Misconceptions

c. Development Update

- i. Janey Nemard provided an update on development.
 - 1. **KIPP Tulsa's teachers and staff** raised \$6,293 for the TAUW Blackout Campaign (a 152% increase from FY24).
 - 2. **Board Financial Contribution - \$20,725.88/\$80,000 = 25.9% toward goal**

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- a. Dr. Basu - \$10,000 (BTB)
- b. Brett K. - \$9,650.88 (employee match)
- c. Dr. Blackmon - \$1,000 (BTB)
- d. Dr. Dickens - \$75

Donterrio Marzett stated that these reports are for informational purposes only.

7. New Business

- a. None was discussed

8. Adjournment

- a. Dr. Dewayne Dickens moved to adjourn the meeting.
- b. Dr. Darnell Blackmon seconded the motion.
- c. Motion passed unanimously
- d. ***The meeting adjourned at 1:26 p.m.***

The next board meeting will be held on Thursday, December 5, 2024, at 12:00 p.m. at KIPP Tulsa College Prep - Middle School.

Respectfully submitted:

Approved with Board acceptance:

Keet Finley, Board Minute's Clerk

Jacob Odom, Chairman

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Coversheet

Approval of the October Financial Reports

Section: III. Consent Agenda
Item: B. Approval of the October Financial Reports
Purpose: Vote
Submitted by:
Related Material: November 2024 Finance Committee Packet.pdf

KIPP TULSA
MONTHLY FINANCIAL REPORT

October 31, 2024 and Year to Date

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Gift Fund – Revenue/Expenditure Summary

Activities Fund – Revenue/Expenditure Summary



JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

November 14, 2024

Honorable Board of Trustees
KIPP Tulsa College Preparatory
Tulsa, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the KIPP Tulsa College Preparatory as of October 31, 2024, and the related statements of revenues and expenses – cash basis for the four (4) months then ended. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to KIPP Tulsa College Preparatory.

Sincerely,

Jenkins & Kemper
Certified Public Accountants, P.C.

KIPP TULSA COLLEGE PREP
STATEMENT OF ASSETS, LIABILITIES, NET ASSETS - CASH BASIS
OCTOBER 31, 2024

	General Fund	Building Fund	Gifts Fund	Activity Fund	Totals
Assets					
Cash & Investments	\$ 680,475.96	383,014.69	618,808.24	51,198.68	1,733,497.57
Due to Activity Fund				121,842.79	121,842.79
Total Assets	<u>680,475.96</u>	<u>383,014.69</u>	<u>618,808.24</u>	<u>173,041.47</u>	<u>1,855,340.36</u>
Liabilities					
Outstanding Warrants	191,001.91	20,948.13	866.84	15,883.96	228,700.84
Reserves	1,483.77				1,483.77
Funds held for student activities				157,157.51	157,157.51
Total Liabilities	<u>192,485.68</u>	<u>20,948.13</u>	<u>866.84</u>	<u>173,041.47</u>	<u>387,342.12</u>
Unrestricted	187,290.20	362,066.56	503,066.40		1,052,423.16
Restricted	300,700.08		114,875.00		415,575.08
Total Net Assets	<u>\$ 487,990.28</u>	<u>362,066.56</u>	<u>617,941.40</u>	<u>-</u>	<u>1,467,998.24</u>

Cash Breakdown:

Primary Checking	\$ 661,401.98
Redbud Funding	280,660.80
Activity Checking	173,041.47
Savings	716,066.87
Adjustments to cash	24,169.24
Totals	<u>\$ 1,855,340.36</u>

See Accountant's Compilation Report

**KIPP TULSA COLLEGE PREP 2024-25 FISCAL YEAR
STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS**

	Source Codes	2023-24 Actual	2023-24 10/31/2023	% of YTD to Actual	2024-25 Budget	2024-25 10/31/2024	% of YTD to Budg.
Revenue							
Interest Earnings	1310	\$ 2,095.16	809.22			1,150.67	N/A
Miscellaneous Reimb.	1590	30,507.13	16,964.34	55.6%	447,000.00	5,232.25	1.2%
United Way Donations	1610	353,875.00	117,958.32	33.3%	353,000.00	117,958.32	33.4%
Donations	1610	183,289.78			264,839.24	274,839.24	103.8%
KIPP Foundation	1650	78,325.33			185,735.00		0.0%
Refund Prior Year	1680					6,362.50	N/A
Studen Lunches	1710				15,000.00	12,661.89	84.4%
Foundation & Salary Incentive	3210	3,634,356.47	969,614.41	26.7%	3,964,320.85	955,767.75	24.1%
Flexible Benefit Allowance	3250	364,145.68	106,982.85	29.4%	374,999.87	99,175.78	26.4%
State Textbook	3420	34,087.98	34,087.98	100.0%	34,087.98	31,757.43	93.2%
State Safety Funding	3436			N/A	183,829.62	183,829.62	100.0%
Homebound Students	3690	4,991.14		0.0%			N/A
State Matching	3720	2,549.96		0.0%			N/A
Title I, Part A	4210	317,496.01		0.0%	317,645.06	11,789.98	3.7%
Title II Programs	4271	41,027.17		0.0%	43,949.03		0.0%
Special Ed Flowthrough	4310	148,169.76		0.0%	123,183.33	550.36	0.4%
Title IV LEAs	4442	19,105.20		0.0%	17,966.35		0.0%
ESSER III (795)	4689	793,225.23		0.0%	53,556.23		0.0%
NSLP CARES Emergency Funding	4705	18,100.66	18,100.66	100.0%	19,000.00		0.0%
Federal Lunches	4710	170,835.36	32,600.81	19.1%	155,000.00		0.0%
Federal Breakfasts	4720	52,920.21	9,582.87	18.1%	50,000.00		0.0%
Correcting Entry	5600	41,745.63		0.0%		15,842.51	N/A
Donations - Transfers from Gift Fund	6200	446,125.04					N/A
Total revenue		6,736,973.90	1,306,701.46	19.4%	6,603,112.56	1,716,918.30	26.0%
Expenditures							
Payroll	100-200	4,402,675.45	1,572,526.85	35.7%	3,954,878.79	1,280,165.90	32.4%
Accounts Payable	300-900	2,097,802.89	549,308.98	26.2%	2,701,243.00	713,391.93	26.4%
Total expenditures		6,500,478.34	2,121,835.83	32.6%	6,656,121.79	1,993,557.83	30.0%
Revenue over (under) expenses		236,495.56	(815,134.37)		(53,009.23)	(276,639.53)	
Net Assets - Beginning	6110	500,000.00	500,000.00		764,629.81	764,629.81	100.0%
Other Financing Sources (Uses):							
Lapsed appropr./Estopped Warrant: 6130-40		28,134.25					
Net Assets - Ending		\$ 764,629.81	(315,134.37)		711,620.58	487,990.28	

See Accountant's Compilation Report

SUPPLEMENTAL INFORMATION

**KIPP TULSA COLLEGE PREP - 2024-25 FISCAL YEAR
STATEMENT OF EXPENDITURES BY OBJECT CODE - GENERAL FUND - CASH BASIS**

<u>Classification</u>	<u>Object</u>	<u>2024-25 Budgeted</u>	<u>Oct-24</u>	<u>2024-25 Year-to-date</u>	<u>% of YTD to Actual</u>
<u>Personnel</u>					
Payroll	100	\$ 3,054,106.43	259,065.19	997,001.48	32.6%
Employee Benefits	200	900,772.36	74,157.72	278,763.56	30.9%
Worker's Comp.	290		4,400.86	4,400.86	N/A
Total Personnel Codes		<u>3,954,878.79</u>	<u>337,623.77</u>	<u>1,280,165.90</u>	32.4%
<u>Direct Student Expenses</u>					
Awards, Gifts, Decorations	682			10,941.65	N/A
Books	641	90,000.00	9,348.68	149,366.57	166.0%
Classroom & Office Supplies	619	85,850.00	7,015.75	19,923.55	23.2%
Copy Supplies	611	85,850.00	731.27	13,317.82	15.5%
Communication Services	530	20,200.00	255.84	1,625.00	8.0%
Diesel	623	4,500.00			0.0%
Tuition	560	27,125.00			0.0%
First Aid	616		177.00	177.00	N/A
Food Service	570	267,650.00		18,701.83	7.0%
Furniture and Fixtures	651	35,000.00		8,426.96	24.1%
Instruments	655		4,240.00	4,240.00	N/A
Non Technical Services	431			328.00	N/A
Other Services	599	25,250.00			0.0%
Printing and Binding	550	80,000.00	115.64	631.15	0.8%
Professional Employee Training	359	17,500.00	393.75	9,636.50	55.1%
Professional Services	320	295,400.00	24,147.66	52,664.75	17.8%
Staff Registration	860	2,020.00		1,475.00	73.0%
Security Services	344	92,000.00			0.0%
Student Transportation	510	4,000.00	18,359.95	54,747.99	1368.7%
Technology Related Equipment	653	75,000.00	6,612.90	20,385.90	27.2%
Technology Services	432	323,500.00	8,149.63	56,215.04	17.4%
Techonology Related Hardware	733		391.40	10,233.52	N/A
Testing Supplies	614	20,000.00	250.00	4,144.62	20.7%
Vehicles	762	54,900.00			
Total Direct Student Expenses		<u>1,605,745.00</u>	<u>80,189.47</u>	<u>437,182.85</u>	27.2%
<u>Facilities Expense</u>					
Cleaning Service/Pest Control/Lawn Care	420	170,000.00			0.0%
Cleaning Supplies	618	3,030.00			0.0%
Electric	624	66,666.67	13,364.97	41,430.70	62.1%
Water/Sewer	410	66,666.67	2,507.87	8,651.40	13.0%
Natural Gas	627	66,666.66	443.71	1,205.90	1.8%
Repairs & Maintenance (Bldg)	430	40,000.00	371.98	718.49	1.8%
Building Lease/Rent	443	245,000.00	20,338.40	81,453.60	33.2%
Total Facilities Expense		<u>658,030.00</u>	<u>37,026.93</u>	<u>133,460.09</u>	20.3%
<u>Administrative Expenses</u>					
Administrative Fee	805	37,000.00		6,371.78	17.2%
Administrative Services	310	58,000.00	500.00		0.0%
Advertising	540	53,000.00	2,968.17	15,197.93	28.7%
Accounting-Auditing/Treasurer	311,331	48,000.00		2,000.00	4.2%
Dues & Fees	810	50,000.00	960.22	17,553.55	35.1%
Legal	357		1,500.00	6,000.00	N/A
Liability Insurance	522	86,468.00	3,973.38	48,683.09	56.3%
Other Services	337	25,000.00	2,650.00	12,141.66	48.6%
Reimbursement	930			702.84	N/A
Travel	580	80,000.00	2,333.96	34,098.14	42.6%
Total Administrative Expenses		<u>437,468.00</u>	<u>14,885.73</u>	<u>142,748.99</u>	32.6%
Totals		\$ 6,656,121.79	469,725.90	1,993,557.83	30.0%

For Internal Use Only

**KIPP TULSA COLLEGE PREP - 2024-25 FISCAL YEAR
3 YEAR COMPARISON - CASH BASIS**

	2022-23 Expenditures		2023-24 Expenditures		2024-25 Expenditures	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	\$ 154,319.60	54,535.37	354,760.20	85,236.57	276,447.76	94,981.55
August	338,465.67	145,978.25	366,652.71	137,540.30	342,683.11	238,028.30
September	518,900.51	212,191.90	518,888.48	224,769.41	323,411.26	248,279.95
October	349,858.43	336,490.78	332,225.46	101,762.70	337,623.77	132,102.13
November	355,119.49	225,540.19	354,146.47	207,836.02		
December	362,419.59	175,571.79	365,417.05	195,347.84		
January	345,008.18	121,966.52	326,994.33	168,651.19		
February	361,904.23	120,862.83	352,555.48	47,161.25		
March	374,539.88	189,783.67	337,668.85	140,173.93		
April	357,882.84	174,312.98	352,016.35	141,177.51		
May	895,052.22	191,724.36	723,086.08	212,211.25		
June	31,103.37	183,811.78	18,263.99	435,934.92		
	<u>4,444,574.01</u>	<u>2,132,770.42</u>	<u>4,402,675.45</u>	<u>2,097,802.89</u>	<u>1,280,165.90</u>	<u>713,391.93</u>
		<u>6,577,344.43</u>		<u>6,500,478.34</u>		<u>1,993,557.83</u>

YTD Comparison

	2022-23 Expenditures		2023-24 Expenditures		2024-25 Expenditures	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	154,319.60	54,535.37	354,760.20	85,236.57	276,447.76	94,981.55
August	338,465.67	145,978.25	366,652.71	137,540.30	342,683.11	238,028.30
September	518,900.51	212,191.90	518,888.48	224,769.41	323,411.26	248,279.95
October	349,858.43	336,490.78	332,225.46	101,762.70	337,623.77	132,102.13
November						
December						
January						
February						
March						
April						
May						
June						
	<u>\$ 1,361,544.21</u>	<u>749,196.30</u>	<u>1,572,526.85</u>	<u>549,308.98</u>	<u>1,280,165.90</u>	<u>713,391.93</u>
		<u>2,110,740.51</u>		<u>2,121,835.83</u>		<u>1,993,557.83</u>

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KIPP TULSA COLLEGE PREPARATORY

Revenue/Expenditure Summary

Options: Fund: 21, Date Range: 7/2/2024 - 10/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000	\$458,622.06	\$697.95	\$0.00	\$0.00	\$459,320.01	\$0.00	\$459,320.01
318 REDBUD	\$0.00	\$0.00	\$0.00	\$97,253.45	(\$97,253.45)	\$138,881.68	(\$236,135.13)
Total	\$458,622.06	\$697.95	\$0.00	\$97,253.45	\$362,066.56	\$138,881.68	\$223,184.88

KIPP TULSA COLLEGE PREPARATORY

Revenue/Expenditure Summary

Options: Fund: 81, Date Range: 7/2/2024 - 10/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000	\$591,075.08	(\$77,155.85)	\$0.00	\$0.00	\$513,919.23	\$0.00	\$513,919.23
152 GEORGE KAISER FAMILY FNDTN	\$0.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00
156 QUIKTRIP	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
171 Individual Donors	\$0.00	\$10,283.36	\$0.00	\$0.00	\$10,283.36	\$0.00	\$10,283.36
172 Corporate Donors	\$0.00	\$10,605.65	\$0.00	\$0.00	\$10,605.65	\$0.00	\$10,605.65
204 MARKETING & DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$866.84	(\$866.84)	\$200.00	(\$1,066.84)
234 BETTER TOGETHER BREAKFAST	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	(\$1,000.00)
Total	\$591,075.08	\$28,733.16	\$0.00	\$1,866.84	\$617,941.40	\$200.00	\$617,741.40

KIPP TULSA COLLEGE PREPARATORY

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/2/2024 - 10/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
800 ACTIVITY FUND UNKNOWN/UNASSIGNED	\$0.00	\$1,409.38	\$0.00	\$0.00	\$1,409.38	\$0.00	\$1,409.38
804 8TH GRADE END OF YEAR	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00
805 8TH / 12 TH GRADE DANCE/ PROMO	\$4,445.70	\$16,238.00	\$0.00	\$669.30	\$20,014.40	\$0.00	\$20,014.40
806 UNITED WAY FUNDRAISER	\$15.60	\$0.00	\$0.00	\$0.00	\$15.60	\$0.00	\$15.60
807 SHOWTIME BAND	\$15,842.33	\$3,201.48	\$0.00	\$26,948.10	(\$7,904.29)	\$235.00	(\$8,139.29)
808 STAFF INCENTIVES	\$1,525.35	\$10,048.69	\$0.00	\$2,291.34	\$9,282.70	\$279.12	\$9,003.58
809 SCHOOL EVENTS/PARENT ENG	\$2,774.63	\$1,335.85	\$0.00	\$2,392.53	\$1,717.95	\$0.00	\$1,717.95
810 BOOKSTORE/STUDENT UNIFORMS	\$0.00	\$2,500.00	\$0.00	\$978.13	\$1,521.87	\$0.00	\$1,521.87
812 SCHOOL SUPPORT TEAM	\$6,102.29	\$89.91	\$0.00	\$530.73	\$5,661.47	\$352.43	\$5,309.04
814 STUDENT LEADERSHIP	\$2,000.95	\$7,067.83	\$0.00	\$1,504.18	\$7,564.60	\$0.00	\$7,564.60
817 MONTHLY FIELD LESSONS/INCENTIV	\$7,527.73	\$8,917.01	\$0.00	\$0.00	\$16,444.74	\$0.00	\$16,444.74
818 PITCH COMPETITION SCHOLARSHIP FUND	\$0.84	\$0.00	\$0.00	\$0.00	\$0.84	\$0.00	\$0.84
821 SPEECH AND DEBATE TEAM	\$4.48	\$1,916.00	\$0.00	\$84.00	\$1,836.48	\$0.00	\$1,836.48
822 KIPP FORWARD STUDENT ACTIVITIES	\$0.00	\$0.00	\$0.00	\$139.86	(\$139.86)	\$0.00	(\$139.86)
885 CHILD NUTRITION CLEARING	\$11,107.02	\$373.61	\$0.00	\$11,130.94	\$349.69	\$0.00	\$349.69
887 ONLINE PAYMENTS GENERAL FUND CLEARING ACCOUNT	\$1,554.87	\$589.80	\$0.00	\$3,109.74	(\$965.07)	\$0.00	(\$965.07)
889 ACTIVITY FUND PAYROLL REIMB. TO GENERAL	\$0.10	\$0.00	\$0.00	\$0.00	\$0.10	\$0.00	\$0.10
900 TRACK AND FIELD	\$197.60	\$7,802.40	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
901 BASKETBALL BOYS	\$4,116.95	\$13,883.85	\$0.00	\$775.00	\$17,225.80	\$4,283.37	\$12,942.43
902 CHEERLEADING	\$1,001.32	\$3,998.68	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
903 ATHLETICS SPONSORSHIP/FUNDRAISER ACCOUNT	\$0.00	\$208.52	\$0.00	\$0.00	\$208.52	\$0.00	\$208.52
904 VOLLEYBALL	\$727.87	\$2,272.13	\$0.00	\$284.00	\$2,716.00	\$16.00	\$2,700.00
905 BASKETBALL GIRLS	\$2,975.00	\$17,405.00	\$0.00	\$775.00	\$19,605.00	\$3,995.54	\$15,609.46
906 HIGHSCHOOL WRESTLING	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00
907 FOOTBALL	\$960.00	\$35,002.67	\$0.00	\$0.00	\$35,962.67	\$0.00	\$35,962.67
908 ESPORTS HIGHSCHOOL	\$5,000.00	\$0.00	\$0.00	\$2,386.08	\$2,613.92	\$0.00	\$2,613.92
909 SOCCER	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
Total	\$71,895.63	\$139,260.81	\$0.00	\$53,998.93	\$157,157.51	\$9,161.46	\$147,996.05

KRISTIN KARLIN
TULSA COMMUNITY FOUNDATION
7030 S. YALE AVE. SUITE 600
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24312

FINANCIAL STATEMENT
FOR THE PERIOD
OCTOBER 01, 2024 THROUGH OCTOBER 31, 2024

TULSA COMMUNITY FOUNDATION INVESTMENT MA
NAGEMENT AGENCY

ACCOUNT 0260-0001130.28



TULSA COMMUNITY FOUNDATION INVESTMENT MANAGEMENT AGENCY

Account Number: 0260-0001130.28

For the Period October 01, 2024 - October 31, 2024

Previous Account Number: 910061P95

Trade Date Basis

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Pending Trades	15
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Accrued Income	17
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Brokerage Commissions Detail	19

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Account Overview

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

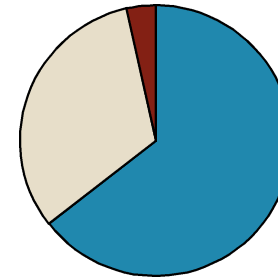
Account Number: 0260-0001130.28

Investment Summary

	Market Value October 31, 2024
Principal Assets	
Cash and Equivalents	28,530.17
Fixed Income	530,409.06
Equities	263,425.97
Total Principal Assets	822,365.20
Total	822,365.20

Investment Summary

As of October 31, 2024



Fixed Income	64.50%
Equities	32.03%
Cash and Equivalents	3.47%
Total	100.00%

Changes in Market Value

	Period Ended October 31, 2024	Year to Date October 31, 2024
Beginning Value	837,909.66	793,222.72
Fees and Expenses	(1,116.63)	(2,193.48)
Investment Activity	1,215.21	2,595.56
Changes in Market Value	(15,643.04)	28,740.40
Ending Value	822,365.20	822,365.20

Income Summary

	Period Ended October 31, 2024	Year to Date October 31, 2024
Dividends	3,829.84	8,217.55
Interest	100.39	550.72
Total Income	3,930.23	8,768.27

Net Realized Gain (Loss) Summary

	Period Ended October 31, 2024	Year to Date October 31, 2024
Net Short-Term Gain (Loss)	0.00	75.46
Net Long-Term Gain (Loss)	1,012.42	1,012.42
Net Currency Gain (Loss)	0.00	0.00
Total Gain (Loss) *	1,012.42	1,087.88

* May vary for tax reporting purposes



Account Reconciliation
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Description	Cash	Cost	Market Value
Beginning Value	303.50	811,046.50	840,150.01
Fees and Expenses			
Other Fees and Expenses	(1,116.63)	0.00	(1,116.63)
Total Fees and Expenses	(1,116.63)	0.00	(1,116.63)
Income Received			
Dividends	3,829.84	0.00	3,829.84
Interest	100.39	0.00	100.39
Total Income Received	3,930.23	0.00	3,930.23
Security Transaction			
Purchases	(29,589.62)	29,589.62	0.00
Sales	26,874.60	(25,862.18)	1,012.42
Total Security Transaction	(2,715.02)	3,727.44	1,012.42
Total Changes This Period	98.58	3,727.44	3,826.02
Accrued Income			
End of Period			2,060.74
Beginning of Period			2,240.35
Change in Accrued Income			(179.61)
Market Appreciation/Depreciation			
End of Period			7,492.68
Beginning of Period			26,863.16
Change in Market Appreciation/Depreciation			(19,370.48)
Ending Value	402.08	814,872.52	824,425.94



Account Balance Summary
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Description	Cost	Market Value	Accrued Income	Unrealized Gain/(Loss)	Estimated Annual Income	% of MV
Cash and Equivalents						
Cash	402.08	402.08	0.00	0.00	0.00	0.05
Sweep Vehicle	28,128.09	28,128.09	105.20	0.00	1,291.62	3.42
Total Cash and Equivalents	28,530.17	28,530.17	105.20	0.00	1,291.62	3.47
Fixed Income						
Intermediate Core Bond Funds	444,592.73	403,867.01	1,338.88	(40,725.72)	15,602.92	49.11
MultiSector Bond Funds	86,767.13	77,177.03	402.06	(9,590.10)	4,732.80	9.38
High Yield Bond Funds	19,920.83	18,316.62	96.11	(1,604.21)	1,140.95	2.23
World Bond	31,863.15	31,048.40	118.49	(814.75)	1,480.02	3.78
Total Fixed Income	583,143.84	530,409.06	1,955.54	(52,734.78)	22,956.69	64.50
Equities						
Other Equity	203,198.51	263,425.97	0.00	60,227.46	3,292.20	32.03
Total Equities	203,198.51	263,425.97	0.00	60,227.46	3,292.20	32.03
Total Market Value	814,872.52	822,365.20	2,060.74	7,492.68	27,540.51	100.00
Accrued Income	0.00	0.00	2,060.74	0.00	0.00	0.00
Total Assets	814,872.52	822,365.20	2,060.74	7,492.68	27,540.51	100.00



T.C.F. KIPP TULSA RESERVE FUNDPUSD
Account Number: 0260-0001130.28

Bond Maturities
For the Period October 01, 2024 - October 31, 2024

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No data in the reporting period



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Cash and Equivalents								
Cash								
U.S. DOLLAR CASH - PRINCIPAL	402.0800	402.08 1.00	402.08 1.00	0.05	0.00	0.00	0.00	
Total Cash		402.08	402.08	0.05	0.00	0.00	0.00	
Sweep Vehicle								
BOK SHORT-TERM CASH FUND I - PRINCIPAL SWEEP Cusip: JAC081831	28,128.0900	28,128.09 1.00	28,128.09 1.00	3.42	0.00	105.20	1,291.62	4.59
Total Sweep Vehicle		28,128.09	28,128.09	3.42	0.00	105.20	1,291.62	4.59
Total Cash and Equivalents		28,530.17	28,530.17	3.47	0.00	105.20	1,291.62	4.59
Fixed Income								
Intermediate Core Bond Funds								
CAVANAL HILL BOND-INST #0046 Cusip: 14956P851, Ticker: AIBNX N/R	6,124.5360	57,323.32 9.36	51,691.08 8.44	6.29	(5,632.24)	161.19	1,896.05	3.67
FIDELITY US BD INDX-INST PREM #2326 Cusip: 316146356, Ticker: FXNAX N/R	18,351.6410	197,272.95 10.75	189,755.97 10.34	23.07	(7,516.98)	549.91	6,490.80	3.42
MET WEST TOT RET BD-I #0512 Cusip: 592905509, Ticker: MWTIX N/R	18,006.6480	189,996.46 10.55	162,419.96 9.02	19.75	(27,576.50)	627.78	7,216.07	4.44
Total Intermediate Core Bond Funds		444,592.73	403,867.01	49.11	(40,725.72)	1,338.88	15,602.92	3.67



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Fixed Income (continued)								
MultiSector Bond Funds								
PIMCO INC-INST #1821 Cusip: 72201F490, Ticker: PIMIX N/R	7,308.4310	86,767.13 11.87	77,177.03 10.56	9.38	(9,590.10)	402.06	4,732.80	6.13
Total MultiSector Bond Funds		86,767.13	77,177.03	9.38	(9,590.10)	402.06	4,732.80	6.13
High Yield Bond Funds								
FEDERATED HERMES HI YLD BD-R6 #0221 Cusip: 31420B847, Ticker: FIHLX N/R	2,053.4330	19,920.83 9.70	18,316.62 8.92	2.23	(1,604.21)	96.11	1,140.95	6.23
Total High Yield Bond Funds		19,920.83	18,316.62	2.23	(1,604.21)	96.11	1,140.95	6.23
World Bond								
PIMCO INTL BD USD HEDGED-INST #0103 Cusip: 693390882, Ticker: PFORX N/R	3,142.5510	31,863.15 10.14	31,048.40 9.88	3.78	(814.75)	118.49	1,480.02	4.77
Total World Bond		31,863.15	31,048.40	3.78	(814.75)	118.49	1,480.02	4.77
Total Fixed Income		583,143.84	530,409.06	64.50	(52,734.78)	1,955.54	22,956.69	3.67

Equities

Other Equity

AMERICAN EUROPACIFIC GRWTH-F3 #0716 Cusip: 298706110, Ticker: FEUPX N/R	166.0500	9,964.49 60.01	9,627.58 57.98	1.17	(336.91)	0.00	191.29	1.99
DODGE & COX INTL STOCK-I #1048 Cusip: 256206103, Ticker: DODFX N/R	184.6540	7,684.07 41.61	9,871.60 53.46	1.20	2,187.53	0.00	207.74	2.10



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Equities (continued)								
Other Equity (continued)								
DODGE & COX STOCK-I #0145 Cusip: 256219106, Ticker: DODGX N/R	74.9240	14,931.13 199.28	20,496.96 273.57	2.49	5,565.83	0.00	296.55	1.45
INVESCO DEV MKT-R6 #7038 Cusip: 00143W859, Ticker: ODVIX N/R	426.3380	19,294.50 45.26	17,066.31 40.03	2.08	(2,228.19)	0.00	156.89	0.92
ISHARES CORE S&P SMALL-CAP 600 ETF Cusip: 464287804, Ticker: IJR N/R	113.0000	12,982.57 114.89	12,872.96 113.92	1.57	(109.61)	0.00	170.63	1.33
JOHN HANCOCK DISC VAL M/C-R6 #6006 Cusip: 47803W703, Ticker: JVMRX N/R	565.5310	13,004.24 22.99	17,146.90 30.32	2.09	4,142.66	0.00	162.31	0.95
JPM L/C GRWTH-R6 #2148 Cusip: 48121L841, Ticker: JLGMX N/R	288.6190	13,806.22 47.84	23,121.27 80.11	2.81	9,315.05	0.00	56.86	0.25
T ROWE NEW HORIZONS-I #0532 Cusip: 779562206, Ticker: PRJIX N/R	274.2110	18,173.11 66.27	16,109.90 58.75	1.96	(2,063.21)	0.00	0.00	
VANGUARD DEV MKTS INDX-ADM #0127 Cusip: 921943809, Ticker: VTMGX N/R	643.3980	9,885.49 15.36	10,339.41 16.07	1.26	453.92	0.00	308.83	2.99
VANGUARD GRWTH INDX-INST #0868 Cusip: 922908868, Ticker: VIGIX N/R	113.7020	14,043.34 123.51	22,420.90 197.19	2.73	8,377.56	0.00	114.84	0.51
VANGUARD INSTL INDX-INST #0094 Cusip: 922040100, Ticker: VINIX N/R	111.9710	29,284.89 261.54	52,608.45 469.84	6.40	23,323.56	0.00	686.49	1.30
VANGUARD M/C INDX-INST #0864 Cusip: 922908835, Ticker: VMCIX N/R	243.1460	11,606.04 47.73	17,474.90 71.87	2.12	5,868.86	0.00	268.19	1.53



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Equities (continued)								
Other Equity (continued)								
VANGUARD S/C INDX-INST #0857 Cusip: 922908876, Ticker: VSCIX N/R	116.9310	12,050.37 103.06	13,199.17 112.88	1.61	1,148.80	0.00	186.39	1.41
VANGUARD VAL INDX-INST #0867 Cusip: 922908850, Ticker: VIVIX N/R	313.6300	16,488.05 52.57	21,069.66 67.18	2.56	4,581.61	0.00	485.19	2.30
Total Other Equity		203,198.51	263,425.97	32.03	60,227.46	0.00	3,292.20	0.92
Total Equities		203,198.51	263,425.97	32.03	60,227.46	0.00	3,292.20	0.92
Total Market Value			822,365.20	100.00	7,492.68	2,060.74	27,540.51	



Earned Income
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Ending Accrual	Beginning Accrual	Income Paid on Purchases	Income Received on Sales	Earned Income Received	Net Income for Period
Cash and Equivalents							
Sweep Vehicle							
BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	28,128.09	105.20	100.39	0.00	0.00	100.39	105.20
Total Sweep Vehicle		105.20	100.39	0.00	0.00	100.39	105.20
Total Cash and Equivalents		105.20	100.39	0.00	0.00	100.39	105.20
Fixed Income							
Intermediate Core Bond Funds							
CAVANAL HILL BOND-INST #0046 CUSIP: 14956P851	6,124.54	161.19	163.18	0.00	0.00	321.08	319.09
FIDELITY US BD INDX-INST PREM #2 CUSIP: 316146356	18,351.64	549.91	532.71	0.00	0.00	532.71	549.91
MET WEST TOT RET BD-I #0512 CUSIP: 592905509	18,006.65	627.78	597.70	0.00	0.00	1,758.94	1,789.02
Total Intermediate Core Bond Funds		1,338.88	1,293.59	0.00	0.00	2,612.73	2,658.02
MultiSector Bond Funds							
PIMCO INC-INST #1821 CUSIP: 72201F490	7,308.43	402.06	426.44	0.00	0.00	804.02	779.64
Total MultiSector Bond Funds		402.06	426.44	0.00	0.00	804.02	779.64
High Yield Bond Funds							
FEDERATED HERMES HI YLD BD-R6 #0 CUSIP: 31420B847	2,053.43	96.11	91.20	0.00	0.00	91.20	96.11
Total High Yield Bond Funds		96.11	91.20	0.00	0.00	91.20	96.11



Earned Income
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Ending Accrual	Beginning Accrual	Income Paid on Purchases	Income Received on Sales	Earned Income Received	Net Income for Period
<i>Fixed Income (continued)</i>							
World Bond							
PIMCO INTL BD USD HEDGED-INST #0 CUSIP: 693390882	3,142.55	118.49	122.92	0.00	0.00	116.08	111.65
Total World Bond		118.49	122.92	0.00	0.00	116.08	111.65
Total Fixed Income		1,955.54	1,934.15	0.00	0.00	3,624.03	3,645.42
Equities							
Other Equity							
VANGUARD INSTL INDX-INST #0094 CUSIP: 922040100	111.97	0.00	166.02	0.00	0.00	166.02	0.00
VANGUARD S/C INDX-INST #0857 CUSIP: 922908876	116.93	0.00	39.79	0.00	0.00	39.79	0.00
Total Other Equity		0.00	205.81	0.00	0.00	205.81	0.00
Total Equities		0.00	205.81	0.00	0.00	205.81	0.00
Total		2,060.74	2,240.35	0.00	0.00	3,930.23	3,750.62



Transaction Statement
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Date	Transaction	Description	Cash	Cost	Market Value	Realized Gain (Loss)
Fees and Expenses						
Other Fees and Expenses						
10/31/24	Fees Paid to Co-Fiduciary	Paid For TULSA COMMUNITY FOUNDATION	(298.37)	0.00	(298.37)	0.00
10/31/24	Quarterly Fee	For The Period 06/30/2024 To 09/30/2024	(818.26)	0.00	(818.26)	0.00
Total Other Fees and Expenses			(1,116.63)	0.00	(1,116.63)	0.00
Total Fees and Expenses			(1,116.63)	0.00	(1,116.63)	0.00
Income Received						
Dividends						
10/01/24	Cash Dividend	CAVANAL HILL BOND-INST #0046 Rec Dt 09/01/2024 Pay Dt 09/01/2024 CUSIP: 14956P851	163.22	0.00	163.22	0.00
10/01/24	Cash Dividend	116.931 shares @ 0.3403 VANGUARD S/C INDX-INST #0857 Rec Dt 09/26/2024 Pay Dt 09/30/2024 CUSIP: 922908876	39.79	0.00	39.79	0.00
10/01/24	Cash Dividend	111.971 shares @ 1.4827 VANGUARD INSTL INDX-INST #0094 Rec Dt 09/27/2024 Pay Dt 09/30/2024 CUSIP: 922040100	166.02	0.00	166.02	0.00
10/01/24	Cash Dividend	MET WEST TOT RET BD-I #0512 Rec Dt 08/01/2024 Pay Dt 08/01/2024 CUSIP: 592905509	606.84	0.00	606.84	0.00
10/01/24	Cash Dividend	CAVANAL HILL BOND-INST #0046 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 14956P851	157.86	0.00	157.86	0.00
10/01/24	Cash Dividend	MET WEST TOT RET BD-I #0512 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 592905509	597.70	0.00	597.70	0.00
10/01/24	Cash Dividend	PIMCO INC-INST #1821 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 72201F490	402.08	0.00	402.08	0.00
10/02/24	Cash Dividend	FEDERATED HERMES HI YLD BD-R6 #0221 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 31420B847	91.20	0.00	91.20	0.00
10/02/24	Cash Dividend	PIMCO INTL BD USD HEDGED-INST #0103 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 693390882	116.08	0.00	116.08	0.00
10/02/24	Cash Dividend	FIDELITY US BD INDX-INST PREM #2326 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 316146356	532.71	0.00	532.71	0.00



Transaction Statement
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Date	Transaction	Description	Cash	Cost	Market Value	Realized Gain (Loss)
Income Received (continued)						
Dividends (continued)						
10/22/24	Cash Dividend	PIMCO INC-INST #1821 Rec Dt 09/01/2024 Pay Dt 09/01/2024 CUSIP: 72201F490	401.94	0.00	401.94	0.00
10/25/24	Cash Dividend	MET WEST TOT RET BD-I #0512 Rec Dt 09/01/2024 Pay Dt 09/01/2024 CUSIP: 592905509	554.40	0.00	554.40	0.00
Total Dividends			3,829.84	0.00	3,829.84	0.00
Interest						
10/01/24	Interest Payment	BOK SHORT-TERM CASH FUND I Due 10/01/2024 CUSIP: JAC081831	100.39	0.00	100.39	0.00
Total Interest			100.39	0.00	100.39	0.00
Total Income Received			3,930.23	0.00	3,930.23	0.00
Security Transaction						
Purchases						
	Sweep Purchase	182.52 shares BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	(16,607.05)	16,607.05	0.00	0.00
Total BOK SHORT-TERM CASH FUND I			(16,607.05)	16,607.05	0.00	0.00
10/02/24	Purchased	113 shares ISHARES CORE S&P SMALL-CAP 600 ETF Trade 10/01/2024 Settle 10/02/2024 113 Units @ 114.86 Gross Amount: 12,979.18- Broker Comm: 3.39- Net Settlement: 12,982.57- CUSIP: 464287804	(12,982.57)	12,982.57	0.00	0.00
Total ISHARES CORE S&P SMALL-CAP 600 ETF			(12,982.57)	12,982.57	0.00	0.00
Total Purchases			(29,589.62)	29,589.62	0.00	0.00



Transaction Statement
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Date	Transaction	Description	Cash	Cost	Market Value	Realized Gain (Loss)
Security Transaction (continued)						
Sales						
	Sweep Redemption	12,861.59 shares BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	13,978.22	(13,978.22)	0.00	0.00
Total BOK SHORT-TERM CASH FUND I			13,978.22	(13,978.22)	0.00	0.00
10/02/24	Sold	30.023 shares VANGUARD S&P S/C 600 INDX-INST #1845 Trade 10/01/2024 Settle 10/02/2024 30.023 Units @ 429.55 Fed Long Term Gain: 1,012.42 State Long Term Gain: 1,012.42 CUSIP: 921932810	12,896.38	(11,883.96)	1,012.42	1,012.42
Total VANGUARD S&P S/C 600 INDX-INST 1845			12,896.38	(11,883.96)	1,012.42	1,012.42
Total Sales			26,874.60	(25,862.18)	1,012.42	1,012.42
Total Security Transaction			(2,715.02)	3,727.44	1,012.42	1,012.42
Total Transactions			98.58	3,727.44	3,826.02	1,012.42



T.C.F. KIPP TULSA RESERVE FUNDPUSD
Account Number: 0260-0001130.28

Pending Trades
For the Period October 01, 2024 - October 31, 2024

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No data in the reporting period



T.C.F. KIPP TULSA RESERVE FUNDPUSD
Account Number: 0260-0001130.28

Pending Orders
For the Period October 01, 2024 - October 31, 2024

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No data in the reporting period



Accrued Income

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Beginning Accrual	Income Earned/ Adjustment	Income Received/Sold/ (Purchased)	Ending Accrual
Cash and Equivalents				
BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	100.39	105.20	0.00	105.20
Cash and Equivalents	100.39	105.20	0.00	105.20
Fixed Income				
CAVANAL HILL BOND-INST #0046 CUSIP: 14956P851	163.18	319.09	0.00	161.19
FEDERATED HERMES HI YLD BD-R6 #0221 CUSIP: 31420B847	91.20	96.11	0.00	96.11
FIDELITY US BD INDX-INST PREM #2326 CUSIP: 316146356	532.71	549.91	0.00	549.91
MET WEST TOT RET BD-I #0512 CUSIP: 592905509	597.70	1,789.02	0.00	627.78
PIMCO INTL BD USD HEDGED-INST #0103 CUSIP: 693390882	122.92	111.65	0.00	118.49
PIMCO INC-INST #1821 CUSIP: 72201F490	426.44	779.64	0.00	402.06
Fixed Income	1,934.15	3,645.42	0.00	1,955.54
Equities				
VANGUARD INSTL INDX-INST #0094 CUSIP: 922040100	166.02	0.00	0.00	0.00
VANGUARD S/C INDX-INST #0857 CUSIP: 922908876	39.79	0.00	0.00	0.00
Equities	205.81	0.00	0.00	0.00
Total Account	2,240.35	3,750.62	0.00	2,060.74



Brokerage Commissions Summary
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Broker	Shares/Par	Broker Commission	Transaction Amount	% of Commission to Transaction Amount	Commission Per Share
COWEN AND COMPANY, LLC.	113.0000	3.39	(12,982.57)	0.03%	0.03



Brokerage Commissions Detail
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Trade Date	Settlement Date	Description	Shares/Par	Broker Commission	Transaction Amount	% of Commission to Transaction Amount	Commission Per Share
CUSIP: 464287804							
ISHARES CORE S&P SMALL-CAP 600							
ETF							
10/01/2024	10/02/2024	PURCHASE	113.0000	3.39	(12,982.57)	0.03%	0.03
Total COWEN AND COMPANY, LLC.			113.0000	3.39	(12,982.57)		
Total Broker Commissions			113.0000	3.39	(12,982.57)		

As part of its continuing commitment to provide value to its customers, BOK Financial is upgrading its legacy Trust Accounting system. The June 30, 2024 conversion brings improvements to process and service. The conversion also brings a change to the appearance of your statement, including the possibility of valuation differences. The anticipated differences will generally result from improved information, timing, and calculation methodology. Simply put, the new system provides a more precise valuation that aligns with current industry standards and best practices. Some of the more likely differences you may see are described below.

Market Value - We do expect some beginning market values on your July statement to be different from the ending market value on your June statement. This is primarily a result of changes in how accruals are calculated. For some accounts, reported market valuation may also be affected by more accurate pricing information, including by no longer requiring a minimum value.

Trade Date / Settlement Date - Going forward, statements use trade date, rather than settlement date, for holdings. This timing change does not impact the actual valuation; nor will it impact year-end tax reporting.

Analytics - We expect differences in the calculated value of some analytics (e.g., yield to maturity and duration).

Amortization - Possible differences in yield data and calculation differences (e.g., use of amortized v. original face value, with each adjusted by payments) could result in a one-time variance when moving from one system to another.

Mineral Holdings - The information for this category of assets will include much more detail under the new system. For any questions regarding the system conversion or how it affects your statement, please contact your administrative team.

KIPP TULSA COLLEGE PREPARATORY

Purchase Order Register

Options: Year: 2024-2025, Fund: SCHOOL ACTIVITY FUND, Date Range: 10/1/2024 - 10/31/2024

PO No	Date	Vendor No	Vendor	Description	Amount
19	10/01/2024	356	BSN SPORTS	GIRLS BASKETBALL UNIFORMS	8,278.91
20	10/01/2024	50308	WALMART SUPERCENTER	GIFT CARDS FOR BAND ALUMNI	750.00
21	10/01/2024	50163	CHICK-FIL-A	KIPP FORWARD ACT TESTING BREAKFAST	139.86
Non-Payroll Total:					\$9,168.77
Payroll Total:					\$0.00
Report Total:					\$9,168.77

KIPP TULSA COLLEGE PREPARATORY

Purchase Order Register

Options: Year: 2024-2025, Fund: GENERAL FUND, Date Range: 10/1/2024 - 10/31/2024

PO No	Date	Vendor No	Vendor	Description	Amount
147	10/01/2024	50306	ARCHWAY MARKETING SERVICES, INC	SOCIAL STUDIES TEXTBOOKS	9,717.75
148	10/01/2024	1348	BULK BOOKSTORE	BOOKS FOR ELA CURRICULUM	2,086.10
149	10/01/2024	80200	CURTEZ RASOOL	MILLEAGE REIMBURSEMENT	600.00
150	10/01/2024	50209	LEE ENTERPRISES, INC	ESTIMATE OF NEEDS NEWSPAPER PUBLICATION	530.67
151	10/01/2024	50309	THE BLACK WALL STREET TIMES, INC.	ADVERTISING FOR STAFF AND STUDENT RECRUITMENT	1,500.00

Non-Payroll Total:	\$14,434.52
Payroll Total:	\$15,027.18
Report Total:	\$29,461.70

Coversheet

Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders

Section: III. Consent Agenda
Item: C. Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders
Purpose: Vote
Submitted by:
Related Material: Purchase Order Register - 2024-11-26T151327.679.pdf

KIPP TULSA COLLEGE PREPARATORY

Purchase Order Register

Options: Year: 2024-2025, Fund: GENERAL FUND, Date Range: 10/1/2024 - 10/31/2024

PO No	Date	Vendor No	Vendor	Description	Amount
147	10/01/2024	50306	ARCHWAY MARKETING SERVICES, INC	SOCIAL STUDIES TEXTBOOKS	9,717.75
148	10/01/2024	1348	BULK BOOKSTORE	BOOKS FOR ELA CURRICULUM	2,086.10
149	10/01/2024	80200	CURTEZ RASOOL	MILLEAGE REIMBURSEMENT	600.00
150	10/01/2024	50209	LEE ENTERPRISES, INC	ESTIMATE OF NEEDS NEWSPAPER PUBLICATION	530.67
151	10/01/2024	50309	THE BLACK WALL STREET TIMES, INC.	ADVERTISING FOR STAFF AND STUDENT RECRUITMENT	1,500.00
50078	10/01/2024	80286	ERICA GRIFFIN	PAYROLL	11,896.15
50079	10/15/2024	80287	ALLIN GOUDEAU	PAYROLL	7,231.72
Non-Payroll Total:					\$14,434.52
Payroll Total:					\$19,127.87
Report Total:					\$33,562.39

Coversheet

Approval of Activity Fund Purchase Orders

Section: III. Consent Agenda
Item: D. Approval of Activity Fund Purchase Orders
Purpose: Vote
Submitted by:
Related Material: Purchase Order Register - 2024-11-26T151628.655.pdf

KIPP TULSA COLLEGE PREPARATORY

Purchase Order Register

Options: Year: 2024-2025, Fund: SCHOOL ACTIVITY FUND, Date Range: 10/1/2024 - 10/31/2024

PO No	Date	Vendor No	Vendor	Description	Amount
19	10/01/2024	356	BSN SPORTS	GIRLS BASKETBALL UNIFORMS	8,278.91
20	10/01/2024	50308	WALMART SUPERCENTER	GIFT CARDS FOR BAND ALUMNI	750.00
21	10/01/2024	50163	CHICK-FIL-A	KIPP FORWARD ACT TESTING BREAKFAST	139.86
Non-Payroll Total:					\$9,168.77
Payroll Total:					\$0.00
Report Total:					\$9,168.77

Coversheet

Approval of Data Sharing and Security Agreement with Georgetown University for Research Studies

Section: III. Consent Agenda
Item: E. Approval of Data Sharing and Security Agreement with Georgetown University for Research Studies
Purpose: Vote
Submitted by:
Related Material: Data Sharing and Security Agreement_KIPP Tulsa.docx

Data Sharing and Security Agreement
Tulsa Public Schools

Recipient of District Data: Georgetown University, hereafter “Recipient,” a nonprofit institution of higher education organized as non-stock corporation under federal charter, having its principal place of business located at 37th and O Streets, N.W., Washington, D.C. 20057

Provider of District Data: KIPP Tulsa Public Charter Schools, heretofore referred to as the “District”.

This document may be referred to, without limitation, as “Data Sharing and Security Agreement” or “Agreement” and is effective as of the last date of authorized signature hereto (“Effective Date”) The agreement is by and between Recipient and the District and governs Recipient’s receipt, collection and use of data consistent with the Family Educational Rights and Privacy Act (“FERPA”) and other relevant state and federal laws governing student privacy.

If Recipient is receiving personally identifiable data of District students: check the box that reflects the context of the District’s data sharing:

“School official” through contract: Recipient is a person or organization with whom the District has contracted to provide a service instead of using the District’s employees. Recipient has a legitimate educational interest to review District Data to fulfill its professional responsibilities under the contract. Specifically, Recipient is contracting with the District to: _____

_____ (“the Services”). Research or studies: On behalf of the District, Recipient will conduct a study to that will either (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. Namely, the Recipient will conduct the following study: The Tulsa Study of Early Education and Development Study (“the Services”).

See attached Statement of Work incorporated as an MOU.

Audit or evaluation: Recipient will audit or evaluate a federal- or state-supported education program; or enforce or comply with Federal legal requirements related to the program. Namely, the Recipient will conduct the following audit or evaluation: _____ (“the Services”). The Recipient is a state or local educational authority or other FERPA-permitted entity or an authorized representative of a state or local educational authority or other FERPA-permitted entity.

General Provisions Regarding Access, Ownership, Use and Sharing of District Data

Access

1. Recipient requests access either directly or indirectly, to the specific data described in Exhibit 1.

Ownership

2. Recipient acknowledges and agrees that it is providing Services to the District and that it is

under direct control of the District with respect to the use and maintenance of the District Data it receives in connection with these Services. Recipient additionally acknowledges and agrees that at no point in time is the Recipient the owner of the District's data. Ownership rights are maintained by the District, and the District reserves the right to request the prompt return of any portion of the data at any time for any reason whatsoever. Recipient further acknowledges and agrees that all copies of such District Data, including any modifications or additions to data, are subject to the provisions of this Agreement in the same manner as the original District Data.

Use

3. Recipient shall not collect, use or process District Data for any purpose other than providing the Services described herein unless authorized by the District in writing. This prohibition includes the use of de-identified data for product development, research, or other purposes related to developing and improving the Program. In the event the District authorizes the use of de-identified data, the Recipient shall take reasonable steps, including contracts, technical measures, and/or workplace rules, to prevent any employee, agent, consultant, contractor, affiliate, subcontractor, or other related party from re-identifying or making an attempt to re-identify any potentially identifiable personal information that the recipient received from the District. In the event the District authorizes the use of de-identified data, the data must have all direct and indirect personal identifiers removed such that the data cannot reasonably be used to identify or contact a student. This removal includes, but is not limited to, persistent unique identifiers, name, ID numbers, date of birth, school ID, enrollment dates, withdrawal dates, telephone numbers, email addresses, social security numbers, internet protocol (IP) addresses, biometric identifiers (including finger or voice prints), full-face photographs and any comparable images. Recipient agrees not to attempt or authorize any third party to attempt to re-identify de-identified data. Recipient shall not attempt to re-identify the following information specifically: All information we receive will be identified. If we receive any de-identified information on classmates of study children in the future, Georgetown will not attempt to re-identify their data.

Sharing

4. Recipient also acknowledges and agrees that, unless as authorized herein, it shall not make any re-disclosure of any District data, including without limitation, any student data and/or personally identifiable information contained in the data, without the express written consent of the District. Additionally, Recipient agrees that only authorized employees of the Recipient directly involved in delivering the Services shall have access to the District's data and that it and its employees shall protect the confidentiality of the data in such a way that parties other than officials of the District and their authorized agents cannot identify any students.
5. Recipient further certifies and agrees that it shall adhere to the requirements set forth in both federal and state law regarding the use and re-disclosure of the District's data, including without limitation, any confidential data, student data and/or personally identifiable information contained within the data received or otherwise collected by Recipient. These laws include, but are not limited to: The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98), The Children's Online Privacy Protection Act (COPPA) 15 U.S.C. §§ 6501-6506

Specific Requirements

6. Recipient also acknowledges and agrees to:
 - a. not process District Data to advertise or facilitate advertising or to create or correct an individual or household profile for any advertisement, marketing or other commercial purposes. Recipient shall not directly or inadvertently sell, share, disclose, or otherwise process student data for any commercial purpose.
 - b. not mine District data for any purposes other than operating and improving the Services provided to the District or as agreed to by the parties.
 - c. use reasonable methods, consistent with industry standards, to protect the District's data from re-disclosure, and to not share the District's data received under this Agreement (including any de-identified District Data) with any other entity without prior written approval from the District. In the event such approval is provided by the District, Recipient agrees to provide such other users only such District Data that is necessary for the Services described herein and to cause such users to undertake the same obligations as agreed to herein by Recipient, including but not limited to, re-disclosure, the allowable and prohibited uses of District Data and the protection/destruction of District Data.
 - d. not copy, reproduce or transmit the District's data except as necessary to fulfill the Services.
 - e. not provide any student's personally identifiable data to any party ineligible to receive student records and/or student record data and information protected by FERPA or prohibited from receiving personally identifiable from any entity under FERPA.
 - f. maintain backup copies, backed up at least daily, of the District's data in case of Recipient system failure or any other unforeseen event resulting in loss of the District's data, and to adopt and implement a disaster recovery plan.
 - g. correct District Data as requested by the District.
 - h. within seven (7) days of its receipt of a request from the District, provide the District with any and all District Data in Recipient's possession, custody or control, at no charge to the District and in an organized, manageable manner and in the requested format.
 - i. within three (3) days of its receipt of a request from the District, provide the District with any specified portion of the data in Recipient's possession, custody or control, at no charge to the District and in an organized, manageable manner and in the requested format.
 - j. ensure that all District Data in its possession and in the possession of any agents, service providers, or partners to whom Recipient may have transferred District Data, be it digital or physical form, are destroyed upon receipt of a request from the District or when District Data is no longer needed for its specified and authorized purposes. No later than 30 days after termination of the Agreement, Recipient shall ensure the required destruction of the District's data and provide the District written confirmation that all District data, including but not limited to education records and personally identifiable student information has been securely destroyed that was provided to Recipient or to any third party by Recipient. Recipient understands and agrees that the obligations of this paragraph extend to all relevant backup and retention systems.
 - k. upon the District's request, Recipient shall provide an affidavit attesting to any requested or required destruction of District data. For avoidance of doubt, failure to provide such notification within a reasonable amount of time constitutes a material breach of this Agreement.
 - l. upon receipt of a litigation hold request from the District, immediately implement a litigation hold and preserve all documents and data relevant identified by the District and

suspend deletion, overwriting, or any other possible destruction of documentation and data identified in, related to, arising out of and/or relevant to the litigation hold.

Protection of District Data

Security Controls.

7. The Recipient shall employ administrative, physical, and technical safeguards to secure District Data from unauthorized disclosure or access, including when transmitting and storing such information. Recipient will train responsible individuals and implement other reasonable controls designed to protect the security and confidentiality of District Data and prevent its use by any third party, except as otherwise permitted under this Agreement. Recipient will store and process District Data in a manner that is at least as rigorous as accepted industry practices. This includes appropriate administrative, physical, and technical safeguards to secure District Data from unauthorized access, disclosure, and use. In addition to other current industry practices, and not in lieu of, Recipient shall:
 - a. Notify the Chief Operations and Information Officer for the District in writing within three (3) days of its determination that it has experienced a data breach, breach of security or unauthorized acquisition or use of any District Data. Recipient agrees that said notification shall include, to the extent feasible, the date or approximate dates of such incident and the nature thereof, the specific scope of said breach (i.e., what data was accessed, used, released or otherwise breached, including the names of individuals that were affected by said breach) and what actions or steps with respect to the incident that Recipient plans to take or has taken in response to said breach.
 - b. Securely transmit and store all District Data, using secure transportation protocols such as HTTPS when in transit.
 - c. Adopt and implement industry recognized security practices to establish secure application(s), network, and infrastructure architectures.
 - d. Employ appropriate intrusion detection, monitoring and logging capabilities to detect and respond to potential security breach attempts.
 - e. Conduct testing of new functionalities to reconfirm system security measures are retained and functional.
 - f. Conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner.
 - g. Adopt a written incident response plan, which it shall provide to the District upon request.
 - h. Implement appropriate identification and authentication methods such as reasonable industry practices on password management and other commonly accepted methods.
 - i. Securely transmit login credentials, authenticate users, and store user passwords.
 - j. Employ “data at rest” encryption to protect District Data.
 - k. Conduct criminal background checks of employees prior to providing access to Student Data and prohibit access to Student Data by any person with criminal or other relevant unsatisfactory information that presents an unreasonable risk to Partner School or its Users.
 - l. Have in place tools or protocols to protect Student Data stored on Recipient’s laptop

or mobile electronic devices. Examples of such tools and protocols include, but are not limited to: a service that will allow it to remotely wipe the hard drive on stolen laptops and mobile electronic devices, and locks for all laptops and mobile electronic devices.

- m. Recipient also represents and warrants that if District Data is to be stored on a laptop or other mobile electronic device, that such electronic devices are encrypted and that all such devices will be scanned at the completion of any contract or service agreement and/or research study or project to ensure that no District Data is stored on such electronic devices
8. Recipient further represents and warrants that it has reviewed and complied with all information security programs, plans, guidelines, standards and policies that apply to the work it will be performing, that it will communicate these provisions to and enforce them against its subcontractors and will implement and maintain any other reasonable and appropriate security procedures and practices necessary to protect personal information and/or student record information from unauthorized access, destruction, use, modification, disclosure or loss.
 9. Any changes that the Recipient may make, from time to time, to its own terms of service, terms and conditions of use and/or privacy policies, shall not apply to the terms of these Services or this Agreement unless the Recipient and the District agree to such changes in writing.

Unauthorized Access, Use, and Disclosure.

10. The Recipient hereby agrees to report to the District's designated contact, immediately and within twenty-four (24) hours, any incident that involves, or which it believes may involve, the attempted, inadvertent or successful unauthorized access, re-identification, use, loss, modification and/or disclosure of the District's data. Such unauthorized access includes any known reasonably believed instances of missing data, data that has been inappropriately shared, or data taken off site. The Recipient shall take prompt and appropriate action to prevent further unauthorized access, use, or disclosure; cooperate with each other and any government authorities with respect to the investigation and mitigation of the security incident, including the discharge of the other party's duties under the law; and take such other actions to remedy the security incident, including, if required under any federal or state law, providing notification to the affected persons.
11. The Recipient hereby agrees that the District may withhold payment(s) owed to the Recipient, as applicable, for any violation of the security protocols.
12. The Recipient hereby agrees to undertake a prompt and reasonable investigation of any breach. Upon conclusion of an investigation of a security breach of Personal Information, the Recipient hereby agrees to an apportionment of the costs of the notification, investigation, and mitigation of the security breach as follows: Recipient shall indemnify, defend and hold harmless the District from and against any and all liability, loss, claim, injury, damage, penalty, fine, settlement or expense, including, without limitation, costs of Remediation Efforts and reasonable attorneys' fees and costs arising from or relating notification, investigation, and mitigation of a security breach or incident arising from Recipients acts or omissions. Any issues as to apportionment shall be determined by applicable Oklahoma law.
13. If District notifies Recipient that any audit identifies that Recipient is not in compliance with

this Agreement or is not complying with Recipient's own quality assurance and internal controls or the provisions of the Agreement and this Addendum, then Recipient shall promptly correct such problem at Recipient's sole expense. If any audit by District Auditors results in Recipient being notified that Recipient or Recipient Personnel are not in compliance with any law or audit requirement applicable to Recipient or the services or with which Recipient is otherwise required to comply under the terms of this Agreement, Recipient shall, and shall cause Recipient Personnel to, promptly take actions to comply with such law or audit requirement. Recipient shall bear the costs of any such response that is required by law or audit requirement relating to Recipient's business or necessary due to Recipient's or Recipient Personnel's noncompliance with any such law or audit requirement imposed on Recipient, including any remediation efforts.

14. Recipient shall bear all reasonable costs for re-testing performed to verify that any security issue caused by Recipient has been remedied.
15. The Recipient shall implement, maintain, and update security and breach investigation procedures that are appropriate to the nature of the District Data disclosed.

General Provisions

16. Recipient represents that it is authorized to bind to the terms of this Agreement, including confidentiality and destruction of District Data and any personally identifiable student data contained therein, all related or associated institutions, individuals, employees or contractors who may have access to the District's data, or may own, lease or control equipment or facilities of any kind where the District's data is stored, maintained or used in any way.
17. This Agreement will not be construed as creating any agency relationship, or a partnership, joint venture, fiduciary duty, or any other form of legal association between the District and Recipient, and Recipient will not represent to the contrary, whether expressly, by implication, appearance or otherwise. Except as otherwise expressly provided in this Agreement, this Agreement is not for the benefit of any third parties. Neither party will make any commitment, by contract nor otherwise, binding upon the other Party or present that it has the authority to do so.
18. Recipient's right of receipt of or access to Confidential Information may not be assigned, sold or waived without the prior express and written agreement of the District.
19. The terms of this Agreement shall amend and supersede all other agreements, including all future agreements of the parties. If there is a conflict between the terms of this Agreement and current or future agreements of the parties, the terms of this Agreement shall control unless the future agreement contains a specific agreement to amend this Agreement. No term or provision of any agreement which is inconsistent with the terms of this Agreement shall be valid. Performance or action or use, including logging on a website, using software, or "clicking" a button on a computer to indicate agreement to a policy such as a privacy policy or user agreement shall not be sufficient to modify this agreement. The agreement may only be amended by written agreement of the District and the Recipient. The terms of this Agreement shall be incorporated by reference in all current and future agreements of the parties.
20. The terms of this Agreement shall be applicable to and incorporated by reference in all

current and future agreements between the Recipient and the Recipient’s contractors, agents, employees, and students. Any terms or provisions of agreements between the Recipient and such users which are inconsistent with the requirements of this Agreement shall be invalid and unenforceable. For example, a provision of the Recipient’s privacy policy for students which provided for indemnification would be unenforceable.

- 21. Any terms or provisions of agreements between the parties which waive or limit, or attempt to waive or limit the liability of the Recipient in any respect shall be invalid and unenforceable. Any terms or provisions which provide for or attempt to provide for indemnification by the District to the Recipient shall be invalid and unenforceable. Any terms or provisions which require the District to purchase insurance shall be invalid and unenforceable. Any terms or provisions which limit the time in which the District may bring suit shall be invalid and unenforceable. Any terms or provisions which require the District to submit to arbitration shall be invalid and unenforceable. Any provision in the Recipient's terms of service, terms and conditions of use and/or privacy policies which specifically disclaim all implied warranties of merchantability, non-infringement and fitness for a particular purpose, the implied conditions of satisfactory quality and acceptance as well as any local jurisdictional analogues to the above and other implied or statutory warranties are hereby deleted in its entirety.
- 22. All provisions of this Agreement shall survive any termination or expiration of the agreement of the parties and of any and all agreements of the parties. If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable for any reason, the remainder of this Agreement shall remain valid and enforceable.

In exchange for its receipt of the District Data, the Recipient certifies it will adhere to the terms, directions, protocols and requirements set forth above.

Sign: _____

Printed Name and Title: Tatiana Litvin-Vechnyak, Ph.D.
Vice President, Technology Commercialization (Georgetown University)

Date: _____

Read and Acknowledged

Sign: _____

Printed Name and Title: Anna Johnson, Ph.D.
Professor (Georgetown University)

Contacts

Recipient Contact: _____

Email: _____

Phone: _____

District Contact: _____

Email: _____

Phone: _____

Exhibit 1:

(note that Recipient already has some of these data since the participating children have been enrolled in the study for years).

Data Type	Provided to Recipient?	Aggregated Data Only? (not associated with name or other identifying data)
student name		NA
student address		
student identification number		NA
student gender	X	
student date of birth		
student ethnicity	X	
student race	X	
student disabilities	X	
student school	X	
student grade level	X	
student grades	X	
student grade point averages	X	
student grade level promotion and matriculation	X	
student coursework	X	
student test scores	X	
student assessment data	X	
student highest grade completed	X	
student attendance	X	
student school discipline history	X	
Other: please list below		
Student IEP status, date, primary and secondary diagnosis	X	
Student ELL status and language	X	

Student gifted/talented status	X	
Student free/reduced price lunch	X	
Student entrance/exit dates	X	
Student entrance/exit codes	X	
Student homeroom or advisory teacher	X	

Exhibit 2

Statement of Work: MEMORANDUM OF UNDERSTANDING

PURPOSE:

The Tulsa SEED (School Experiences and Early Development) Study is an ongoing project conducted by researchers from Georgetown University and their data collection subcontractor, Mathematica. Notably, parents have already consented into the study. Since data collection has been ongoing since 2016, students also are aware and expect to be assessed every year, in their school.

OBLIGATIONS OF SCHOOL:

KIPP Tulsa Public Charter School commits to providing Georgetown University researchers and data collectors employed by their subcontracted data collection firm Mathematica, with access to information in 6th grade in 2025-2026; 7th grade in 2026-2027; 8th grade in 2027-2028; and 9th grade in 2028-2029 for students in the Tulsa SEED Study for the following purpose:

- Locate Tulsa SEED Study students currently (as of each academic year) in KIPP Tulsa.
 - Georgetown researchers will can provide TPS student IDs and/or OKSDE State student IDs of Tulsa SEED Study participants to facilitate location of students in the school; or KIPP Tulsa can provide TPS student IDs and/or OKSDE IDs of all entering 6th graders and Tulsa SEED can match to determine which Tulsa SEED Study participants are in the school.
 - Additional data, such as homeroom assignment and current grade (e.g., if retained) may be requested to facilitate locating students and scheduling their assessments.

OBLIGATIONS OF GEORGETOWN UNIVERSITY:

- Conduct student assessments and surveys according to these guidelines:
 - 1 day of individual child assessments in the spring of each year.
 - Sessions will last 90-120 minutes.
 - Parents have already provided study consent.
 - All research staff are trained in human subjects' research and data confidentiality and have assessed children in TPS and other Tulsa metro area schools following this same protocol. Sessions will be scheduled by a researcher during the school day, at the school, at a time determined by the classroom teacher and others involved.
 - Trained staff will visit the school and will pull the study child out for an individual assessment.
 - Children will be asked to provide assent at the start of each session. They will have the opportunity to stop the session at any time or refuse to answer any particular item with no consequences.

All research conducted with students, teachers, and parents will be:

- Approved and overseen by Georgetown University's Institutional Review Board (Study #00006201).

Coversheet

Approval of Fundraiser Activities for KIPP Tulsa University Prep

Section: III. Consent Agenda
Item: F. Approval of Fundraiser Activities for KIPP Tulsa University Prep
Purpose: Vote
Submitted by:
Related Material: BRWF889D2A3E7E8_003683.pdf



KIPP OKC Public Schools &
KIPP Tulsa Public Charter Schools

2024-2025 APPLICATION FOR FUNDRAISING ACTIVITY

PART I: FUNDRAISER SPECIFICS

SCHOOL NAME: <u>KIPP Tulsa University Prep</u>	DATE: <u>11-13-24</u>
NAME OF FUNDRAISING ACTIVITY: <u>Doublegood Popcorn Fundraiser for KIPP Prom</u>	
SCHEDULED DATES: START: <u>November 19, 2024</u>	SUB-ACCOUNT NAME: <u>Student Incentives (12th)</u> PROJECT CODE: <u>817</u>
END: <u>November 21, 2024</u>	** Food-related fundraisers may last a maximum of 14 consecutive days, and require the USDA Smart Snacks Form completed and attached to this application**

DESCRIPTION OF FUND RAISING ACTIVITY	(ONE ACTIVITY PER APPLICATION)
Please provide as much detail as possible about the Fundraising activity that will take place	
Students will raise funds by selling popcorn. This fundraiser will take place virtually. The items will be shipped directly to the buyers.	

DESCRIPTION OF HOW RAISED REVENUE WILL BE UTILIZED	(ALSO INCLUDE PRIZES/AWARDS/INCENTIVES)
If listing supplies, events, prizes, awards and incentives, please provide specific examples	
Scholars will be able to download the double good app. Each scholar will have a unique link to send to friends and families. Each scholar has a goal of raising \$500. 50% of the proceeds go to the vendor (double good), and the remaining 50% comes to the senior account. The scholar who raises the most money will receive a gift.	
Joojo Mill-Graves _____ SPONSOR'S NAME (PLEASE PRINT)	 _____ SPONSOR'S SIGNATURE/DATE
Jamia Irons _____ SCHOOL LEARDER'S NAME (PLEASE PRINT)	 _____ SCHOOL LEADER'S SIGNATURE/DATE

PART II: REQUISITION	ACCOUNTING USE ONLY
<p style="text-align: center;">TYPE OF FUNDRAISER</p> <p><input type="checkbox"/> CONSIGNMENT FUNDRAISER (FOR ITEMS THAT CAN BE RETURNED, A REQ TO ENCUMBER 10% OF THE COST MUST BE SUBMITTED WITH THIS APPLICATION TO THE DISTRICT ACTIVITY FUND CUSTODIAN AT THE ACCOUNTING DEPARTMENT FOR BOARD APPROVAL)</p> <p><input type="checkbox"/> NON-CONSIGNMENT (REQ FOR FULL ENCUMBRANCE REQUIRED PRIOR TO THE ORDERING OF ANY GOODS OR SERVICES)</p>	<p><i>Board Approval/Non-Approval Information</i></p>

PART III: NET PROFIT		
<p>COMPLETE THIS SECTION WITHIN TWO WEEKS OF THE END OF THE FUNDRAISER AND SUBMIT TO THE DISTRICT ACTIVITY FUND CUSTODIAN AT THE ACCOUNTING DEPARTMENT</p> <p>**Please attach the completed Fundraising RQ Checklist (for consignment fundraisers) and the Reconciliation Worksheet for Fundraiser Profit/Loss (optional) to this form**</p>		
Total Revenue Collected	\$ <input style="width: 100%;" type="text"/> A	
Total Expenditures	\$ <input style="width: 100%;" type="text"/> B	_____ SPONSOR'S SIGNATURE/DATE
Net Profit (Loss)	\$ <input style="width: 100%;" type="text"/> A-B	_____ ACTIVITY FUND CUSTODIAN SIGNATURE/DATE



KIPP OKC Public Schools &
KIPP Tulsa Public Charter Schools

2024-2025 APPLICATION FOR FUNDRAISING ACTIVITY

PART I: FUNDRAISER SPECIFICS

SCHOOL NAME: KIPP Tulsa University Prep	DATE: 11-22-24
NAME OF FUNDRAISING ACTIVITY: Doublegood Popcorn Fundraiser for KIPP Prom	
SCHEDULED DATES:	
START: December 5, 2024	SUB-ACCOUNT NAME: Student Incentives (12th)
END: December 8, 2024	PROJECT CODE: 817

** Food-related fundraisers may last a maximum of 14 consecutive days, and require the USDA Smart Snacks Form completed and attached to this application**

DESCRIPTION OF FUND RAISING ACTIVITY (ONE ACTIVITY PER APPLICATION)

****Please provide as much detail as possible about the Fundraising activity that will take place****

Students will raise funds by selling popcorn. This fundraiser will take place virtually. The items will be shipped directly to the buyers.

DESCRIPTION OF HOW RAISED REVENUE WILL BE UTILIZED (ALSO INCLUDE PRIZES/AWARDS/INCENTIVES)

****if listing supplies, events, prizes, awards and incentives, please provide specific examples****

Scholars will be able to download the double good app. Each scholar will have a unique link to send to friends and families. Each scholar has a goal of raising \$500. 50% of the proceeds go to the vendor (double good), and the remaining 50% comes to the senior account. The scholar who raises the most money will receive a gift.

<u>Joojo Mill-Graves</u>	 November 22, 2024
SPONSOR'S NAME (PLEASE PRINT)	SPONSOR'S SIGNATURE/DATE
<u>Jamia Irons</u>	
SCHOOL LEADER'S NAME (PLEASE PRINT)	SCHOOL LEADER'S SIGNATURE/DATE

PART II: REQUISITION

TYPE OF FUNDRAISER

- CONSIGNMENT FUNDRAISER** (FOR ITEMS THAT CAN BE RETURNED, A REQ TO ENCUMBER 10% OF THE COST MUST BE SUBMITTED WITH THIS APPLICATION TO THE DISTRICT ACTIVITY FUND CUSTODIAN AT THE ACCOUNTING DEPARTMENT FOR BOARD APPROVAL)
- NON-CONSIGNMENT** (REQ FOR FULL ENCUMBRANCE REQUIRED PRIOR TO THE ORDERING OF ANY GOODS OR SERVICES)

ACCOUNTING USE ONLY

Board Approval/Non-Approval Information

PART III: NET PROFIT

COMPLETE THIS SECTION WITHIN TWO WEEKS OF THE END OF THE FUNDRAISER AND SUBMIT TO THE DISTRICT ACTIVITY FUND CUSTODIAN AT THE ACCOUNTING DEPARTMENT

Please attach the completed Fundraising RQ Checklist (for consignment fundraisers) and the Reconciliation Worksheet for Fundraiser Profit/Loss (optional) to this form

Total Revenue Collected	\$ <input style="width: 100%;" type="text"/>	A	
Total Expenditures	\$ <input style="width: 100%;" type="text"/>	B	SPONSOR'S SIGNATURE/DATE
Net Profit (Loss)	\$ <input style="width: 100%;" type="text"/>	A-B	ACTIVITY FUND CUSTODIAN SIGNATURE/DATE

Coversheet

Approval of 2025 Regular Board Meeting Dates

Section: III. Consent Agenda
Item: G. Approval of 2025 Regular Board Meeting Dates
Purpose: Vote
Submitted by:
Related Material: KIPP Tulsa Board Meeting Dates .docx.pdf



REGULAR BOARD MEETING DATES 2025

Tuesday, January 28, 2025

Tuesday, February 25, 2025

Tuesday, March 25, 2024

Tuesday, April 29, 2025

Tuesday, May 27, 2025

Tuesday, June 24, 2025

Tuesday, July 29, 2025

Tuesday, August 26, 2025

Tuesday, September 30, 2025

Tuesday, October 28, 2025

Tuesday, November 18, 2024

Submitted by: Mayra Burke, Encumbrance Clerk

*To be filed with Tulsa County Clerk Office via email meetingnotices@tulsacounty.org

Coversheet

Consideration and possible action to approve the Inventory
Management policy to ensure correct tracking and management of
fixed assets.

Section: IV. Action Agenda
Item: A. Consideration and possible action to approve the Inventory
Management policy to ensure correct tracking and management of fixed assets.
Purpose: Vote
Submitted by:
Related Material: KIPPTulsa Inventory (Updated).doc



Inventory Management

Policy and Procedures

Scope

This policy applies to all fixed assets and operating equipment purchased for \$500 or more and any asset meeting federal grant inventory requirements. All federally funded equipment will follow specific tracking, maintenance, and disposal guidelines, as outlined by Title grants regulations.

Inventory Procedures

1. Asset Tracking and Documentation

- KIPP Tulsa will maintain a detailed inventory of all operating and federally funded assets. This inventory will be updated annually and reconciled with accounting records to verify physical safeguarding and accurate valuation.
- All classrooms will be inventoried by teachers or designated staff annually to ensure accountability and compliance.

2. Recording Requirements

Upon receiving property that qualifies as a fixed asset, the Operations Team is responsible for promptly recording the following information in the inventory system:

- Name and detailed description of the asset.
- Date of purchase or acquisition.
- Cost or fair market value of the asset at the time of acquisition.
- Unique identification details, such as serial number, model number, or other identifiers.
- Vendor name for record purposes.
- Specific location of the equipment within school facilities.
- **For federally funded assets:** Title funds source identification.
- Final disposition data, including date of disposal and sale price, if applicable, or disposal method.

3. Annual Reconciliation

- The Operations Team will conduct an annual physical inventory of all fixed assets, reconciling inventory records with accounting books. This process ensures accurate financial reporting, compliance with OCAS and Title grant requirements, and appropriate impairment accounting for any lost, stolen, or damaged assets.

4. Federal Compliance

- All equipment purchased with federal Title funds will be tagged and tracked according to federal guidelines to ensure compliance with grant conditions. Records will be maintained in accordance with federal retention schedules and will be accessible for audit purposes.

5. Safeguarding and Disposal

- Assets will be safeguarded to prevent theft, loss, or misuse. Disposal of assets, especially those acquired with federal funds, will follow Title grant requirements, including authorization processes and documentation of final disposition.

This policy supports KIPP Tulsa's commitment to responsible financial stewardship and adherence to both state and federal regulations, ensuring that all resources are used effectively to support student success.

Coversheet

Consideration and possible action to approve the Federal Award policy to ensure that the district manages federal awards in full compliance with regulations and the specific terms of each award.

Section: IV. Action Agenda
Item: B. Consideration and possible action to approve the Federal Award policy to ensure that the district manages federal awards in full compliance with regulations and the specific terms of each award.
Purpose: Vote
Submitted by:
Related Material: Federal Programs Award Policies.pdf



Federal Award Policies

Detailed Federal Award Policies are critical for ensuring that KIPP Tulsa Public Charter Schools manages federal awards in full compliance with regulations and the specific terms of each award. Here's what such policies should include:

1. Allowable Costs and Cost Principles

- **Clear Guidelines on Allowable and Unallowable Costs:** KIPP Tulsa will define which costs are allowable under the specific federal program, based on Uniform Guidance (2 CFR Part 200) and program-specific requirements.
- **Reasonable and Necessary Criteria:** Costs must be necessary for the program's objectives and reasonable in relation to the expected benefit.
- **Documentation Requirements:** Each expense should be documented with receipts, invoices, or agreements that show its purpose and benefit to the program.

2. Budget Management and Fiscal Controls

- **Alignment with Approved Budgets:** KIPP Tulsa will ensure that spending aligns with the budget approved by the federal funding agency. Any deviations require formal approval and documentation.
- **Monthly or Quarterly Budget Reviews:** KIPP Tulsa will implement regular monitoring to prevent overspending and ensure funds are used in compliance with the approved budget.
- **Budget Modifications:** KIPP Tulsa will define the process for budget adjustments, including any necessary approvals and justifications for reallocation.

3. Procurement and Purchasing Procedures

- **Competitive Procurement Standards:** KIPP Tulsa will specify standards for competitive bidding and vendor selection to ensure fair and cost-effective use of funds.
- **Conflict of Interest Policies:** KIPP Tulsa will prohibit employees from participating in procurements where they have a personal or financial interest.
- **Documentation of Procurement Processes:** KIPP Tulsa will record each stage of procurement, from vendor selection to purchase orders and contracts, to verify compliance.

4. Subrecipient Monitoring

- **Risk Assessment of Subrecipients:** KIPP Tulsa will conduct risk assessments for subrecipients to determine the level of oversight needed.
- **Monitoring Procedures:** KIPP Tulsa will regularly monitor subrecipients through site visits, reviews of financial and performance reports, and audits.
- **Corrective Actions for Subrecipients:** KIPP Tulsa will define corrective action processes for addressing noncompliance or performance issues with subrecipients.

5. Time and Effort Reporting for Personnel

- **Accurate Time Tracking:** Personnel paid with federal funds must maintain detailed time and effort reports showing their work on federal programs.
- **Certification by Supervisors:** Supervisors should regularly review and certify time and effort records to ensure they align with approved budget allocations and program requirements.

6. Property and Inventory Management

- **Inventory Tracking:** Track all equipment and assets purchased with federal funds, including serial numbers, locations, and current conditions.
- **Annual Physical Inventory:** Conduct annual physical inventory checks to ensure assets are properly maintained and used for the intended purpose.
- **Disposition of Property:** Establish protocols for the disposal of property when it is no longer needed, ensuring compliance with federal guidelines.

7. Record Retention and Documentation

- **Retention Periods:** KIPP Tulsa will retain records for a minimum period (typically three years from the submission of the final expenditure report).
- **Secure Storage:** Securely store records to protect them from unauthorized access, loss, or damage.
- **Accessibility for Audits:** Ensure records can be easily retrieved and provided during audits or monitoring by federal agencies.

8. Compliance Monitoring and Audit Resolution

- **Regular Self-Monitoring:** KIPP Tulsa will periodically review federal program activities, expenses, and records to ensure compliance.
- **Audit Preparation and Cooperation:** KIPP Tulsa will ensure that all documentation is audit-ready and cooperate fully with any audit or review process.

- **Corrective Action Plans for Audit Findings:** When audits identify issues, KIPP Tulsa will establish and implement corrective action plans to address and resolve them promptly.

9. Reporting and Communication

- **Financial and Performance Reporting:** KIPP Tulsa will define requirements for accurate and timely reporting on financial status and program performance.
- **Incident Reporting:** KIPP Tulsa will set protocols for promptly reporting issues that may impact compliance, such as suspected fraud, loss of funds, or program performance challenges.

10. Confidentiality and PII Safeguards

- **Data Access Controls:** KIPP Tulsa will limit access to PII and sensitive data to authorized personnel only.
- **Data Handling and Storage Standards:** KIPP Tulsa will specify secure methods for handling, storing, and transmitting sensitive data, including encryption or secure cloud storage solutions.
- **Data Breach Response Plan:** KIPP Tulsa will prepare for potential data breaches with a response plan that includes notification procedures and corrective actions.

11. Training and Awareness

- **Regular Staff Training:** The district will ensure that all relevant staff are trained on federal award requirements, cost allowability, and compliance policies.
- **Documentation of Training:** KIPP Tulsa will keep records of training sessions, topics covered, and staff attendance to show ongoing compliance with training requirements.

By following these Federal Award Policies, KIPP Tulsa Public Charter Schools will foster a culture of accountability, meet federal requirements, and protect the integrity of its federal programs.

Coversheet

Consideration and possible action to approve the revision to the Travel policy to ensure local and out of state transportation aligns with the OCAS standards.

Section: IV. Action Agenda
Item: C. Consideration and possible action to approve the revision to the Travel policy to ensure local and out of state transportation aligns with the OCAS standards.
Purpose: Vote
Submitted by:
Related Material: Travel Policy_REVISED.docx

KIPP TULSA

PUBLIC CHARTER SCHOOLS

KIPP Tulsa Public Charter Schools Travel Policy

Purpose

This policy establishes guidelines for travel and reimbursement to ensure compliance with federal grant requirements, Oklahoma Cost Accounting System (OCAS) standards, and responsible use of school funds.

1. Eligibility for Travel Reimbursement

- **Authorized Travel:** Employees traveling on behalf of KIPP Tulsa must receive prior written approval from the Executive Director and/or their supervisor to attend conferences, meetings, or seminars. Travel is authorized only when the employee represents the school in an official capacity.
- **Non-Employee Reimbursement:** A non-employee may be reimbursed for travel expenses if performing duties in place of a school employee with prior approval from the Executive Director.

2. Covered Expenses and Reimbursement Guidelines

- **Transportation:** Reimbursement covers the actual fare for commercial transportation (airline, train, or bus) at the lowest available rate (economy/coach). Employees are encouraged to book travel at least 21 days in advance to secure the best rates.
- **Mileage for Personal Vehicles:** If using a personal vehicle, reimbursement will be based on the lower of either the actual mileage (at the prevailing IRS rate) or the lowest available coach airfare. Employees must provide a mileage calculation (e.g., MapQuest or Google Maps).
- **Local Transportation while in town:** Taxi, rideshare, bus, or rental car fees are reimbursable when necessary for official duties. Use of the most economical option is encouraged.
- **Ground transportation for out-of-town travel:** Ground transportation (e.g., taxi, rideshare, shuttle, or rental car) between the airport and lodging is considered an approved expense. Ground transportation to and from the lodging and approved official duty locations, such as conference centers or meeting venues, is allowable. Ground transportation to other approved locations necessary for official business is reimbursable with prior authorization.
- **Lodging:** For reasonable accommodations, lodging is reimbursed at the single room rate. Employees will reserve a hotel room by following the district's purchasing procedures and using a credit card authorization form. After travel, employees must submit receipts. If the cost is less than the advance, the difference must be returned to the school.
- **Meals:** Meals are reimbursed based on actual costs or per diem (General Services Administration rates), whichever is lower. Receipts must be submitted for actual costs. Only meals connected with an overnight stay are eligible for reimbursement; non-overnight meal reimbursements are taxable per IRS guidelines.
- **Registration Fees:** Registration fees for conferences or events are reimbursable but do not include professional membership dues.
- **Other Allowable Expenses:** Turnpike tolls, parking fees, and dependent care costs (if applicable) are eligible for reimbursement. Receipts must be provided.

3. Non-Reimbursable Expenses

- **Excluded Costs:** Alcoholic beverages, dry-cleaning, personal long-distance phone calls, and other non-business expenses are not reimbursable.

4. Travel Request and Approval Process

- **Travel Request:** Employees must submit a formal travel request form, including a budget estimate, to their supervisor and obtain approval from the Executive Director or their designee.
- **Advance Payment Request:** If requesting advance payment for hotel accommodations or other pre-travel expenses, employees must submit supporting documentation, including reservation confirmations.

5. Travel Reimbursement Process

- **Travel Reimbursement Request Form:** Employees must complete and submit a Travel Reimbursement Request Form, including all itemized receipts, within ten (10) days of return. The form must detail each expense category and include original, itemized receipts for lodging, meals, transportation, and other allowable expenses.
- **Required Documentation:** The travel reimbursement form must include the conference or meeting agenda, registration confirmation, and any other relevant documentation showing dates and location. Missing receipts may result in non-reimbursement for the associated expenses.

6. Safeguards and Compliance

- **Internal Controls:** The LEA's finance department will regularly review travel reimbursements to ensure compliance with federal, state, and OCAS standards. Travel expense documentation is retained in accordance with federal and state retention requirements.
- **Budget Estimates:** While budget estimates may be used for initial planning, only actual costs and documented expenses are eligible for reimbursement.

7. Summary of Allowable Expenses

- **Covered:** Commercial transportation (economy), mileage (at IRS rate), meals (per diem or actual, with receipts), single-rate lodging, registration fees, dependent care (if approved), turnpike tolls, parking.
- **Not Covered:** Alcohol, personal expenses (e.g., dry-cleaning), non-business-related calls, and any unapproved expenses.

This policy ensures that KIPP Tulsa's travel practices align with federal and OCAS requirements, promoting accountability and compliance in managing school funds.

Coversheet

Consideration and possible action to approve the Standards of Conduct for Organizational Conflict of Interest policy to ensure fairness and validity to the contract selection, award, and administration.

Section: IV. Action Agenda

Item: D. Consideration and possible action to approve the Standards of Conduct for Organizational Conflict of Interest policy to ensure fairness and validity to the contract selection, award, and administration.

Purpose: Vote

Submitted by:

Related Material:

KIPP Tulsa Public Standards of Conduct for Organizational Conflicts of Interest.pdf



KIPP Tulsa Public Charter Schools Standards of Conduct for Organizational Conflicts of Interest

Purpose

This policy outlines the standards of conduct for managing and preventing conflicts of interest involving KIPP Tulsa Public Charter Schools and any affiliated, parent, or subsidiary organization. These standards are intended to ensure ethical behavior, maintain compliance with federal regulations, and protect the integrity of KIPP Tulsa's operations.

1. Scope of Policy

- **Applicability:** These standards apply to KIPP Tulsa Public Charter Schools and any affiliated, parent, or subsidiary organization that is not a state, local government, or Indian tribe. This includes any entity that has a relationship with KIPP Tulsa that could result in an actual or perceived conflict of interest.
- **Definition of Organizational Conflict of Interest:** An organizational conflict of interest exists when the interests of a parent, affiliate, or subsidiary organization of KIPP Tulsa may conflict with the LEA's obligations under federal or state regulations, thereby compromising KIPP Tulsa's objectivity or fairness.

2. Standards of Conduct

- **Independence in Decision-Making:** KIPP Tulsa will act independently in all decision-making processes, especially in the areas of procurement, contracting, and program administration. Decisions will be based solely on what is in the best interest of KIPP Tulsa and its students, without undue influence from any affiliated organizations.
- **Disclosure of Potential Conflicts:** Any potential conflict of interest between KIPP Tulsa and its parent, affiliate, or subsidiary organization must be disclosed in writing to the Executive Director and the board of directors. The disclosure should include details of the relationship, potential conflict, and how it may impact decision-making.
- **Restriction on Influence:** Affiliated organizations are prohibited from exerting influence on the operations or decisions of KIPP Tulsa if such influence could lead to preferential treatment or biased decision-making, especially in activities related to federal grants or funding.
- **No Dual Roles:** Individuals who serve as employees, officers, or board members of KIPP Tulsa may not simultaneously hold positions of authority in any parent, affiliate, or subsidiary organization that could result in divided loyalties or conflicts of interest.



3. Managing and Mitigating Conflicts of Interest

- **Recusal and Exclusion from Decision-Making:** If a conflict of interest is identified, affected individuals or organizations will be recused from participating in relevant decision-making processes. KIPP Tulsa will appoint a qualified, impartial party to handle decisions related to the potential conflict.
- **Independent Review and Oversight:** The board of directors, or a designated compliance officer, will oversee any transactions or decisions that involve affiliated organizations to ensure they are in the best interest of KIPP Tulsa and comply with all applicable regulations.
- **Use of Independent Contractors:** When feasible, KIPP Tulsa will engage third-party contractors to provide an unbiased perspective and prevent potential conflicts when conducting business with affiliated organizations.

4. Recordkeeping and Transparency

- **Documentation of Conflicts and Resolutions:** All potential conflicts of interest and the steps taken to manage or mitigate them will be documented and maintained in accordance with federal and state record retention requirements.
- **Public Access to Policy:** KIPP Tulsa's Standards of Conduct policy for conflicts of interest with parent, affiliate, or subsidiary organizations will be made publicly available on the KIPP Tulsa website to promote transparency.

5. Violations and Disciplinary Actions

- **Reporting Violations:** Employees, board members, or stakeholders who become aware of potential conflicts of interest should report them immediately to the Executive Director or designated compliance officer.
- **Disciplinary Action:** Failure to comply with these standards of conduct may result in disciplinary actions, including termination, for employees. Contractors or affiliated organizations found to have influenced decisions improperly may be subject to contract termination or further action.

By adhering to these standards of conduct, KIPP Tulsa Public Charter Schools ensures that its operations remain objective, transparent, and in compliance with federal regulations, safeguarding the integrity of its programs and resources.

Coversheet

Consideration and possible action to approve the Written Cost Allowability Policy and Procedures to ensure that all expenditures meet all federal requirements.

Section: IV. Action Agenda
Item: E. Consideration and possible action to approve the Written Cost Allowability Policy and Procedures to ensure that all expenditures meet all federal requirements.
Purpose: Vote
Submitted by:
Related Material:
LEA's Written Cost Allowability Policy and Procedures (Revised 11-25-24).rtf



LEA's Written Cost Allowability Policy and Procedures

Purpose

This policy ensures that KIPP Tulsa Public Charter Schools comply with federal requirements for cost allowability by implementing clear, comprehensive procedures. All expenditures must meet the standards set forth in the Uniform Guidance (2 CFR Part 200) and applicable federal program requirements.

1. General Allowability Standards

- **Compliance with Federal Regulations:**

All expenditures must comply with the Uniform Guidance and specific program regulations, ensuring adherence to federal cost principles.

- **Necessary and Reasonable:**

Expenses must be essential for achieving program objectives and reflect prudent decision-making.

- **Allocable Costs:**

Costs must be allocated in proportion to the benefit received by the federal program, ensuring equitable distribution.

2. Specific Cost Principles

1. Direct vs. Indirect Costs:

Direct Costs: Costs directly attributable to a specific federal program, such as staff salaries or supplies.

Indirect Costs: Costs not directly tied to a program but necessary for its operation, such as utilities or administrative expenses.

2. Allowable vs. Unallowable Costs:

Allowable Costs: Clearly documented examples include instructional supplies, training, and travel directly related to program goals.

Unallowable Costs: Items such as alcohol, lobbying expenses, and entertainment are strictly prohibited.

3. Documentation Requirements:

Each expenditure must be supported by documentation such as receipts, invoices, contracts, or service agreements.

Documentation must demonstrate compliance with federal cost principles and program objectives.

3. Pre-Approval Process

1. Budget Alignment:

- All expenditures must align with the approved program budget.
- Deviations from the budget require documented pre-approval from program administrators.

2. Internal Approvals:

- Authorization procedures must be in place to ensure expenditures are approved by designated personnel before funds are committed.
- A written record of approvals will be maintained for audit purposes.

4. Monitoring and Review

1. Regular Audits:

- Internal audits will be conducted at least quarterly to ensure expenditures meet federal requirements.
- External audits will be conducted annually to validate compliance and accuracy.

2. Monitoring Mechanisms:

- Implement tracking systems to monitor expenditures and ensure alignment with program objectives.
- Periodic reviews will confirm expenditures support LEA goals and comply with federal guidelines.

3. Corrective Actions:

- When issues are identified during audits or reviews, corrective actions will be documented and implemented promptly.
- Procedures will ensure resolution of non-compliance issues, including retraining staff or revising processes.

5. Training and Documentation

1. Staff Training:

- Regular training sessions will ensure all staff are knowledgeable about federal cost allowability standards.
- New employees will receive training during onboarding, and ongoing updates will be provided as regulations change.

2. Clear Documentation:

- Maintain a centralized repository of procedural documents accessible to all relevant staff.
- The repository will include guidance on allowable costs, approval processes, and documentation requirements.

Implementation and Accountability

By adhering to these procedures, KIPP Tulsa ensures:

- All expenditures are necessary, reasonable, allocable, and documented.
- Federal funds are used effectively to achieve program objectives.
- Compliance with federal regulations and alignment with LEA goals.

This policy supports responsible financial stewardship, providing a clear and transparent framework for managing federal funds.

Coversheet

Consideration and possible action to approve the Conflict of Interest Policy to ensure that all expenditures meet all federal requirements.

Section: IV. Action Agenda
Item: F. Consideration and possible action to approve the Conflict of Interest Policy to ensure that all expenditures meet all federal requirements.
Purpose: Vote
Submitted by:
Related Material: KIPP Tulsa Public Charter Schools Conflict of Interest Policy.pdf



KIPP Tulsa Public Charter Schools Conflict of Interest Policy for Contract Selection, Award, and Administration

Purpose

This policy ensures that all employees involved in the selection, award, and administration of contracts adhere to ethical standards and federal regulations, specifically 2 CFR 200.112. It aims to prevent any conflicts of interest that could influence decision-making or the integrity of federal funds.

1. Scope of Policy

- **Applicability:** This policy applies to all KIPP Tulsa Public Charter Schools employees, board members, agents, and contractors who are engaged in the selection, award, and administration of contracts.
- **Compliance:** All personnel must comply with federal, state, and local laws governing conflicts of interest as well as this policy to maintain the integrity of the procurement process.

2. Definition of Conflict of Interest

- **Conflict of Interest:** A conflict of interest exists when an employee, officer, agent, or any member of their immediate family or household, or an organization they are affiliated with, has a financial or other interest in or receives a tangible personal benefit from, a firm considered for a contract.
- **Apparent Conflict:** An apparent conflict of interest arises when circumstances would lead a reasonable person to believe that a conflict exists, even if no actual benefit is realized.

3. Prohibited Conflicts

- **Personal and Financial Interests:** Employees, officers, or agents may not participate in the selection, award, or administration of a contract if they have any personal or financial interest in the outcome.
- **Acceptance of Gifts:** No employee, officer, or agent may solicit or accept any gratuities, favors, or items of monetary value from contractors, potential contractors, or parties to sub-agreements related to federal programs. Any exceptions, such as nominal gifts (e.g., promotional items valued under \$20), must be explicitly approved by the Executive Director.



4. Disclosure of Potential Conflicts of Interest

- **Written Disclosure Requirement:** Employees who believe they may have a potential conflict of interest must disclose it in writing to the Executive Director or designated compliance officer immediately upon awareness. This disclosure should include the nature of the conflict, parties involved, and the employee's role in the procurement process.
- **Federal Notification:** If the conflict of interest relates to a federally funded contract, the LEA will disclose the conflict in writing to the federal awarding agency or pass-through entity in accordance with federal regulations. This disclosure will include details on the conflict and any measures KIPP Tulsa is taking to mitigate it.

5. Procedures for Managing Conflicts of Interest

- **Review and Determination:** Upon receiving a disclosure, the Executive Director or designated compliance officer will review the situation, consult relevant policies, and determine whether a conflict exists and how it should be managed.
- **Recusal from Decision-Making:** If a conflict is identified, the individual with the conflict will be recused from all decision-making processes related to the contract. Another qualified individual, without a conflict, will be appointed to assume the responsibilities of the procurement process.
- **Documentation:** All disclosures, determinations, and actions taken to manage or resolve conflicts will be documented and retained as part of the contract file. This documentation will be available for audit or review as needed.

6. Enforcement and Disciplinary Action

- **Policy Violations:** Employees who fail to disclose a conflict of interest or violate this policy may be subject to disciplinary action, up to and including termination, depending on the severity of the infraction and the impact on the LEA.
- **Periodic Training:** To ensure compliance, KIPP Tulsa will provide periodic training to employees involved in procurement activities, emphasizing the importance of identifying and managing conflicts of interest.

7. Record Retention and Confidentiality

- **Retention of Records:** All conflict of interest disclosures and related documentation will be retained in compliance with federal and state record retention requirements.
- **Confidentiality:** All disclosures will be treated as confidential to the extent possible, in accordance with applicable privacy laws and regulations.

By implementing this Conflict of Interest Policy, KIPP Tulsa Public Charter Schools maintains ethical standards and complies with federal regulations, promoting transparency and trust in the procurement process.

Coversheet

Consideration and possible action to approve the Military Recruiter Access Policy to ensure that the district meet all federal requirements.

Section: IV. Action Agenda
Item: G. Consideration and possible action to approve the Military Recruiter Access Policy to ensure that the district meet all federal requirements.
Purpose: Vote
Submitted by:
Related Material: KIPP Tulsa Military Recruiter Access Policy.pdf



KIPP Tulsa Public Charter Schools Military Recruiter Access Policy

Purpose

This policy establishes KIPP Tulsa Public Charter Schools' approach to providing military recruiters access to high school students in compliance with federal regulations, including the Elementary and Secondary Education Act (ESEA) and the Every Student Succeeds Act (ESSA). This policy applies regardless of Title I funding status and ensures that students and families have access to information on military service as a post-secondary option.

1. Policy Overview

- **Scope:** This policy applies to all KIPP Tulsa high school students in grades 11 and 12, military recruiters, and school staff. It governs military recruiters' access to student information and school facilities for the purpose of recruiting.
- **Objective:** KIPP Tulsa aims to provide students with a range of post-secondary opportunities, including military service, while respecting students' and families' rights to privacy and consent.

2. Military Recruiter Access to Student Information

- **Directory Information:** In compliance with federal law, KIPP Tulsa will provide military recruiters with access to certain "directory information" of high school students, specifically names, addresses, and telephone numbers, unless parents or eligible students opt out.
- **Opt-Out Option:** Parents/guardians or students who are 18 years of age or older may opt out of sharing directory information with military recruiters. Each year, parents and eligible students will be notified of this option and given a form to complete if they do not wish for this information to be released.

3. Procedures for Military Recruiter Access

- **School Visits:** Military recruiters may request access to the school to provide information to students regarding military service as a career option. Visits will be scheduled during designated times approved by the school administration to minimize disruptions to instructional time.
- **Recruiter Sign-In:** All military recruiters must sign in at the school's main office upon arrival and wear a visitor's badge while on campus. They are only allowed access to designated areas and times approved by the school administration.
- **Coordination with Counseling Office:** All requests for access by military recruiters are coordinated through the school's counseling office, which schedules and oversees the visits. The counseling office also provides support to students by offering information about various post-secondary options.



4. Annual Notification to Parents and Students

- **Parent and Student Notification:** At the start of each school year, KIPP Tulsa will notify parents/guardians and students of their right to opt out of releasing directory information to military recruiters. Information on how to exercise this right will be included in the school's annual notification to parents and in the student handbook.
- **Opt-Out Form:** The opt-out form will be provided to all high school students and families. Completed forms must be returned to the school administration by the specified deadline for the opt-out request to be effective for the school year.

5. Record Keeping and Compliance

- **Opt-Out Records:** The school will maintain records of all opt-out requests submitted by parents and eligible students. These records will be kept confidential and retained in accordance with federal and state data privacy regulations.
- **Compliance Monitoring:** The school administration and counseling office will ensure compliance with this policy, including the proper handling of opt-out requests and adherence to scheduling protocols for military recruiters.

6. Non-Discrimination Clause

- **Equal Access:** KIPP Tulsa is committed to providing equal access to information about post-secondary opportunities. Military recruiters are given the same access to students as college representatives and prospective employers, in accordance with federal law and school policy.

By following this policy, KIPP Tulsa ensures compliance with federal requirements regarding military recruiter access while upholding students' and families' rights to privacy and choice.

Coversheet

Finance Committee

Section: V. Board Committee Reports
Item: A. Finance Committee
Purpose: FYI
Submitted by:
Related Material: November 2024 Finance Committee Packet.pdf

KIPP TULSA
MONTHLY FINANCIAL REPORT

October 31, 2024 and Year to Date

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JENKINS & KEMPER
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA
MICHAEL KEMPER, CPA

November 14, 2024

Honorable Board of Trustees
KIPP Tulsa College Preparatory
Tulsa, Oklahoma

We have compiled the accompanying statement of assets, liabilities, and net assets – cash basis for the KIPP Tulsa College Preparatory as of October 31, 2024, and the related statements of revenues and expenses – cash basis for the four (4) months then ended. Our compilation was performed in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The financial statements have been prepared on the cash basis of accounting and the budget laws of the State of Oklahoma, which is a basis of accounting other than generally accepted accounting principles.

A compilation is limited to presenting, in the form of financial statements and supplemental information that is the representation of the management. We have not audited or reviewed the accompanying financial statements and supplemental information and, accordingly, do not express an opinion or any other form of assurance on them. However, we did become aware of a departure from the cash and budgetary basis of accounting that is described in the following paragraph.

The regulatory basis of accounting requires a specific format of presentation of governmental funds and the accompanying presentation does not comply with that format. Additionally, fixed assets and any related debt are not included in the statement of assets, liabilities and net assets presented on a cash basis. Any such accounts are reflected in the statement of revenues and expenses as a corresponding receipt and/or expenditure of funds. The effects of these departures on the financial statements have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared on the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the school's assets, liabilities, net assets, revenues and expenses. Accordingly, these financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to KIPP Tulsa College Preparatory.

Sincerely,

Jenkins & Kemper
Certified Public Accountants, P.C.

KIPP TULSA COLLEGE PREP
STATEMENT OF ASSETS, LIABILITIES, NET ASSETS - CASH BASIS
OCTOBER 31, 2024

	General Fund	Building Fund	Gifts Fund	Activity Fund	Totals
Assets					
Cash & Investments	\$ 680,475.96	383,014.69	618,808.24	51,198.68	1,733,497.57
Due to Activity Fund				121,842.79	121,842.79
Total Assets	<u>680,475.96</u>	<u>383,014.69</u>	<u>618,808.24</u>	<u>173,041.47</u>	<u>1,855,340.36</u>
Liabilities					
Outstanding Warrants	191,001.91	20,948.13	866.84	15,883.96	228,700.84
Reserves	1,483.77				1,483.77
Funds held for student activities				157,157.51	157,157.51
Total Liabilities	<u>192,485.68</u>	<u>20,948.13</u>	<u>866.84</u>	<u>173,041.47</u>	<u>387,342.12</u>
Unrestricted	187,290.20	362,066.56	503,066.40		1,052,423.16
Restricted	300,700.08		114,875.00		415,575.08
Total Net Assets	<u>\$ 487,990.28</u>	<u>362,066.56</u>	<u>617,941.40</u>	<u>-</u>	<u>1,467,998.24</u>

Cash Breakdown:

Primary Checking	\$ 661,401.98
Redbud Funding	280,660.80
Activity Checking	173,041.47
Savings	716,066.87
Adjustments to cash	24,169.24
Totals	<u>\$ 1,855,340.36</u>

See Accountant's Compilation Report

**KIPP TULSA COLLEGE PREP 2024-25 FISCAL YEAR
STATEMENT OF REVENUE AND EXPENSES - GENERAL FUND - CASH BASIS**

	Source Codes	2023-24 Actual	2023-24 10/31/2023	% of YTD to Actual	2024-25 Budget	2024-25 10/31/2024	% of YTD to Budg.
Revenue							
Interest Earnings	1310	\$ 2,095.16	809.22			1,150.67	N/A
Miscellaneous Reimb.	1590	30,507.13	16,964.34	55.6%	447,000.00	5,232.25	1.2%
United Way Donations	1610	353,875.00	117,958.32	33.3%	353,000.00	117,958.32	33.4%
Donations	1610	183,289.78			264,839.24	274,839.24	103.8%
KIPP Foundation	1650	78,325.33			185,735.00		0.0%
Refund Prior Year	1680					6,362.50	N/A
Studen Lunches	1710				15,000.00	12,661.89	84.4%
Foundation & Salary Incentive	3210	3,634,356.47	969,614.41	26.7%	3,964,320.85	955,767.75	24.1%
Flexible Benefit Allowance	3250	364,145.68	106,982.85	29.4%	374,999.87	99,175.78	26.4%
State Textbook	3420	34,087.98	34,087.98	100.0%	34,087.98	31,757.43	93.2%
State Safety Funding	3436			N/A	183,829.62	183,829.62	100.0%
Homebound Students	3690	4,991.14		0.0%			N/A
State Matching	3720	2,549.96		0.0%			N/A
Title I, Part A	4210	317,496.01		0.0%	317,645.06	11,789.98	3.7%
Title II Programs	4271	41,027.17		0.0%	43,949.03		0.0%
Special Ed Flowthrough	4310	148,169.76		0.0%	123,183.33	550.36	0.4%
Title IV LEAs	4442	19,105.20		0.0%	17,966.35		0.0%
ESSER III (795)	4689	793,225.23		0.0%	53,556.23		0.0%
NSLP CARES Emergency Funding	4705	18,100.66	18,100.66	100.0%	19,000.00		0.0%
Federal Lunches	4710	170,835.36	32,600.81	19.1%	155,000.00		0.0%
Federal Breakfasts	4720	52,920.21	9,582.87	18.1%	50,000.00		0.0%
Correcting Entry	5600	41,745.63		0.0%		15,842.51	N/A
Donations - Transfers from Gift Fund	6200	446,125.04					N/A
Total revenue		6,736,973.90	1,306,701.46	19.4%	6,603,112.56	1,716,918.30	26.0%
Expenditures							
Payroll	100-200	4,402,675.45	1,572,526.85	35.7%	3,954,878.79	1,280,165.90	32.4%
Accounts Payable	300-900	2,097,802.89	549,308.98	26.2%	2,701,243.00	713,391.93	26.4%
Total expenditures		6,500,478.34	2,121,835.83	32.6%	6,656,121.79	1,993,557.83	30.0%
Revenue over (under) expenses		236,495.56	(815,134.37)		(53,009.23)	(276,639.53)	
Net Assets - Beginning	6110	500,000.00	500,000.00		764,629.81	764,629.81	100.0%
Other Financing Sources (Uses):							
Lapsed appropr./Estopped Warrant: 6130-40		28,134.25					
Net Assets - Ending		\$ 764,629.81	(315,134.37)		711,620.58	487,990.28	

See Accountant's Compilation Report

SUPPLEMENTAL INFORMATION

**KIPP TULSA COLLEGE PREP - 2024-25 FISCAL YEAR
STATEMENT OF EXPENDITURES BY OBJECT CODE - GENERAL FUND - CASH BASIS**

<u>Classification</u>	<u>Object</u>	<u>2024-25 Budgeted</u>	<u>Oct-24</u>	<u>2024-25 Year-to-date</u>	<u>% of YTD to Actual</u>
<u>Personnel</u>					
Payroll	100	\$ 3,054,106.43	259,065.19	997,001.48	32.6%
Employee Benefits	200	900,772.36	74,157.72	278,763.56	30.9%
Worker's Comp.	290		4,400.86	4,400.86	N/A
Total Personnel Codes		<u>3,954,878.79</u>	<u>337,623.77</u>	<u>1,280,165.90</u>	32.4%
<u>Direct Student Expenses</u>					
Awards, Gifts, Decorations	682			10,941.65	N/A
Books	641	90,000.00	9,348.68	149,366.57	166.0%
Classroom & Office Supplies	619	85,850.00	7,015.75	19,923.55	23.2%
Copy Supplies	611	85,850.00	731.27	13,317.82	15.5%
Communication Services	530	20,200.00	255.84	1,625.00	8.0%
Diesel	623	4,500.00			0.0%
Tuition	560	27,125.00			0.0%
First Aid	616		177.00	177.00	N/A
Food Service	570	267,650.00		18,701.83	7.0%
Furniture and Fixtures	651	35,000.00		8,426.96	24.1%
Instruments	655		4,240.00	4,240.00	N/A
Non Technical Services	431			328.00	N/A
Other Services	599	25,250.00			0.0%
Printing and Binding	550	80,000.00	115.64	631.15	0.8%
Professional Employee Training	359	17,500.00	393.75	9,636.50	55.1%
Professional Services	320	295,400.00	24,147.66	52,664.75	17.8%
Staff Registration	860	2,020.00		1,475.00	73.0%
Security Services	344	92,000.00			0.0%
Student Transportation	510	4,000.00	18,359.95	54,747.99	1368.7%
Technology Related Equipment	653	75,000.00	6,612.90	20,385.90	27.2%
Technology Services	432	323,500.00	8,149.63	56,215.04	17.4%
Techonology Related Hardware	733		391.40	10,233.52	N/A
Testing Supplies	614	20,000.00	250.00	4,144.62	20.7%
Vehicles	762	54,900.00			
Total Direct Student Expenses		<u>1,605,745.00</u>	<u>80,189.47</u>	<u>437,182.85</u>	27.2%
<u>Facilities Expense</u>					
Cleaning Service/Pest Control/Lawn Care	420	170,000.00			0.0%
Cleaning Supplies	618	3,030.00			0.0%
Electric	624	66,666.67	13,364.97	41,430.70	62.1%
Water/Sewer	410	66,666.67	2,507.87	8,651.40	13.0%
Natural Gas	627	66,666.66	443.71	1,205.90	1.8%
Repairs & Maintenance (Bldg)	430	40,000.00	371.98	718.49	1.8%
Building Lease/Rent	443	245,000.00	20,338.40	81,453.60	33.2%
Total Facilities Expense		<u>658,030.00</u>	<u>37,026.93</u>	<u>133,460.09</u>	20.3%
<u>Administrative Expenses</u>					
Administrative Fee	805	37,000.00		6,371.78	17.2%
Administrative Services	310	58,000.00	500.00		0.0%
Advertising	540	53,000.00	2,968.17	15,197.93	28.7%
Accounting-Auditing/Treasurer	311,331	48,000.00		2,000.00	4.2%
Dues & Fees	810	50,000.00	960.22	17,553.55	35.1%
Legal	357		1,500.00	6,000.00	N/A
Liability Insurance	522	86,468.00	3,973.38	48,683.09	56.3%
Other Services	337	25,000.00	2,650.00	12,141.66	48.6%
Reimbursement	930			702.84	N/A
Travel	580	80,000.00	2,333.96	34,098.14	42.6%
Total Administrative Expenses		<u>437,468.00</u>	<u>14,885.73</u>	<u>142,748.99</u>	32.6%
Totals		\$ 6,656,121.79	469,725.90	1,993,557.83	30.0%

For Internal Use Only

**KIPP TULSA COLLEGE PREP - 2024-25 FISCAL YEAR
3 YEAR COMPARISON - CASH BASIS**

	2022-23 Expenditures		2023-24 Expenditures		2024-25 Expenditures	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	\$ 154,319.60	54,535.37	354,760.20	85,236.57	276,447.76	94,981.55
August	338,465.67	145,978.25	366,652.71	137,540.30	342,683.11	238,028.30
September	518,900.51	212,191.90	518,888.48	224,769.41	323,411.26	248,279.95
October	349,858.43	336,490.78	332,225.46	101,762.70	337,623.77	132,102.13
November	355,119.49	225,540.19	354,146.47	207,836.02		
December	362,419.59	175,571.79	365,417.05	195,347.84		
January	345,008.18	121,966.52	326,994.33	168,651.19		
February	361,904.23	120,862.83	352,555.48	47,161.25		
March	374,539.88	189,783.67	337,668.85	140,173.93		
April	357,882.84	174,312.98	352,016.35	141,177.51		
May	895,052.22	191,724.36	723,086.08	212,211.25		
June	31,103.37	183,811.78	18,263.99	435,934.92		
	<u>4,444,574.01</u>	<u>2,132,770.42</u>	<u>4,402,675.45</u>	<u>2,097,802.89</u>	<u>1,280,165.90</u>	<u>713,391.93</u>
		<u>6,577,344.43</u>		<u>6,500,478.34</u>		<u>1,993,557.83</u>

YTD Comparison

	2022-23 Expenditures		2023-24 Expenditures		2024-25 Expenditures	
	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>	<u>Salary</u>	<u>Non-salary</u>
July	154,319.60	54,535.37	354,760.20	85,236.57	276,447.76	94,981.55
August	338,465.67	145,978.25	366,652.71	137,540.30	342,683.11	238,028.30
September	518,900.51	212,191.90	518,888.48	224,769.41	323,411.26	248,279.95
October	349,858.43	336,490.78	332,225.46	101,762.70	337,623.77	132,102.13
November						
December						
January						
February						
March						
April						
May						
June						
	<u>\$ 1,361,544.21</u>	<u>749,196.30</u>	<u>1,572,526.85</u>	<u>549,308.98</u>	<u>1,280,165.90</u>	<u>713,391.93</u>
		<u>2,110,740.51</u>		<u>2,121,835.83</u>		<u>1,993,557.83</u>

FOR INTERNAL USE ONLY

KIPP TULSA COLLEGE PREPARATORY

Revenue/Expenditure Summary

Options: Fund: 21, Date Range: 7/2/2024 - 10/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000	\$458,622.06	\$697.95	\$0.00	\$0.00	\$459,320.01	\$0.00	\$459,320.01
318 REDBUD	\$0.00	\$0.00	\$0.00	\$97,253.45	(\$97,253.45)	\$138,881.68	(\$236,135.13)
Total	\$458,622.06	\$697.95	\$0.00	\$97,253.45	\$362,066.56	\$138,881.68	\$223,184.88

KIPP TULSA COLLEGE PREPARATORY

Revenue/Expenditure Summary

Options: Fund: 81, Date Range: 7/2/2024 - 10/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
000	\$591,075.08	(\$77,155.85)	\$0.00	\$0.00	\$513,919.23	\$0.00	\$513,919.23
152 GEORGE KAISER FAMILY FNDTN	\$0.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$75,000.00
156 QUIKTRIP	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
171 Individual Donors	\$0.00	\$10,283.36	\$0.00	\$0.00	\$10,283.36	\$0.00	\$10,283.36
172 Corporate Donors	\$0.00	\$10,605.65	\$0.00	\$0.00	\$10,605.65	\$0.00	\$10,605.65
204 MARKETING & DEVELOPMENT	\$0.00	\$0.00	\$0.00	\$866.84	(\$866.84)	\$200.00	(\$1,066.84)
234 BETTER TOGETHER BREAKFAST	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)	\$0.00	(\$1,000.00)
Total	\$591,075.08	\$28,733.16	\$0.00	\$1,866.84	\$617,941.40	\$200.00	\$617,741.40

KIPP TULSA COLLEGE PREPARATORY

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/2/2024 - 10/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
800 ACTIVITY FUND UNKNOWN/UNASSIGNED	\$0.00	\$1,409.38	\$0.00	\$0.00	\$1,409.38	\$0.00	\$1,409.38
804 8TH GRADE END OF YEAR	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00
805 8TH / 12 TH GRADE DANCE/ PROMO	\$4,445.70	\$16,238.00	\$0.00	\$669.30	\$20,014.40	\$0.00	\$20,014.40
806 UNITED WAY FUNDRAISER	\$15.60	\$0.00	\$0.00	\$0.00	\$15.60	\$0.00	\$15.60
807 SHOWTIME BAND	\$15,842.33	\$3,201.48	\$0.00	\$26,948.10	(\$7,904.29)	\$235.00	(\$8,139.29)
808 STAFF INCENTIVES	\$1,525.35	\$10,048.69	\$0.00	\$2,291.34	\$9,282.70	\$279.12	\$9,003.58
809 SCHOOL EVENTS/PARENT ENG	\$2,774.63	\$1,335.85	\$0.00	\$2,392.53	\$1,717.95	\$0.00	\$1,717.95
810 BOOKSTORE/STUDENT UNIFORMS	\$0.00	\$2,500.00	\$0.00	\$978.13	\$1,521.87	\$0.00	\$1,521.87
812 SCHOOL SUPPORT TEAM	\$6,102.29	\$89.91	\$0.00	\$530.73	\$5,661.47	\$352.43	\$5,309.04
814 STUDENT LEADERSHIP	\$2,000.95	\$7,067.83	\$0.00	\$1,504.18	\$7,564.60	\$0.00	\$7,564.60
817 MONTHLY FIELD LESSONS/INCENTIV	\$7,527.73	\$8,917.01	\$0.00	\$0.00	\$16,444.74	\$0.00	\$16,444.74
818 PITCH COMPETITION SCHOLARSHIP FUND	\$0.84	\$0.00	\$0.00	\$0.00	\$0.84	\$0.00	\$0.84
821 SPEECH AND DEBATE TEAM	\$4.48	\$1,916.00	\$0.00	\$84.00	\$1,836.48	\$0.00	\$1,836.48
822 KIPP FORWARD STUDENT ACTIVITIES	\$0.00	\$0.00	\$0.00	\$139.86	(\$139.86)	\$0.00	(\$139.86)
885 CHILD NUTRITION CLEARING	\$11,107.02	\$373.61	\$0.00	\$11,130.94	\$349.69	\$0.00	\$349.69
887 ONLINE PAYMENTS GENERAL FUND CLEARING ACCOUNT	\$1,554.87	\$589.80	\$0.00	\$3,109.74	(\$965.07)	\$0.00	(\$965.07)
889 ACTIVITY FUND PAYROLL REIMB. TO GENERAL	\$0.10	\$0.00	\$0.00	\$0.00	\$0.10	\$0.00	\$0.10
900 TRACK AND FIELD	\$197.60	\$7,802.40	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
901 BASKETBALL BOYS	\$4,116.95	\$13,883.85	\$0.00	\$775.00	\$17,225.80	\$4,283.37	\$12,942.43
902 CHEERLEADING	\$1,001.32	\$3,998.68	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
903 ATHLETICS SPONSORSHIP/FUNDRAISER ACCOUNT	\$0.00	\$208.52	\$0.00	\$0.00	\$208.52	\$0.00	\$208.52
904 VOLLEYBALL	\$727.87	\$2,272.13	\$0.00	\$284.00	\$2,716.00	\$16.00	\$2,700.00
905 BASKETBALL GIRLS	\$2,975.00	\$17,405.00	\$0.00	\$775.00	\$19,605.00	\$3,995.54	\$15,609.46
906 HIGHSCHOOL WRESTLING	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00
907 FOOTBALL	\$960.00	\$35,002.67	\$0.00	\$0.00	\$35,962.67	\$0.00	\$35,962.67
908 ESPORTS HIGHSCHOOL	\$5,000.00	\$0.00	\$0.00	\$2,386.08	\$2,613.92	\$0.00	\$2,613.92
909 SOCCER	\$0.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
Total	\$71,895.63	\$139,260.81	\$0.00	\$53,998.93	\$157,157.51	\$9,161.46	\$147,996.05

KRISTIN KARLIN
TULSA COMMUNITY FOUNDATION
7030 S. YALE AVE. SUITE 600
TULSA OK 74136

24312

FINANCIAL STATEMENT
FOR THE PERIOD
OCTOBER 01, 2024 THROUGH OCTOBER 31, 2024

TULSA COMMUNITY FOUNDATION INVESTMENT MA
NAGEMENT AGENCY

ACCOUNT 0260-0001130.28



TULSA COMMUNITY FOUNDATION INVESTMENT MANAGEMENT AGENCY

Account Number: 0260-0001130.28

For the Period October 01, 2024 - October 31, 2024

Previous Account Number: 910061P95

Trade Date Basis

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Brokerage Commissions Detail	19

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Account Overview

For the Period October 01, 2024 - October 31, 2024

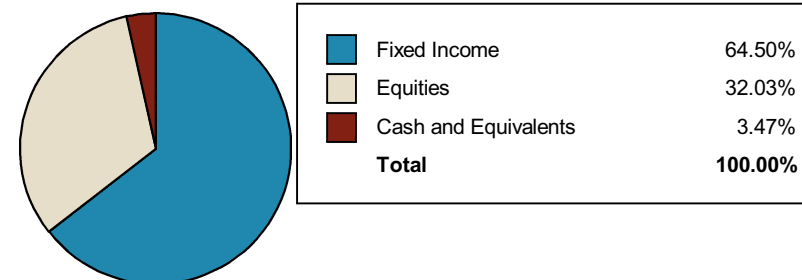
T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Investment Summary

	Market Value October 31, 2024
Principal Assets	
Cash and Equivalents	28,530.17
Fixed Income	530,409.06
Equities	263,425.97
Total Principal Assets	822,365.20
Total	822,365.20

Investment Summary As of October 31, 2024



Changes in Market Value

	Period Ended October 31, 2024	Year to Date October 31, 2024
Beginning Value	837,909.66	793,222.72
Fees and Expenses	(1,116.63)	(2,193.48)
Investment Activity	1,215.21	2,595.56
Changes in Market Value	(15,643.04)	28,740.40
Ending Value	822,365.20	822,365.20

Income Summary

	Period Ended October 31, 2024	Year to Date October 31, 2024
Dividends	3,829.84	8,217.55
Interest	100.39	550.72
Total Income	3,930.23	8,768.27

Net Realized Gain (Loss) Summary

	Period Ended October 31, 2024	Year to Date October 31, 2024
Net Short-Term Gain (Loss)	0.00	75.46
Net Long-Term Gain (Loss)	1,012.42	1,012.42
Net Currency Gain (Loss)	0.00	0.00
Total Gain (Loss) *	1,012.42	1,087.88

* May vary for tax reporting purposes



Account Reconciliation
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Description	Cash	Cost	Market Value
Beginning Value	303.50	811,046.50	840,150.01
Fees and Expenses			
Other Fees and Expenses	(1,116.63)	0.00	(1,116.63)
Total Fees and Expenses	(1,116.63)	0.00	(1,116.63)
Income Received			
Dividends	3,829.84	0.00	3,829.84
Interest	100.39	0.00	100.39
Total Income Received	3,930.23	0.00	3,930.23
Security Transaction			
Purchases	(29,589.62)	29,589.62	0.00
Sales	26,874.60	(25,862.18)	1,012.42
Total Security Transaction	(2,715.02)	3,727.44	1,012.42
Total Changes This Period	98.58	3,727.44	3,826.02
Accrued Income			
End of Period			2,060.74
Beginning of Period			2,240.35
Change in Accrued Income			(179.61)
Market Appreciation/Depreciation			
End of Period			7,492.68
Beginning of Period			26,863.16
Change in Market Appreciation/Depreciation			(19,370.48)
Ending Value	402.08	814,872.52	824,425.94



Account Balance Summary
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Description	Cost	Market Value	Accrued Income	Unrealized Gain/(Loss)	Estimated Annual Income	% of MV
Cash and Equivalents						
Cash	402.08	402.08	0.00	0.00	0.00	0.05
Sweep Vehicle	28,128.09	28,128.09	105.20	0.00	1,291.62	3.42
Total Cash and Equivalents	28,530.17	28,530.17	105.20	0.00	1,291.62	3.47
Fixed Income						
Intermediate Core Bond Funds	444,592.73	403,867.01	1,338.88	(40,725.72)	15,602.92	49.11
MultiSector Bond Funds	86,767.13	77,177.03	402.06	(9,590.10)	4,732.80	9.38
High Yield Bond Funds	19,920.83	18,316.62	96.11	(1,604.21)	1,140.95	2.23
World Bond	31,863.15	31,048.40	118.49	(814.75)	1,480.02	3.78
Total Fixed Income	583,143.84	530,409.06	1,955.54	(52,734.78)	22,956.69	64.50
Equities						
Other Equity	203,198.51	263,425.97	0.00	60,227.46	3,292.20	32.03
Total Equities	203,198.51	263,425.97	0.00	60,227.46	3,292.20	32.03
Total Market Value	814,872.52	822,365.20	2,060.74	7,492.68	27,540.51	100.00
Accrued Income	0.00	0.00	2,060.74	0.00	0.00	0.00
Total Assets	814,872.52	822,365.20	2,060.74	7,492.68	27,540.51	100.00



T.C.F. KIPP TULSA RESERVE FUNDPUSD
Account Number: 0260-0001130.28

Bond Maturities
For the Period October 01, 2024 - October 31, 2024

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No data in the reporting period



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Cash and Equivalents								
Cash								
U.S. DOLLAR CASH - PRINCIPAL	402.0800	402.08 1.00	402.08 1.00	0.05	0.00	0.00	0.00	
Total Cash		402.08	402.08	0.05	0.00	0.00	0.00	
Sweep Vehicle								
BOK SHORT-TERM CASH FUND I - PRINCIPAL SWEEP Cusip: JAC081831	28,128.0900	28,128.09 1.00	28,128.09 1.00	3.42	0.00	105.20	1,291.62	4.59
Total Sweep Vehicle		28,128.09	28,128.09	3.42	0.00	105.20	1,291.62	4.59
Total Cash and Equivalents		28,530.17	28,530.17	3.47	0.00	105.20	1,291.62	4.59
Fixed Income								
Intermediate Core Bond Funds								
CAVANAL HILL BOND-INST #0046 Cusip: 14956P851, Ticker: AIBNX N/R	6,124.5360	57,323.32 9.36	51,691.08 8.44	6.29	(5,632.24)	161.19	1,896.05	3.67
FIDELITY US BD INDX-INST PREM #2326 Cusip: 316146356, Ticker: FXNAX N/R	18,351.6410	197,272.95 10.75	189,755.97 10.34	23.07	(7,516.98)	549.91	6,490.80	3.42
MET WEST TOT RET BD-I #0512 Cusip: 592905509, Ticker: MWTIX N/R	18,006.6480	189,996.46 10.55	162,419.96 9.02	19.75	(27,576.50)	627.78	7,216.07	4.44
Total Intermediate Core Bond Funds		444,592.73	403,867.01	49.11	(40,725.72)	1,338.88	15,602.92	3.67



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Fixed Income (continued)								
MultiSector Bond Funds								
PIMCO INC-INST #1821 Cusip: 72201F490, Ticker: PIMIX N/R	7,308.4310	86,767.13 11.87	77,177.03 10.56	9.38	(9,590.10)	402.06	4,732.80	6.13
Total MultiSector Bond Funds		86,767.13	77,177.03	9.38	(9,590.10)	402.06	4,732.80	6.13
High Yield Bond Funds								
FEDERATED HERMES HI YLD BD-R6 #0221 Cusip: 31420B847, Ticker: FIHLX N/R	2,053.4330	19,920.83 9.70	18,316.62 8.92	2.23	(1,604.21)	96.11	1,140.95	6.23
Total High Yield Bond Funds		19,920.83	18,316.62	2.23	(1,604.21)	96.11	1,140.95	6.23
World Bond								
PIMCO INTL BD USD HEDGED-INST #0103 Cusip: 693390882, Ticker: PFORX N/R	3,142.5510	31,863.15 10.14	31,048.40 9.88	3.78	(814.75)	118.49	1,480.02	4.77
Total World Bond		31,863.15	31,048.40	3.78	(814.75)	118.49	1,480.02	4.77
Total Fixed Income		583,143.84	530,409.06	64.50	(52,734.78)	1,955.54	22,956.69	3.67

Equities

Other Equity

AMERICAN EUROPACIFIC GRWTH-F3 #0716 Cusip: 298706110, Ticker: FEUPX N/R	166.0500	9,964.49 60.01	9,627.58 57.98	1.17	(336.91)	0.00	191.29	1.99
DODGE & COX INTL STOCK-I #1048 Cusip: 256206103, Ticker: DODFX N/R	184.6540	7,684.07 41.61	9,871.60 53.46	1.20	2,187.53	0.00	207.74	2.10



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Equities (continued)								
Other Equity (continued)								
DODGE & COX STOCK-I #0145 Cusip: 256219106, Ticker: DODGX N/R	74.9240	14,931.13 199.28	20,496.96 273.57	2.49	5,565.83	0.00	296.55	1.45
INVESCO DEV MKT-R6 #7038 Cusip: 00143W859, Ticker: ODVIX N/R	426.3380	19,294.50 45.26	17,066.31 40.03	2.08	(2,228.19)	0.00	156.89	0.92
ISHARES CORE S&P SMALL-CAP 600 ETF Cusip: 464287804, Ticker: IJR N/R	113.0000	12,982.57 114.89	12,872.96 113.92	1.57	(109.61)	0.00	170.63	1.33
JOHN HANCOCK DISC VAL M/C-R6 #6006 Cusip: 47803W703, Ticker: JVMRX N/R	565.5310	13,004.24 22.99	17,146.90 30.32	2.09	4,142.66	0.00	162.31	0.95
JPM L/C GRWTH-R6 #2148 Cusip: 48121L841, Ticker: JLGMX N/R	288.6190	13,806.22 47.84	23,121.27 80.11	2.81	9,315.05	0.00	56.86	0.25
T ROWE NEW HORIZONS-I #0532 Cusip: 779562206, Ticker: PRJIX N/R	274.2110	18,173.11 66.27	16,109.90 58.75	1.96	(2,063.21)	0.00	0.00	
VANGUARD DEV MKTS INDX-ADM #0127 Cusip: 921943809, Ticker: VTMGX N/R	643.3980	9,885.49 15.36	10,339.41 16.07	1.26	453.92	0.00	308.83	2.99
VANGUARD GRWTH INDX-INST #0868 Cusip: 922908868, Ticker: VIGIX N/R	113.7020	14,043.34 123.51	22,420.90 197.19	2.73	8,377.56	0.00	114.84	0.51
VANGUARD INSTL INDX-INST #0094 Cusip: 922040100, Ticker: VINIX N/R	111.9710	29,284.89 261.54	52,608.45 469.84	6.40	23,323.56	0.00	686.49	1.30
VANGUARD M/C INDX-INST #0864 Cusip: 922908835, Ticker: VMCIX N/R	243.1460	11,606.04 47.73	17,474.90 71.87	2.12	5,868.86	0.00	268.19	1.53



Detailed Holdings

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Total Cost/Unit Cost	Total Market/ Unit Price	% of Total Net Assets	Unrealized Gain/(Loss)	Accrued Income	Estimated Annual Income	Market Yield (%)
Equities (continued)								
Other Equity (continued)								
VANGUARD S/C INDX-INST #0857 Cusip: 922908876, Ticker: VSCIX N/R	116.9310	12,050.37 103.06	13,199.17 112.88	1.61	1,148.80	0.00	186.39	1.41
VANGUARD VAL INDX-INST #0867 Cusip: 922908850, Ticker: VIVIX N/R	313.6300	16,488.05 52.57	21,069.66 67.18	2.56	4,581.61	0.00	485.19	2.30
Total Other Equity		203,198.51	263,425.97	32.03	60,227.46	0.00	3,292.20	0.92
Total Equities		203,198.51	263,425.97	32.03	60,227.46	0.00	3,292.20	0.92
Total Market Value			822,365.20	100.00	7,492.68	2,060.74	27,540.51	



Earned Income
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Ending Accrual	Beginning Accrual	Income Paid on Purchases	Income Received on Sales	Earned Income Received	Net Income for Period
Cash and Equivalents							
Sweep Vehicle							
BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	28,128.09	105.20	100.39	0.00	0.00	100.39	105.20
Total Sweep Vehicle		105.20	100.39	0.00	0.00	100.39	105.20
Total Cash and Equivalents		105.20	100.39	0.00	0.00	100.39	105.20
Fixed Income							
Intermediate Core Bond Funds							
CAVANAL HILL BOND-INST #0046 CUSIP: 14956P851	6,124.54	161.19	163.18	0.00	0.00	321.08	319.09
FIDELITY US BD INDX-INST PREM #2 CUSIP: 316146356	18,351.64	549.91	532.71	0.00	0.00	532.71	549.91
MET WEST TOT RET BD-I #0512 CUSIP: 592905509	18,006.65	627.78	597.70	0.00	0.00	1,758.94	1,789.02
Total Intermediate Core Bond Funds		1,338.88	1,293.59	0.00	0.00	2,612.73	2,658.02
MultiSector Bond Funds							
PIMCO INC-INST #1821 CUSIP: 72201F490	7,308.43	402.06	426.44	0.00	0.00	804.02	779.64
Total MultiSector Bond Funds		402.06	426.44	0.00	0.00	804.02	779.64
High Yield Bond Funds							
FEDERATED HERMES HI YLD BD-R6 #0 CUSIP: 31420B847	2,053.43	96.11	91.20	0.00	0.00	91.20	96.11
Total High Yield Bond Funds		96.11	91.20	0.00	0.00	91.20	96.11



Earned Income
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Shares/ Par	Ending Accrual	Beginning Accrual	Income Paid on Purchases	Income Received on Sales	Earned Income Received	Net Income for Period
Fixed Income (continued)							
World Bond							
PIMCO INTL BD USD HEDGED-INST #0 CUSIP: 693390882	3,142.55	118.49	122.92	0.00	0.00	116.08	111.65
Total World Bond		118.49	122.92	0.00	0.00	116.08	111.65
Total Fixed Income		1,955.54	1,934.15	0.00	0.00	3,624.03	3,645.42
Equities							
Other Equity							
VANGUARD INSTL INDX-INST #0094 CUSIP: 922040100	111.97	0.00	166.02	0.00	0.00	166.02	0.00
VANGUARD S/C INDX-INST #0857 CUSIP: 922908876	116.93	0.00	39.79	0.00	0.00	39.79	0.00
Total Other Equity		0.00	205.81	0.00	0.00	205.81	0.00
Total Equities		0.00	205.81	0.00	0.00	205.81	0.00
Total		2,060.74	2,240.35	0.00	0.00	3,930.23	3,750.62



Transaction Statement

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Date	Transaction	Description	Cash	Cost	Market Value	Realized Gain (Loss)
Fees and Expenses						
Other Fees and Expenses						
10/31/24	Fees Paid to Co-Fiduciary	Paid For TULSA COMMUNITY FOUNDATION	(298.37)	0.00	(298.37)	0.00
10/31/24	Quarterly Fee	For The Period 06/30/2024 To 09/30/2024	(818.26)	0.00	(818.26)	0.00
Total Other Fees and Expenses			(1,116.63)	0.00	(1,116.63)	0.00
Total Fees and Expenses			(1,116.63)	0.00	(1,116.63)	0.00
Income Received						
Dividends						
10/01/24	Cash Dividend	CAVANAL HILL BOND-INST #0046 Rec Dt 09/01/2024 Pay Dt 09/01/2024 CUSIP: 14956P851	163.22	0.00	163.22	0.00
10/01/24	Cash Dividend	116.931 shares @ 0.3403 VANGUARD S/C INDX-INST #0857 Rec Dt 09/26/2024 Pay Dt 09/30/2024 CUSIP: 922908876	39.79	0.00	39.79	0.00
10/01/24	Cash Dividend	111.971 shares @ 1.4827 VANGUARD INSTL INDX-INST #0094 Rec Dt 09/27/2024 Pay Dt 09/30/2024 CUSIP: 922040100	166.02	0.00	166.02	0.00
10/01/24	Cash Dividend	MET WEST TOT RET BD-I #0512 Rec Dt 08/01/2024 Pay Dt 08/01/2024 CUSIP: 592905509	606.84	0.00	606.84	0.00
10/01/24	Cash Dividend	CAVANAL HILL BOND-INST #0046 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 14956P851	157.86	0.00	157.86	0.00
10/01/24	Cash Dividend	MET WEST TOT RET BD-I #0512 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 592905509	597.70	0.00	597.70	0.00
10/01/24	Cash Dividend	PIMCO INC-INST #1821 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 72201F490	402.08	0.00	402.08	0.00
10/02/24	Cash Dividend	FEDERATED HERMES HI YLD BD-R6 #0221 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 31420B847	91.20	0.00	91.20	0.00
10/02/24	Cash Dividend	PIMCO INTL BD USD HEDGED-INST #0103 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 693390882	116.08	0.00	116.08	0.00
10/02/24	Cash Dividend	FIDELITY US BD INDX-INST PREM #2326 Rec Dt 10/01/2024 Pay Dt 10/01/2024 CUSIP: 316146356	532.71	0.00	532.71	0.00



Transaction Statement
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Date	Transaction	Description	Cash	Cost	Market Value	Realized Gain (Loss)
Income Received (continued)						
Dividends (continued)						
10/22/24	Cash Dividend	PIMCO INC-INST #1821 Rec Dt 09/01/2024 Pay Dt 09/01/2024 CUSIP: 72201F490	401.94	0.00	401.94	0.00
10/25/24	Cash Dividend	MET WEST TOT RET BD-I #0512 Rec Dt 09/01/2024 Pay Dt 09/01/2024 CUSIP: 592905509	554.40	0.00	554.40	0.00
Total Dividends			3,829.84	0.00	3,829.84	0.00
Interest						
10/01/24	Interest Payment	BOK SHORT-TERM CASH FUND I Due 10/01/2024 CUSIP: JAC081831	100.39	0.00	100.39	0.00
Total Interest			100.39	0.00	100.39	0.00
Total Income Received			3,930.23	0.00	3,930.23	0.00
Security Transaction						
Purchases						
	Sweep Purchase	182.52 shares BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	(16,607.05)	16,607.05	0.00	0.00
Total BOK SHORT-TERM CASH FUND I			(16,607.05)	16,607.05	0.00	0.00
10/02/24	Purchased	113 shares ISHARES CORE S&P SMALL-CAP 600 ETF Trade 10/01/2024 Settle 10/02/2024 113 Units @ 114.86 Gross Amount: 12,979.18- Broker Comm: 3.39- Net Settlement: 12,982.57- CUSIP: 464287804	(12,982.57)	12,982.57	0.00	0.00
Total ISHARES CORE S&P SMALL-CAP 600 ETF			(12,982.57)	12,982.57	0.00	0.00
Total Purchases			(29,589.62)	29,589.62	0.00	0.00



Transaction Statement
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Date	Transaction	Description	Cash	Cost	Market Value	Realized Gain (Loss)
Security Transaction (continued)						
Sales						
	Sweep Redemption	12,861.59 shares BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	13,978.22	(13,978.22)	0.00	0.00
Total BOK SHORT-TERM CASH FUND I			13,978.22	(13,978.22)	0.00	0.00
10/02/24	Sold	30.023 shares VANGUARD S&P S/C 600 INDX-INST #1845 Trade 10/01/2024 Settle 10/02/2024 30.023 Units @ 429.55 Fed Long Term Gain: 1,012.42 State Long Term Gain: 1,012.42 CUSIP: 921932810	12,896.38	(11,883.96)	1,012.42	1,012.42
Total VANGUARD S&P S/C 600 INDX-INST 1845			12,896.38	(11,883.96)	1,012.42	1,012.42
Total Sales			26,874.60	(25,862.18)	1,012.42	1,012.42
Total Security Transaction			(2,715.02)	3,727.44	1,012.42	1,012.42
Total Transactions			98.58	3,727.44	3,826.02	1,012.42



T.C.F. KIPP TULSA RESERVE FUNDPUSD
Account Number: 0260-0001130.28

Pending Trades
For the Period October 01, 2024 - October 31, 2024

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No data in the reporting period



T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Pending Orders

For the Period October 01, 2024 - October 31, 2024

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No data in the reporting period



Accrued Income

For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

Description	Beginning Accrual	Income Earned/ Adjustment	Income Received/Sold/ (Purchased)	Ending Accrual
Cash and Equivalents				
BOK SHORT-TERM CASH FUND I CUSIP: JAC081831	100.39	105.20	0.00	105.20
Cash and Equivalents	100.39	105.20	0.00	105.20
Fixed Income				
CAVANAL HILL BOND-INST #0046 CUSIP: 14956P851	163.18	319.09	0.00	161.19
FEDERATED HERMES HI YLD BD-R6 #0221 CUSIP: 31420B847	91.20	96.11	0.00	96.11
FIDELITY US BD INDX-INST PREM #2326 CUSIP: 316146356	532.71	549.91	0.00	549.91
MET WEST TOT RET BD-I #0512 CUSIP: 592905509	597.70	1,789.02	0.00	627.78
PIMCO INTL BD USD HEDGED-INST #0103 CUSIP: 693390882	122.92	111.65	0.00	118.49
PIMCO INC-INST #1821 CUSIP: 72201F490	426.44	779.64	0.00	402.06
Fixed Income	1,934.15	3,645.42	0.00	1,955.54
Equities				
VANGUARD INSTL INDX-INST #0094 CUSIP: 922040100	166.02	0.00	0.00	0.00
VANGUARD S/C INDX-INST #0857 CUSIP: 922908876	39.79	0.00	0.00	0.00
Equities	205.81	0.00	0.00	0.00
Total Account	2,240.35	3,750.62	0.00	2,060.74



Brokerage Commissions Summary
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Broker	Shares/Par	Broker Commission	Transaction Amount	% of Commission to Transaction Amount	Commission Per Share
COWEN AND COMPANY, LLC.	113.0000	3.39	(12,982.57)	0.03%	0.03



Brokerage Commissions Detail
For the Period October 01, 2024 - October 31, 2024

T.C.F. KIPP TULSA RESERVE FUNDPUSD

Account Number: 0260-0001130.28

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Trade Date	Settlement Date	Description	Shares/Par	Broker Commission	Transaction Amount	% of Commission to Transaction Amount	Commission Per Share
CUSIP: 464287804							
ISHARES CORE S&P SMALL-CAP 600							
ETF							
10/01/2024	10/02/2024	PURCHASE	113.0000	3.39	(12,982.57)	0.03%	0.03
Total COWEN AND COMPANY, LLC.			113.0000	3.39	(12,982.57)		
Total Broker Commissions			113.0000	3.39	(12,982.57)		

As part of its continuing commitment to provide value to its customers, BOK Financial is upgrading its legacy Trust Accounting system. The June 30, 2024 conversion brings improvements to process and service. The conversion also brings a change to the appearance of your statement, including the possibility of valuation differences. The anticipated differences will generally result from improved information, timing, and calculation methodology. Simply put, the new system provides a more precise valuation that aligns with current industry standards and best practices. Some of the more likely differences you may see are described below.

Market Value - We do expect some beginning market values on your July statement to be different from the ending market value on your June statement. This is primarily a result of changes in how accruals are calculated. For some accounts, reported market valuation may also be affected by more accurate pricing information, including by no longer requiring a minimum value.

Trade Date / Settlement Date - Going forward, statements use trade date, rather than settlement date, for holdings. This timing change does not impact the actual valuation; nor will it impact year-end tax reporting.

Analytics - We expect differences in the calculated value of some analytics (e.g., yield to maturity and duration).

Amortization - Possible differences in yield data and calculation differences (e.g., use of amortized v. original face value, with each adjusted by payments) could result in a one-time variance when moving from one system to another.

Mineral Holdings - The information for this category of assets will include much more detail under the new system. For any questions regarding the system conversion or how it affects your statement, please contact your administrative team.

KIPP TULSA COLLEGE PREPARATORY

Purchase Order Register

Options: Year: 2024-2025, Fund: SCHOOL ACTIVITY FUND, Date Range: 10/1/2024 - 10/31/2024

PO No	Date	Vendor No	Vendor	Description	Amount
19	10/01/2024	356	BSN SPORTS	GIRLS BASKETBALL UNIFORMS	8,278.91
20	10/01/2024	50308	WALMART SUPERCENTER	GIFT CARDS FOR BAND ALUMNI	750.00
21	10/01/2024	50163	CHICK-FIL-A	KIPP FORWARD ACT TESTING BREAKFAST	139.86
Non-Payroll Total:					\$9,168.77
Payroll Total:					\$0.00
Report Total:					\$9,168.77

KIPP TULSA COLLEGE PREPARATORY

Purchase Order Register

Options: Year: 2024-2025, Fund: GENERAL FUND, Date Range: 10/1/2024 - 10/31/2024

PO No	Date	Vendor No	Vendor	Description	Amount
147	10/01/2024	50306	ARCHWAY MARKETING SERVICES, INC	SOCIAL STUDIES TEXTBOOKS	9,717.75
148	10/01/2024	1348	BULK BOOKSTORE	BOOKS FOR ELA CURRICULUM	2,086.10
149	10/01/2024	80200	CURTEZ RASOOL	MILLEAGE REIMBURSEMENT	600.00
150	10/01/2024	50209	LEE ENTERPRISES, INC	ESTIMATE OF NEEDS NEWSPAPER PUBLICATION	530.67
151	10/01/2024	50309	THE BLACK WALL STREET TIMES, INC.	ADVERTISING FOR STAFF AND STUDENT RECRUITMENT	1,500.00

Non-Payroll Total:	\$14,434.52
Payroll Total:	\$15,027.18
Report Total:	\$29,461.70