



KIPP TULSA PUBLIC CHARTER SCHOOLS

KIPP Tulsa Public Charter Schools - Special Board Meeting

March 3, 2026

Published on February 17, 2026 at 12:16 PM CST

Amended on February 27, 2026 at 12:47 PM CST

Date and Time

Tuesday March 3, 2026 at 12:00 PM CST

Location

KIPP Tulsa University Prep High School
541 S. 43rd W. Ave.
Tulsa, OK, 74127

Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at kfinley@kippok.org at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.

Board Members:

Jacob Odom, Dewayne Dickens, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith, Jumoke Akingbola

School Representatives:

Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal; and Bill Hickman, Legal Counsel

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kiptulsa.org> *Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
A. Call the Meeting to Order		Dewayne Dickens	1 m
B. Welcome		Dewayne Dickens	1 m
C. Roll Call		Dewayne Dickens	1 m
D. Agenda Review		Dewayne Dickens	2 m
E. Special Recognition		Donterrio Marzett	3 m
II. Public Comment			12:08 PM
A. Public Comment	FYI	Dewayne Dickens	5 m
III. Board Committee Reports			12:13 PM
A. Finance Committee	FYI	Brett Krieg	8 m
B. Academic Committee	FYI	Dewayne Dickens	8 m

	Purpose	Presenter	Time
Executive Team Report			
C. Development Committee	FYI	Janey Nemard	8 m
D. Governance Committee	FYI	Jacob Odom	5 m
IV. Executive Director Report			12:42 PM
A. Compliance & Operations Update	FYI	Keet Finley	4 m
B. Executive Director Updates	FYI	Donterrio Marzett	3 m
Executive Team Report			
V. Consent Agenda			12:49 PM
Motion and vote on recommendations.			
A. Approve December 15, 2025 Special Board Meeting Minutes	Approve Minutes	Dewayne Dickens	1 m
B. Approval of the November, December and January Financial Reports	Vote	Dewayne Dickens	1 m
C. Approval of General Fund Purchase Orders	Vote	Dewayne Dickens	1 m
		<ul style="list-style-type: none"> • PO 2026-11-163 through 2026-11-179 and 2026-11-50089 through 2026-11-50095 • PO 2025-11-9 from \$5,000 changed to \$5,854.21 - Financial Comm Card • PO 2025-11-10 from \$5,000 changed to \$18,204.48 - Financial Comm Card • PO 2025-11-11 from \$5,000 changed to \$7,160.19 - Financial Comm Card • PO 2025-11-12 from \$5,000 changed to \$2,27.61 - Financial Comm Card • PO 2025-11-128 from \$10,000 changed to \$20,000 - Schnake Turnbo Frank • PO 2025-11-98 from \$20,000 changed to \$30,000 - Schnake Turnbo Frank 	
D. Approval of Activity Fund Purchase Orders	Vote	Dewayne Dickens	1 m
		<ul style="list-style-type: none"> • PO 2026-60-47 through 2026-60-81 • PO 2025-60-8 from \$2,255.76 changed to \$12,255.76 - DS Bus Lines • PO 2025-60-30 from \$1,090.00 changed to \$2,590 - Arbiter 	

	Purpose	Presenter	Time
E. Approval of Building Fund Items	Vote	Dewayne Dickens	1 m
<ul style="list-style-type: none"> • PO 2026-21-26 through 2026-21-29 • PO 2025-21-9 from \$1,785.56 changed to \$7,785.56 - ONG (KTUP) • PO 2025-21-8 from \$1,951.54 changed to \$7,961.54 - ONG (KTCP) 			

F. Routine Staffing Items	Vote	Dewayne Dickens	1 m
Approve Routine Staffing Items			

G. Approval of Additional District Credit Card Holders for Authorized Travel Purposes	Vote	Mayra Burke	4 m
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In accordance with the Oklahoma School Code, state purchasing regulations, and board-adopted fiscal management policies, the Board of Directors is responsible for authorizing individuals permitted to use district-issued credit cards for official school business. Proper authorization ensures transparency, accountability, and compliance with statutory requirements governing expenditures of public funds.

KIPP Tulsa Public Charter Schools periodically designates staff members who require district purchasing cards to facilitate approved travel, including but not limited to professional development, student-related activities, conferences, and other educational programs that support the district's mission and operations. We will add the following staff members to be cardholders:

- Keet Finley
- DeAnn Cooks
- Tiona Bowman

The addition of authorized cardholders will:

- Support efficient management of travel-related expenses while maintaining compliance with district purchasing procedures;
- Ensure timely payment of approved travel costs such as lodging, transportation, registration fees, and meals within policy limits;
- Strengthen internal controls by clearly identifying authorized users and aligning expenditures with board policy and state auditing expectations;

	Purpose	Presenter	Time
	<ul style="list-style-type: none"> • Maintain accountability through required documentation, reconciliation, and administrative oversight consistent with Oklahoma financial compliance standards. <p>All expenditures made by authorized cardholders will remain subject to existing district policies regarding purchasing approval, documentation requirements, and monthly review procedures.</p>		
H.	Approval of Fundraiser for KIPP Tulsa University Prep and KIPP Tulsa College Prep	Vote Dewayne Dickens	1 m
	<ul style="list-style-type: none"> • Approve the popcorn fundraiser for the KIPP Tulsa College Prep - Middle School student leadership organization. • Approve the Valentine's Day dance fundraiser for the KIPP Tulsa College Prep - Middle School grade level accounts. • Approve the Supporter Give-away fundraiser for the KIPP Tulsa College Prep - Middle School track-and-field. 		
I.	Approval of the 2026–2027 Academic School Calendar – KIPP Tulsa Public Charter Schools	Vote Donterrio Marzett	2 m
	<p>In accordance with Oklahoma statutes governing instructional time and school calendars, the Board of Directors is required to annually approve the academic school calendar to ensure compliance with state instructional requirements and alignment with district educational priorities.</p> <p>The proposed 2026–2027 Academic School Calendar for KIPP Tulsa Public Charter Schools has been developed to:</p> <ul style="list-style-type: none"> • Meet or exceed the state-required minimum instructional time through the approved instructional hours model; • Align with Oklahoma State Department of Education guidance regarding instructional days, professional development, assessment windows, and state holidays; • Support student academic achievement through strategic planning of instructional days, breaks, and staff professional learning; • Provide consistency for students, families, and staff across all KIPP Tulsa campuses; • Reflect operational considerations related to staffing, transportation, and school-based programming. 		

	Purpose	Presenter	Time
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District leadership has reviewed the calendar for statutory compliance and operational feasibility. The calendar is designed to maximize instructional time while supporting student wellness, staff development, and family engagement.

VI. Action Agenda			1:02 PM
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| A. Approval of KIPP Tulsa Public Charter Schools Compensation Policy | Vote | Dewayne Dickens | 1 m |
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KIPP Tulsa Public Charter Schools seeks board approval of the KIPP Tulsa Public Charter Schools Compensation Policy. This policy establishes clear standards to ensure that all forms of employee remuneration—including wages, salaries, benefits, stipends, incentives, and tuition reimbursement—are reasonable, necessary, and consistently applied. The policy is designed to ensure compliance with federal regulations, specifically 2 C.F.R. § 200.430, governing compensation for personal services. Additionally, the policy ensures consistent treatment of compensation practices across both federally funded and non-federally funded activities, supporting strong fiscal stewardship and regulatory compliance.

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| B. Approval of Updated KIPP Tulsa Public Charter Schools Mental Health Protocol Policy | Vote | Keet Finley | 2 m |
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KIPP Tulsa Public Charter Schools seeks board approval for the updated Mental Health Protocol Policy, which outlines procedures and supports to ensure student well-being, mental health crisis response, and compliance with state and federal requirements. The policy includes clear definitions of mental health and crisis intervention, step-by-step procedures for staff response, student re-entry guidelines, guardian notification requirements, and data privacy safeguards aligned with FERPA and HIPAA.

The updated policy reflects alignment with Oklahoma state legislation, including 70 O.S. § 24-159, and includes strengthened practices around:

- Staff training in suicide awareness and crisis response
- Collaboration with CREOKS and other certified community behavioral health providers
- Guardian communication and consent procedures
- Biennial administration of the Oklahoma Prevention Needs Assessment (OPNA) or equivalent survey
- Documentation and submission requirements for the Oklahoma State Department of Education

	Purpose	Presenter	Time	
	The revisions also clarify staff roles during crisis situations, improve re-entry protocols after extended absences, and codify the use of mobile response teams and 988 services			
C.	Approval of KIPP Tulsa Public Charter Schools District-Owned Vehicle Driver Policy	Vote	Mayra Burke	2 m
	KIPP Tulsa Public Charter Schools seeks board approval of the District-Owned Vehicle Driver Policy, which establishes clear standards and responsibilities for the operation of district-owned, leased, or rented vehicles. This policy applies to all employees, contractors, volunteers, and temporary staff who are authorized to drive vehicles on behalf of the district.			
	The policy is designed to:			
	<ul style="list-style-type: none"> • Ensure compliance with commercial automobile insurance requirements, including WSI Motor Vehicle Record (MVR) guidelines • Promote safe and lawful vehicle operation • Protect students, staff, and the public • Define expectations for driver behavior, accident reporting, and disciplinary action 			
	Key components of the policy include:			
	<ul style="list-style-type: none"> • Pre-authorization and screening requirements, including valid licenses and MVR checks • Clear disqualification criteria for drivers with major violations • Procedures for reporting accidents and traffic incidents • Restrictions on vehicle use and prohibited conduct • Annual policy review to ensure continued compliance with legal and insurance standards 			
	The policy also includes a Driver Acknowledgement & MVR Disclosure Form to ensure all drivers understand and accept their responsibilities under the policy.			
D.	Consideration and Approval of Student-Athlete Name, Image, and Likeness (NIL) Policy	Vote	Donterrio Marzett	3 m
	The Oklahoma Secondary School Activities Association (OSSAA) adopted guidelines allowing high school student-athletes to receive compensation for the use of their Name, Image, and Likeness (NIL), provided that such activities comply with established amateurism and eligibility rules. These guidelines permit students to			

	Purpose	Presenter	Time
engage in NIL opportunities while prohibiting pay-for-play arrangements, recruiting inducements, the use of school branding, or school involvement in compensation.			

As KIPP Tulsa expands athletic programming and student opportunities, the administration has developed a local NIL policy designed to:

- Ensure compliance with OSSAA regulations and maintain student athletic eligibility;
- Establish clear guardrails separating school-sponsored activities from private NIL agreements;
- Protect students and families from potential financial and contractual risks; and
- Promote responsible decision-making through required financial literacy education.

E. Approval of Amended Procurement and Purchasing Policy	Vote	Mayra Burke	2 m
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The administration is recommending approval of the amended Procurement and Purchasing Policy to ensure continued compliance with the Oklahoma Competitive Bidding Act, Federal Uniform Guidance (2 CFR 200), and applicable Oklahoma Cost Accounting System (OCAS) requirements.

The primary amendment updates the competitive bidding threshold for construction, renovation, and remodeling projects to align with the statutory \$100,000 requirement under Oklahoma law. The amendment also strengthens documentation standards, clarifies federal procurement overlays, and formalizes annual training and internal control procedures in response to prior audit corrective action requirements.

These updates enhance fiscal oversight, reinforce internal controls, and ensure the district remains in full compliance with state and federal procurement regulations. Administration respectfully recommends Board approval of the amended policy.

VII. Executive Session			1:12 PM
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A. (Action) Consideration and possible action to convene into Executive Session as provided for in 25 O.S. 307B(3) for the purpose to discuss the sale, purchase, lease, acquisition, or appraisal of real property by the public body;	Vote	Dewayne Dickens	1 m
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B. (Action) Vote to return to Open Session;	Vote	Dewayne Dickens	2 m
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	Purpose	Presenter	Time
C. Reading of the Executive Session Minutes;	Vote	Dewayne Dickens	2 m
D. (Action) Discussion and possible action(s) on items considered in Executive Session.	Vote	Dewayne Dickens	2 m

VIII. New Business

IX. Closing Items

1:19 PM

A. Announcements	FYI	Dewayne Dickens	1 m
<p>The next regular scheduled meeting of the KIPP Tulsa Board of Directors will be held on Tuesday, March 31, 2026, at 12:00 p.m. in the TNT Room at KIPP Tulsa University Prep High School, 541 S. 43rd W. Ave., Tulsa, Oklahoma, 74127.</p>			
B. Adjourn Meeting	Vote	Dewayne Dickens	

This agenda was posted by Mayra Burke at kipptulsa.org and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on March 2, 2026, at 8:00 a.m. in compliance with the Oklahoma Open Meeting Act.

Special Meeting, March 3, 2026