



# KIPP TULSA PUBLIC CHARTER SCHOOLS

## **KIPP Tulsa Public Charter Schools - Special Board Meeting**

Re-scheduled

Published on December 11, 2025 at 5:13 PM CST

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### **Date and Time**

Monday December 15, 2025 at 12:00 PM CST

### **Location**

KIPP Tulsa University Prep  
541 S 43rd W Ave

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*Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at [kfinley@kippok.org](mailto:kfinley@kippok.org) at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.*

### **Board Members:**

Jacob Odom, Dewayne Dickens, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith, Jumoke Akingbola

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### **School Representatives:**

Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal; and Bill Hickman, Legal Counsel

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kipptulsa.org> \*Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

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## Agenda

		Purpose	Presenter	Time
<b>I.</b>	<b>Opening Items</b>			<b>12:00 PM</b>
A.	Call the Meeting to Order		Dewayne Dickens	1 m
B.	Welcome		Dewayne Dickens	1 m
C.	Roll Call		Dewayne Dickens	1 m
D.	Agenda Review		Dewayne Dickens	2 m
<b>II.</b>	<b>Public Comment</b>			<b>12:05 PM</b>
A.	Public Comment	FYI	Dewayne Dickens	5 m
<b>III.</b>	<b>Board Committee Reports</b>			<b>12:10 PM</b>
A.	Finance Committee	FYI	Brett Krieg	8 m
B.	Academic Committee	FYI	Dewayne Dickens	8 m
	<u>Executive Team Report</u>			
C.	Development Committee	FYI	Janey Nemard	8 m

		Purpose	Presenter	Time
D.	Governance Committee	FYI	Jacob Odom	5 m
<b>IV.</b>	<b>Executive Director Report</b>			<b>12:39 PM</b>
A.	Compliance & Operations Update	FYI	Keet Finley	4 m
B.	Executive Director Updates	FYI	Donterrio Marzett	3 m
	<u>Executive Team Report</u>			
C.	Board Process for Reviewing Complaints and School-Related Incidents	Discuss	Dewayne Dickens	10 m
	To engage the Board of Directors in a discussion regarding the appropriate process and governance-level procedures for how the Board reviews complaints or school-related incidents that require board involvement.			
<b>V.</b>	<b>Consent Agenda</b>			<b>12:56 PM</b>
	Motion and vote on recommendations.			
A.	Approve October 28, 2025 Regular Board Meeting Minutes	Approve Minutes	Dewayne Dickens	1 m
B.	Approval of the October Financial Reports	Vote	Dewayne Dickens	1 m
C.	Approval of General Fund Purchase Orders	Vote	Dewayne Dickens	1 m
	<ul style="list-style-type: none"> <li>• PO 2026-11-152 through 2026-11-162 and 2026-11-50079 through 2026-11-50088</li> <li>• PO 2025-11-29 from \$4,053.63 changed to \$8,322.2 - Standleys</li> <li>• </li> </ul>			
D.	Approval of Activity Fund Purchase Orders	Vote	Dewayne Dickens	1 m
	<ul style="list-style-type: none"> <li>• PO 2026-60-37 through 2026-60-46</li> <li>• PO 2025-60-7 from \$0 changed to \$ 3,000 - Amazon</li> </ul>			
E.	Approval of Building Fund Items		Dewayne Dickens	1 m

		Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• PO 2025-21-6 from \$788 changed to \$4,616.64 - Best Buy</li> </ul>				
<b>F.</b>	Routine Staffing Items	Vote	Dewayne Dickens	1 m
Approve Routine Staffing Items				
<b>G.</b>	Approval of Fundraiser for KIPP Tulsa University Prep and KIPP Tulsa College Prep	Vote	Dewayne Dickens	1 m
<ul style="list-style-type: none"> <li>• Approve the Winter Sneaker Ball fundraiser for the KIPP Tulsa College Prep - Middle School student incentives.</li> <li>• Approve the Bulldog Nation Decal fundraiser for KIPP Tulsa University Prep - High School boys basketball.</li> <li>• Approve the Double Good Pop Corn fundraiser for KIPP Tulsa University Prep - High School boys basketball.</li> <li>• Approve the Nike Shoe Give Away fundraiser for KIPP Tulsa University Prep - High School boys basketball.</li> </ul>				

<b>VI.</b>	<b>Action Agenda</b>	<b>1:03 PM</b>
<b>A.</b>	Financial Management Policy - Amendment	Vote
<p>Dewayne Dickens</p> <p>This amendment updates KIPP Tulsa's Financial Management Policy to formally incorporate <b>Federal Programs Cash Management Procedures</b> in alignment with <b>2 CFR Part 200</b> and <b>OSDE requirements</b>. The new section outlines federal fund stewardship practices, including the identification and tracking of obligated and unobligated funds, expenditure reconciliation, reimbursement-based federal drawdowns, deposit documentation, monitoring for interest earned, and strengthened internal oversight and record retention procedures. These updates ensure full compliance with federal regulations and enhance transparency and accountability in managing federal program funds.</p>		

## VII. New Business

<b>VIII.</b>	<b>Closing Items</b>	<b>1:04 PM</b>
<b>A.</b>	Announcements	FYI

Purpose	Presenter	Time
<p>The next regular scheduled meeting of the KIPP Tulsa Board of Directors will be held on Tuesday, January 27, 2026, at 12:00 p.m. in the TNT Room at KIPP Tulsa University Prep High School, 541 S. 43rd W. Ave., Tulsa, Oklahoma, 74127.</p>		
<b>B. Adjourn Meeting</b>	Vote	Dewayne Dickens

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*This agenda was posted by Mayra Burke at [kipptulsa.org](http://kipptulsa.org) and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on December 12, 2025, at 8:00 a.m. in compliance with the Oklahoma Open Meeting Act.*

Special Meeting, December 15, 2025