



KIPP TULSA PUBLIC CHARTER SCHOOLS

KIPP Tulsa Public Charter Schools - Regular Board Meeting

March 25, 2025

Published on March 20, 2025 at 5:29 PM CDT

Date and Time

Tuesday March 25, 2025 at 12:00 PM CDT

Location

KIPP Tulsa University Prep High School
541 S. 43rd W. Ave., Tulsa, OK, 74127

Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at kfinley@kippok.org at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.

Board Members:

Jacob Odom, Dewayne Dickens, Bianca DeMedeiros, Raj Basu, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith

School Representatives:

Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal and; Bill Hickman, Legal Counsel

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kiptulsa.org> *Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:00 PM
A. Call the Meeting to Order	Approve Minutes	Jacob Odom	1 m
B. Welcome		Jacob Odom	1 m
C. Roll Call		Jacob Odom	1 m
D. Agenda Review		Jacob Odom	2 m
E. Mission Moment Durward Davis		Donterrio Marzett	10 m
II. Public Comment			12:15 PM
A. Public Comment	FYI	Jacob Odom	5 m
III. Special Presentation			12:20 PM
A. FY24 Financial Audit	FYI	Mayra Burke	15 m

	Purpose	Presenter	Time
<p>The board will receive a special presentation of the FY24 financial audit conducted by Bledsoe, Hewett & Gullekson, Certified Public Accountants, PLLLP. This audit, performed in compliance with Oklahoma state law, provides an independent review of KIPP Tulsa’s financial statements, internal controls, and compliance with state and federal financial regulations. The presentation will include key findings, recommendations, and an overview of the organization’s financial health. This review ensures transparency, accountability, and fiscal responsibility, supporting KIPP Tulsa’s commitment to sound financial stewardship.</p>			

IV. Consent Agenda 12:35 PM

Motion and vote on recommendations.

A.	Approve February 25, 2025 Regular Board Minutes	Approve Minutes	Jacob Odom	1 m
B.	Approval of the February Financial Reports	Vote	Brett Krieg	5 m
C.	Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders	Vote	Jacob Odom	
	<ul style="list-style-type: none"> • PO 2025-11-169 through 2025-11-171 and 2025-11-50091 through 2025-11-50094. • PO 2025-11-5 from \$7,971.28 changed to \$9,519.80 - SylogistEd • PO 2025-11-96 from \$7,006.24 changed to \$17,950.07 - TCC • PO 2025-11-143 from \$570 changed to \$1,200 - Sherron Roberts 			
D.	Approval of Gifts Fund Purchase Orders and any changes to any prior existing purchase orders	Vote	Jacob Odom	1 m
	PO 2025-81-4 through 2025-81-5			
E.	Approval of Activity Fund Purchase Orders	Vote	Jacob Odom	1 m
	<ul style="list-style-type: none"> • PO 2025-60-62 through 2025-60-77 • PO 2025-60-70 from \$160 changed to \$295 - Linda Drink 			

	Purpose	Presenter	Time
F. Routine Staffing Items Approve Routine Staffing Items	Vote	Jacob Odom	1 m
G. Approval of Fundraiser for KIPP Tulsa University Prep and KIPP Tulsa College Prep	Vote	Jacob Odom	2 m
<ul style="list-style-type: none"> • Approve the Senior Prom Ticket Giveaway Fundraiser for KIPP Tulsa University Prep High School to benefit senior activities. • Approve the Car Wash Fundraiser to benefit the senior class and the soccer team equally. • Approve the Pie a Teacher Fundraiser to benefit the junior/senior class for prom expenses. 			

V. Action Agenda

12:46 PM

A. Fundraising Policy	Vote	Jacob Odom	1 m
<p>Approve the Fundraising Policy to ensure all fundraising activities comply with Oklahoma state law and align with the financial and ethical standards of KIPP Tulsa Public Charter Schools. This policy establishes guidelines for seeking, accepting, and managing donations to maintain transparency, accountability, and compliance with state financial regulations. Key provisions include board oversight, proper financial reporting, and ensuring funds are used to support student programs and school initiatives. Approval of this policy will help safeguard the integrity of fundraising efforts while enhancing opportunities for external financial support.</p>			
B. Local Wellness Policy Stakeholder Awareness Policy	Vote	Jacob Odom	1 m
<p>The board will review and consider approval of the Local Wellness Policy Stakeholder Awareness Policy to ensure compliance with Oklahoma state law and federal regulations. This policy establishes procedures for engaging parents, students, school staff, and community members in the development, implementation, and monitoring of the school's wellness initiatives. It ensures that stakeholders are informed and have opportunities to provide input, promoting transparency and accountability in wellness policy decisions. Approval of this policy will reinforce KIPP Tulsa's commitment to student health and well-being while aligning with regulatory requirements.</p>			

	Purpose	Presenter	Time
<p>C. Local School Wellness Review and Update Policy</p> <p>The board will review and consider approval of the Local School Wellness Review and Update Policy, ensuring compliance with Oklahoma state law and federal regulations. This policy establishes a structured process for the regular review, evaluation, and updating of the school's wellness initiatives to promote student health and well-being. It outlines stakeholder engagement, data collection, and assessment procedures to ensure wellness policies remain effective, evidence-based, and aligned with best practices. Approval of this policy will strengthen KIPP Tulsa's commitment to fostering a healthy school environment while meeting state and federal requirements.</p>	Vote	Jacob Odom	1 m
<p>D. Child Abuse and Neglect Reporting Policy</p> <p>The Child Abuse and Neglect Reporting Policy ensures that all school personnel comply with Oklahoma state law in identifying and reporting suspected child abuse or neglect. Under 70 O.S. § 1210.191 and state-mandated reporting laws, any school employee who suspects or has reason to believe that a child is a victim of abuse or neglect must immediately report it to the Oklahoma Department of Human Services (OKDHS) or local law enforcement.</p>	Vote	Jacob Odom	1 m
<p>E. Health and Medical Policy</p> <p>The Health and Medical Policy outlines the school's procedures for managing student health, administering medications, responding to medical emergencies, and preventing health outbreaks, in compliance with Oklahoma state laws (OAC 210:35-3-107; 70 O.S. § 1210.189-191, 195, 3243).</p>	Vote	Jacob Odom	1 m
VI. Board Committee Reports			12:51 PM
A. Finance Committee	FYI	Brett Krieg	10 m
B. Academic Committee	FYI	Dewayne Dickens	10 m
C. Development Committee	FYI	Raj Basu	10 m
VII. Executive Director Report			1:21 PM
A. Compliance Update	FYI	Keet Finley	5 m
B. Executive Director Updates	FYI	Donterrio Marzett	4 m

Purpose Presenter Time

[Executive Director Report](#)

VIII. New Business

IX. Closing Items

A. Adjourn Meeting Vote Jacob Odom

This agenda was posted by Mayra Burke at kipptulsa.org and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on 3-18-25 at 5:00 pm in compliance with the Oklahoma Open Meeting Act.

Regular Meeting, March 18, 2025