



# KIPP TULSA PUBLIC CHARTER SCHOOLS

## KIPP Tulsa Public Charter Schools - Regular Board Meeting

January 28, 2025

Published on January 23, 2025 at 10:32 PM CST

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### Date and Time

Tuesday January 28, 2025 at 12:00 PM CST

### Location

KIPP Tulsa University Prep High School  
541 S. 43rd W. Ave., Tulsa, OK, 74127

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*Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at [kfinley@kippok.org](mailto:kfinley@kippok.org) at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.*

### Board Members:

Jacob Odom, Dewayne Dickens, Bianca DeMedeiros, Raj Basu, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith

### School Representatives:

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Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal and; Bill Hickman, Legal Counsel

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kipptulsa.org> \*Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>12:00 PM</b>
<b>A.</b> Call the Meeting to Order	Approve Minutes	Jacob Odom	1 m
<b>B.</b> Welcome		Jacob Odom	1 m
<b>C.</b> Roll Call		Jacob Odom	1 m
<b>D.</b> Agenda Review		Jacob Odom	2 m
<b>E.</b> Mission Moment		Maria Martin	10 m
<b>II. Public Comment</b>			<b>12:15 PM</b>
<b>A.</b> Public Comment	FYI	Jacob Odom	5 m
<b>III. Special Presentation</b>			<b>12:20 PM</b>
<b>A.</b> Board OnTrack Presentation	FYI	Jacob Odom	15 m
The Board OnTrack platform is a comprehensive governance tool designed to enhance the efficiency and effectiveness of board operations. It provides solutions for			

	Purpose	Presenter	Time
meeting management, document organization, compliance tracking, and performance evaluation. The platform offers board members centralized access to agendas, minutes, reports, and other essential resources, ensuring streamlined communication and improved accountability.			

<b>IV. Consent Agenda</b>	<b>12:35 PM</b>
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<b>A.</b>	Approve December 5, 2024 Special Board Minutes	Approve Minutes	Jacob Odom	1 m
<b>B.</b>	Approval of the November and December Financial Reports	Vote	Brett Krieg	5 m
<b>C.</b>	Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders	Vote	Jacob Odom	
	<ul style="list-style-type: none"> <li>• PO 2025-11-152 through 2025-11-159 and 2025-11-50080 through 2025-11-50083.</li> <li>• PO 2025-11-95 from \$26,814 changed to \$27,074</li> </ul>			
<b>D.</b>	Approval of Activity Fund Purchase Orders	Vote	Jacob Odom	1 m
	1. PO 2025-60-22 through 2025-60-52			
<b>E.</b>	Routine Staffing Items	Vote	Jacob Odom	1 m
	Approve Routine Staffing Items			
<b>F.</b>	Approval of Fundraiser Activities for KIPP Tulsa University Prep and KIPP Tulsa College Prep	Vote	Jacob Odom	1 m
	1. KIPP Tulsa College Prep - Middle School			
	1. Free Dress Fundraiser			
	1. December			
	2. Parent T-Shirt Fundraiser			
	1. December			
	3. Winter Sneaker Ball Fundraiser			
	1. December			

	Purpose	Presenter	Time
4. SGA Movie Day Fundraiser			
1. January			
5. Homecoming Dance			
1. January			
<b>V. Action Agenda</b>			<b>12:44 PM</b>
<b>A.</b> Consideration and possible action to approve the Bronchodilator Emergency Administration Policy	Vote	Jacob Odom	2 m
Senate Bill 381 authorizes public schools to create a policy for the emergency administration of bronchodilators, such as albuterol, for students experiencing respiratory distress. This policy aims to address severe asthma attacks or other breathing difficulties when an individual bronchodilator is unavailable.			
<b>VI. Board Committee Reports</b>			<b>12:46 PM</b>
<b>A.</b> Finance Committee	FYI	Brett Krieg	10 m
<b>B.</b> Academic Committee	FYI	Dewayne Dickens	10 m
<b>C.</b> Development Committee	FYI	Raj Basu	10 m
<b>VII. Executive Director Report</b>			<b>1:16 PM</b>
<b>A.</b> Compliance Update	FYI	Keet Finley	5 m
<b>B.</b> Executive Director Updates	FYI	Donterrio Marzett	4 m
<b>VIII. New Business</b>			
<b>IX. Closing Items</b>			
<b>A.</b> Adjourn Meeting	Vote		

*This agenda was posted by Mayra Burke at [kipptulsa.org](http://kipptulsa.org) and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on 1-23-25 at 5:00 pm in compliance with the Oklahoma Open Meeting Act.*

Regular Meeting, January 28, 2025