



KIPP TULSA PUBLIC CHARTER SCHOOLS

KIPP Tulsa Public Charter Schools - Special Board Meeting

December 5, 2024

Published on December 2, 2024 at 11:47 AM CST

Date and Time

Thursday December 5, 2024 at 12:15 PM CST

Location

KIPP Tulsa College Prep
1661 E. Virgin St., Tulsa, OK, 74106

<https://us06web.zoom.us/j/89459123206?pwd=v1PzhNup2hmahjDb4guny4wTbmaXGG.1>

Members of the public shall be allowed to submit requests to address the board of directors. To expedite requests to comment, the public may send those requests to the board at kfinley@kippok.org at least 1 hour prior to the start of the meeting. The final determination of whether an item will appear as a public comment will be at the discretion of the board chair. Comments will take place in the order they were received via email, will be limited to three (3) minutes, and must be related to an agenda item or topic. Your comment can be heard when the Board Chairperson acknowledges you. A spokesperson must be selected when several people wish to address the same subject. The Board Chairperson may interrupt and terminate any comments that do not meet these criteria. Board members may not respond directly to speakers' comments.

Board Members:

Jacob Odom, Dewayne Dickens, Bianca DeMedeiros, Raj Basu, Michael Epps, Darnell Blackmon, Brett Krieg, Kim Boyd, Kyara Smith

School Representatives:

Donterrio Marzett, Superintendent; Keet Finley, School Operations Support; Mayra Burke, Finance Specialist; Sienna Scott, Director of Teaching and Learning; Janey Nemard, Development Director; Jamia Irons, Principal; Melanie Rathod, Principal and; Bill Hickman, Legal Counsel

Access to the board agenda will be posted on the KIPP Tulsa Website: <https://www.kiptulsa.org> *Click on the KIPP Tulsa drop-down menu, then click on Tulsa Board of Directors, and scroll down to Meeting Dates, Agendas & Minutes of scheduled meetings for the agenda.

Official action can be taken only on items that appear on the Agenda. The KIPP Tulsa Board of Directors may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the Board or the Chair may refer the matter to the Superintendent or Legal Counsel. The Board may also refer items to staff or committees for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely.

Agenda

	Purpose	Presenter	Time
I. Opening Items			12:15 PM
A. Call the Meeting to Order	Approve Minutes	Jacob Odom	1 m
B. Welcome		Jacob Odom	1 m
C. Roll Call		Jacob Odom	1 m
D. Agenda Review		Jacob Odom	2 m
E. Mission Moment		Stephanie Goff	10 m
II. Public Comment			12:30 PM
A. Public Comment	FYI	Jacob Odom	5 m
III. Consent Agenda			12:35 PM

	Purpose	Presenter	Time
A. Approve November 12, 2024 Special Board Minutes	Approve Minutes	Jacob Odom	1 m
B. Approval of the October Financial Reports	Vote	Brett Krieg	5 m
C. Approval of General Fund Purchase Orders and any changes to any prior existing purchase orders	Vote		
1. PO 2025-11- 147 through 2025-11-151 and 2025-11-50078 through 2025-11-50079			
D. Approval of Activity Fund Purchase Orders	Vote	Jacob Odom	1 m
1. PO 2025-60- 19 through 2025-60-21			
E. Approval of Data Sharing and Security Agreement with Georgetown University for Research Studies	Vote	Jacob Odom	1 m
On behalf of the District, the Recipient will conduct a study that will either (a) develop, validate, or administer predictive tests, (b) administer student aid programs, or (c) improve instruction. Namely, the Recipient will conduct the following study: The Tulsa Study of Early Education and Development Study (“the Services”).			
F. Approval of Fundraiser Activities for KIPP Tulsa University Prep	Vote		1 m
1. Sales of Double Good Popcorn			
• November and December			
G. Approval of 2025 Regular Board Meeting Dates	Vote	Jacob Odom	1 m
IV. Action Agenda			12:45 PM
A. Consideration and possible action to approve the Inventory Management policy to ensure correct tracking and management of fixed assets.	Vote	Jacob Odom	2 m

	Purpose	Presenter	Time
B. Consideration and possible action to approve the Federal Award policy to ensure that the district manages federal awards in full compliance with regulations and the specific terms of each award.	Vote	Jacob Odom	2 m
C. Consideration and possible action to approve the revision to the Travel policy to ensure local and out of state transportation aligns with the OCAS standards.	Vote	Jacob Odom	2 m
D. Consideration and possible action to approve the Standards of Conduct for Organizational Conflict of Interest policy to ensure fairness and validity to the contract selection, award, and administration.	Vote	Jacob Odom	2 m
E. Consideration and possible action to approve the Written Cost Allowability Policy and Procedures to ensure that all expenditures meet all federal requirements.	Vote	Jacob Odom	2 m
F. Consideration and possible action to approve the Conflict of Interest Policy to ensure that all expenditures meet all federal requirements.	Vote	Jacob Odom	2 m
G. Consideration and possible action to approve the Military Recruiter Access Policy to ensure that the district meet all federal requirements.	Vote	Jacob Odom	2 m
V. Board Committee Reports			12:59 PM
A. Finance Committee	FYI	Brett Krieg	10 m
B. Academic Committee	FYI	Dewayne Dickens	10 m
C. Development Committee	FYI	Raj Basu	10 m
VI. Executive Director Report			1:29 PM
A. Compliance Update	FYI	Keet Finley	5 m
B. Executive Director Updates	FYI	Donterrio Marzett	4 m

Purpose

Presenter

Time

VII. New Business

VIII. Closing Items

A. Adjourn Meeting

Vote

This agenda was posted by Mayra Burke at kipptulsa.org and at the front entrances of KIPP Tulsa College Preparatory and KIPP Tulsa University Prep on 12-3-24 at 5:00 pm in compliance with the Oklahoma Open Meeting Act.

Special Meeting, December 5, 2024