DRAFT

A.C.E. Academy

Minutes

A.C.E. Academy December 19, 2024 Board Meeting

Date and Time
Thursday December 19, 2024 at 7:00 PM

Location
Join Zoom Meeting https://aceacademycharter-org.zoom.us/j/84445533716?pwd=8fTF0HDnG5DVQQfe3NkMHhWCcyaJKC.1
Meeting ID: 844 4553 3716 Passcode: 246230

Mission: A.C.E Academy will equip students from all backgrounds to succeed in the college and career of their choice by driving academic excellence, developing strong character, and instilling an entrepreneurial mindset.

Guest Login: Indistar
Username: GuestS17692
Password: GuestS17692

Directors Present
D. Graham (remote), J. Figueroa (remote), K. Best (remote), T. Cline (remote)

Directors Absent
C. Rodgers

Guests Present
D. Hammond (remote), L. Minott (remote), Shannon Martin (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Cline called a meeting of the board of directors of A.C.E. Academy to order on Thursday Dec 19, 2024 at 7:03 PM.

C. School Mission

A.C.E. Academy will equip students from all backgrounds to succeed in the college and career of their
choice by driving academic excellence, developing strong character, and instilling an entrepreneurial mindset.

D. Approve Agenda

T. Cline made a motion to approve today's agenda.
J. Figueroa seconded the motion.
The board **VOTED** to approve the motion.

II. Approve Minutes

A. Approve Minutes

The board is scheduled to vote in a formal and professional manner to approve the minutes recorded during the previous board meeting.
T. Cline made a motion to approve the minutes from the November 21, 2024 board meeting.
J. Figueroa seconded the motion.
The board **VOTED** to approve the motion.

B. Public Comment

*A.C.E. Academy Public Comment Policy is two per meeting for reaction to what has been discussed during the meeting.

C. Hear from Board Chair

Dr. Cline told the Board that our school's child nutrition audit was very well organized. Ms. Shannon Martin and the cafeteria staff did an amazing job. The DPI members praised the audit, saying it was one of the best they had ever done. They also praised our staff, students, and the positive culture in our school. Ms. Martin and her cafeteria staff worked hard to make this audit a success, which showed in the feedback from the DPI members.

III. Staff Updates (New Hires & Vacancies)

A. New Staff Hires

T. Cline made a motion to approve the new hires.
K. Best seconded the motion.
Ms. Laila Minott shared with the Board about hiring Ms. Ellis for the EC department. They also offered another EC position through a contract agency, beginning in January. Dr. Cline suggested approving these new EC staff members. The Board discussed and seemed to be in favor of the decision, as it would help meet the growing needs of the department.
The board **VOTED** to approve the motion.

IV. Budget Approvals

A. Increases in funding from state

K. Best made a motion to Approved the request to raise the budget.
J. Figueroa seconded the motion.
Ms. Laila Minott informed the Board about additional state funds not included in our original budget. She requested Charter Success, our financial bookkeeping company, to raise our budget, but they need board approval first. Ms. Minott outlined where the increases were and explained the revisions by line item. She asked the board to approve the budget increase.
The board **VOTED** to approve the motion.

V. Board Terms

A. Vote on Board Terms

T. Cline made a motion to approve the board trems.
K. Best seconded the motion.
Dawn Hammond and Laila Minott discussed the board member terms, which are set at 3 years according to our bylaws. Laila stated that she would send a document for each member to sign using DocuSign, ensuring everyone knows the commitment period and has officially agreed to the terms.
The board **VOTED** to approve the motion.

VI. Financial Review

A. Board Financial Report

Laila Minott reviewed our budget analysis and gave an update on our finances, expenses, and fund balance, even though December isn't over yet. She shared the same document she presents every 2-3 months. Laila went through our expenses with the board to show where our funding stands. She made sure everyone understands our financial position and how we are spending our funds.

VII. Child Nutrition Audit Review

A. Review Audit For Child Nutrition

Shannon Martin presented a detailed account of our Child Nutrition audit to the board. Dr. Reese, Dr. Cline, Ms. Wood, and Ms. Martin participated. DPI praised our school and student culture, noting that all food service staff are up-to-date with food safety certifications. Being a 100% CEP school, we provide free breakfast and meals to 200% of our students for this year and the next three years, regardless of income. Ms. Martin also shared DPI's recommendations.

VIII. Closing Items

A. Adjourn Meeting

T. Cline made a motion to adjourn the meeting.
K. Best seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,
D. Hammond

B. Closed Session

Closed Session (If Necessary) Must be voted on prior to going into session.

To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.