

APPROVED



## MY Academy

### Minutes

#### Regular Meeting of the Board of Directors

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**Date and Time**

Thursday March 12, 2026 at 9:00 AM

**Location**

Regus - Gateway Chula Vista  
333 H Street, Suite 5000  
Chula Vista, CA 91910

Join by telephone or via the Zoom conferencing link below:

Join Zoom Meeting

<https://us06web.zoom.us/j/6224484724>

Dial by your location

+16694449171,,6224484724# US

+12532158782,,6224484724# US (Tacoma)

Meeting ID: 622 448 4724

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**MISSION STATEMENT**

MY Academy believes in diversity, inclusivity, academic excellence, hope, service, feedback, and gratitude. Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

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### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Motivated Youth Academy.

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#### **Directors Present**

Larry Alvarado, Peter Matz, Steve Fraire, William Hall

#### **Directors Absent**

Michael Humphrey

#### **Guests Present**

Gigi Lenz (remote), Michelle Jones, Roger Castillo, Toni DeJesus (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

William Hall called a meeting of the board of directors of MY Academy to order on Thursday Mar 12, 2026 at 9:00 AM.

### **B. Record Attendance**

Larry Alvarado made a motion to Remote participate of a Board Member Pete Matz due to emergency circumstances.

Steve Fraire seconded the motion.

The board **VOTED** to approve the motion.

## **II. Approve/Adopt Agenda**

### **A. Approve Agenda**

Steve Fraire made a motion to Approve/Adopt Agenda.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Larry Alvarado     Aye

Michael Humphrey Absent

**Roll Call**

Peter Matz	Aye
William Hall	Aye
Steve Fraire	Aye

**III. Approve Minutes**

**A. Approve Minutes**

Larry Alvarado made a motion to approve the minutes from Regular Meeting of the Board of Directors on 02-12-26.

Steve Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

William Hall	Aye
Peter Matz	Aye
Michael Humphrey	Absent
Steve Fraire	Aye
Larry Alvarado	Aye

**IV. Board Governance**

**A. Reappointment of Member to Board of Directors: Steve Fraire**

Peter Matz made a motion to Reappointment of Member to Board of Directors: Steve Fraire.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Larry Alvarado	Aye
Peter Matz	Aye
Michael Humphrey	Absent
William Hall	Aye
Steve Fraire	Aye

**V. Consent**

**A. Consent - Business/Financial Services**

**B. Consent - Education/Student Services**

**C. Consent - Personnel Services**

**D. Consent - Policy Development**

Larry Alvarado made a motion to Approve consent items A through D.

Steve Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Larry Alvarado Aye  
Michael Humphrey Absent  
William Hall Aye  
Peter Matz Aye  
Steve Fraire Aye

Larry Alvarado made a motion to Approve consent items A through D.

Steve Fraire seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Steve Fraire Aye  
Peter Matz Aye  
Larry Alvarado Aye  
Michael Humphrey Absent  
William Hall Aye

**VI. Business/Financial Services**

**A. Approval of Second Interim Financial Report**

Steve Fraire made a motion to Approve of Second Interim Financial Report.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Peter Matz Aye  
Larry Alvarado Aye  
Michael Humphrey Absent  
Steve Fraire Aye  
William Hall Aye

**B. Approval of CliftonLarsonAllen LLP (CLA) Annual Audit Engagement Services and Tax Entity Compliance Statement of Work**

Steve Fraire made a motion to Approve of CliftonLarsonAllen LLP (CLA) Annual Audit Engagement Services and Tax Entity Compliance Statement of Work.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Steve Fraire Aye  
Peter Matz Aye  
Michael Humphrey Absent  
Larry Alvarado Aye  
William Hall Aye

Steve Fraire made a motion to Approve of CliftonLarsonAllen LLP (CLA) Annual Audit Engagement Services and Tax Entity Compliance Statement of Work.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

William Hall	Aye
Michael Humphrey	Absent
Steve Fraire	Aye
Larry Alvarado	Aye
Peter Matz	Aye

**C. Approval of Federal Tax Form 990 Return (Draft) and California Tax Form 199 Return (Draft) - Year Ended June 30, 2025**

Steve Fraire made a motion to Approve of Federal Tax Form 990 Return (Draft) and California Tax Form 199 Return (Draft) - Year Ended June 30, 2025.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Peter Matz	Aye
Michael Humphrey	Absent
Larry Alvarado	Aye
Steve Fraire	Aye
William Hall	Aye

**VII. Education/Student Services**

**A. Approval of Memorandum of Understanding (MOU) with Metro Community Ministries Inc. (MCMI)**

Steve Fraire made a motion to Approve of Memorandum of Understanding (MOU) with Metro Community Ministries Inc. (MCMI).

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Larry Alvarado	Aye
William Hall	Aye
Michael Humphrey	Absent
Steve Fraire	Aye
Peter Matz	Aye

**VIII. Personnel Services**

**A. Approval of Declarations of Need (DON) for Fully Qualified Educators**

Steve Fraire made a motion to Approve of Declarations of Need (DON) for Fully Qualified Educators.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Michael Humphrey Absent

Larry Alvarado Aye

Steve Fraire Aye

William Hall Aye

Peter Matz Aye

**B. Approval of the Certificated Salary Schedule (Revised)**

Steve Fraire made a motion to Approve of the Certificated Salary Schedule (Revised).

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Steve Fraire Aye

William Hall Aye

Michael Humphrey Absent

Larry Alvarado Aye

Peter Matz Aye

**IX. Policy Development**

**A. Approval of Revision of 3005 MYA Purchasing Fiscal Policy**

Steve Fraire made a motion to Approve of Revision of 3005 MYA Purchasing Fiscal Policy.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

William Hall Aye

Michael Humphrey Absent

Steve Fraire Aye

Larry Alvarado Aye

Peter Matz Aye

Steve Fraire made a motion to Approve of Revision of 3005 MYA Purchasing Fiscal Policy.

Larry Alvarado seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

William Hall Aye

Steve Fraire Aye

Peter Matz Aye

**Roll Call**

Larry Alvarado Aye  
Michael Humphrey Absent

**X. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:23 AM.

Respectfully Submitted,  
Gigi Lenz

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**Documents used during the meeting**

*None*

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Motivated Youth Academy.