

APPROVED



## MY Academy

### Minutes

#### Regular Meeting of the Board of Directors

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**Date and Time**

Thursday May 11, 2023 at 9:00 AM

**Location**

Regus - Gateway Chula Vista  
333 H Street, Suite 5000  
Chula Vista, CA 91910

**Join by telephone or via Zoom conferencing link below:**

Dial by your location

+1 213 338 8477 US (Los Angeles)

+1 669 900 6833 US (San Jose)

Meeting ID: 917 1407 0465

<https://cal-pacs-org.zoom.us/j/91714070465>

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**MISSION STATEMENT**

MY Academy believes in diversity, inclusivity, academic excellence, hope, service, feedback, and gratitude. Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

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The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Motivated Youth Academy.

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#### **Directors Present**

L. Alvarado, M. Humphrey, P. Matz, S. Fraire, W. Hall

#### **Directors Absent**

*None*

#### **Guests Present**

B. Dobson (remote), D. Georgeson, Heidi Sullivan (remote), K. Madden (remote), L. Hath (remote), Melissa Blitzstein (remote), Roger Castillo (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

W. Hall called a meeting of the board of directors of MY Academy to order on Thursday May 11, 2023 at 9:16 AM.

### **B. Record Attendance**

## **II. Pledge of Allegiance**

### **A. Led by Board President or designee.**

William Hall, President led the Pledge of Allegiance.

## **III. Approve/Adopt Agenda**

### **A. Approve Agenda**

M. Humphrey made a motion to William Hall, President.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Approve Minutes**

**A. Minutes of the Regular Board Meeting that was held on March 9, 2023**

P. Matz made a motion to approve the minutes from Regular Meeting of the Board of Directors on 03-09-23.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Minutes of the Special Board Meeting that was held on April 6, 2023**

S. Fraire made a motion to approve the minutes from Special Meeting of the Board of Directors on 04-06-23.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Minutes of the Board of Directors Study Session that was held on April 6, 2023**

M. Humphrey made a motion to approve the minutes from Board of Directors Study Session on 04-06-23.

P. Matz seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Adjourn to Closed Session**

**A. Closed Session**

S. Fraire made a motion to William Hall, President.

M. Humphrey seconded the motion.

Board of Directors adjourned to Close Session at 9:19 a.m.

**1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

**(Gov. Code Section 54956.9(d)(1))**

a. TR v. The Collaborative Charter Services Organization, et al.

b. YL v. The Collaborative Charter Services Organization, et al.

**2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION -**

**Pursuant to Government Code 54957**

a. Performance Evaluation, Interim Director

The board **VOTED** unanimously to approve the motion.

**VI. Reconvene Regular Meeting**

**A. Report out any action taken in closed session.**

The meeting reconvened at 9:50 a.m.

William Hall, President reported out there was no action taken during the closed session.

During the closed session, the Board voted unanimously to accept the positive evaluation of Bill Dobson. He will continue his work as the Interim Director of MYA, and become the Executive Director once he completes his credential work. Thank you.

## **VII. Correspondence/Proposals/Reports**

### **A. School Highlights, Presented by Melissa Blitzstein, Interim Assistant Director**

School Highlights were presented by Melissa Blitzstein.

Heidi Sullivan, Teacher of Record presented "Eye Witness to 3 Goals Implemented at MYA"

### **B. California Assessment of Student Progress and Performance (CAASPP) and Physical Fitness Testing (PF) Participation Update**

CAASPP was presented by Melissa Blitzstein.

### **C. Financial Update, Presented by Roger Castillo, Director of Client Finance, Charter Impact**

March financial update was presented by Roger Castillo.

## **VIII. Consent**

### **A. Consent - Business/Financial Services**

1. Check Register - March 2023
2. Check Register - April 2023
3. Approval of BoardOnTrack Membership Agreement 2023-24 (Renewal)

### **B. Consent - Personnel Services**

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

### **C. Consent - Policy Development**

Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.

**Board Policies: Revised**

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

**1020 Series - Community Relations**

1020-MYA School Sponsored Field Trips & Cultural Excursions Policy

**Consent items listed A through C were approved/adopted by a single motion.**

L. Alvarado made a motion to William Hall, President.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IX. Business/Financial Services**

**A. Approval of Services Fee Agreement with CFOMW Tax, LLC**

P. Matz made a motion to William Hall, President.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Approval of Regus Premier Offices Agreement 2023-24 (Renewal)**

L. Alvarado made a motion to William Hall, President.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval of Keyen Solutions IT Support Contract 2023-24 (Renewal)**

S. Fraire made a motion to William Hall, President.

M. Humphrey seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approval of Acacia HR Solutions Service Agreement 2023-24 (Renewal)**

S. Fraire made a motion to William Hall, President.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of Parsec Education Service Agreement**

M. Humphrey made a motion to William Hall, President.

S. Fraire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**X. Personnel Services**

**A. Approval of 2023-24 Strategic Staffing Plan**

S. Fraire made a motion to William Hall, President.  
P. Matz seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Approval of NFP Property and Casualty Services, Inc. as Broker of Record**

S. Fraire made a motion to William Hall, President.  
P. Matz seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. Approval of Voluntary Employee Benefits Association (VEBA) Trust for Medical, Dental, Vision and Life Benefits**

L. Alvarado made a motion to William Hall, President.  
M. Humphrey seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**D. Approval of 2023-24 Classified Work Year Calendars**

S. Fraire made a motion to William Hall, President.  
P. Matz seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**E. Approval of 2023-24 Certificated Work Year Calendars**

P. Matz made a motion to William Hall, President.  
L. Alvarado seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**XI. Policy Development**

**A. Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**3000 Series - Business/Non-Instructional**

3150-MYA Reserves Fiscal Policy

**6000 Series - Instructional**

6040-MYA Local Assessments Policy

S. Fraire made a motion to William Hall, President.  
L. Alvarado seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **XII. Comments**

### **A. Board Comments**

The Board said they enjoyed the student report and appreciated hearing about the accomplishments for student learning. They congratulated MYA on a great year, and said the 95% testing rate is outstanding! They are looking forward to the graduation ceremony coming up, and thanked Heidi Sullivan, Melissa Blitzstein, and Roger Castillo for their presentations. "Job well done, and said they know it will continue." Thank you.

### **B. Interim Director and CEO Comments**

Bill Dobson, Interim Director thanked the Board for the kind words to all of the MYA staff, saying they do great work. We hear testaments from teachers everyday about student successes and this is why we do what we do.

He said he looks forward to seeing the Board Members, hopefully on May 31st at the end-of-the-year staff appreciation luncheon. Staff is looking forward to meeting with them in a non Zoom environment, and want to share with them their appreciation and support for the work they do for MYA. He looks forward to seeing everyone at Graduation.  
Thank you.

## **XIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:00 AM.

Respectfully Submitted,  
W. Hall

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## **Documents used during the meeting**

- School Highlights 2023.5.11.pdf
- MYA 2022-2023 Assessment and Accountability Update - 2023.05.11.pdf
- 23.03-MYA - Board Packet - 2023-05-11.pdf
- Check Register (March) 2023.5.11.pdf
- Check Register (April) 2023.5.11.pdf
- BoardOnTrack Renewal 2023-2024.pdf

- 2022 MYA 1020 School Sponsored Field Trips and Cultural Excursions Policy.pdf
- CFOMW Tax, LLC\_Fee\_Agreement\_and\_Engagement\_re\_IRS\_Employee\_Retention\_Tax\_Credit\_-\_Unsigned.pdf
- Regus Premier Offices Renewal Agreement MYA.pdf
- KEYN\_ IT Support Contract 23-24.pdf
- Motivated Youth Academy HR Consulting Proposal 2023-2024.pdf
- Parsec\_Education\_Service Agreement 2023.5.11.pdf
- Strategic Staffing Plan Presentation 2023.5.11.pdf
- XII.A BUS MYA 2023-2024 Strategic Staffing Plan.pdf
- My Academy Service Letter - NFP.pdf
- VEBA\_2023 03 21\_CS VEBA Proposal\_Motivated Youth Academy.pdf
- 2023-2024 MYA Classified Employee 185 Work Year Calendar.pdf
- 2023-2024 MYA Classified Employee 220 Work Year Calendar.pdf
- 2023-2024 MYA Classified Employee 261 Work Year Calendar.pdf
- 2023-2024 MYA Certificated Employee 185 Work Year Calendar.pdf
- 2023-2024 MYA Certificated Employee 220 Work Year Calendar.pdf
- 2023-2024 MYA Certificated Employee 190 Work Year Calendar.pdf
- 3150 Reserves Fiscal Policy.pdf
- 6040 Local Assessments Policy.pdf

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#### FOR MORE INFORMATION

For more information concerning this agenda, contact  
Motivated Youth Academy.