

APPROVED



MY Academy

## Minutes

### Regular Meeting of the Board of Directors

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#### Date and Time

Thursday February 9, 2023 at 8:30 AM

#### Location

The meeting will be held virtually.

#### Join by telephone or via Zoom conferencing link below:

Dial by your location

+1 213 338 8477 US (Los Angeles)

+1 669 900 6833 US (San Jose)

Meeting ID: 927 7729 9537

<https://cal-pacs-org.zoom.us/j/92777299537>

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#### MISSION STATEMENT

MY Academy believes in diversity, inclusivity, academic excellence, hope, service, feedback, and gratitude. Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

## **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Motivated Youth Academy.

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### **Directors Present**

L. Alvarado (remote), M. Humphrey (remote), P. Matz (remote), S. Fraire (remote), W. Hall (remote)

### **Directors Absent**

*None*

### **Guests Present**

B. Dobson (remote), D. Georgeson (remote), G. Lenz (remote), K. Madden (remote), Kevin Davis (remote), L. Hath (remote), Melissa Blitzstein (remote), Roger Castillo (remote), Stacie Sevcik (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

W. Hall called a meeting of the board of directors of MY Academy to order on Thursday Feb 9, 2023 at 8:32 AM.

### **B. Record Attendance**

Board Members were all present.

## **II. Pledge of Allegiance**

### **A. Led by Board President or designee.**

William Hall, President led the Pledge of Allegiance.

## **III. Approve/Adopt Agenda**

### **A. Approve Agenda**

L. Alvarado made a motion to William Hall, President.  
P. Matz seconded the motion.

Kurt Madden, CEO requested to amend the agenda:

1. Add section, Business Financial/Services: Approval of Paycom Payroll, LLC Service Agreement (WALK-IN).
2. Change the start time for the next meeting on March 9th, from 10:00 a.m. to 9:00 a.m.  
The board **VOTED** unanimously to approve the motion.

#### **IV. Approve Minutes**

##### **A. Minutes of the Regular Board Meeting that was held on January 12, 2023**

M. Humphrey made a motion to approve the minutes from William Hall, President Regular Meeting of the Board of Directors on 01-12-23.  
P. Matz seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **V. Board Governance**

##### **A. Approval of Resolution No. 2023-2-9 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

P. Matz made a motion to William Hall, President.  
M. Humphrey seconded the motion.  
Board Members selected Option 2.  
The board **VOTED** unanimously to approve the motion.

##### **B. Plan for In-Person Meetings of the Board of Directors, Presented by Kevin Davis, Procopio Law Firm**

Kurt Madden, CEO introduced Kevin Davis and he presented the Brown Act Updates for Board Meetings.

#### **VI. Public Comments**

##### **A. Recognition and Reports**

There were no public comments regarding recognition and reports.

#### **VII. Correspondence/Proposals/Reports**

##### **A. School Highlights, Presented by Bill Dobson, Interim Director**

Bill Dobson presented the School Highlights and discussed the WASC visit and recommendations. He commended Moana Miller and Melissa Blitzstein for their work on the preparation of WASC. He noted that May 31st is the graduation date for the end of the year graduates.

Bill Dobson then introduced Teacher, June Brock who presented her student who plans to go into the health field.

**B. State Budget Overview and Financial Update, Presented by Roger Castillo, Director of Client Finance, Charter Impact**

MYA Financial update and State Budget overview was presented by Roger Castillo.

**C. Upcoming Board of Directors Study Session, Presented by Kurt Madden, CEO**

Kurt Madden presented to the Board with the plan to move the Board of Directors Study Session to April 6, 2023, and cancel the Regular Board Meeting scheduled for April. Board Members were all in favor of this change.

**D. 2023-24 Board Meeting Calendar - First Reading, Presented by Bill Dobson, Interim Director**

Bill Dobson presented the 2023-24 Board Meeting Calendar to the Board and asked them to consider having 9 regular Board meetings, and 3 study sessions separately throughout the year. President William Hall said he was concerned with not going dark in July.

Saying staff needs to take time off. Board Members were in agreement, but want to discuss the calendar offline further.

**VIII. Consent**

**A. Consent - Business/Financial Services**

1. Check Register - January 2023
2. Approval of Legal Fee Structure with Young, Minney & Corr LLP
3. Approval of Document Tracking Services (DTS) Licensing Agreement (Renewal)
4. Approval of EdJoin Service Agreement (Renewal)

**B. Consent - Education Student/Services**

L. Alvarado made a motion to William Hall, President.

P. Matz seconded the motion.

1. Approval of Comprehensive School Safety Plan (CSSP), February 2023
2. Approval of 2023-2024 Track E and F Instructional Calendars

**Consent items listed under A and B are considered routine and will be approved/adopted by a single motion.**

The board **VOTED** unanimously to approve the motion.

## **IX. Business/Financial Services**

### **A. Approval of Paycom Payroll, LLC Service Agreement (WALK-IN)**

M. Humphrey made a motion to William Hall, President.

P. Matz seconded the motion.

**WALK-IN.** Kurt Madden, CEO amended the Agenda to add this item. The numbering sequence changed for all other items following this addition.

The board **VOTED** unanimously to approve the motion.

## **X. Education/Student Services**

### **A. Approval of 2021-22 School Accountability Report Card (SARC)**

S. Fraire made a motion to William Hall, President.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **XI. Personnel Services**

### **A. Approval of Provisional Internship Permit - Certificated Staff**

M. Humphrey made a motion to William Hall, President.

S. Fraire seconded the motion.

Kurt Madden, CEO presented this item to the Board and discussed the need of a Provisional Internship Permit for MYA.

The board **VOTED** unanimously to approve the motion.

## **XII. Policy Development**

### **A. Approval of Amended Conflict of Interest Code (COI)**

L. Alvarado made a motion to William Hall, President.

P. Matz seconded the motion.

Kurt Madden presented the COI changes to the Board.

The board **VOTED** unanimously to approve the motion.

## **XIII. Calendar**

### **A. The next scheduled meeting will be held on March 9, 2023, at 9:00 a.m.**

### **In-Person Meeting - Location**

Regus Gateway Chula Vista  
333 H St Suite 5000  
Chula Vista, CA 91910

## **XIV. Comments**

### **A. Board Comments**

The Board congratulated staff on the positive WASC review and their recommendations. They said MYA has always struggled with the attendance rates based on the population of students they serve. They also understand this is an uphill battle, but said MYA is on track and providing good team work, and will get there. Staff has been through some major changes this school year with the closing of The CSO, but haven't lost sight of focusing on helping young students or the vision of MYA. Very well done. Thank you!

### **B. CEO Comments**

Bill Dobson, Interim Director thanked the Board for their continued support and said he looks forward to seeing them in-person next month in Chula Vista.

Kurt Madden, CEO echoed everything the Board shared, and said Bill Dobson did a great job today. This all came together very well. Thank you.

## **XV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:57 AM.

Respectfully Submitted,  
W. Hall

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## **Documents used during the meeting**

- AMENDED-MYA Resolution-re-authorizing-AB-361\_2.9.23.docx.pdf
- MYAcademy Presentation re Brown Act Updates and Board Meetings (1).pdf
- MYA Second Amended Bylaws-Jan 2023\_SIGNED.pdf
- Board\_Highlights\_2023.2.9.pdf
- 22.12-MYA - Board Packet - 2023-02-09.pdf
- MYA - Current Outlook on State Budget.pdf

- MYA Operations and Accountability 2023-24 Board Meeting Calendar and Schedule\_DRAFT.pdf
- MYA - Preliminary January 2023 Check Register.pdf
- 2023.01.06 - Rate Increase Letter 2023 - Motivated Youth Academy.pdf
- 221214\_DTS\_Renewal\_License and Invoice\_Custom\_Split Invoices (1).pdf
- 2022.1.20 EdJoin ServiceAgreement.pdf
- EDJOIN.org \_ 2023 Services Invoice.pdf
- 2023\_2024 Track E\_F Instructional Calendar - Track E.pdf
- 2023\_2024 Track E\_F Instructional Calendar-Track F.pdf
- MYA Operations and Accountability  
2022\_School\_Accountability\_Report\_Card\_(SARC)\_2023.01.20.pdf
- MYA SARC - Board Meeting - Feb 2023.pdf
- MOTIVATED YOUTH ACADEMY COI Code\_1.23.23\_Final.pdf
- MOTIVATED YOUTH ACADEMY COI Code\_1.23.23\_Red Line.pdf

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**FOR MORE INFORMATION**

For more information concerning this agenda, contact  
Motivated Youth Academy.