



MY Academy

Regular Meeting of the Board of Directors

Published on March 8, 2024 at 8:43 PM PST

Date and Time

Thursday March 14, 2024 at 9:00 AM PDT

Location

Regus - Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Teleconference Locations

1160 Cuyamaca Avenue
Chula Vista, CA 91911

Join by telephone or via Zoom conferencing link below:

Dial by your location

+1 213 338 8477 US (Los Angeles)

+1 669 900 6833 US (San Jose)

Meeting ID: 816 128 9676

<https://us06web.zoom.us/j/8161289676?omn=84360584824>

MISSION STATEMENT

MY Academy believes in diversity, inclusivity, academic excellence, hope, service, feedback, and gratitude. Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Motivated Youth Academy.

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m
Roll Call:			
William Hall, President			
Michael Humphrey, Vice President			
Steve Fraire, Clerk			
Peter Matz, Member			
Larry Alvarado, Member			
II. Pledge of Allegiance			9:02 AM
A. Led by Board President or designee.		Board President	1 m
III. Land Acknowledgement			9:03 AM
A. Land Acknowledgment	FYI	Melissa Blitzstein	2 m
IV. Approve/Adopt Agenda			9:05 AM
A. Approve Agenda	Vote	Board President	2 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of March 14, 2024.			

	Purpose	Presenter	Time
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

V. Approve Minutes **9:07 AM**

A.	Minutes of the Regular Meeting of the Board of Directors that was held on February 8, 2024	Approve Minutes	Board President	2 m
Roll Call Vote:				
William Hall				
Michael Humphrey				
Steve Fraire				
Peter Matz				
Larry Alvarado				
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____				

VI. Public Comment - Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under Public Comments/Recognition/Reports.

VII. Adjourn to Closed Session **9:09 AM**

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Peter Matz
Larry Alvarado
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
A. Closed Session	Discuss	Board President	21 m

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Gov. Code Section 54956.9(d)(1))

a. YL v. The Collaborative Charter Services Organization, et al.

VIII. Reconvene Regular Meeting 9:30 AM

A. Report out any action taken in closed session.	Discuss	Board President	3 m
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IX. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

X. Correspondence/Proposals/Reports 9:33 AM

A. Annual Goals 2023-2024 Motivated Youth Academy, Presented by Bill Dobson, Interim Director	FYI	Bill Dobson	2 m
B. School Highlights, Presented by Sarina Laff, Teacher of Record/TOSA	FYI	Sarina Laff	4 m

XI. Board Governance 9:39 AM

A. Reappointment of Member to Board of Directors: William Hall	Vote	Michael Humphrey	2 m
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It is recommended the Board approve the reappointment of William Hall for a three-year term. The Second Amended Bylaws of Motivated Youth Academy state in Article VI Board of Directors:

Section 6.05 Terms of Office. With the exception of the initial Board that served five-year terms, each Director shall hold office for a three-year term, but the Board may

Purpose	Presenter	Time
designate a particular Director to serve a one-, two- or three-year term in order to maintain staggered terms on the Board. Each incumbent Director shall serve until a successor has been elected and seated by the Board. There shall be no limitation on the number of consecutive terms to which a Director may be re-elected.		

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Peter Matz
Larry Alvarado
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B.	Reappointment of Member to Board of Directors: Vote	William Hall	2 m
	Peter Matz		

It is recommended the Board approve the reappointment of Peter Matz for a three-year term. The Second Amended Bylaws of Motivated Youth Academy state in Article VI Board of Directors:

Section 6.05 Terms of Office. With the exception of the initial Board that served five-year terms, each Director shall hold office for a three-year term, but the Board may designate a particular Director to serve a one-, two- or three-year term in order to maintain staggered terms on the Board. Each incumbent Director shall serve until a successor has been elected and seated by the Board. There shall be no limitation on the number of consecutive terms to which a Director may be re-elected.

Roll Call Vote:
William Hall
Michael Humphrey
Steve Fraire
Peter Matz
Larry Alvarado
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

XII.

Consent

9:43 AM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may

	Purpose	Presenter	Time
be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.			
A.	Consent - Business/Financial Services		1 m
	1. Check Register - February 2024		
	2. Approval of Pathful Connect Subscription Contract (Renewal)		
	3. Approval of HopSkipDrive Service Agreement (Renewal)		
	4. Approval of Thrively Subscription Contract (Renewal)		
	5. Approval of California Center of the Arts, Escondido Facility Contract		
	6. Approval of Regus Premier Office Space, New Lease Agreement (Renewal)		
B.	Consent - Education/Student Services		1 m
	1. Approval of 2024-2025 Independent Study Master Agreement (MA) for Motivated Youth Academy (#1628)		
C.	Consent - Personnel Services		1 m
	1. Approval of Classified Personnel Report		
	2. Approval of Job Descriptions (New)		
	3. Approval of NFP Property and Casualty Services, Inc. (NFP) Broker of Record Service Agreement (Renewal)		
D.	Consent - Policy Development	Discuss Board President	4 m
	Approval of existing board policies revised, reviewed, and eliminated by staff for the 2023-2024 school year.		

Board Policies Revised:

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

5000 Series - Student Services

5070-MYA Transgender and Gender Nonconforming Student Nondiscrimination Policy

5075-MYA Transcripts from Non-Accredited Schools Policy

5085-MYA Communicable, Contagious, or Infectious Disease Prevention Policy

Consent items listed under A through D are considered routine and will be approved/adopted by a single motion.

	Purpose	Presenter	Time
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

XIII. Business/Financial Services**9:50 AM**

- | | | | | |
|-----------|---|------|----------------|------|
| A. | Approval of Second Interim Financial Report | Vote | Roger Castillo | 10 m |
|-----------|---|------|----------------|------|

It is recommended the Board approve the Second Interim Financial Report for Motivated Youth Academy (#1628) for the 2023-2024 school year.

Fiscal Impact: None.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

- | | | | | |
|-----------|---|------|-------------|------|
| B. | Approval of CliftonLarsonAllen LLP (CLA) Annual Audit Engagement Services | Vote | Bill Dobson | 10 m |
|-----------|---|------|-------------|------|

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) and Motivated Youth Academy (#1628) for the year ended June 30, 2024.

Fiscal Impact: \$23,370

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

	Purpose	Presenter	Time
XIV. Education/Student Services			10:10 AM
A.	Approval of Parsec Education Service Agreement 2024-2027	Vote Bill Dobson	5 m
It is recommended the Board approve the Parsec Education Service Agreement effective July 1, 2024 - June 30, 2027, for Motivated Youth Academy (#1628).			
Fiscal Impact: \$90,060			
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
B.	Approval of Keyn Solutions Information Technology Management Service Provider Agreement (Renewal)	Vote Bill Dobson	5 m
It is recommended the Board approve the Keyn Solutions Information Technology Management Service Provider Agreement for Motivated Youth Academy (#1628).			
Fiscal Impact: \$45,000			
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
C.	Approval of Edmentum Courseware Agreement 2024-2027 (Renewal)	Vote Bill Dobson	5 m
It is recommended the Board approve the Edmentum Courseware Agreement to provide the curriculum to MY Academy for the 2024-2027 academic years for Motivated Youth Academy (#1628).			

	Purpose	Presenter	Time
Fiscal Impact: \$124,816			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

XV. Personnel Services10:25 AM

A.	Approval of 2024-2025 Strategic Staffing Plan	Vote	Bill Dobson	5 m
It is recommended the Board approve the 2024-2025 Strategic Staffing Plan for Motivated Youth Academy (#1628).				
Fiscal Impact: None.				
Roll Call Vote:				
William Hall				
Michael Humphrey				
Steve Fraire				
Peter Matz				
Larry Alvarado				
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____				

B.	Approval of NFP Property & Casualty Services, Inc. (NFP) Insurance Policy Proposal (Renewal)	Vote	Bill Dobson	5 m
It is recommended the Board approve the Proposal of Insurance with NFP Property & Casualty Services, Inc. (NFP) for Motivated Youth Academy (#1628), effective July 1, 2024.				
Fiscal Impact: \$45,384				
Roll Call Vote:				
William Hall				
Michael Humphrey				
Steve Fraire				
Peter Matz				
Larry Alvarado				

	Purpose	Presenter	Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
C. Approval of Acacia HR Solutions Service Agreement change for 2024-2025 (Renewal)	Vote	Bill Dobson	5 m
It is recommended the Board approve the Acacia HR Solutions Service Agreement for Motivated Youth Academy (#1628), effective July 1, 2024.			
Fiscal Impact: \$57,600			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

XVI. Calendar

The next scheduled meetings of the Board of Directors will be held on:

- April 11, 2024 - Board of Directors Study Session
- May 9, 2024 - Board of Directors Regular Meeting

XVII. Comments **10:40 AM**

A. Board Comments	Discuss	Board President	5 m
B. Interim Director and CEO Comments	Discuss	Bill Dobson	2 m

XVIII. Closing Items **10:47 AM**

A. Adjourn Meeting	Vote	Board President	3 m
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			

	Purpose	Presenter	Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

FOR MORE INFORMATION

For more information concerning this agenda, contact
Motivated Youth Academy.

Coversheet

Land Acknowledgment

Section:	III. Land Acknowledgement
Item:	A. Land Acknowledgment
Purpose:	FYI
Submitted by:	
Related Material:	Land Acknowledgement.pdf



Land Acknowledgement

It is important that we demonstrate respect for the historic and contemporary presence of Indigenous peoples in California and particularly the San Diego area. It is important for us to recognize that our school resides on what were historically the traditional territories of indigenous peoples who were dispossessed of their homelands.

We are grateful and appreciative to the indigenous peoples, the traditional caretakers of the land, for the use of their lands on which we work, study, and learn. In this spirit, we would like to acknowledge and pay our respects to the Luiseno, Cahuilla, Cupeno, Kumeyaay, Northern Diegueño tribes and all the American Indian and Indigenous peoples and communities who have been or have become part of these lands and territories in California.

Coversheet

Minutes of the Regular Meeting of the Board of Directors that was held on February 8, 2024

Section: V. Approve Minutes
Item: A. Minutes of the Regular Meeting of the Board of Directors that was held on February 8, 2024
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Meeting of the Board of Directors on February 8, 2024

APPROVED



MY Academy

Minutes

Regular Meeting of the Board of Directors

Date and Time

Thursday February 8, 2024 at 9:00 AM

Location

Regus - Gateway Chula Vista
333 H Street, Suite 5000
Chula Vista, CA 91910

Teleconference Locations

1160 Cuyamaca Avenue
Chula Vista, CA 91911

Join by telephone or via Zoom conferencing link below:

Dial by your location

+1 213 338 8477 US (Los Angeles)

+1 669 900 6833 US (San Jose)

Meeting ID: 816 128 9676

<https://us06web.zoom.us/j/6224484724>

MISSION STATEMENT

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Directors Present

L. Alvarado, M. Humphrey (remote), S. Fraire, W. Hall

Directors Absent

P. Matz

Guests Present

B. Dobson, L. Hath, Melissa Blitzstein, Peter Matz (remote), Roger Castillo (remote), Sarina Laff (remote), T. DeJesus

I. Opening Items

A. Record Attendance

W. Hall, President announced during the roll call that P Matz participated as a non-voting member of the public.

II. Pledge of Allegiance

A. Led by Board President or designee.

W. Hall led the Pledge of Allegiance

III. Land Acknowledgement

A. Land Acknowledgement

Presented by B. Dobson, Interim Director.

IV. Approve/Adopt Agenda

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of MY Academy to order on Thursday Feb 8, 2024 at 9:00 AM.

B. Approve Agenda

S. Fraire made a motion to Approve agenda.

L. Alvarado seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Fraire	Aye
P. Matz	Absent
W. Hall	Aye
M. Humphrey	Aye
L. Alvarado	Aye

V. Approve Minutes

A. Minutes of the Regular Meeting of the Board of Directors that was held on January 11, 2024

S. Fraire made a motion to approve the minutes from Regular Meeting of the Board of Directors on 01-11-24.

L. Alvarado seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Matz	Absent
L. Alvarado	Aye
M. Humphrey	Abstain
S. Fraire	Aye
W. Hall	Aye

VI. Board Governance

A. Approval of 2024-2025 Regular Meeting of the Board of Directors Calendar

S. Fraire made a motion to Approve 2024-2025 Regular Meeting of the Board of Directors Calendar.

L. Alvarado seconded the motion.

This section was accidentally skipped but the board came back to it after L Alvarado pointed it out.

The board **VOTED** unanimously to approve the motion.

Roll Call

L. Alvarado Aye
S. Fraire Aye
P. Matz Absent
W. Hall Aye
M. Humphrey Aye

VII. Correspondence/Proposals/Reports

A. Annual Goals 2023-2024 Motivated Youth Academy, Presented by Bill Dobson, Interim Director

B. Dobson presented the 2023-2024 Annual Goals.

B. School Highlights, Presented by Melissa Blitzstein, Interim Assistant Director

M. Blitzstein presented the School Highlights.

C. 2023-2024 LCAP Educational Partner Engagement, Presented by Bill Dobson, Interim Assistant Director

B. Dobson presented the 2023-2024 LCAP Educational Partner Engagement.

D. State Budget Overview, Oral Presentation by Roger Castillo, Director of Client Finance, Charter Impact

R. Castillo presented the State Budget Overview.

E. Mid-Year Local Control and Accountability Plan (LCAP) Update, Presented by Melissa Blitzstein, Interim Assistant Director

M. Blitzstein presented the Mid-Year Control and Accountability Plan (LCAP) Update. After this presentation, L Alvarado pointed out that they had accidentally skipped Section VII. A. Approval of 2024-2025 Regular Meeting of the Board of Directors Calendar. The Board returned to that section.

VIII. Consent

A. Consent - Business/Financial Services

1. Check Register - January 2024

B. Consent - Education/Student Services

1. Approval of Comprehensive School Safety Plan (CSSP)
2. Approval of 2024-2025 Track E Instructional Calendar
3. Approval of 2024-2025 Track F Instructional Calendar

C.

Consent - Personnel Services

1. Approval of Classified Personnel Report
2. Approval of 2024-2025 Classified Employee 240 Work Year Calendar
3. Approval of 2024-2025 Classified Employee 185 Work Year Calendar
4. Approval of 2024-2025 Certificated Employee 240 Work Year Calendar
5. Approval of 2024-2025 Certificated Employee 220 Work Year Calendar
6. Approval of 2024-2025 Certificated Employee 190 Work Year Calendar
7. Approval of 2024-2025 Certificated Employee 185 Work Year Calendar
8. Approval of Job Description
9. Approval of the Revision to the 2023-2024 Employee Handbook

D. Consent - Policy Development

- S. Fraire made a motion to Approve consent items A-D.
L. Alvarado seconded the motion.

Board Policies Revised:

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

5000 Series - Student Services

- 5030 - MYA Immunization Policy
- 5045 - MYA Acceptable Use Policy
- 5060 - MYA Acceleration Policy

The board **VOTED** unanimously to approve the motion.

Roll Call

- | | |
|-------------|--------|
| L. Alvarado | Aye |
| M. Humphrey | Aye |
| S. Fraire | Aye |
| P. Matz | Absent |
| W. Hall | Aye |

IX. Comments

A. Board Comments

The board members thanked B Dobson and R Castillo for their work.

B. Interim Director and CEO Comments

B Dobson highlighted ToR, Sarina Laff's role as a TOSA.

X. Closing Items

A.

Adjourn Meeting

S. Fraire made a motion to adjourn meeting.

L. Alvarado seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Matz Absent

S. Fraire Aye

W. Hall Aye

M. Humphrey Aye

L. Alvarado Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:50 AM.

Respectfully Submitted,

T. DeJesus

FOR MORE INFORMATION

For more information concerning this agenda, contact
Motivated Youth Academy.

Coversheet

Annual Goals 2023-2024 Motivated Youth Academy, Presented by Bill Dobson, Interim Director

Section: X. Correspondence/Proposals/Reports
Item: A. Annual Goals 2023-2024 Motivated Youth Academy, Presented by Bill
Dobson, Interim Director
Purpose: FYI
Submitted by:
Related Material: 2023-24_Annual Goals 2024.3.pdf



Goal #1

To qualify for a recommendation of 100 percent funding to the SBE

**40% of total public revenues on salaries and benefits
for all employees who possess a valid teaching certificate**

80% of total revenues on instruction and related services

**Ratio of ADA for independent study pupils to full-time
certificated employees that does not exceed a PTR of 25:1**

	7/23	8/23	9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24
40%	Y	Y	Y	Y	Y	Y	Y	Y				
80%	N	Y	Y	Y	Y	Y	Y	Y				
PTR	Y	Y	Y	Y	Y	Y	Y	Y				



Goal #2

Increase the % of students meeting the Alternative Metrics for Charter Renewal in the DASS MOU with MEUSD

Average attendance rate of 85% or higher

Graduation Rates: Compulsory School-aged student population - 90%, (ages 19 - 25) – 85%

Course Completion Rates: The Charter School shall maintain an average course completion rate of 85% or higher

College/Career Indicators for WIOA Students

	7/28	8/25	9/22	10/20	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24
<i>Attendance %</i>	84.35	91.02	94.87	95.93	93.12	92.17	94.3	92.6				
<i>Graduation</i>							17%					
<i>Course Completion</i>												
<i>CCI / WIOA</i>												



Goal #3

Defining the W.I.N. (What's Important Now) as MYA implements Radical Dreaming

Average attendance rate of 85% or higher

Graduation Rates: Compulsory School-aged student population - 90%, (ages 19 - 25) – 85%

Course Completion Rates: The Charter School shall maintain an average course completion rate of 85% or higher

College/Career Indicators for WIOA Students

	7/28	8/25	9/22	10/20	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24
<i>Attendance</i>	84.35	91.02	94.87	95.93	93.12	92.17	94.3	92.6				
Graduation							17%					
Course Completion												
CCI / WIOA												



Goal #4

Increase student enrollment and ADA

Increase student enrollment by 20%

	7/23	8/23	9/23	10/23	11/23	12/23	1/24	2/24	3/24	4/24	5/24	6/24
<i>Enrolled SY22-23</i>	36	170	194	200	214	227	233	246	257	260	260	X
<i>Enrolled SY23-24</i>	27	19	204	230	243	254	257	273				
% Change Enrolled	25%	89%	5%	15%	13%	11%	10%	11%				

Increase ADA by 10%

	P-1	P-2	YE
ADA SY22-23	81.89	175.02	210.12
ADA SY23-24	212.94		
% Change ADA	160		

Coversheet

School Highlights, Presented by Sarina Laff, Teacher of Record/TOSA

Section:	X. Correspondence/Proposals/Reports
Item:	B. School Highlights, Presented by Sarina Laff, Teacher of Record/TOSA
Purpose:	FYI
Submitted by:	
Related Material:	MY Academy School Highlights 2024.3.pdf

MY Academy

School Highlights - Information through February 29, 2024

Enrollment

2023-2024 Enrollment (as of 02/29/2024)

Total Enrolled - 275

Track E - July 3, 2023 - April 8, 2024

- 14 Enrolled
 - 1 - Imperial County
 - 0 - Orange County
 - 2 - Riverside County
 - 11 - San Diego County

Track F - August 28, 2023 - June 3, 2024

- 261 Enrolled
 - 12 - Imperial County
 - 24 - Orange County
 - 60 - Riverside County
 - 165 - San Diego County

Important Dates

June 5, 2024

End of the Year High School Graduation

Organization

MY Academy staff participated in:

Hosted by APLUS+

- Winter 2024 Statewide Meeting (Virtual)

Hosted by California Charter Schools Association (CCSA)

- **First Fridays with Myrna Monthly Current Issues (Virtual)**

Hosted by California Department of Education (CDE)

- Panel on Charter School Impact (Virtual)

Hosted by Charter Impact

- Weekly Financial Report review (Virtual)

Hosted by Charter School Development Center

- Charter Business Officer Training Program (Virtual weekly)
- Personalized Learning School Leaders Collaboration (Virtual)

Hosted by San Diego County Office of Education (SDCOE)

- Budget Workshop Annex B (In Person)
- CSI Orientation (Virtual)
- Virtual State and Federal Accountability Updates (Virtual)

Hosted by Virtual Sonoma County Charter SELPA

- CEO Council and Steering Committee (Virtual)

Hosted by Young, Minney, Corr (YMC)

- Education Law 101 Supercharged! Part 1 (Virtual)
- Education Law 101 Supercharged! Part 1 (Virtual)
- Form 700 (Virtual)
- Making Your Strongest Case for Charter Renewal (Virtual)

Curriculum

MY Academy staff participated in:

Hosted by Mountain Empire Unified School District (MEUSD)

- Literacy Collaboration Meeting (Virtual)

Hosted by San Diego County Office of Education (SDCOE)

- CTE Leaders Network Meeting (Virtual)

Hosted by Snappet Math CoPilot

- Machine Learning (Virtual)

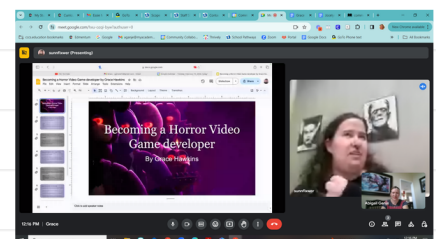
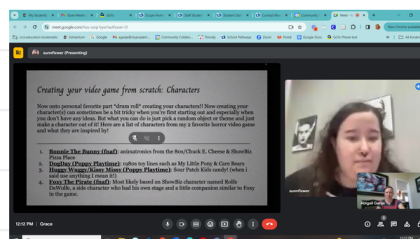
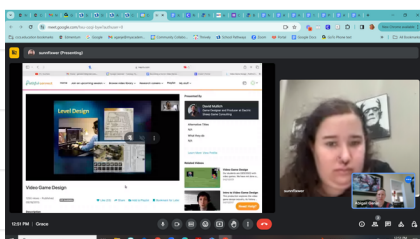
Shared by Teacher, Ms. Fredericks:

Our class visited the March Air Museum in February. We were lucky enough to have retired Master Sergeant Doug Berger take us on a personal tour of the base. Doug flew 150 missions in Vietnam and treated students to a day of stories and jokes while we explored two of the actual planes he flew. He even made their day by letting them explore restricted areas and get inside a spy plane. It was an amazing trip.



Shared by Teacher, Ms. Ganje:

MYA student Grace is interested in video game development. We watched videos of video game developers on Pathful Connect to learn about this career from experts in the field. Grace made this slide show to summarize what she learned from the experts. She is enthusiastic to learn more about how to enter this field of work. She said that learning about this topic and completing her slide show was fun and she is excited to do more. She even realized that she can also incorporate her love for horror into video game development as well. I am so proud of her.



Shared by Teacher, Ms. Hensley:

I have been working with a student who has been disengaged from school but loves playing video games. This month I decided to try something new and asked him to write a few paragraphs about his favorite video game as writing credit for his English class. I'm attaching his essay below. This is by far, the most elaborate piece of writing that this student has submitted to me this year.



There are characters who after morgan and john morgan both sides

Arthur morgan



John morgan



They both used to live in a gang called the van der Linde gang. They both join when they were kids they learn to read and write from their gang leader called van der Linde he became like a father to them but when they rob a ferry but little did they notice that they were being hunted by proscribes they were proscribes for the government and when they rob the ferry the proscribes caught them off guard the gang lost 7 members 1 boy called and got call jerry and a man shawn but shawn was capture alive. The gang had no choice but to join in the van der Linde gang they were hurt badly and with no food they were in desperate for food so arthur and his friend called shawn they went out hunting they caught two deers but arthur had another problem john caught himself in a snare shawn arthur call another friend called jesse. They went to look for john they found him barely alive bleeding from the waist they took john back to camp where he recover. After a few weeks dach decided to rob a train after killing 30 men

They spent the back part three men came but they did not like he was taking the wrong person called Landon Conrad he had a mouth and teeth and decided to rob after a few weeks they were going to a place called the van der Linde gang they were going to rob a ferry but little did they notice that they were being hunted by proscribes they were proscribes for the government and when they rob the ferry the proscribes caught them off guard the gang lost 7 members 1 boy called and got call jerry and a man shawn but shawn was capture alive. The gang had no choice but to join in the van der Linde gang they were hurt badly and with no food they were in desperate for food so arthur and his friend called shawn they went out hunting they caught two deers but arthur had another problem john caught himself in a snare shawn arthur call another friend called jesse. They went to look for john they found him barely alive bleeding from the waist they took john back to camp where he recover. After a few weeks dach decided to rob a train after killing 30 men

Without arthur he did not and he just left leaving no trace except arthur in the head and the head

Shared by Instructional Assistant, Ms. Siegel:

MYA student Vinny enjoys incorporating his acting skills when choosing a text from Common Lit and reading it aloud with me. His portrayal of a character helps him to better understand a story's theme, plot, figurative language, conflict, and point of view. Among Vinny's favorite authors to recite are Mark Twain, Alfred Hitchcock, and Mary Shelley. After reading, Vinny's enthusiasm and engagement are palpable; and he is motivated to complete a written assignment which demonstrates his critical thinking. It's wonderful to see students bloom when they are enjoying what they are learning.



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CommonLit is a comprehensive literacy program with thousands of reading lessons, full-year ELA curriculum, benchmark assessments, and standards-based data for teachers.

[commonlit.org](https://www.commonlit.org)

Shared by Teacher, Ms. Sullivan:

Shawnee worked through the long process of research and applications. This included meeting writing standards through the application process to obtain a car through a tribal foundation. It also included hours of research into insurance. Thanks to a long process at MYA with included instructors such as Bill and Melissa, Shawnee has created a written plan to graduate in January 2025 at MYA!

***Below is a picture of Shawnee with her "new" car.



Learning and Teaching

MY Academy staff participated in:

Hosted by California Consortium for Independent Study (CCIS)

- Conference with topics on: Independent Study Compliance, Using Technology to Build Student and Classroom Engagement Synchronously and Asynchronously, Unlocking the Potential of Artificial Intelligence in Independent Study, Fostering Belonging in a Hybrid Learning Environment (In Person)

Shared by Teacher, Ms. Channell:

MYA student, Noah, is taking Digital Photography 1B and is very talented. He has a great deal of personal experience and does volunteer work alongside a professional photographer to help sharpen his skills. He wanted to do a Google Slide presentation on camera angles to show how angles affect the overall image. This is his final project.



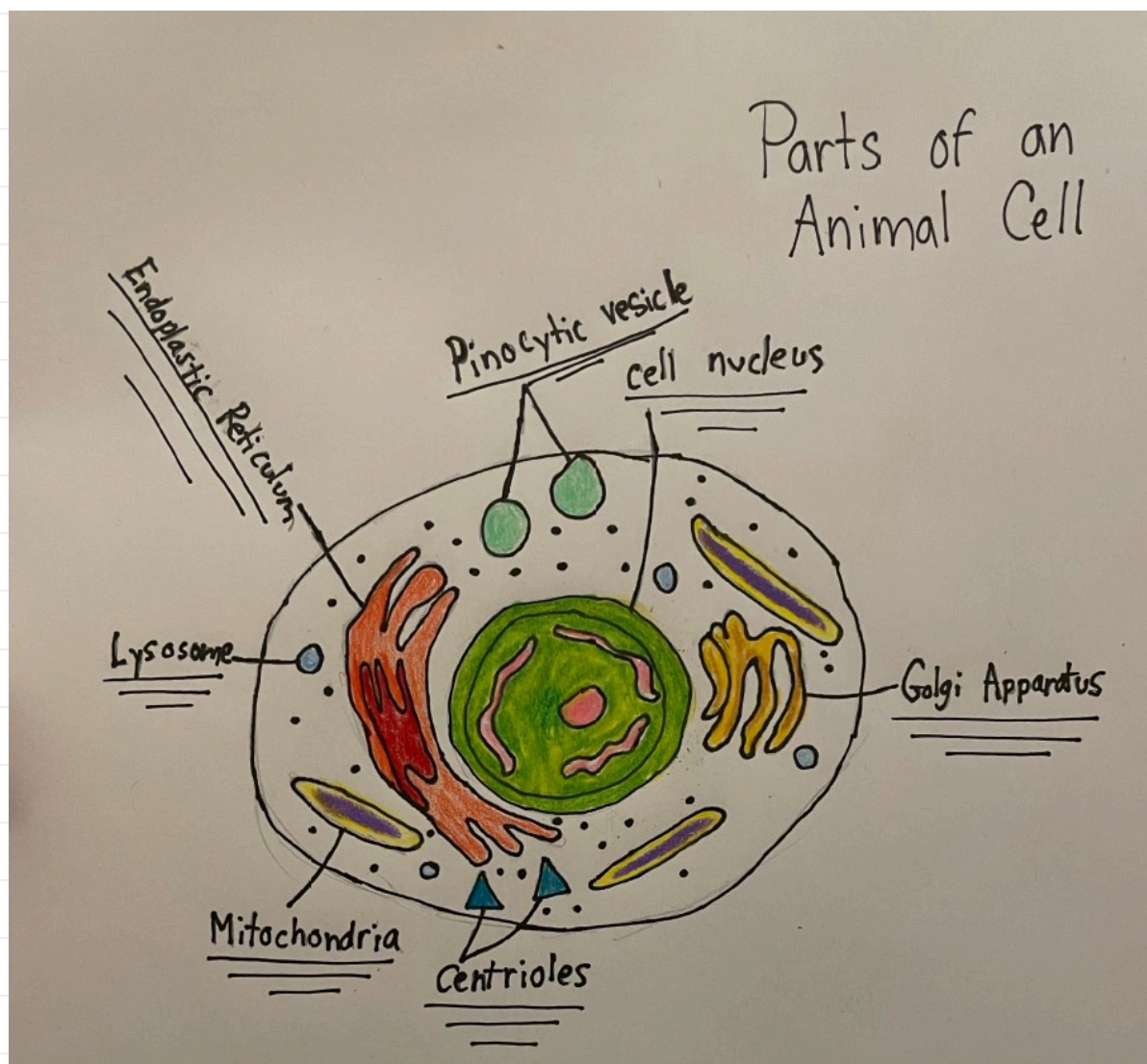
_Car and RC Photography for Unit 2.pdf

Download

3.1 MB

Shared by Teacher, Ms. Clark:

This student enjoys drawing and art. After reviewing the parts of an animal cell for her Science class she drew, labeled and colored her picture to represent the different parts of the cell.



Shared by Teacher, Ms. Laff:

10 students were given the opportunity to participate in a Southern Indian Health Council grant sponsored CPR Certification Event held at the Campo Education Center. Students from Manzanita and La Posta were also included in the invite and attended this event. We actually had to waitlist a few students, so we plan on reaching out to do another CPR Certification event with another group of students. The students that participated loved it and were excited for their peers to be able to complete it!



Shared by Teacher, Ms. Larsen:

MY Academy 7th grade student-athlete, Tmarion, and I popcorn read a poem about baseball together. He selected a literary work in Common Lit (an educational resource) and we discussed the theme and how figurative language made the poem more descriptive. Tmarion identified hyperbole, personification, and alliteration in the poem's passages that he said, "brought the words to life."

COMMONLIT My Account and Classes My Assignments My Performance The Library

by Ernest Lawrence Thayer • 1888 7th Grade Font Size Small

Ernest Lawrence Thayer (1863-1940) was an American writer and poet, best known for the following poem, which is considered a classic in sports-related literature.

As you read, take notes on how the author develops the mood of the poem.

[1] The outlook wasn't brilliant for the Mudville nine ¹ that day:
The score stood four to two, with but one inning more to play,
And then when Cooney died at first, and Barrows did the same,
A pall-like ² silence fell upon the patrons of the game.

[5] A straggling few got up to go in deep despair.
The rest
Clung to the hope which springs eternal in the human breast;
They thought, "If only Casey could but get a whack at that—
We'd put up even money now, with Casey at the bat."

Baseball by Paul Lim is licensed under CC BY-ND 2.0.

Read Aloud Annotate Translate

Questions

Annotation Tool Assessment Questions Discussion Questions

1 2 3 4 5

1. Which of the following best states a theme in the text?

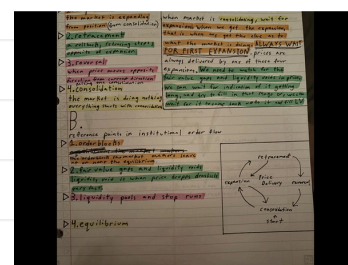
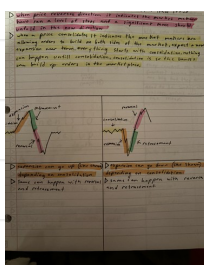
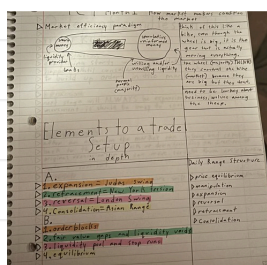
A. It is difficult to fail when you try your hardest.
B. Too much pride can lead to failure.
C. Fame is not worth the responsibilities it comes with.
D. Athletes have more fame and power than they deserve.

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Mar 1 12:11

Shared by Teacher, Mr. Tamura:

New student Gannon has been working really hard in his economics class, taking copious amounts of notes. He has created a note taking system for himself that helps to solidify the knowledge in his head. He has also embarked on a personal self reflection journey that included a one week digital "cleanses". The hardest part of the cleanse for him was not being able to listen to music on his phone which he uses to calm himself.



Assessments and Accountability

MY Academy staff participated in:

Hosted by California Department of Education (CDE)

- DASS Flexibilities and Resources for CSI (Virtual)
- 2023-24 ESSA CSI LEA Application for Funding (Virtual)

Hosted by San Diego County Office of Education (SDCOE)

- Data & Assessment Network Meeting (Virtual)

Hosted by Young, Minney, Corr

- Avoiding Liability...IEP Meetings Webinar

Preparation for California Healthy Kids Survey implementation

School Culture

MY Academy staff participated in:

Hosted by California Workforce Association (CWA)

- Expanding Horizons Youth Summit (In Person)

Hosted by KRA Corporation (KRA)

- Possibility Project Weekly Meeting (Virtual)

Hosted by San Diego Housing Commission

- MY Academy Enrollment Meeting (Virtual)

San Diego Transformative SEL Symposium

Shared by Interim Assistant Director, Ms. Blitzstein:

Teacher of Record, Sarina Laff and I attended San Diego County of Education's Transformative Social Emotional Learning Conference. We attended sessions on integrating SEL into our work with students and creating a sense of belonging at MY Academy.



Shared by Teacher, Ms. Brock:

Since February 23, 2024, a small group of students and a couple of staff members have been meeting for RTL (or Ready to Learn). It is a group focused on supporting one another's mental health and overall well-being. Included are some notes from our more recent meeting, which was a listening session to hear from the students what they see as the biggest challenges facing them and their peers today.

RTL (Ready to Learn) Meeting - Feb 27

What challenges are young people facing today?

In attendance: Marcela, Adam, Ashley, Leo

Ideas from students:

- Depression
- Anxiety
- Eating Disorders
- Social Media
- Comparing self with others
- School: forced interaction with peers
- Pandemic:
 - Isolation → interaction afterward hasn't been the same
 - Lost connections
- Being bullied
- Being made fun of

We discussed how teen life is different today than it was when Mrs. Brock and Mr. Espinoza were teenagers. Mr. Espinoza challenged us to take a social media break (24 hours, 2 hours, whatever break we are willing to take) and notice how we feel.

Shared by Teacher, Ms. Ganje:

MYA student, Malcolm, loves NASCAR. He enjoys sharing the history of NASCAR and many facts about the drivers and tracks with me. Today he shared this race where the driver won by .003 seconds. I appreciate that he shares his hobby with me and I always learn some new information. We used a quick NASCAR brain break when transitioning between subjects to give him a little break.

Submitted by Teacher, Ms. Ganje:



The Possibility Project's Career Coach, Karla, and I had the opportunity to present at the 2024 California Workforce Association's Annual Youth Summit. The summit brought together a variety of organizations that support youth in the workforce. Our presentation shared information about MY Academy's collaborative effort with KRA Corporation to bring A "No Walls" Approach to Youth Engagement and Development.




MY Academy has a senior who is getting ready for college. We completed the FAFSA this month, started working on scholarships, registered to vote and she even submitted her voting ballot in time

for the current election. I'm happy to be able to help MYA students transition to the next part of their journey and am particularly proud that this student successfully voted.



Shared by Teacher, Ms. Ochs:

Student, Maxie, participated in the voting process by working as an election officer at her community voting poll for the recent primary elections. After completing her Government course last semester, she looked forward to putting into practice what she had learned about the voting process. Additionally, Maxie proudly voted for the first time!

 **ELECTION OFFICER OATH AND PAYROLL**

OATH OF ALLEGIANCE

(Required by Chapter 8, Division 4, Title 1, Government Code; Section 3, Article XX, California Constitution)

STATE OF CALIFORNIA)
) ss
 COUNTY OF RIVERSIDE)

The employee, for himself/herself alone, do hereby take and subscribe to the following oath of allegiance:

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservations or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Election Officer subscribed and sworn Ms day of MARCH, 2024

Election Officer Signature: [Redacted]

Name: [Redacted] County Employee ID# [Redacted]
 (Print) (if applicable)

Address: [Redacted]

City: [Redacted] Zip Code: [Redacted]

ELECTION OFFICER PAYROLL

Date	Start Time	Lunch Break 1 Hour	End Time	Total Hours	Comment
Example	6:00 am	1 Hour	9:00 pm	14	N/A
Set-Up	8 am	N/A	5:15 pm	8.3	Set-Up
March 2, 2024	8 am	1 Hour Mandatory	5:30 pm	8.5	
March 3, 2024	8 am	1 Hour Mandatory	5:30 pm	8.5	
March 4, 2024	8 am	1 Hour Mandatory	5:45 pm	8.8	
Election Day March 5, 2024	10a	1 Hour Mandatory	10:30	15.5	

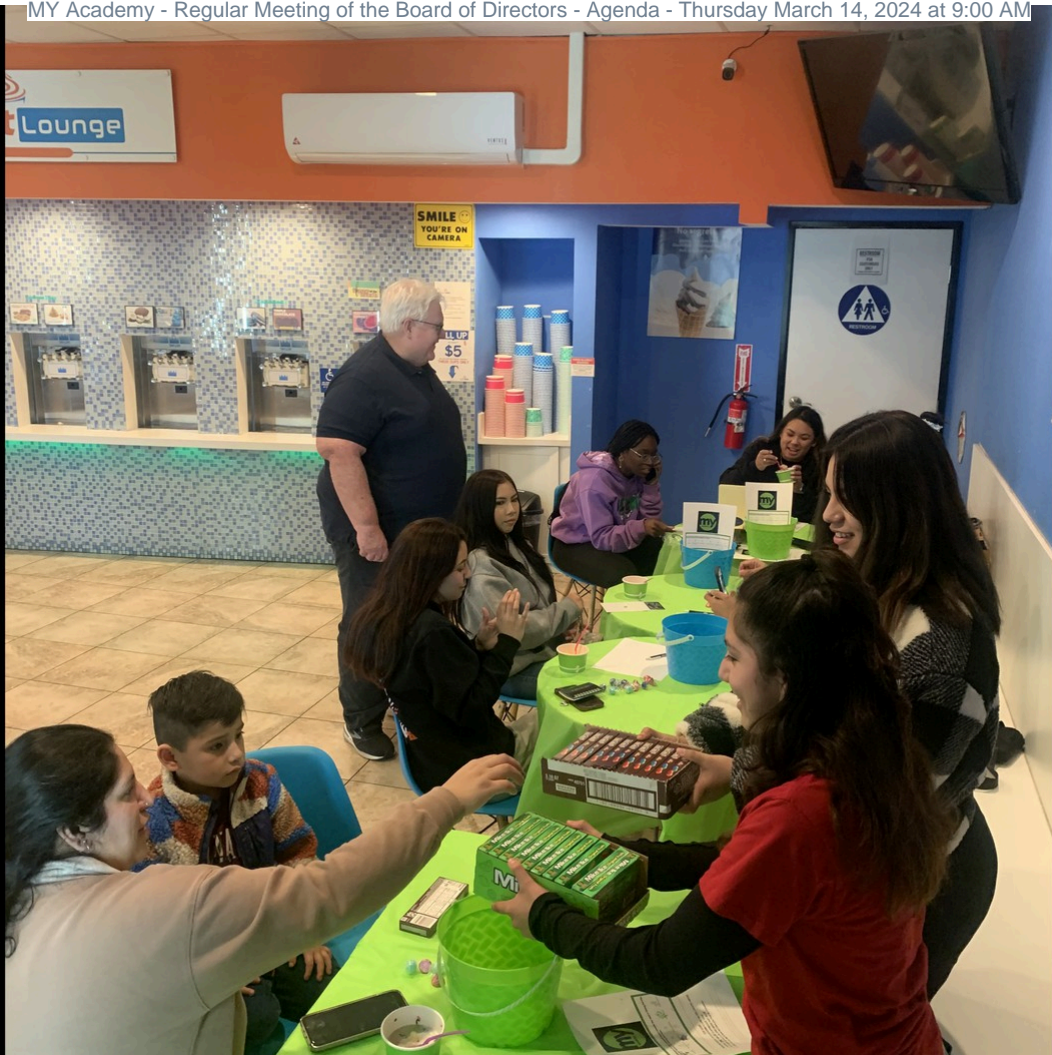
Compensation to be paid 6 to 8 weeks after the election.

Election Officer Signature: [Redacted]

Election Officer Lead Signature: [Signature]

Shared by Teacher, Ms. Sullivan:

Parents and Students were invited to a Spring Open House on Feb. 29, 2024. Parents and Students interacted and engaged in understanding MYA core values. Parents also received information in English/Spanish on March Mental Health Awareness and new school offerings. Below is a picture of engagement at the Yogurt Lounge in Escondido. This was an Open House for the families of H. Sullivan (Teacher or Record) and S. Tamura (Teacher or Record). A group of MYA staff were there to support engagement.



Two students found something in common at Spring Break Open House - Both plan to be surgeons. Students built trust using an ice breaker with MYA's Core Values: *All are welcome *We celebrate the small things * We choose hope *We are servant leaders *Feedback is critical * We pursue gratitude

Alea and Celeste are on their way to success as they embrace MYA core values and opportunities for co-curricular activities.



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Email: info@myacademy.org

Website: www.myacademy.org

Location: 500 La Terraza Boulevard, #150 Escondido, CA, USA

Phone: [619-344-0967](tel:619-344-0967)

Facebook: <https://www.facebook.com/MyAcademyCA/>

Twitter: [@myacademyca](https://twitter.com/myacademyca)



MY Academy

MY is using Smore to create beautiful newsletters

Coversheet

Reappointment of Member to Board of Directors: William Hall

Section:	XI. Board Governance
Item:	A. Reappointment of Member to Board of Directors: William Hall
Purpose:	Vote
Submitted by:	
Related Material:	William Hall Oath of Office 2024.3.pdf



OATH OF OFFICE FOR BOARD OF DIRECTORS

State of California

I, WILLIAM HALL do solemnly swear (or affirm) that I will support and defend the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Board of Director

Mike Humphrey - Board Vice President

Taken, subscribed, and sworn (or affirmed) to be this 14th day of March 2024 .

Signature of Authorized Official

Bill Dobson- CEO

Coversheet

Reappointment of Member to Board of Directors: Peter Matz

Section:	XI. Board Governance
Item:	B. Reappointment of Member to Board of Directors: Peter Matz
Purpose:	Vote
Submitted by:	
Related Material:	Pete Matz Oath of Office 2024.3.pdf



OATH OF OFFICE FOR BOARD OF DIRECTORS

State of California

I, PETE MATZ do solemnly swear (or affirm) that I will support and defend the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Signature of Board of Director

William Hall - Board President

Taken, subscribed, and sworn (or affirmed) to be this 14th day of March 2024 .

Signature of Authorized Official

Bill Dobson- CEO

Coversheet

Consent - Business/Financial Services

Section: XII. Consent
Item: A. Consent - Business/Financial Services

Purpose:
Submitted by:

Related Material:
February 2024 Check Register 2024.3.pdf
2024-25 Pathful Renewal Service Agreement 2024.3.pdf
2024-25 Hop Skip Drive Renewal Agreement 2024.3.pdf
2024-25 Thrively Renewal Agreement 2024.3.pdf
California Center for the Arts Event Contract June 2024 Graduation Ceremony.pdf
2024-25 Regus Premier Office Space New Contract for #147 2024.3.pdf
BUS Consent Items 2024.3.pdf

Motivated Youth Academy

Check Register

For the Month Ending February 29, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Amount
20682	AMAZ000--Amazon Capital Services	Office Supplies	2/1/2024	\$ 43.09
20683	CALI013--California Schools VEBA	Health Ins. - 02/24	2/1/2024	28,705.66
20684	CAPI000--CAPIO	2024 Annual Conference Registration - Lenz, G	2/1/2024	675.00
20685	CHAR002--Charter Impact LLC	Business Mgmt Svcs - 02/24	2/1/2024	6,311.00
20686	CLIF000--Clifton Larson Allen LLP	Audit Svcs - 06/30/23	2/1/2024	6,972.00
20687	LAWO000--Law Office of Young, Minney & Corr. LLP	Legal Svcs	2/1/2024	150.00
20688	SECU000--Securian Life Insurance Company	Life Ins. - 02/24	2/1/2024	866.29
20689	SHER000--Sherman R. Garnett & Assoc.	Student Records Workshop Registration Fee	2/1/2024	235.00
E020524-01	CHAS000--Chase	Service Charges	2/5/2024	15.00
20690	KEYN000--Keyn Group, LLC	Office Supplies, IT Svcs	2/6/2024	600.00
20691	ALVA000--Larry Albert Alvarado	Stipend	2/6/2024	650.00
20692	HUMP000--Michael P. Humphrey	Stipend - plus Additional	2/6/2024	1,100.00
20693	MATZ000--Peter Matz	Stipend	2/6/2024	650.00
20694	FRAI000--Steve Fraire	Stipend	2/6/2024	650.00
20695	HALL000--William W. Hall	Stipend - plus Additional	2/6/2024	1,100.00
20696	ALPH000--Alpha Vision, Inc.	IT Svcs	2/8/2024	70.00
322271620000021.00	AMAZ000--Amazon Capital Services	Office Supplies	2/8/2024	95.03
20697	STAP001--Staples	Google Chrome OS Management (27)	2/8/2024	864.00
20698	LENZ000--Angela Lenz	Medical Deduction Reimbursement for 01/26 pay date	2/9/2024	787.24
20699	BEYE000--Mallary Beyer	Vacation Payout	2/9/2024	234.88
322271620000024.00	AMAZ000--Amazon Capital Services	School Supplies	2/14/2024	16.05
20700	CHAR000--Charter Impact LLC	Rush Processing Fee - 01/24	2/14/2024	75.00
20701	CORO000--Corodata Records Management, Inc.	Record Storage - 01/01/24 - 01/31/24	2/14/2024	60.63
322271620000023.00	GHAT000--GHA Technologies, Inc.	E-Waste Fee (3), Lenovo (3)	2/14/2024	2,850.23
322271620000022.00	KEYN000--Keyn Group, LLC	Subscription - Keeper Business (3), IT Svcs	2/14/2024	262.00
20702	PROP000--Propio LS, LLC	SpEd Svcs - 01/01/24 - 01/31/24	2/14/2024	17.80
20703	RBCO000--R&B Communications	IT Svcs - 01/24	2/14/2024	1,423.00
20704	SEAS001--Sea Stone Productions	General Consulting Svcs	2/14/2024	2,000.00
20705	SPEC000--Specialized Therapy Services, Inc.	SpEd Svcs - 12/31/23 - 01/31/24	2/14/2024	1,376.38
20706	TSWT000--TSW Therapy, Inc.	SpEd Svcs - 01/02/24 - 01/31/24	2/14/2024	1,957.50
20708	SCHO002--SchoolsFirst Plan Administration LLC	MYA 457B 01-10-24	2/21/2024	5,663.15
20707	SCHO002--SchoolsFirst Plan Administration LLC	MYA 457B 02-09-24	2/21/2024	2,155.50
322271620000026.00	AMAZ000--Amazon Capital Services	Office Supplies	2/22/2024	158.68
20709	KRAC000--KRA Corporation	Consulting Svcs - 01/01/24 - 01/31/24	2/22/2024	6,475.79
322271620000025.00	ALVA000--Larry Albert Alvarado	Stipend - 02/24	2/22/2024	650.00
322271620000029.00	HUMP000--Michael P. Humphrey	Stipend - 02/24 plus Additional	2/22/2024	1,100.00
20710	NEWP000--Newport-Mesa Family YMCA	Student Membership - 04/23 - 09/23	2/22/2024	538.78
322271620000027.00	MATZ000--Peter Matz	Stipend - 02/24	2/22/2024	650.00
20711	SCHO0061--School Pathways LLC	Clever Bridge Annual Subscription - 2/1/2024 - 1/31/2025	2/22/2024	656.25
20712	SECU000--Securian Life Insurance Company	Life Ins. - 12/23	2/22/2024	653.29
322271620000028.00	FRAI000--Steve Fraire	Stipend - 02/24	2/22/2024	650.00
20714	VERI2788--Verizon Wireless	Communication Svcs - 01/06/24 - 02/05/24	2/22/2024	258.20
20713	VERI001--Verizon Wireless	Communication Svcs - 01/02/24 - 02/01/24	2/22/2024	3,643.05
322271620000030.00	HALL000--William W. Hall	Stipend - 02/24 plus Additional	2/22/2024	1,100.00
322271620000031.00	STON000--Carly Stone	Consulting Svcs - 01/29/24	2/23/2024	3,525.00
ACH	Chase	Service Charge	2/5/2024	15.00
ACH	Onebridge	OneBridge FSA	2/16/2024	50.00
ACH	Chase	CC Payment	2/20/2024	5,539.04
ACH	Philadelphia Insurance Co	Philadelphia Insurance Co	2/23/2024	1,769.32
ACH	Chase	CC Payment	2/27/2024	<u>4,676.62</u>

Total Disbursements Issued in February \$ 100,740.45



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- Postsecondary, scholarship and financial aid search linked to career profiles
- Career & postsecondary comparisons to assess interest, values, aptitude and lifestyle fit
- Career and postsecondary readiness lessons
- Grades 6-12 academic planning
- Post-secondary application and document management through Common App and eTranscript
- Comprehensive college & career exploration tracking to your state requirements

Career Search & Comparison

Postsecondary Search & Comparison

User Name	First Name	Last Name	Plan Status	Schools	Primary Pathway	Actions
StudentA	Student	A	1A	1B	Graduation 2025- BLOCK	
StudentB	Student	B	1A	1B	Graduation- 2025	
StudentC	Student	C	1A	1B	Graduation- 2025	
StudentD	Student	D	1A	1B	Graduation 2025- BLOCK	

Postsecondary Search & Comparison

Readiness Lessons

Scholarship & Financial Aid

\$1,000 Post-Secondary Education Scholarship - San Diego County

Blue Heeler Foundation

The Blue Heeler Foundation is committed to helping young adults reach their dreams of higher education. We maintain a scholarship fund to provide scholarships throughout the year to college-bound, high school seniors. This scholarship is available to seniors in high school who will be attending an accredited, non-profit post-secondary education program starting in Fall of 2020 OR freshman or sophomore currently attending an accredited, non-profit post-secondary education program. Post-secondary education programs include community colleges, four-year colleges and universities, vocational schools and trade schools. The requirements for the scholarship will be two short essays. For updates on the scholarship, follow The Blue Heeler Group website. (<https://theblueheelercompany.com/the-blue-heeler-foundation/scholarships/>)

Award Min: 1000
Sponsor Website: <https://theblueheelercompany.com/>

Scholarship & Financial Aid

Filter by Search Term

Search

User Name	First Name	Last Name	Plan Status	Schools	Primary Pathway	Actions
StudentA	Student	A	1A	1B	Graduation 2025- BLOCK	
StudentB	Student	B	1A	1B	Graduation- 2025	
StudentC	Student	C	1A	1B	Graduation- 2025	
StudentD	Student	D	1A	1B	Graduation 2025- BLOCK	

Academic Planner

Common App/eTranscript

University of North Carolina at Charlotte

Added in Common App

Add to Common App

Write Counselor

Write Note

Clear Selection

Decline Application Submitted Writing Supplement Submitted

Common App/eTranscript

Pathful, Inc.
5540 Centerview Dr, Ste 204, PMB 63880
Raleigh, NC 27606-8012
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P: 888-908-4924
F: 828-348-1770

Date:
2/27/2024

Pricing Good Until:
3/28/2024

Order Form:
#Q-07599

Subscription Period:
6/25/2024 - 6/24/2025

Bill To: My Academy 1782 La Costa Meadows Dr Ste 102 San Marcos, California 92078	Additional Info:
---	-------------------------

Sales Contact	Contact Email
Taurris Wilkes	twilkes@pathful.com

LINE	ITEM	TIER	QTY	LIST PRICE	DISCOUNT	TOTAL
1	Connect Path to Pathful	Tier 1	1	\$4,500.00	8%	\$4,140.00
<p>Start with access to our live virtual connections platform Connect which matches classrooms with a network of industry professionals, virtually bringing real-world relevance and career exposure to all students while providing an effective way for companies to extend education outreach and create equity of access.</p> <p>Upgrade to our full workforce readiness system for the 2024-25 school year to meet your Work-based Learning, College and Career Exploration, and Employability Skills requirement. Includes My Path, Career Exploration, Postsecondary, Work-Based Learning, Employability, and My Tracker and consolidated reporting on WBL, CCE, and Employability Skills requirements.</p> <p>Subscription Period: 6/25/2024 - 6/24/2025</p>						
MY ACADEMY: MY ACADEMY						
Total Discounts						\$360.00
Total Price						\$4,140.00

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Invoice Primary Contact	
Contact Name:	
Email Address:	
Invoice Mailing Address	
Street:	
City:	
State:	
Zip:	

By signing this Order Form, I represent and warrant that the information provided by me on this Order Form is true and accurate and that I am authorized to sign on behalf of Customer and bind Customer to the terms, conditions, and obligations of this Order Form, including any terms, conditions, and obligations of any documents attached to this Order Form or otherwise incorporated by reference. I acknowledge and agree that, by signing below, this Order Form establishes and represents a binding agreement between Customer and Pathful for Customer to receive delivery of the goods and services listed above and to pay the total fees listed above.

The terms of this Order Form shall prevail over the terms of any Purchase Order issued by Customer. Pathful reserves the right to reject or rescind any signed Order Form that is not received within 30 days from the above date of this Order Form.

AGREED AND ACCEPTED FOR AND ON BEHALF OF CUSTOMER BY:

SIGNATURE:	
NAME:	
TITLE:	
DATE:	
My Organization requires a PO(Yes/No)?	
The PO number for this Order is	

SUBSCRIPTION TERMS, CONDITIONS, AND POLICIES:

The [Pathful Connect Terms of Use](#) and the [Pathful Connect Privacy Policy](#) are fully incorporated by reference into this Order Form. Customer's subscription to and use of the Pathful Connect platform is subject to all such terms, conditions, and policies as in effect from time to time.

The [Pathful Explore Terms of Use](#) and the [Pathful Explore Privacy Policy](#) are fully incorporated by reference into this Order Form. Customer's subscription to and use of the Pathful Explore platform is subject to all such terms, conditions, and policies as in effect from time to time.

For new customer purchases, the Subscription Start Date will be the later of: (i) the date listed above on this Order Form, (ii) the date this Order Form is signed, or (iii) the date listed on your Purchase Order (if applicable). The Subscription End Date will be updated accordingly.

TECHNOLOGY REQUIREMENTS:

Customer is responsible for making available to users the necessary technology required for optimal experience and participation. To participate, users will need to have the following:

System Requirements:

- An internet connection – broadband wired or wireless (4G/LTE)
- Speakers and a microphone – built-in, USB plug-in and wireless
- A webcam or HD webcam – built-in or USB plug-in
- If using in a classroom setting, projector and screen to display to the class

Supported Operating Systems:

- Mac OS X
- Windows 10 or 11
- Chromebook
- iOS and Android mobile devices

Supported Browsers:

- Google Chrome
- Safari
- Firefox
- Microsoft Edge

PAYMENT AND SALES TERMS:

- All fees are in US Dollars and exclude any applicable sales taxes, which are Customer's sole responsibility.
- Payment terms are NET 30 from receipt of invoice.
- For the avoidance of doubt, invoicing or payment frequency will not modify or diminish the full amount of fees payable under this Order Form, and Customer remains responsible for payment of the full amount set forth as total fees payable above regardless of the invoicing or payment frequency.
- Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Services.
- All fees paid are nonrefundable, and Services cannot be decreased during an applicable subscription service term.
- Customer shall not transfer or assign any or all Services or licenses on this Order Form.
- Customer is responsible for providing complete and accurate contact and billing information, and failure to provide, update, or advise us of such information will not waive or diminish Customer's obligations under this Order Form.

RENEWAL OF TRANSPORTATION COORDINATION LICENSE AND SERVICES AGREEMENT

THIS RENEWAL OF TRANSPORTATION COORDINATION LICENSE AND SERVICES AGREEMENT (this “**Renewal**”) is entered into with effect from January 22, 2024 (the “**Effective Date**”) by and between **HOPSKIPDRIVE, INC.**, a Delaware corporation (“**HopSkipDrive**”), and **MOTIVATED YOUTH ACADEMY** (the “**Organization**”).

WHEREAS, HopSkipDrive and Organization are parties to that certain Transportation Coordination License and Services Agreement dated November 14, 2022, as amended and renewed from time to time (the “**Agreement**”); and

WHEREAS, HopSkipDrive and Organization desire to renew the Agreement pursuant to this Renewal from the Effective Date.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, HopSkipDrive and Organization hereby renew the Agreement as follows:

1. **Term Extension**: The term of the Agreement shall be extended as follows: January 21, 2025.
2. **Pricing**. The fees for services shall be amended as follows:

For Services rendered by Contractor under this Agreement, Organization shall pay Contractor as outlined herein:

ITEM	DESCRIPTION	PRICING
Base Fare – Per 1 Way Trip	Base Fare is a fixed cost per trip mobilization fee. Allows Organization to book rides at least 8 hours in advance. There is a \$50.00 minimum charge required per ride.	\$35.00
Per Mile Fee	Contractor maintains accurate daily records of student names, pickup and drop off location and time, which includes mileage. The total mileage charge for each ride is calculated based on the mileage travelled by the vehicle multiplied by the Per Mile Fee (“ Mileage Charge ”) which is then added to the Base Fare.	\$2.75
Charge for additional rider from same household with same points of origin and destination	No additional fee or charge will be applied for this ride type.	\$0

PCD+	For Riders requiring a consistent driver, HopSkipDrive offers the option of requesting a Primary CareDriver for a Ride Series. A Ride Series is created when a ride organizer requests recurring rides for a Rider.	Not Applicable
Regulatory Fees	When required by local regulation, the following shall apply, and may be amended based on regulatory changes without the need for an amendment to the Agreement: Ten Cents (\$.10) per Ride California Access for All Fee. Not Applicable	
Cancellation/no show fee	There is a \$0 cancellation fee when a ride is canceled 8 hours or more before the scheduled ride pick up time. Rides canceled between 0-1 hours before the scheduled ride pick up time incur a cancellation fee of 100% Base Fare + Mileage Charge based on the expected distance of ride. Rides canceled between 1-8 hours before the scheduled pick up time will incur a cancellation fee of 50% Base Fare + Mileage Charge based on the expected distance of ride.	
Fuel Surcharge	When the average gasoline price exceeds \$5.00 per gallon, the per mile rate will be increased by calculating 30% of the price of gasoline that exceeds \$5.00 and adding it to the base mileage rate. For example, if the price of gasoline according to the gasoline price index, is \$5.20, the increase would be 30% of 20 cents, or 6 cents. The gasoline price index to be used shall be found on the following website: https://www.eia.gov/	
Price Adjustments	The pricing for each renewal term (if any) shall be determined prior to each renewal term by the Parties, who shall use their best efforts to agree in writing upon such revised pricing.	
Surcharges/Taxes	Amounts required to be paid may not include applicable taxes and other surcharges, including applicable charges imposed by a governmental entity. Such taxes and other surcharges, if applicable, will be the responsibility of the Organization (except that the Organization will not be responsible for any taxes on Contractor's income). Contractor shall be entitled to pass through all such applicable taxes and surcharges without the need to amend this pricing schedule.	
Damage Fees	Organization acknowledges and agrees that Contractor may assess damage fees to Organization for damage to a driver's vehicle caused by a Rider, and Organization agrees to pay such damage fees. Damages include any actual physical damage or professional cleaning required as a result of a Rider's actions. The damage fee imposed by Contractor will be based on Contractor's reasonable assessment of the damage and supported by written evidence such as receipts or photographs.	
Wait Time Fees	Organization is encouraged to ensure that Riders are at the appropriate pick-up location at the time of pick-up for purposes of rider safety and efficiency in pick-up procedures. When a driver cannot readily locate a Rider, the driver shall wait up to ten (10) minutes after the scheduled arrival time, provided that such wait is permitted by Organization's pick-up procedures. During that time, the driver will attempt to contact the Organization and caregivers. If pick-up delays become a consistent challenge, Organization will work with Contractor to update pick-up times. If no remedy can be made through updating pick-up times, Contractor reserves the right to charge Organization \$10.00 per vehicle for wait times that exceed 10 minutes. In all cases, if, after 15 minutes the Driver has not located the Rider, the Driver shall depart and Organization will be charged 100% of the estimated ride charge.	
Payment Terms	Organization shall pay Contractor within thirty (30) days of Organization's receipt of such invoice according to the instructions contained in the invoice. Contractor may, but shall not be required to, accept payments for services which do not conform to the	

	<p>instructions contained on its invoices. In the event Contractor does not receive or accept payment based on Organization's failure to follow the payment instructions contained on Contractor's invoices, Organization shall remain liable for all monies owed pursuant to this agreement.</p> <p>Contractor shall provide Organization with an invoice via email to the contact designated by Organization during the onboarding process (the "Invoice Notification Contact") within thirty (30) days of the end of each month during which Services were provided. Organization shall notify Contractor in writing of any change to the Invoice Notification Contact, and allow Contractor at least five (5) business days to confirm in writing that the requested change has been made. Such changes shall not be considered amendments for purposes of this Agreement.</p>
Late Payment	<p>Any invoice that is not paid within the time set forth herein shall be subject to late fees at the rate of 1.5% per month or the maximum rate permitted by law, whichever is less, and such late fee shall be added to and payable on the overdue amount. Organization shall pay all collection costs, including without limitation reasonable attorney fees actually incurred by Contractor. In addition to any other right or remedy provided by law, Organization's failure to provide timely payment may be deemed a material breach of the agreement and Contractor shall be entitled to terminate the agreement, cease the services, and seek any and all available legal remedies, notwithstanding the provision of late fees hereunder and without waiving any of its other rights and remedies for such breach. Contractor's failure to declare any late payment a breach shall not constitute a waiver of Contractor's rights hereunder to declare any subsequent late payment a breach.</p>

This Renewal constitutes the entire amendment to the Agreement agreed to by the parties and, except as amended hereby, the Agreement remains unchanged and in full force and effect.

[SIGNATURE PAGE FOLLOWS]

The parties have executed this Renewal on the respective dates set forth below.

HopSkipDrive, Inc.

Motivated Youth Academy

By: _____
(Signature)

By: _____
(Signature)

Name: _____
(Printed Name)

Name: _____
(Printed Name)

Title: _____

Title: _____

Address: 232 E 2nd St., Unit A, #8151, Los Angeles, CA 90012

Address: 500 La Terraza Boulevard, Escondido, CA 92025, United States

Date: _____

Date: _____

Thrively

www.thrively.com
thrive@thrively.com
(310) 266-0494

611 N Brand Blvd
Suite 1300
Glendale, CA 91203
United States



QUOTE

Quote Number	2597	My Academy
Quote Date	February 28, 2024	mblitzstein@myacademy.org
Total	\$4,000.00	

Item	Description	Unit Cost	Quantity	Line Total
Thrively Pro	Subscription to Thrively Pro for the 2024 - 2025 school year	\$4,000.00	1	\$4,000.00

Up to 6 hours of support. Includes :

Professional Learning Support

- PD/Training sessions; Zoom meet
- Help with personalizing Thrively classroom experience
- Open office hours

Subscription Term: July 1, 2024 till June 30, 2025	Net	\$4,000.00
Support for up to 200 students. Includes licenses for all teachers.	Subtotal	\$4,000.00
Thrively Pro includes support for:	Total	\$4,000.00
Whole child Assessments (Strengths, Multiple Intelligences, Habits of Mind, Interest profiler)	Paid to Date	\$0.00
Hope Index		
Well-being Index		
SEL, Advisory, College and Career Readiness support		
Goal Setting		
Digital Portfolio		
Badging		
Quote Terms:		
Payable upon receipt		



Sales Contract

Date: Thursday, February 15, 2024

Event #: E00559

Event Title Motivated Youth Academy Graduation	Event Date 6/5/2024 (Wed)	Pln Guests 85	Start Time 4:30 pm	End Time 7:00 pm
Address 500 La Terraza Blvd Ste 150, Escondido, CA 92025		Booking Contact Jesus, Toni De	Booking Tel (619) 344-0967	PayMethod
Client/Organization Motivated Youth Academy	Sales Rep Coby Thompson	Booking Email tdejesus@myacademy.org	Theme Graduation	

Dear Toni De Jesus,

In reference to your request, this will confirm that we are tentatively holding the following space for Motivated Youth Academy: Salons 1-2, Arcade Courtyard

Estimated Service Items

Food/Service Items	Qty	Price	Total
Castle Doors & Foyer: - Wednesday, June 05, 2024 - 4:30 pm			
Gallons of Water	7	10.00	70.00
Salon 1-2 (Graduation): - Wednesday, June 05, 2024 - 4:30 pm			
Wireless Handheld Microphone	1	100.00	100.00
Salons 1-2 - Reduced from \$1,400 (per salon)	2	700.00	1,400.00
Salon 3 - Reduced from \$1,400 (per salon) (TBD)		700.00	

	Food	Cash Bar	Hosted Bar	Equipment	Labor	Room	Misc.	Layout	Total
Subtotal	70.00	0.00	0.00	100.00	0.00	1,400.00	0.00	0.00	1,570.00
Service Charge 24%	16.80	0.00	0.00	24.00	0.00	0.00	0.00	0.00	40.80
Sales Tax 7.75%	6.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.73
Total	93.53	0.00	0.00	124.00	0.00	1,400.00	0.00	0.00	1,617.53
Paid									750.00
Balance									867.53

If the details above are correct, please sign the enclosed CCAE Contract and email back to us. A non-refundable deposit of your Estimated Total, \$867.53, and a signed contract is due by Monday, October 9, 2023. The balance of the estimated total charges will be due on the guarantee date, Monday, May 27, 2024. To assure proper handling, please include your contract invoice number with your payment. Your invoice number is E00559. Your space will become definite upon receipt of your deposit and this signed contract.

Thank you for selecting the California Center for the Arts, Escondido to host your event. Should you have any questions or need additional information, please do not hesitate to contact us.

Warmest Regards,
Coby Thompson

TERMS & CONDITIONS
PLEASE READ CAREFULLY

- CCAE will add a 24% service charge to food and beverage, plus applicable California sales tax.
- Guaranteed Attendance: If food will be served, you must notify CCAE by your guarantee due date of the minimum

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- guaranteed attendance. If a guarantee is not given at this time, then the number estimated will be used as the guarantee.
- You agree not to bring food or beverage into CCAE and no food or beverage may be removed from the premises.
- You agree to conduct an orderly function, in compliance with the rules of CCAE, and all laws and regulations. CCAE may exclude or eject from the function and CCAE premises, any person not conducting themselves properly at the sole discretion of CCAE. CCAE has the right to determine if additional security is warranted for an event.
- Condition of Premises: You agree that you have examined the premises and they are in good order and repair, and in a safe and clean condition. You agree to return the premises to CCAE in at least as good of a condition as when you first occupied the premises.
- Security: You agree to pay the cost of any additional security and safety personnel that CCAE deems necessary to ensure the safety of the public and the premises in connection with your event. This may include, but is not limited to: fire, safety personnel, event security, uniformed police officers, and life safety personnel such as emergency medical technicians, ambulance service, etc. When feasible, the need for such additional personnel will be anticipated and included in the facility cost estimate provided to you; however, CCAE may at any time, and without prior consultation with you, order such services on your behalf, and you accept responsibility for all charges and guarantee payment for said additional personnel. Any additional security and/or safety firms are to meet Center standards and receive prior approval by CCAE. Additional warranted security, concert hall and theater security will be provided by CCAE for \$25.00 per person per hour for a four (4) hour minimum.
- Damages: You agree to accept responsibility and pay for damage to CCAE caused by you, your guests, or other persons at the function, including housekeeping labor charges for any area requiring us to exceed normal staffing levels.
- Should you extend your function beyond the specified time, \$200.00 per hour will be assessed to compensate for the additional labor staffing.
- CCAE will send you the details of your function (menu, set-up, prices, and special guest accommodations) 7 to 10 days before your function. You agree to sign and return the BANQUET EVENT ORDER, with your written corrections, if any, at least 3 days before your function. If CCAE has not received it by that time, CCAE will presume that the BANQUET EVENT ORDER will become part of this contract.
- A bartender charge of \$300.00 per bar will be levied if bar sales are less than \$600.00 per bar per a three and one-half hour period.
- A concession charge of \$75 per concessions station will be levied if concession sales are less than \$300.00 per station per three and one-half hour period.
- A chef charge of \$75.00 per carver will apply to any event requiring a carver.
- Prices are subject to change until confirmed by contract and will be guaranteed for six months from signing.
- You agree to authorize CCAE payment of any event changes that incur additional charges made the same day as the function. These charges will be paid with your previously provided major credit card number, which will be kept in a secure file for such a purpose.
- CCAE reserves the right to assign a comparable room for contracted functions in the event the room originally designated should be unavailable or inappropriate in CCAE's sole opinion. In all cases, the guests shall be advised of the planned changes.
- A change in room arrangements within 24 hours of the function will result in an additional labor charge of \$200.00 if your assigned room has already been set-up.
- CCAE does not accept packages more than three (3) days prior to your function date and must be made aware of such delivery. Shipments must include company/group name, your representative's name, return address and date of function. All boxes shipped to and served by CCAE are subject to a \$5.00 per box per day service charge. CCAE will not be responsible for damage or loss of any article or merchandise left in CCAE prior to, during, or following any function.
- Miscellaneous Services: CCAE provides services that may incur additional charges. These services include client request office services of photocopying and/or facsimile transmissions and "white glove" service. There are also charges that you, as the client, are responsible for in order to return the premises in at least as good of a condition as when you first occupied the premises (balloon retrieval free, confetti clean-up). See your Event Sales Manager for available services and miscellaneous charges applicable to your event.
- The proper name of the venue must be used in all materials promoting the event -- California Center for the Arts, Escondido. No variations or abbreviations of the name can be used (i.e., the California Center, the Escondido Arts Center).
- All materials promoting the event must be approved by the California Center for the Arts, Escondido Communications Department, as well as any programs to be distributed during the event. All programs must have the California Center for the Arts, Escondido printed in a prominent location.

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- User shall not display any advertising matter of any kind or description inside of, on front of, or any part of the Center except as may be authorized by CCAE. Unauthorized advertising matter shall be removed. User agrees that all advertising for the intended use shall be truthful and include accurate information. All productions, which are either video or audio, taped for distribution, sale or broadcast must contain a credit line recognizing the California Center for the Arts, Escondido. Specific wording is subject to approval by the Communications Department.
- CCAE will discontinue alcohol service one hour before the scheduled end of any event lasting three hours or longer where alcohol is continuously available or if CCAE deems it prudent to discontinue alcohol service due to excessive consumption, without prior written request.
- THIS AGREEMENT IS CONTINGENT UPON THE ABILITY OF CCAE TO PERFORM, and is subject to labor disputes, accidents or other causes beyond CCAE's control. In no event shall CCAE be liable beyond the amount paid for the use of the room.
- CCAE may substitute comparable accommodations for the function.
- CCAE has the right to release, at our discretion, the space currently being held for your event should your signed contract not be received in our office within ten (10) day of issuance.
- Fees, Costs and Expenses: If any party hereto is involved in a dispute or controversy (including, but not limited to, arbitration or litigation) arising out of this agreement, or the performance of it, the prevailing party in such dispute or controversy shall be entitled to costs and expenses of such dispute or controversy, including expert witness fees and attorney's fees. The parties agree that the prevailing party shall recover the full amount of all such costs and expenses incurred. Further, if CCAE retains legal counsel to collect sums due thereunder, you agree to reimburse CCAE for all attorney's fees and related costs immediately after written request to do so.
- Licensing Fees: The undersigned represents and warrants that all copyrighted music played during the event will be performed or produced, with the express permission from the copyright owner and appropriate license fees paid to such music licensing agencies such as ASCAP and BMI and that any and all obligations under the copyright license shall be performed or completed by the undersigned.
- Service Charges: You agree to pay any charges above and beyond the total estimated charges and/or direct bill, within 15 days of the presentation of the bill or, after 30 days from the date due; CCAE will add a Service Charge of 1.5% per month, or a minimum of \$0.50 on amount under \$1,000.00.
- Liability Release: The undersigned agrees to indemnify and hold CCAE and the City of Escondido, their employees and agents harmless against any and all claims or liability of any nature in connection with the aforementioned event including, but not limited to any bodily injury and/or property damage to CCAE or third parties.
- No Assignment: You may not assign the agreement without the prior written consent of CCAE.
- Modification: This agreement may not be modified in any respect except by a written document signed by all parties hereto.
- Force Majeure and Refunds/Payments: Neither Party is liable for cessation, interruption, or delay in the performance of its own obligations (including payment obligations) if such failure is a result of earthquake, flood, fire, storm, natural disaster, act of God, war, terrorism, armed conflict, labor strike, lockout, boycott, pandemic or other similar events beyond the reasonable control of the Party, provided that the Party relying upon this provision: 1) gives prompt written notice thereof, and 2) takes reasonable steps to mitigate the effects of such event. If a force majeure event extends for a period in excess of thirty (30) days in total, either Party may immediately terminate this Agreement upon written notice.
 - For contracts entering after the year 2020, the following additional provision will apply to the term "pandemic" described above. On March 16, 2020, the California Department of Public Health issued a State Order prohibiting the hosting of any event in the State that would gather people in a single space at the same time. On March 19, 2020 the Governor of the State of California issued State Executive Order Number N-33-20 affecting most businesses in the State, including the CCAE. This order required the state's residents to stay at home, and to go out in public for only "essential" needs and services. Since the purpose of the CCAE (and of the event that Motivated Youth Academy has scheduled with the CCAE) is to invite people out of their homes to gather at the CCAE, the CCAE cannot be liable for any loss that Motivated Youth Academy may suffer as long as either of the State Orders is in effect. However, if either such State Order is extended to include and to affect the date chosen by Motivated Youth Academy in this Agreement for its future event, the CCAE will allow Motivated Youth Academy to apply its deposit to a different, future date for booking the event, after the State Orders have been lifted.

CCA Representative: Coby Thompson

Signature: Coby Thompson Date: 2/15/2024

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Client/Organization: Motivated Youth Academy

Print Name: _____ Date: _____

Signature: _____ Date: _____

On behalf of Motivated Youth Academy, the undersigned guarantees payment



INTERNAL OFFICE SERVICE
 AGREEMENT

Regus SPACES HQ Signature No 18

AGREEMENT DATE : MARCH 8, 2024

BUSINESS CENTER ADDRESS:

Regus

CA, Escondido - La Terraza Corporate Plaza

500 La Terraza Blvd.

Suite 150

Escondido

California

92025

United States of America

CLIENT ADDRESS (NOT A BUSINESS CENTER ADDRESS):

Company Name

Motivated Youth Academy

Contact Name

William B Dobson

Address *

100 East San Marcos Blvd. #3

City *

San Marcos

State/ County/ Province/ Municipality/ Governorate *

California

Post Code *

92069

Country *

United States of America

Phone number *

United States of America +1

808-368-8142

Email *

bdobson@myacademy.org

OFFICE MOVE DETAILS

Move From Office Number	Number of People	Move to Office Number	Number of People
103	1	147	2
Totals	1		2

OFFICE MOVE PAYMENT DETAILS (EXCLUDING TAX AND OPTIONAL SERVICES)

Office Number	Number of People	Total Monthly Office Price
147	2	\$ 2,237.00
TOTALS	2	\$ 2,237.00

SERVICE PROVISION:	Start Date	May 1, 2024	End Date*	December 31, 2024
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COMMENTS:

* All agreements end on the last calendar day of the month. **

- Invoices/Fees are charged on a monthly basis which is calculated based on a 30-day month. *
- An Activation fee of \$ 60.00 per occupant will be payable. ****
- A refundable service retainer equivalent to 2 x monthly office fee will be payable. ***

TERMS AND CONDITIONS

We are Regus Management Group, LLC, referred to in the terms and conditions as "We", "Us", "Our". The Company Name listed above will be referred to in the terms and conditions as "You", "Your". This Agreement incorporates Our terms of business set out on attached Terms and Conditions, attached House Rules and Service Price Guide (where available), which You confirm You have read and understood. We both agree to comply with those terms and our obligations as set out in them. This agreement is binding from the agreement date and may not be terminated once it is made, except in accordance with its terms. Note that the Agreement does not come to an end automatically. See "Automatic Renewal" section of Your terms and conditions for the notice terms if You wish to end your agreement.

AGREEMENT TO ARBITRATE; CLASS ACTION WAIVER: Any dispute or claim relating in any way to this agreement shall be resolved by binding arbitration administered by the American Arbitration Association in accord with its Commercial Arbitration Rules (available at www.adr.org), except that You or We may assert claims in small claims court and You and We may pursue court actions to remove You, or prevent Your removal, from the Center if You do not leave when this agreement terminates. The arbitrator shall have exclusive authority to resolve any dispute relating to the interpretation, applicability, enforceability, or formation of this agreement. The arbitrator shall not conduct arbitration as a class or representative action. You and We acknowledge that this agreement is a transaction in interstate commerce governed by the Federal Arbitration Act. You and We agree to waive any right to pursue any dispute relating to this agreement in any class, private attorney general, or other representative action.

Name (printed):

Title (printed):

Date:

SIGNED on your behalf (Client)

* We realise that not all months have 30 days, but for convenience we use 30 days to calculate the monthly price so the amount you pay each month is the same over the term.

** You can start your agreement on any day during the month and we will pro-rate the monthly fee for that month. For simplicity and clarity of invoicing, we end all agreements on the last calendar day of the month.

*** Your service retainer/deposit will be held by Us as security for performance of all Your obligations under this agreement. Return requests are made through Your online account after which the service retainer/deposit or any balance will be returned within 30 days to You once Your agreement has ended and when You have settled Your account.

**** A one time, per occupant fee for Office and Coworking (dedicated desk) customers that covers all aspects of customer onboarding, administration, and set-up.

CONFIRMATION NO : M-2852497

These General Terms and Conditions apply to Office/Co-Working, Virtual Office, and Membership agreements for services We supply to You.

1. General Agreement

- 1.1. Nature of an agreement: At all times, each Center remains in Our possession and control. YOU ACCEPT THAT AN AGREEMENT CREATES NO TENANCY INTEREST, LEASEHOLD ESTATE, OR OTHER REAL PROPERTY INTEREST IN YOUR FAVOR WITH RESPECT TO THE ACCOMMODATION.
- 1.2. House Rules: The House Rules, which are incorporated into these terms and conditions, are primarily in place and enforced to ensure that all clients have a professional environment to work in.
- 1.3. Company and Contact Information: It is Your responsibility to keep the information and key contact information We use to communicate with You up to date through the App or Online Account (or other customer portal as advised to you from time to time). This includes but is not limited to email addresses, phone numbers, and company address. Your contact address details must be a legitimate business address or residential address of the primary contact; it must not be an IWG Center address (or other business center address).
- 1.4. Availability at the start of an agreement: If for any unfortunate reason We cannot provide the Virtual Office services or Office/Co-Working accommodation in the Center stated in an agreement by the start date, We will have no liability to You for any loss or damage, but You may either move to one of Our other Centers (subject to availability), delay the start of the agreement, or cancel it.
- 1.5. **AUTOMATIC RENEWAL:** SO THAT WE CAN MANAGE YOUR SERVICES EFFECTIVELY AND TO ENSURE SEAMLESS CONTINUITY OF THOSE SERVICES, ALL AGREEMENTS WILL RENEW AUTOMATICALLY FOR SUCCESSIVE PERIODS EQUAL TO THE CURRENT TERM UNTIL BROUGHT TO AN END BY YOU OR US. ALL PERIODS SHALL RUN TO THE LAST DAY OF THE MONTH IN WHICH THEY WOULD OTHERWISE EXPIRE. THE FEES ON ANY RENEWAL WILL BE AT THE THEN PREVAILING MARKET RATE. IF YOU DO NOT WISH FOR AN AGREEMENT TO RENEW, THEN YOU CAN CANCEL IT EASILY WITH EFFECT FROM THE END DATE STATED IN THE AGREEMENT OR AT THE END OF ANY EXTENSION OR RENEWAL PERIOD BY GIVING US PRIOR NOTICE. NOTICE MUST BE GIVEN THROUGH YOUR ONLINE ACCOUNT OR THROUGH THE APP. THE NOTICE PERIODS REQUIRED ARE AS FOLLOWS:

<u>Term</u>	<u>Notice Period</u>
Month-to-Month	no less than 1 month's notice from the 1 st day of any calendar month
3 months	no less than 2 months' notice prior to the end of the term
More than 3 months	no less than 3 months' notice prior to the end of the term

- 1.6. We may elect not to renew an agreement. If so, We will inform You by email, through the App or Your online account, according to the same notice periods specified above.
- 1.7. If the Center is no longer available: In the event that We are permanently unable to provide the services and accommodation at the Center stated in an agreement, We will offer You accommodation in one of Our other centers. In the unlikely event We are unable to find a nearby alternative accommodation, Your agreement will end, and You will only have to pay monthly fees up to that date and for any additional services You have used.
- 1.8. Ending an agreement immediately: We may terminate an agreement immediately by giving You notice if (a) You become insolvent or bankrupt; or (b) You breach one of your obligations which cannot be put right, or which We have given You notice to put right and which You have failed to put right within 14 days of that notice; or (c) Your conduct, or that of someone at the Center with Your permission or invitation, is incompatible with ordinary office use and, (i) that conduct continues despite You having been given notice, or (ii) that conduct is material enough (in Our reasonable opinion) to warrant immediate termination; or (d) You are in breach of the "Compliance With Law" clause below. If We terminate an agreement for any of the reasons referred to in this clause You must, within 30 days of the date of Our notice of termination, pay Us as a lump sum payment all sums that would otherwise have fallen due and payable by you during the remainder of the period for which Your agreement would have lasted if We had not terminated it. You agree that this payment reflects a reasonable estimate of the actual damages that We will sustain in the event of an early termination.
- 1.9. When an Office agreement ends: When an agreement ends You must vacate Your accommodation immediately, leaving it in the same state and condition as it was when You took it. If You leave any property in the Center, We may dispose of it at Your cost in any way We choose without owing You any responsibility for it or any proceeds of sale. If You continue to use the accommodation when an agreement has ended, You are responsible for any loss, claim or liability We may incur as a result of Your failure to vacate on time.
- 1.10. Transferability: Subject to availability (which shall be determined in Our sole discretion) You may transfer Your agreement to alternative accommodation in the IWG network of Centers provided that Your financial

commitment remains the same (or increases) and such transfer is not used to extend or renew an existing agreement. Such a transfer may require entry into a new agreement.

2. Use of the Centers:

2.1. Business Operations: You may not carry on a business that competes with Our business of providing serviced offices and flexible working. You may not use Our name (or that of Our affiliates) in any way in connection with Your business. You are only permitted to use the address of a Center as Your registered office address if it is permitted by both law and if We have given You prior written consent (given the administration there is an additional fee chargeable for this service). You must only use the accommodation for office business purposes. If We decide that a request for any particular service is excessive, We reserve the right to charge an additional fee. In order to ensure that the Center provides a great working environment for all, We kindly ask you to limit any excessive visits by members of the public.

2.2. Accommodation

2.2.1. Alterations or Damage: You are liable for any damage caused by You or those in the Center with Your permission, whether express or implied, including but not limited to all employees, contractors and/or agents.

2.2.2. IT Installations: We take great pride in Our IT infrastructure and its upkeep and therefore You must not install any cabling, IT, or telecom connections without Our consent, which We may refuse in our absolute discretion. As a condition to Our consent, You must permit Us to oversee any installations (for example, IT or electrical systems) and to verify that such installations do not interfere with the use of the accommodation by other clients or Us or any landlord of the building. Fees for installation and de-installation will be at Your cost.

2.2.3. Use of the Accommodation: An agreement will list the accommodation We initially allocate for Your use. You will have a non-exclusive right to the rooms allocated to You. Where the accommodation is a Coworking desk, this can only be used by one individual. It cannot be shared among multiple individuals. Occasionally to ensure the efficient running of the Centre, We may need to allocate different accommodation to You, but it will be of reasonably equivalent size, and We will notify You with respect to such different accommodation in advance.

2.2.4. Access to the Accommodation: To maintain a high level of service, We may need to enter Your accommodation and may do so at any time, including and without limitation, in an emergency, for cleaning and inspection or in order to resell the space if You have given notice to terminate. We will always endeavor to respect any of Your reasonable security procedures to protect the confidentiality of Your business.

2.2.5. Hybrid Working: You may use Your designated office for hybrid working (excluding Coworking desks). Hybrid working is defined as having more individuals registered with access to Your office than the specified maximum allowable occupants for that office at any one time. The management of individuals accessing your office is Your responsibility and should be managed through Your online account. At no time may the number of individuals working in Your accommodation exceed the maximum number of occupants allowed. A hybrid supplemental monthly fee will be payable by You for each individual registered above the maximum occupants allowed. This fee can be found in the House Rules.

2.3. Membership:

2.3.1. If You have subscribed to a Membership Agreement, You will have access to all participating centers worldwide during standard business working hours and subject to availability.

2.3.2. Membership Usage: Usage is measured in whole days and unused days cannot be carried over to the following month. A membership is not intended to be a replacement for a full-time workspace and all workspaces must be cleared at the end of each day. You are solely responsible for Your belongings at the center at all times. We are not responsible for any property that is left unattended. Should You use more than Your membership entitlement, We will charge You an additional usage fee. You may bring in 1 guest free of charge (subject to fair usage). Any additional guests will be required to purchase a day pass.

2.3.3. As a Member, You may not use any Center as Your business address without an accompanying office or virtual office agreement in place. Any use of the Center address in such a way will result in an automatic enrollment in the Virtual Office product for the same term as Your membership and You will be invoiced accordingly.

2.4. Compliance with Law: You must comply with all relevant laws and regulations in the conduct of Your business. You must not do anything that may interfere with the use of the Center by Us or by others (including but not

limited to political campaigning or immoral activity), cause any nuisance or annoyance, or cause loss or damage to Us (including damage to reputation) or to the owner of any interest in the building. If We have been advised by any government authority or other legislative body that it has reasonable suspicion that You are conducting criminal activities from the Center, or You are or will become subject to any government sanctions, then We shall be entitled to terminate any and all of Your agreements with immediate effect. You acknowledge that any breach by You of this clause shall constitute a material default, entitling Us to terminate Your agreement without further notice.

2.5. Ethical Trading: Both We and You shall comply at all times with all relevant anti-slavery, anti-bribery, and anti-corruption laws.

2.6. Data Protection:

2.6.1. Each party shall comply with all applicable data protection legislation. The basis on which we will process Your personal data is set out in our privacy policies (available on our website at www.iwgpplc.com/clientprivacypolicy.)

2.6.2. You acknowledge and accept that we may collect and process personal data concerning You and/or your personnel in the course of our agreement for services with you. Such personal data will be processed in accordance with our privacy policy. Where you provide this data to us, you will ensure that you have the necessary consents and notices in place to allow for this.

2.7. Employees: We will both have invested a great deal in training Our staff. Therefore, neither of us may knowingly solicit or offer employment to the other's staff employed in any Center (or for 3 months after they have left their employment). To recompense the other for staff training and investment costs, if either of us breaches this clause the breaching party will pay upon demand the other the equivalent of 6 months' salary of any employee concerned.

2.8. Confidentiality: The terms of an agreement are confidential. Neither of us may disclose them without the other's consent unless required to do so by law or an official authority. This obligation continues for a period of 3 years after an agreement ends.

2.9. Assignment: An agreement is personal to You and cannot be transferred to anyone else without prior consent from Us unless such transfer is required by law. However, We will not unreasonably withhold our consent to assignment to an affiliate provided that You execute our standard form of assignment. We may transfer any agreement and any and all amounts payable by You under an agreement to any other member of Our group.

2.10. Applicable law: An agreement is interpreted and enforced in accordance with the law of the place where the Center is located other than in a few specific jurisdictions which are detailed in the House Rules. We and You both accept the exclusive jurisdiction of the courts of that jurisdiction. If any provision of these terms and conditions is held void or unenforceable under the applicable law, the other provisions shall remain in force.

3. Our liability to You and Insurance

3.1. The extent of Our liability: To the maximum extent permitted by applicable law, We are not liable to You in respect of any loss or damage You suffer in connection with an agreement, including without limitation any loss or damage arising as a result of our failure to provide a service as a result of mechanical breakdown, strike, or other event outside of Our reasonable control otherwise, unless We have acted deliberately or have been negligent. In no event shall We be liable for any loss or damage until You provide written notice and give Us a reasonable time to put it right. If We are liable for failing to provide You with any service under an agreement, then, subject to the exclusions and limits set out immediately below, We will pay any actual and reasonable additional expense You have incurred in obtaining the same or similar service from elsewhere.

3.2. Your Insurance: It is Your responsibility to arrange insurance for property which You bring in to the Center, for any mail You send or receive and for Your own liability to your employees and to third parties. We strongly recommend that You put such insurance in place.

3.3. IT Services and Obligations: Whilst We have security internet protocols in place and strive to provide seamless internet connectivity, WE DO NOT MAKE ANY REPRESENTATION AND CANNOT GUARANTEE ANY MAINTAINED LEVEL OF CONNECTIVITY TO OUR NETWORK OR TO THE INTERNET, NOR THE LEVEL OF SECURITY OF IT INFORMATION AND DATA THAT YOU PLACE ON IT. You should adopt whatever security measures (such as encryption) You believe are appropriate to Your business. Your sole and exclusive remedy in relation to issues of reduced connectivity which are within Our reasonable control shall be for Us to rectify the issue within a reasonable time following notice from You to Us.

3.4. EXCLUSION OF CONSEQUENTIAL LOSSES: WE WILL NOT IN ANY CIRCUMSTANCES HAVE ANY LIABILITY TO YOU FOR LOSS OF BUSINESS, LOSS OF PROFITS, LOSS OF ANTICIPATED SAVINGS, LOSS OF OR DAMAGE TO DATA, THIRD

PARTY CLAIMS OR ANY CONSEQUENTIAL LOSS. WE STRONGLY RECOMMEND THAT YOU INSURE AGAINST ALL SUCH POTENTIAL LOSS, DAMAGE, EXPENSE OR LIABILITY.

3.5. Financial limits to our liability: In all cases, our liability to You is subject to the following limits:

3.5.1. without limit for personal injury or death;

3.5.2. up to a maximum of GBP 1 million (or USD 1.5 million or EUR 1 million or other local equivalent) for any one event or series of connected events for damage to Your personal property; and

3.5.3. in respect of any other loss or damage, up to a maximum equal to 125% of the total fees paid between the date services under an agreement commenced and the date on which the claim in question arises; or if higher, for office agreements only, GBP 50,000 / USD 100,000 / EUR 66,000 (or local equivalent).

4. Fees

4.1. Service Retainer/Deposit: Your service retainer / deposit will be held by Us without generating interest as security for performance of all Your obligations under an agreement. All requests for the return must be made through Your online account or App after which the service retainer/deposit or any balance will be returned within 30 days to You once your agreement has ended and when You have settled Your account. We will deduct any outstanding fees and other costs due to Us before returning the balance to You. We will require You to pay an increased retainer if the monthly office or virtual office fee increases upon renewal, outstanding fees exceed the service retainer/deposit held, and/or You frequently fail to pay invoices when due.

4.2. Taxes and duty charges: You agree to pay promptly (i) all sales, use, excise, consumption and any other taxes and license fees which You are required to pay to any governmental authority (and, at Our request, You will provide to Us evidence of such payment) and (ii) any taxes paid by Us to any governmental authority that are attributable to Your accommodation, where applicable, including, without limitation, any gross receipts, rent and occupancy taxes, tangible personal property taxes, duties or other documentary taxes and fees.

4.3. Payment: We are continually striving to reduce our environmental impact and support You in doing the same. Therefore, We will send all invoices electronically and You will make payments via an automated method such as Direct Debit or Credit Card (wherever local banking systems permit). If You do not set up an automatic form of payment, You will be charged a refundable payment retainer equal to one time your monthly product fee. Invoices are due and payable on the due date stated in them.

4.4. Late payment: If You do not pay fees when due, a fee will be charged on all overdue balances. This fee will differ by country and is listed in the House Rules. If any part of an invoice is legitimately disputed, You shall give immediate written notice to Us, follow the requirements of the Disputes clause in the House Rules, and pay the amount not in dispute by the due date or be subject to late fees. We also reserve the right to withhold services (including for the avoidance of doubt, denying You access to the Center where applicable) while there are any outstanding fees and/or interest or You are in breach of an agreement.

4.5. Insufficient Funds: Due to the additional administration We incur, You will pay a fee for any returned or declined payments due to insufficient funds. This fee will differ by country and is listed in the House Rules.

4.6. Activation: An activation fee is payable in respect of each agreement You have with Us (including any new agreements entered into under clause 1.10 above). This fee covers the administrative cost of the client onboarding process and account setup. This fee is set out in each Local Services Agreement and is charged on a per occupant basis for Serviced Office and Coworking (dedicated desk), on a per location basis for Virtual Office, and on a per person basis for Membership. Further information is set out in the House Rules.

4.7. Indexation: If an agreement, including month to month agreements, continues for more than 12 months, We will increase the monthly fee on each anniversary of the start date in line with the relevant inflation index detailed in the current House Rules. If a country experiences high levels of inflation, indexation could be applied more frequently and is detailed in the current House Rules.

4.8. Office Restoration: Upon Your departure or if You choose to relocate to a different room within a Center, We will charge a fixed office restoration service fee to cover normal cleaning and any costs incurred to return the accommodation to its original condition and state. This fee will differ by country and is listed in the House Rules. We reserve the right to charge additional reasonable fees for any repairs needed above and beyond normal wear and tear.

4.9. Standard services: Monthly fees, plus applicable taxes, and any recurring services requested by You are payable monthly in advance. Where a daily rate applies, the charge for any such month will be 30 times the daily fee. For a period of less than one month, the fee will be applied on a daily basis.

- 4.10. Pay-as-you-use and Additional Variable Services: Fees for pay-as-you-use services, plus applicable taxes, are payable monthly in arrears at our standard rates which may change from time to time and are available on request.
- 4.11. Additional Fees: If Your use of the accommodation or treatment of the accommodation requires Us to incur additional costs for the provision of nonstandard service(s), including but not limited to deep cleaning, unusual trash removal, pest remediation, or additional security, We reserve the right to charge You for the cost of these services plus an additional 20% administration fee.
- 4.12. Discounts, Promotions and Offers: If You benefited from a special discount, promotion or offer, We will discontinue that discount, promotion or offer without notice if You materially breach Your agreement.

Global Terms Feb 2023

MOTIVATED YOUTH ACADEMY**Date:** Mar 14, 2024

	Correspondence/Proposals/Reports
	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: X**Item is for Information Only:** _____**1. Item:** Approval of the Pathful Curriculum Subscription (Renewal)

Background: Pathful creates opportunities for all students to gain exposure to the real world. It connects teachers and students with the right industry experts virtually. Pathful is an innovative and useful way to create work-based learning experiences for our students, regardless of whether they are in-person or remote learning. Pathful provides a repository of over 10,000 existing recordings, from a staggering variety of industry sectors, and users can filter those results to locate speakers/videos from their region, from a particular career, or based on speaker demographics (which is hugely helpful in letting student groups that may be under-represented in a particular industry/career meet an industry expert who looks like them!) One of the most popular features is that users can request guest speaker sessions, and front load those requests with desired learning outcomes, ensuring that Pathful guests speaker and industry tour sessions always align with the work of MY Academy. Teachers, Staff and Counselor use Pathful to bring each students personalized learning plan to life.

Recommendation: It is recommended the Board approve the Pathful Curriculum Subscription Renewal

Fiscal: \$3,300**2. Item:** Approval of Hop Skip Drive Service Agreement (Renewal)

Background: HopSkipDrive is a transportation service that will partner with the MY Academy community to arrange safe, reliable transportation for students with IEPs, 504s and/or disabilities, or

need transportation to teacher meetings. Rides are completed by highly-vetted CareDrivers, while the HopSkipDrive app provides full transparency to parents or caregivers. All rides need to be booked eight hours in advance, or by 7 p.m. the night before. Rides can also be scheduled further in advance if you know ahead of time that you'll need them.

Recommendation: It is recommended the Board approve the HopSkipDrive Service Agreement (Renewal)

Fiscal Impact: up to \$20,000

3. **Item:** Approval of Renewal of Thrively for the 2024-25 School Year (Renewal)

Background: This product was used in the 2023-2024 school year to expand the Social Emotional Learning (SEL) supports and interventions for student success.

This product has demonstrated itself to be a high-value asset worthy of an integral role in the work of MY Academy. Students annually complete initial assessments in 4 areas, including The Strength Assessment which measures students against 23 different strength factors. They include an inventory of students' career aspirations and their extracurricular interests, Howard Gardner's theory of multiple intelligences, the MIDAS assessment which helps to identify and understand the ways in which each student best learns, the THOMAS Assessment which helps measure and develop the 16 most effective Habits of Mind needed to tackle complex problems under challenging conditions, and drawn from John Holland's personality type theory, the RIASEC Assessment, which is a valuable tool in helping students find potential career pathways that naturally align with them, based on their interests.

This information is used by staff, families, and each learner to develop **MY PLAN** - *Motivated Youth Personal Learning Adventure Now*, each student's unique, personalized pathway.

This program continues to be a natural fit for MY Academy since our focus is on providing students with a personalized educational experience. Teachers can choose activities from the product to supplement each student's individualized curriculum. The school counselor can have students take assessments, using the results to connect interests to learning and explore post-secondary options.

Fiscal Impact:

\$4000.00

Recommendation: It is recommended the Board approve the Thrively Service Agreement (Renewal)

4. **Item:** Approval of Facility Contract with California Center of the Arts in Escondido

Background: My Academy has been using California Center for the Arts in Escondido over the last couple of years, and this location has proven to be a good fit to accommodate the two graduation ceremonies that MY Academy hosts each year. This beautiful facility is centrally located to many MY Academy students and staff, and has provided our school with seamless event planning support throughout the development phase, and on the day of the event.

Recommendation: It is recommended that the Board approve the facility agreement between California Center of the Arts and Motivated Youth Academy.

Fiscal Impact: \$1,617.13

5. Item: Approval of Regus Premier Office Space Lease Agreement for new office space.

Background;

When MY Academy initially signed the lease with Regus Premier Office Spaces, the academy's requirements were met by leasing two small office spaces, which were combined to serve as a dual workspace in office #103, along with a storage area in office #116. However, after reorganizing the storage needs and recognizing the necessity for a space that better supports collaborative work, it has become apparent that a single, larger space would be more beneficial, allowing for the consolidation of the two smaller offices. New lease to go into effect on May 1, 2024 .

Recommendation: It is recommended that the Board approve the new lease agreement between Regus Premier Office Spaces and Motivated Youth Academy (#1628)

Fiscal Impact: \$2,237/month - No change in cost from current agreement of two offices.

Coversheet

Consent - Education/Student Services

Section:	XII. Consent
Item:	B. Consent - Education/Student Services
Purpose:	
Submitted by:	
Related Material:	2024-25 Independent Study Master Agreement.pdf



Master Agreement for Independent Study

Student: student_name
Student Number: st_number
Address: street1
Location: citystatezip
1st Phone Number: homephone
DOB: XX/XX/XXXX
Program Placement: tr_gradtypes_id

Contract Term: contractterm
Beginning Date: XX/XX/XXXX
End Date: XX/XX/XXXX
Year: 2024-2025
2nd Phone Number: cellphone
Grade Level:
School for Classroom Option: altschool
WIOA Number: wia_number

Objective:

The student shall engage in content provided by the Charter School which is aligned to grade-level standards that is substantially equivalent to in-person instruction. For those students enrolled in grades 9-12, this shall include access to all courses offered by the local educational agency for graduation and approved by the University of California or the California State University as creditable under the A–G admissions criteria. The student will complete the courses listed below. All course objectives will be consistent with the established program's governing board and are consistent with program standards as outlined in the program's subject/course descriptions. Assignment and Work Record (AWR) Forms will include additional descriptions of the major objectives and activities of the courses of study covered by this agreement including the evaluation of student work and are incorporated herein. The term "Course Value" (CV) refers to the number of credits (secondary education) or weeks of work (elementary education) the student will attempt.

Schedule	Category	Course Value
Class Title	Category Title	Class Credits Credit Type
Curriculum Title		Course Value Attributes

Methods of Study:

Specific methods of study will be designated on the Assignment and Work Record (AWR) and are incorporated herein. Examples of methods of study for the student will include: Independent Reading, Independent Collaboration, Textbook Activities, Problem Solving, Study Projects, Drill & Practice, Experiential Learning and Lived Experiences, Computerized Curriculum, Web/Internet Research, Library Research, and Field Trips.

Specific Resources:

The school will provide appropriate instructional materials and personnel necessary to the achievement of the objectives and must include resources that are normally available to all students on the same terms as the terms on which they are available to all. Assignments and specific resources will be designated on the Assignment and Work Record (AWR) and are incorporated herein. The school will confirm or provide access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.

Methods of Evaluation:

Academic evaluations may be designated on the Assignment and Work Record (AWR) and are incorporated herein. Other acceptable methods of evaluation include, but are not limited to: Teacher Made Tests, Student Conferences, Progress/Report Cards, Chapter/Unit Tests, Work Samples, Observations, Portfolios, State Standards Testing, Learning Journals, Presentations, Quizzes, Labs, Exams.

Required to report to their teacher as scheduled:

Manner of Reporting: One-on-One. Time: Mutual Arrangement. Day: On a scheduled school day. Frequency: At least every 20 school days. Duration: Full School Year. Location: Mutual Arrangement.

Parent Guardian Communication:

MYA has adopted tiered re-engagement strategies as outlined in its Attendance Policy for the following pupils: All pupils who are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of the Charter School's approved instructional calendar; Pupils found not participatory in synchronous instructional offerings pursuant to Education Code Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span; or Pupils who are in

Student: student_name Teacher: teacher_name

violation of the written agreement pursuant to Education Code Section 51747(g).

These procedures shall include local programs intended to address chronic absenteeism, as applicable, with at least all of the following: a. Verification of current contact information for each enrolled pupil; b. Notification to parents or guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation; c. A plan for outreach from the school to determine pupil needs including connection with health and social services as necessary; d. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the policies adopted pursuant to paragraph (4) of subdivision (g) of Education Code Section 51747.

Voluntary Statement:

It is understood that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Education Code Section 48915 or 48917, instruction may be provided for a student through independent study only if the student is offered the alternative of classroom instruction.

Pupil-Parent-Educator Conference:

Before signing this written agreement, the parent or guardian of a pupil may request that the Charter School conduct a telephone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

Board Policies:

According to the Board Policy for grades K through 12, the maximum length of time allowed between when the assignment was made and the date the assignment is due is 20 school days, unless an exception is made in accordance with the Board Policy. After 3 missed assignments, as per Board Policy, an evaluation may be made to determine whether independent study is an appropriate strategy for this student.

Additional Board Policies / Academic and Other Supports:

MYA has adopted tiered re-engagement strategies as outlined in its Attendance Policy for the following pupils: All pupils who are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of the Charter School's approved instructional calendar; Pupils found not participatory in synchronous instructional offerings pursuant to Education Code Section 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span; or Pupils who are in violation of the written agreement pursuant to Education Code Section 51747(g).

These procedures shall include local programs intended to address chronic absenteeism, as applicable, with at least all of the following: a. Verification of current contact information for each enrolled pupil; b. Notification to parents or guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation; c. A plan for outreach from the school to determine pupil needs including connection with health and social services as necessary; d. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the policies adopted pursuant to paragraph (4) of subdivision (g) of Education Code Section 51747.

Missed Assignments & Satisfactory Progress:

An evaluation shall be completed to determine whether it is in the best interests of the student to remain in independent study under the following circumstances:

When any pupil fails to complete ten (10) graded assignments during any period of twenty (20) school days.

In the event that a student's educational progress falls below satisfactory levels as determined by MYA's Attendance Policy which considers ALL of the following indicators:

- i. The pupil's achievement and engagement in the independent study program, as indicated by the pupil's performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
- ii. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.

Student: student_name Teacher: teacher_name

- iii. Learning required concepts, as determined by the supervising teacher.
- iv. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

Additional Courses:

Additional Courses may be added to this agreement as needed if the agreement is re-signed and re-dated by the teacher and the student.

I have read and I understand the terms of this agreement, and agree to all provisions set forth.*

Student Signature	Date

Parent/Guardian/Caregiver Signature	Date

Certificated employee who has been designated as having responsibility for the general supervision of independent study Signature	Date

Certificated employee who has been designated as having responsibility for special education programming Signature	Date

Other Signature	Date

*Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.

Coversheet

Consent - Personnel Services

Section:	XII. Consent
Item:	C. Consent - Personnel Services
Purpose:	
Submitted by:	
Related Material:	BUS Classified Personnel Report 2024.03.14.pdf BUS Job Descriptions 2024.3.pdf 2024-25 NFP Renewal Service Agreement 2024.3.pdf

MOTIVATED YOUTH ACADEMY**Date:** March 14, 2024

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: X **Item is for Information Only:** ____**Item:** Approval of Classified Personnel Report**Background:** It is recommended the Board approve the following classified personnel items.**EMPLOYMENT**

ID #	Name	Position	Fiscal	Effective Date
A145	Osi, Elizabeth	Instructional Assistant - Special Education	\$33,800.90	03/01/2024
A147	Tautou, Tammam	Instructional Assistant - Math	\$27,775.61	03/11/2024
A148	Jones, Michelle	Administrative Assistant	\$67,244.68	03/11/2024

CHANGE IN RELATIONSHIP

ID #	Name	From	To	Fiscal	Effective Date
	Osi, Elizabeth	Instructional Assistant - Math	Instructional Assistant - SPED	\$33,800.90	03/01/2024

SEPARATION

ID #	Position	Reason	Effective Date

MOTIVATED YOUTH ACADEMY

Date: March 14, 2023

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development






Item Requires Board Action: X

Item is for Information Only: _____

Item: Approval of Job Descriptions

Background:

Job descriptions play a pivotal role in the effective management of the school's workforce. They serve as the backbone for various HR processes, including recruitment, onboarding, accommodation assessments, performance reviews, succession strategy, employee development, and salary evaluations. Regular updates to job descriptions ensure the elimination of outdated language, accurate reflection of current responsibilities, and proper alignment of required qualifications, skills, and competencies with the job roles. Additionally, the creation of new job descriptions is guided by the school's strategic staffing objectives and emerging support requirements. It is recommended the Board approve the following job description(s) as presented.

Instructional Assistant - Content Area	 Instructional Assistant - Content Area
Instructional Assistant - Special Education	 Instructional Assistant - Special Education
Registrar/Database Specialist	 Registrar/Database Specialist
Chief Executive Officer	 Chief Executive Officer
Teacher on Special Assistant (TOSA)	 Teacher on Special Assignment (TOSA)

Fiscal Impact:

None



March 6, 2024

To whomever it may concern,

NFP Property and Casualty Services Inc. (NFP) is privileged to handle the insurance needs of *Motivated Youth Academy* effective at the signing the Agent of Record letters (in 2023) which have been distributed. As discussed in our virtual meetings, NFP provides a variety of services and has its own best practices for its clients. Your current policies renew on July 1st, 2024; during this time, we will be able to service your policies.

Our team provides insurance service and coverage for educational institution risks for Private and Chartered schools, statewide and multiple locations nationwide, All Grades - K through 12. Your account is valued to NFP and we will continue to put our best foot forward as fiduciaries in staying up-to-date with school programs and policy trends, aggressively marketing your account to carriers every 3 years, and returning any inbound communications within 24 hours.

NFP's services include but are not limited to the marketing and negotiating of your policies' premiums, coverage recommendations, providing you with certificates of Insurance, providing you with risk-management techniques and tools specific to your industry, payments/processing/billing of your policies, and the ability to participate in claims processing with you and your carrier.

Your Servicing Team:

Trevor Linn

Assistant Vice President

T: 714-505-5563 E: Trevor.linn@nfp.com

Dorothy Berryhill

Account Manager

T: 714-505-5556 E: Dorothy.berryhill@nfp.com

Sheryl Neill

Account Coordinator

T: 714-577-4517 E: Sheryl.neill@nfp.com

Coversheet

Consent - Policy Development

Section: XII. Consent
Item: D. Consent - Policy Development
Purpose: Discuss
Submitted by:
Related Material:
MYA 5075 - TRANSCRIPTS FROM NON-ACCREDITED SCHOOLS POLICY - For Board Approval.pdf
MYA 5075 TRANSCRIPTS FROM NON-ACCREDITED SCHOOLS POLICY - redlined.pdf
MYA 5085 COMMUNICABLE, CONTAGIOUS, OR INFECTIOUS DISEASE PREVENTION POLICY - For Board Approval.pdf
MYA 5085 COMMUNICABLE, CONTAGIOUS, OR INFECTIOUS DISEASE PREVENTION POLICY - Redlined.pdf
MYA 5070 TRANSGENDER AND GENDER NONCONFORMING STUDENT NONDISCRIMINATION POLICY - For Board Approval .pdf
MYA 5070 TRANSGENDER AND GENDER NONCONFORMING STUDENT NONDISCRIMINATION POLICY - Redlined.pdf

STUDENT SERVICES**5075-MYA****TRANSCRIPTS FROM NON-ACCREDITED SCHOOLS POLICY**

Motivated Youth Academy (“MYA” or the “Charter School”) adopts this Transcripts from Non-Accredited Schools Policy to apply to students enrolled in MYA.

MYA strives to provide a rich, personalized path toward meeting graduation requirements. MY Academy welcomes transfer students from all educational backgrounds. When a student enrolls with MYA from a non-accredited school or homeschool MY Academy staff will vett the courses and credits being claimed before they are added to the student’s MY Academy transcript.

Policy for Accepting Credits on Transcripts from Non-accredited Schools and Homeschools

MYA will evaluate transcripts from a student’s previous school and grant credit toward MYA graduation requirements if the credits were earned at an accredited school and are credits that could have been earned at MYA.

Grade Level Placement

MYA will place students based on the grade level that corresponds with their 9th grade cohort year in CALPADS. Students who enroll from non-accredited schools or homeschools and have no attendance history in CALPADS will be placed in the grade level commensurate with their chronological age.

Non-accredited Schools/Homeschools

Students presenting transcripts/credits from a homeschool and/or non-accredited schools will be asked to provide additional documentation listed below for those courses, including but not limited to work samples, test scores, or projects for each course. These will be evaluated by MYA staff, and credits will be granted at their discretion. Generally, MYA will accept a maximum of 40 credits per semester.

Documentation Requirements

Students/educational rights holders must submit the following:

1. Five work samples per course per semester that represent course mastery
2. A list of curriculum used per course
3. A summary of [standards](#) met per course
 - a. Examples of acceptable samples include:
 - i. Graded midterm or final exam
 - ii. Significant/in-depth project

STUDENT SERVICES**5075-MYA****TRANSCRIPTS FROM NON-ACCREDITED SCHOOLS POLICY**

- b. Transcript or grade report from vetted curriculum provider (e.g. Blue Tent, Apex, BYU)
- c. Assessment results indicating proficiency/mastery. Examples include:
 - i. SAT Subject test score of 560
 - ii. Local assessment scores - iReady at or above grade level
 - iii. Diagnostic Exams for Core Subjects

Educational rights holders must provide transcripts and work samples/evidence within one week of the initial phone call from MY Academy staff requesting the transcript, work samples and other evidence.

Students will be placed at the grade level commensurate with their 9th grade cohort year as listed within CALPADS. If that data is not available, students will be placed based on their birthdate.

MYA may accept a maximum of 40 credits per semester for courses taken in high school (9-12) as follows:

1. Five - 5 unit core courses (English, history, math, science, VAPA, LOTE, CTE and two elective courses).
2. Courses are accepted at the discretion of the Director of Secondary Education and the Lead Secondary Education Coordinator.

MYA may accept a maximum of 10 credits per semester for math or LOTE courses taken in middle school (7th/8th) as follows:

1. Four - 5 unit core courses (Algebra I, Geometry, Algebra II, LOTE I and LOTE II courses). No credit is awarded for courses taken in any other discipline.
2. A student may also be required to take a mathematics or LOTE placement test.
3. Please note that students still must complete 2 math courses in grades 9 - 12, regardless of how many math courses were completed in middle school.
4. Courses are accepted at the discretion of MY Academy staff.

STUDENT SERVICES**5075-MYA****TRANSCRIPTS FROM NON-ACCREDITED SCHOOLS POLICY**

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MYA will place students based on the grade level that corresponds with their 9th grade cohort year in CALPADS. Students who enroll from non-accredited schools or homeschools and have no attendance history in CALPADS will be placed in the grade level commensurate with their chronological age.

Non-accredited Schools/Homeschools

Students presenting transcripts/credits from a homeschool and/or non-accredited schools will be asked to provide additional documentation listed below for those courses, including but not limited to work samples, test scores, or projects for each course. These will be evaluated by MYA staff, and credits will be granted at their discretion. Generally, MYA will accept a maximum of 40 credits per semester.

Documentation Requirements

Students/~~educational rights holders~~parents/guardians must submit the following:

1. Five work samples per course per semester that represent course mastery
2. A list of curriculum used per course
3. A summary of [standards](#) met per course
 - a. Examples of acceptable samples include:
 - i. Graded midterm or final exam
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STUDENT SERVICES**5075-MYA****TRANSCRIPTS FROM NON-ACCREDITED SCHOOLS POLICY**

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2. A student may also be required to take a mathematics or LOTE placement test.
3. Please note that students still must complete 2 math courses in grades 9 - 12, regardless of how many math courses were completed in middle school.
4. Courses are accepted at the discretion of MY Academy staff.

COMMUNICABLE, CONTAGIOUS, OR INFECTIOUS DISEASE PREVENTION POLICY

The Motivated Youth Academy Board of Directors (the “Board”) recognizes its shared responsibility with the home and the community to promote appropriate disease prevention procedures in the handling and the cleaning up of blood and bodily fluids.

The Board desires to protect the entire school community without segregation, discrimination or stigma. Accordingly, infectious disease prevention shall be taught regardless of whether a student or adult is known to have an identified infectious disease.

All employees shall be provided appropriate periodic instruction in basic procedures recommended by the California Department of Education and other public health agencies and associations.

Incidence and transmission of communicable diseases will be further limited through a rigorous program of immunization and health screening required of all students, faculty, and staff, as per state requirements. Students found to have communicable diseases will be included in all activities deemed by a physician to present no hazard of infection to other students.

IMMUNIZATIONS

All enrolled students and staff will be required to provide records documenting immunizations as is required at public schools pursuant to Health and Safety Code Sections 120325-120375, and Title 17, California Code of Regulations Sections 6000-6075.

The school shall not unconditionally admit any pupil unless, prior to his or her first admission to the school, he or she has been fully immunized. This section does not apply to a pupil in a home-based independent study program pursuant to Article 5.5 (commencing with Section 51745) of Chapter 5 of Part 28 of the Education Code and does not receive classroom-based instruction.

All rising 7th grade students must meet state mandated immunization requirements. (See “Immunization Policy”)

SCIENCE LABORATORY INSTRUCTION

Students involved in science laboratory experiences shall be protected from contamination from bodily fluids of other persons and from contaminated instruments. Whenever possible, laboratory experiences involving bodily fluids will be conducted by way of teacher demonstration rather than by student participation. In cases when students will be participating in wet lab activities/experiments students will receive applicable training.

COMMUNICABLE, CONTAGIOUS, OR INFECTIOUS DISEASE PREVENTION POLICY**INJURIES AND ACCIDENTS**

Whenever exposed to blood or other bodily fluids through injury or accident, students and staff should follow the latest medical protocol for disinfecting procedures. Employees of Motivated Youth Academy are trained annually on Bloodborne Pathogen Exposure Prevention.

COMMUNICABLE, CONTAGIOUS, OR INFECTIOUS DISEASE PREVENTION POLICY

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COMMUNICABLE, CONTAGIOUS, OR INFECTIOUS DISEASE PREVENTION POLICY

are trained annually on Bloodborne Pathogen Exposure Prevention.

STUDENT SERVICES**5070-MYA****TRANSGENDER AND GENDER NONCONFORMING STUDENT
NONDISCRIMINATION POLICY**

Motivated Youth Academy (“MYA” or the “Charter School”) adopts this Transgender and Gender Nonconforming Student Nondiscrimination Policy to apply to students enrolled in MYA.

MYA is committed to providing a safe and supportive learning environment for all students, to ensure that every student shall have access to the schools’ educational programs and activities. Additionally, MYA policy requires that all schools and all personnel promote acceptance and respect among students and staff.

This policy reflects the reality that transgender and gender nonconforming students are enrolled in the school. Its purpose is to advise school staff regarding issues relating to transgender students in order to create and maintain a safe learning environment for all students. The guidelines provided in this policy do not anticipate every situation that might occur with respect to transgender students.

The needs of each transgender student are unique. This policy should be interpreted consistently with the goals of reducing stigmatization and ensuring the integration of transgender students in educational programs and activities. California Education Code §210.7 states that ‘gender means sex,’ and includes a person’s gender identity and gender related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth. California Education Code §220 and school policy require that all educational programs and activities should be conducted without discrimination based on actual or perceived sex, sexual orientation, or gender identity and expression. California Education Code §201 provides that public schools have an affirmative obligation to combat sexism and other forms of bias, and a responsibility to provide an equal educational opportunity to all students.

Title IX of the Education Amendments of 1972 states, “No person...shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.” This Policy provides guidelines to ensure protection, respectful treatment, and equal access to educational programs and activities for transgender students.

PURPOSE

The purpose of this policy is to foster an educational environment that is safe and free from discrimination for all students, regardless of sex, sexual orientation, gender identity, or gender

Motivated Youth Academy

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Policy Adopted: May 14, 2020
Policy Reviewed: August 19, 2021
Policy Reviewed: month, day, year

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expressions, and to facilitate compliance with local, state and federal laws concerning bullying, harassment and discrimination.

This policy should be interpreted consistently with the goals of reducing the stigmatization of and improving the educational integration of transgender and gender nonconforming students, maintaining the privacy of all students, and fostering cultural competence and professional development for school staff. Furthermore, this policy will support healthy communication between educators and educational rights holders to further the successful educational development and well-being of every student.

SCOPE

This policy covers conduct that takes place at any MYA school-sponsored functions and activities. This policy also pertains to usage of electronic technology and electronic communication that occurs in the school, on any MYA campus property, at school-sponsored functions and activities, on school buses or vehicles and at bus stops, and on school computers, networks, forums, and mailing lists. This policy applies to the entire school community, including educators, school staff, students, educational rights holders, and volunteers.

DEFINITIONS

The following definitions are provided not for the purpose of labeling students, but rather to assist in understanding this policy and the legal obligations of school staff. Students may or may not use these terms to describe themselves. These definitions are intended as functional descriptors.

Transgender and gender nonconforming youth use a number of words to describe their lives and gendered experiences. To list just a few examples, these students may refer to themselves as trans, transsexual, transgender, male-to-female (MTF), female-to-male (FTM), bi-gender, two-spirit, trans man, trans woman, and a variety of other terms. Terminology and language describing transgender individuals can differ based on region, language, race or ethnicity, age, culture, and many other factors. Generally speaking, school staff and educators should inquire which terms students may prefer and avoid terms that make these students uncomfortable; a good general guideline is to employ those terms which the students use to describe themselves.

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1. Gender: a person's actual sex or perceived sex, and includes a person's perceived identity, appearance, or behavior, whether or not that identity, appearance or behavior is different from that traditionally associated with a person's sex at birth [Title 5, California Code of Regulations, §4910(k)].
2. Gender Identity: A person's deeply held sense or psychological knowledge of their own gender. One's gender identity can be the same or different than the gender assigned at birth. Most people have a gender identity that matches their assigned gender at birth. For some, however, their gender identity is different from their assigned gender. All people have a gender identity, not just transgender people. Gender identity is an innate, largely inflexible characteristic of each individual's personality that is generally established by age four, although the age at which individuals come to understand and express their gender identity may vary based on each person's social and familial social development. A person's internal, deeply rooted identification as female, male or a non-binary understanding of gender, regardless of one's assigned sex at birth. The responsibility for determining an individual's gender identity rests with the individual.
3. Gender Expression: The manner in which a person represents or expresses their gender to others, often through appearance, behavior, clothing, hairstyles, activities, voice or mannerisms whether or not stereotypically associated with the person's assigned sex at birth. Students who adopt a presentation that varies from the stereotypic gender expectations sometimes may describe themselves as gender nonconforming, gender queer, or gender fluid.
4. Gender Nonconforming: Displaying a gender identity or expression that may differ from those typically associated with one's sex assigned at birth. A person's gender expression may differ from stereotypical expectations about how females and males are "supposed to" look or act, such as "feminine" boys, "masculine" girls, and those who are perceived as androgynous. This includes people who identify outside traditional gender categories or identify as both genders. Gender nonconforming is not synonymous with transgender; not all gender nonconforming students identify as transgender. Other terms that can have similar meanings include gender diverse or gender expansive.
5. Transgender: An adjective describing a person whose gender identity or expression is different from that traditionally associated with an assigned sex at birth and whose gender expression consistently varies from stereotypical expectations and norms. A transgender person desires to live persistently by a gender that differs from that which was assigned at birth. Other terms that can have similar meanings are transsexual and trans.

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6. Transition: The process in which a person goes from living and identifying as one gender to living and identifying as another. Gender transition can occur at any age. It begins internally then expands to external expression. This can include social, medical and/or a legal transition.
7. LGBTQ: An acronym that stands for “lesbian, gay, bisexual, transgender, and queer/questioning.” Questioning incorporates those who are uncertain or fluid about their sexual orientation and/or gender identity.
8. Sex: The biological condition or quality of being female or male.
9. Sexual Orientation: A person’s emotional and sexual attraction to another person based on the gender of the other person. Common terms used to describe sexual orientation include, but are not limited to, heterosexual, lesbian, gay, and bisexual. Sexual orientation and gender identity are different.
10. Bullying: Bullying means written, verbal or physical conduct that adversely affects the ability of one or more students to participate in or benefit from the school’s educational programs or activities by placing the student (or students) in reasonable fear of physical harm. This includes conduct that is based on a student’s actual or perceived race, color, national origin, sex, disability, sexual orientation, gender identity or expression, religion [or any other distinguishing characteristics that may be included by the state or local educational agency]. This also includes conduct that targets a student because of a characteristic of a friend, family member, or other person or group with whom a student associates.
11. Harassment: Harassment means written, verbal or physical conduct that adversely affects the ability of one or more students to participate in or benefit from the school’s educational programs or activities because the conduct is so severe, persistent or pervasive. This includes conduct that is based on a student’s actual or perceived race, color, national origin, sex, disability, sexual orientation, gender identity or expression, religion [or any other distinguishing characteristics that may be defined by the state or local educational agency]. This also includes conduct that targets a student because of a characteristic of a friend, family member, or other person or group with whom a student associates.

EDUCATIONAL RIGHTS HOLDER INVOLVEMENT

The educational rights holders of transgender and gender nonconforming students can play a critical role in establishing a safe and accepting school environment for such youth. Transgender

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and gender nonconforming youth are both coming out in growing numbers and transitioning earlier. We encourage schools to work with supportive educational rights holders whenever possible to establish healthy communication and ensure the needs of these often vulnerable students are fully met.

FEDERAL PROTECTIONS

It is important to note that federal law, specifically Title IX, prohibits sexual harassment and discrimination based on gender or sex stereotypes in every jurisdiction. While Title IX does not specifically use the terms “transgender” or “gender identity or expression,” courts have held that harassment and other discrimination against transgender and gender nonconforming people constitutes sex discrimination.

GUIDELINES

The school shall accept the gender identity that each student asserts. There is no medical or mental health diagnosis or treatment threshold that students must meet in order to have their gender identity recognized and respected. The assertion may be evidenced by an expressed desire to be consistently recognized by their gender identity. Students ready to socially transition may initiate a process to change their name, pronoun, attire, and access to preferred activities and facilities. Each student has a unique process for transitioning. The school shall customize support to optimize each student’s integration.

1. Privacy and Confidentiality

- a. All persons, including students, have a right to privacy. This includes keeping a student’s actual or perceived gender identity and expression private. Such private information shall be shared only on a need to know basis. Information about a student’s transgender status, legal name, or gender assigned at birth also may constitute confidential medical information. Disclosing this information to other students, their educational rights holders or other third parties may violate privacy laws, such as Federal Family Educational Rights and Privacy Act (FERPA). The School shall ensure that all medical information relating to transgender and gender nonconforming students shall be kept confidential in accordance with applicable state, local and federal privacy laws. School staff shall not disclose information that may reveal a student’s transgender status to others, including

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educational rights holders and other school staff, unless legally required to do so or unless the student has authorized such disclosure

- b. Students have the right to openly discuss and express their gender identity and expression, and to decide when, with whom, and how much information to share. The fact that a student chooses to disclose his or her transgender status to staff or other students does not authorize school staff to disclose other medical information about the student. When contacting the educational rights holder of a transgender student, school staff should use the student's legal name and the pronoun corresponding to the student's gender assigned at birth unless the student, or educational rights holder has specified otherwise.
 - c. School personnel may encounter situations where transgender students have not disclosed their transgender status. School personnel must be mindful of the confidentiality and privacy rights of students when communicating with others, so as to not reveal, imply, or refer to a student's gender identity or expression.
 - d. To ensure confidentiality when discussing a particular concern such as conduct, discipline, grades, attendance, or health, school personnel's focus should be specifically school-related and not on the student's gender identity or expression.
 - e. When communicating to the media or community about issues related to gender identity, the school or Charter School shall have a single spokesperson to address the issue. Rather than directly commenting on the issue, other School and school staff shall direct educational rights holders and the media to the designated spokesperson. Protecting the privacy of transgender and gender nonconforming students must be a top priority for the spokesperson and all staff, and all medical information shall be kept strictly confidential. Violating confidentiality of this information is a violation of this policy and may be a violation of local, state or federal privacy laws.
2. Official Records
- a. The School is required to maintain in perpetuity mandatory permanent pupil records ("official records") which include the legal name of the student and the student's gender as indicated on official government issued documents such as birth certificates, passports and identification cards/permits. The official records may include but are not limited to progress and grade reports, transcripts, assessment data, health records, discipline records, Individualized Education Programs (IEP), Section 504 Plans and the cumulative card and file. However, to

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the extent that the school is not legally required to use a student's legal name and gender on other school records or documents, the school shall use the name and gender preferred by the student.

- b. The School will change a student's name and gender on official records when the name of the student is changed by the appropriate court action, such as by a change of name proceedings. The new name is the official legal name of the student for all purposes, including school registration. Upon the submission of proper evidence of the court order, or through amendment of state or federally-issued identification, the student's official name and gender in all school records shall be changed to reflect the legal name change. In situations where school staff or administrators are required by law to use or to report a transgender student's legal name or gender, such as for purposes of standardized testing, school staff and administrators shall adopt practices to avoid the inadvertent disclosure of such confidential information.
3. Unofficial Records
- a. The School shall permit a student to use a preferred name and gender on unofficial records. The unofficial records may include but are not limited to identification badges, classroom and homeroom rosters, certificates, programs, announcements, office summons and communications, team and academic rosters, diplomas, newspapers, newsletters, yearbooks and other site-generated unofficial records.
 - b. The School shall input the student's preferred name and gender in the appropriate fields of the School's electronic data system to indicate how the student's name and gender will appear on unofficial records.
 - c. The School shall permit a student or educational rights holder to request a change of name and/or gender so that a student may be registered in school under a name and gender that corresponds with the student's gender identity without obtaining a court order or without changing the student's official records.
 - d. After the school receives and verifies the contents of the written request, the school shall change the name and/or gender of the student in the School's electronic data system by entering the new name in the "preferred name" field. In the cumulative folder and registration card, name and gender should be cross-referenced.

STUDENT SERVICES**5070-MYA****TRANSGENDER AND GENDER NONCONFORMING STUDENT
NONDISCRIMINATION POLICY****4. Names/Pronouns**

- a. Students shall be addressed by the name and pronoun that corresponds to their gender identity asserted at school without obtaining a court order, changing their official records or obtaining educational rights holder permission. It is recommended that teachers privately ask transgender or gender nonconforming students at the beginning of the school year how they want to be addressed in class, in correspondence to the home, or at conferences with the student's educational rights holder.
- b. Students shall be known by their name and gender of identity. However, there may be situations (e.g., communications with the family, official state or federal records, and assessment data) where it may be necessary and recommended for staff to be informed of the student's legal name and gender. In these situations, staff should prioritize the safety, confidentiality, and respect of the student in a manner that affirms the law.
- c. If school personnel are unsure how a student wants to be addressed in communications to the home or in conferences with educational rights holders, they may privately ask the student. For communications with a student's educational rights holder, school personnel should refer to this policy's prior section on "Privacy and Confidentiality."
- d. Every effort should be made to use the preferred names and pronouns consistent with a student's gender identity. While inadvertent slips or honest mistakes may occur, the intentional and persistent refusal to respect a student's gender identity is a violation of School policy.

5. Restroom Accessibility

- a. Schools may maintain separate restroom facilities for male and female students. Students shall have access to restrooms that correspond to their gender identity asserted at school.
- b. If a student desires increased privacy, regardless of the underlying reason, the administrator shall make every effort to provide the student with reasonable access to an alternative restroom such as a single-stall restroom or the health office restroom. The use of a restroom should be determined by the student's choice; no student shall be compelled to use an alternative restroom.
- c. Administrators may take steps to designate single stall "gender neutral" restrooms on their campus.

STUDENT SERVICES**5070-MYA****TRANSGENDER AND GENDER NONCONFORMING STUDENT
NONDISCRIMINATION POLICY****6. Locker Room Accessibility**

- a. Schools may maintain separate locker room facilities for male and female students. Students shall have access to the locker room facility that corresponds to their gender identity asserted at school.
- b. If there is a request for increased privacy, any student shall be provided access to a reasonable accommodation such as:
 - i. Assignment of a student locker in near proximity to the coaches' office or a supportive peer group.
 - ii. Use of a private area within the public area of the locker room facility (e.g. nearby restroom stall with a door or an area separated by a curtain).
 - iii. Use of a nearby private area (e.g. nearby restroom or a health office restroom).
 - iv. A separate changing schedule.

7. Sports, Athletics, and Physical Education

- a. All students shall be permitted to participate in physical education classes and intramural sports in a manner consistent with their gender identity. Furthermore, unless precluded by state interscholastic association policies, all students shall be permitted to participate in interscholastic athletics in a manner consistent with their gender identity.
- b. When conducting physical education classes and fitness evaluations, the teacher will address and evaluate the student by their gender identity. Performance on the state physical fitness test (Fitnessgram) is evaluated by the State of California in accordance with the sex reported on the student's initial enrollment, even when the student identifies as transgender. In these events, the physical education teacher shall make every effort to maintain confidentiality of student information.
- c. Participation in competitive athletics, intramural sports, athletic teams, competitions, and contact sports shall be facilitated in a manner consistent with the student's gender identity asserted at school and in accordance with the California Interscholastic Federation bylaws.

8. School Activities and Programs

- a. Students have the right to equitable access to activities and programs in their school. Students may not be excluded from participation in, be denied the benefits of, or be subjected to harassment or other forms of discrimination on the basis of gender identity in any program or activity. These activities and programs may

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include but are not limited to cheer class, homecoming, prom, spirit day, celebrations, assemblies, acknowledgments, after school activities/ programs and all extra-curricular activities.

9. Course Accessibility and Instruction

- a. Students have the right to equitable learning opportunities in their school. Students shall not be required to take and/or be denied enrollment in a course on the basis of their gender identity in any educational and academic program.

10. Dress Codes/School Uniform Policies

- a. School may enforce a dress code pursuant to School policy. Students have the right to dress in accordance with their gender identity, within the constraints of the dress codes adopted by the school. A school's dress code and school uniform policy shall be gender neutral. Schools cannot enforce specific attire based on gender.
- b. Students have the right to dress in accordance with their gender identity within the parameters of the dress code, as it relates to the school uniform or safety issues (e.g., prohibiting attire that promotes drugs or violence, or is gang-affiliated).

11. Student Safety

- a. School staff must ensure that students are provided with a safe school environment that is free of discrimination, harassment, bullying and/or intimidation.
- b. School staff and families should work together to resolve complaints alleging discrimination, harassment, bullying and/or intimidation based on a student's actual or perceived gender identity or expression. Complaints of this nature are to be handled in the same manner as other complaints. Consideration should be given as to whether a Sexual Harassment investigation is warranted.
- c. School staff shall take all reported incidents of bullying seriously and take appropriate measures to ensure that the bullying stops.
- d. School administration shall respond immediately to incidents of discrimination, harassment, bullying and/or intimidation by taking actions that include, but are not limited to the following:
 - i. intervening to stop the behavior;
 - ii. investigating and documenting the incident;
 - iii. determining and enforcing appropriate corrective actions; and
 - iv. monitoring to ensure that the behavior does not re-occur.

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- e. School staff should take all reasonable steps to ensure safety and access for transgender and gender nonconforming students at their school. School staff shall support students' rights to assert their gender identity and expression.
 - f. Students shall not be disciplined solely on the basis of their actual or perceived gender identity or expression.
 - g. Students shall be informed that they have the responsibility to report situations/incidents of discrimination, harassment, bullying and/or intimidation to the designated site administrator in cases where they may be a target or witness.
 - h. Students shall be informed of their role in ensuring a school environment that is free from discrimination, harassment, bullying and/or intimidation. Students should consider how others may perceive or be affected by their actions and words.
12. Student Transitions
- a. In order to maintain privacy and confidentiality regarding their transition and gender identity, transgender students may wish — but are not required — to transition over a summer break or between grades. Regardless of the timing of a student's transition, the school shall act in accordance with the following age-appropriate policies.
 - b. When a student transitions during the school year, the school shall hold a meeting with the student (and educational rights holders if they are involved in the process) to ascertain their desires and concerns. The school should discuss a timeline for the transition in order to create the conditions supporting a safe and accepting environment at the school. Finally, the school shall train school administrators and any educators that interact directly with the student on the transition plan, timelines for transition, and any relevant legal requirements.

Training and Professional Development

The Charter School shall conduct staff training for all staff members on their responsibilities under applicable laws and this policy, including teachers, administrators, counselors, social workers, and health staff. Information regarding this policy shall be incorporated into training for new school employees. To the extent funding is available, the School shall implement ongoing professional development to build the skills of all staff members to prevent, identify and respond to bullying, harassment and discrimination. The content of such professional development shall include, but not be limited to:

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1. terms, concepts, and current developmental understandings of gender identity, gender expression, and gender diversity in children and adolescents;
2. developmentally appropriate strategies for communication with students and educational rights holders about issues related to gender identity and gender expression that protect student privacy;
3. developmentally appropriate strategies for preventing and intervening in bullying incidents, including cyberbullying;
4. school policies regarding bullying, discrimination, and gender identity and expression issues and responsibilities of staff.

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Motivated Youth Academy (“MYA” or the “Charter School”) adopts this Transgender and Gender Nonconforming Student Nondiscrimination Policy to apply to students enrolled in MYA.

MYA is committed to providing a safe and supportive learning environment for all students, ~~and~~ to ~~ensure~~ensuring that every student shall have access to the schools’ educational programs and activities. Additionally, MYA policy requires that all schools and all personnel promote acceptance and respect among students and staff.

This policy reflects the reality that transgender and gender nonconforming students are enrolled in the school. Its purpose is to advise school staff regarding issues relating to transgender students in order to create and maintain a safe learning environment for all students. The guidelines provided in this policy do not anticipate every situation that might occur with respect to transgender students.

The needs of each transgender student are unique. This policy should be interpreted consistently with the goals of reducing stigmatization and ensuring the integration of transgender students in educational programs and activities. California Education Code §210.7 states that ‘gender means sex,’ and includes a person’s gender identity and gender related appearance and behavior whether or not stereotypically associated with the person’s assigned sex at birth. California Education Code §220 and school policy require that all educational programs and activities should be conducted without discrimination based on actual or perceived sex, sexual orientation, or gender identity and expression. California Education Code §201 provides that public schools have an affirmative obligation to combat sexism and other forms of bias, and a responsibility to provide an equal educational opportunity to all students.

Title IX of the Education Amendments of 1972 states, “No person...shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.” This Policy provides guidelines to ensure protection, respectful treatment, and equal access to educational programs and activities for transgender students.

PURPOSE

The purpose of this policy is to foster an educational environment that is safe and free from discrimination for all students, regardless of sex, sexual orientation, gender identity, or gender

Motivated Youth Academy

Page 1 of 12
Policy Adopted: May 14, 2020
Policy Reviewed: August 19, 2021
Policy Reviewed: month, day, year

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expressions, and to facilitate compliance with local, state and federal laws concerning bullying, harassment and discrimination.

This policy should be interpreted consistently with the goals of reducing the stigmatization of and improving the educational integration of transgender and gender nonconforming students, maintaining the privacy of all students, and fostering cultural competence and professional development for school staff. Furthermore, this policy will support healthy communication between educators and ~~educational rights holders~~parents/guardians to further the successful educational development and well-being of every student.

SCOPE

This policy covers conduct that takes place at any MYA school-sponsored functions and activities. ~~This policy covers conduct that takes place in the school, on any MYA campus property, at school-sponsored functions and activities, on school buses or vehicles and at bus stops.~~ This policy also pertains to usage of electronic technology and electronic communication that occurs in the school, on any MYA campus property, at school-sponsored functions and activities, on school buses or vehicles and at bus stops, and on school computers, networks, forums, and mailing lists. This policy applies to the entire school community, including educators, school staff, students, ~~educational rights holders~~parents/guardians, and volunteers.

DEFINITIONS

The following definitions are provided not for the purpose of labeling students, but rather to assist in understanding this policy and the legal obligations of school staff. Students may or may not use these terms to describe themselves. These definitions are intended as functional descriptors.

Transgender and gender nonconforming youth use a number of words to describe their lives and gendered experiences. To list just a few examples, these students may refer to themselves as trans, transsexual, transgender, male-to-female (MTF), female-to-male (FTM), bi-gender, two-spirit, trans man, trans woman, and a variety of other terms. Terminology and language describing transgender individuals can differ based on region, language, race or ethnicity, age, culture, and many other factors. Generally speaking, school staff and educators should inquire which terms students may prefer and avoid terms that make these students uncomfortable; a good general guideline is to employ those terms which the students use to describe themselves.

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1. Gender: a person's actual sex or perceived sex, and includes a person's perceived identity, appearance, or behavior, whether or not that identity, appearance or behavior is different from that traditionally associated with a person's sex at birth [Title 5, California Code of Regulations, §4910(k)].
2. Gender Identity: A person's deeply held sense or psychological knowledge of their own gender. One's gender identity can be the same or different than the gender assigned at birth. Most people have a gender identity that matches their assigned gender at birth. For some, however, their gender identity is different from their assigned gender. All people have a gender identity, not just transgender people. Gender identity is an innate, largely inflexible characteristic of each individual's personality that is generally established by age four, although the age at which individuals come to understand and express their gender identity may vary based on each person's social and familial social development. A person's internal, deeply rooted identification as female, male or a non-binary understanding of gender, regardless of one's assigned sex at birth. The responsibility for determining an individual's gender identity rests with the individual.
3. Gender Expression: The manner in which a person represents or expresses their gender to others, often ~~through~~ appearance, behavior, clothing, hairstyles, activities, voice or mannerisms whether or not stereotypically associated with the person's assigned sex at birth. Students who adopt a presentation that varies from the stereotypic gender expectations sometimes may describe themselves as gender nonconforming, gender queer, or gender fluid.
4. Gender Nonconforming: Displaying a gender identity or expression that may differ from those typically associated with one's sex assigned at birth. A person's gender expression may differ from stereotypical expectations about how females and males are "supposed to" look or act, such as "feminine" boys, "masculine" girls, and those who are perceived as androgynous. This includes people who identify outside traditional gender categories or identify as both genders. Gender nonconforming is not synonymous with transgender; not all gender nonconforming students identify as transgender. Other terms that can have similar meanings include gender diverse or gender expansive.
5. Transgender: An adjective describing a person whose gender identity or expression is different from that traditionally associated with an assigned sex at birth and whose gender expression consistently varies from stereotypical expectations and norms. A transgender

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person desires to live persistently by a gender that differs from that which was assigned at birth. Other terms that can have similar meanings are transsexual and trans.

6. Transition: The process in which a person goes from living and identifying as one gender to living and identifying as another. Gender transition can occur at any age. It begins internally then expands to external expression. This can include social, medical and/or a legal transition.
7. LGBTQ: An acronym that stands for “lesbian, gay, bisexual, transgender, and queer/questioning.” Questioning incorporates those who are uncertain or fluid about their sexual orientation and/or gender identity.
8. Sex: The biological condition or quality of being female or male.
9. Sexual Orientation: A person’s emotional and sexual attraction to another person based on the gender of the other person. Common terms used to describe sexual orientation include, but are not limited to, heterosexual, lesbian, gay, and bisexual. Sexual orientation and gender identity are different.
10. Bullying: Bullying means written, verbal or physical conduct that adversely affects the ability of one or more students to participate in or benefit from the school’s educational programs or activities by placing the student (or students) in reasonable fear of physical harm. This includes conduct that is based on a student’s actual or perceived race, color, national origin, sex, disability, sexual orientation, gender identity or expression, religion [or any other distinguishing characteristics that may be included by the state or local educational agency]. This also includes conduct that targets a student because of a characteristic of a friend, family member, or other person or group with whom a student associates.
11. Harassment: Harassment means written, verbal or physical conduct that adversely affects the ability of one or more students to participate in or benefit from the school’s educational programs or activities because the conduct is so severe, persistent or pervasive. This includes conduct that is based on a student’s actual or perceived race, color, national origin, sex, disability, sexual orientation, gender identity or expression, religion [or any other distinguishing characteristics that may be defined by the state or local educational agency]. This also includes conduct that targets a student because of a characteristic of a friend, family member, or other person or group with whom a student associates.

EDUCATIONAL RIGHTS HOLDER PARENT/GUARDIAN INVOLVEMENT**Motivated Youth Academy***Page 4 of 12**Policy Adopted: May 14, 2020**Policy Reviewed: August 19, 2021**Policy Reviewed: month, day, year*

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The ~~educational rights holders~~~~parents and guardians~~ of transgender and gender nonconforming students can play a critical role in establishing a safe and accepting school environment for such youth. Transgender and

gender nonconforming youth are both coming out in growing numbers and transitioning earlier. We encourage schools to work with supportive ~~educational rights holders~~~~parents and guardians~~ whenever possible to establish healthy communication and ensure the needs of ~~the needs of~~ these often vulnerable students are fully met.

FEDERAL PROTECTIONS

It is important to note that federal law, specifically Title IX, prohibits sexual harassment and discrimination based on gender or sex stereotypes in every jurisdiction. While Title IX does not specifically use the terms “transgender” or “gender identity or expression,” courts have held that harassment and other discrimination against transgender and gender nonconforming people constitutes sex discrimination.

GUIDELINES

The school shall accept the gender identity that each student asserts. There is no medical or mental health diagnosis or treatment threshold that students must meet in order to have their gender identity recognized and respected. The assertion may be evidenced by an expressed desire to be consistently recognized by their gender identity. Students ready to socially transition may initiate a process to change their name, pronoun, attire, and access to preferred activities and facilities. Each student has a unique process for transitioning. The school shall customize support to optimize each student’s integration.

1. Privacy and Confidentiality

- a. All persons, including students, have a right to privacy. This includes keeping a student’s actual or perceived gender identity and expression private. Such private information shall be shared only on a need to know basis. Information about a student’s transgender status, legal name, or gender assigned at birth also may constitute confidential medical information. Disclosing this information to other students, their ~~educational rights holders~~~~parents/guardians~~ or other third parties may violate privacy laws, such as Federal Family Educational Rights and Privacy Act (FERPA). The School shall ensure that all medical information relating to

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transgender and gender nonconforming students shall be kept confidential in accordance with applicable state, local and federal privacy laws. School staff shall not disclose information that may reveal a student's transgender status to others, including educational rights holders/parents/guardians and other school staff, unless legally required to do so or unless the student has authorized such disclosure

- b. Students have the right to openly discuss and express their gender identity and expression, and to decide when, with whom, and how much information to share. The fact that a student chooses to disclose his or her transgender status to staff or other students does not authorize school staff to disclose other medical information about the student. When contacting the educational rights holder/parent or guardian of a transgender student, school staff should use the student's legal name and the pronoun corresponding to the student's gender assigned at birth unless the student, or educational rights holder/parent, or guardian has specified otherwise.
 - c. School personnel may encounter situations where transgender students have not disclosed their transgender status. School personnel must be mindful of the confidentiality and privacy rights of students when communicating with others, so as to not reveal, imply, or refer to a student's gender identity or expression.
 - d. To ensure confidentiality when discussing a particular concern such as conduct, discipline, grades, attendance, or health, school personnel's focus should be specifically school-related and not on the student's gender identity or expression.
 - e. When communicating to the media or community about issues related to gender identity, the school or Charter School shall have a single spokesperson to address the issue. Rather than directly commenting on the issue, other School and school staff shall direct educational rights holders/parents/guardians and the media to the designated spokesperson. Protecting the privacy of transgender and gender nonconforming students must be a top priority for the spokesperson and all staff, and all medical information shall be kept strictly confidential. Violating confidentiality of this information is a violation of this policy and may be a violation of local, state or federal privacy laws.
2. Official Records
- a. The School is required to maintain in perpetuity mandatory permanent pupil records ("official records") which include the legal name of the student and the

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student's gender as indicated on official government issued documents such as birth certificates, passports and identification cards/permits. The official records may include but are not limited to progress and grade reports, transcripts, assessment data, health records, discipline records, Individualized Education Programs (IEP), Section 504 Plans and the cumulative card and file. However, to the extent that the school is not legally required to use a student's legal name and gender on other school records or documents, the school shall use the name and gender preferred by the student.

- b. The School will change a student's name and gender on official records when the name of the student is changed by the appropriate court action, such as by a change of name proceedings. The new name is the official legal name of the student for all purposes, including school registration. Upon the submission of proper evidence of the court order, or through amendment of state or federally-issued identification, the student's official name and gender in all school records shall be changed to reflect the legal name change. In situations where school staff or administrators are required by law to use or to report a transgender student's legal name or gender, such as for purposes of standardized testing, school staff and administrators shall adopt practices to avoid the inadvertent disclosure of such confidential information.
3. Unofficial Records
 - a. The School shall permit a student to use a preferred name and gender on unofficial records. The unofficial records may include but are not limited to identification badges, classroom and homeroom rosters, certificates, programs, announcements, office summons and communications, team and academic rosters, diplomas, newspapers, newsletters, yearbooks and other site-generated unofficial records.
 - b. The School shall input the student's preferred name and gender in the appropriate fields of the School's electronic data system to indicate how the student's name and gender will appear on unofficial records.
 - c. The School shall permit a student or educational rights holderparent/legal guardian to request a change of name and/or gender so that a student may be registered in school under a name and gender that corresponds with the student's gender identity without obtaining a court order or without changing the student's official records.

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- d. After the school receives and verifies the contents of the written request, the school shall change the name and/or gender of the student in the School's electronic data system by entering the new name in the "preferred name" field. In the cumulative folder and registration card, name and gender should be cross-referenced.
- 4. Names/Pronouns
 - a. Students shall be addressed by the name and pronoun that corresponds to their gender identity asserted at school without obtaining a court order, changing their official records or obtaining educational rights holderparent/legal guardian permission. It is recommended that teachers privately ask transgender or gender nonconforming students at the beginning of the school year how they want to be addressed in class, in correspondence to the home, or at conferences with the student's educational rights holderparent or guardian.
 - b. Students shall be known by their name and gender of identity. However, there may be situations (e.g., communications with the family, official state or federal records, and assessment data) where it may be necessary and recommended for staff to be informed of the student's legal name and gender. In these situations, staff should prioritize the safety, confidentiality, and respect of the student in a manner that affirms the law.
 - c. If school personnel are unsure how a student wants to be addressed in communications to the home or in conferences with educational rights holdersparents/legal guardians, they may privately ask the student. For communications with a student's educational rights holderparent/legal guardian, school personnel should refer to this policy's prior section on "Privacy and Confidentiality."
 - d. Every effort should be made to use the preferred names and pronouns consistent with a student's gender identity. While inadvertent slips or honest mistakes may occur, the intentional and persistent refusal to respect a student's gender identity is a violation of School policy.
- 5. Restroom Accessibility
 - a. Schools may maintain separate restroom facilities for male and female students. Students shall have access to restrooms that correspond to their gender identity asserted at school.

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- b. If a student desires increased privacy, regardless of the underlying reason, the administrator shall make every effort to provide the student with reasonable access to an alternative restroom such as a single-stall restroom or the health office restroom. The use of a restroom should be determined by the student's choice; no student shall be compelled to use an alternative restroom.
 - c. Administrators may take steps to designate single stall "gender neutral" restrooms on their campus.
- 6. Locker Room Accessibility
 - a. Schools may maintain separate locker room facilities for male and female students. Students shall have access to the locker room facility that corresponds to their gender identity asserted at school.
 - b. If there is a request for increased privacy, any student shall be provided access to a reasonable accommodation such as:
 - i. Assignment of a student locker in near proximity to the coaches' office or a supportive peer group.
 - ii. Use of a private area within the public area of the locker room facility (e.g. nearby restroom stall with a door or an area separated by a curtain).
 - iii. Use of a nearby private area (e.g. nearby restroom or a health office restroom).
 - iv. A separate changing schedule.
- 7. Sports, Athletics, and Physical Education
 - a. All students shall be permitted to participate in physical education classes and intramural sports in a manner consistent with their gender identity. Furthermore, unless precluded by state interscholastic association policies, all students shall be permitted to participate in interscholastic athletics in a manner consistent with their gender identity.
 - b. When conducting physical education classes and fitness evaluations, the teacher will address and evaluate the student by their gender identity. Performance on the state physical fitness test (Fitnessgram) is evaluated by the State of California in accordance with the sex reported on the student's initial enrollment, even when the student identifies as transgender. In these events, the physical education teacher shall make every effort to maintain confidentiality of student information.
 - c. Participation in competitive athletics, intramural sports, athletic teams, competitions, and contact sports shall be facilitated in a manner consistent with

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the student's gender identity asserted at school and in accordance with the California Interscholastic Federation bylaws.

8. School Activities and Programs

- a. Students have the right to equitable access to activities and programs in their school. Students may not be excluded from participation in, be denied the benefits of, or be subjected to harassment or other forms of discrimination on the basis of gender identity in any program or activity. These activities and programs may include but are not limited to cheer class, homecoming, prom, spirit day, celebrations, assemblies, acknowledgments, after school activities/ programs and all extra-curricular activities.

9. Course Accessibility and Instruction

- a. Students have the right to equitable learning opportunities in their school. Students shall not be required to take and/or be denied enrollment in a course on the basis of their gender identity in any educational and academic program.

10. Dress Codes/School Uniform Policies

- a. School may enforce a dress code pursuant to School policy. Students have the right to dress in accordance with their gender identity, within the constraints of the dress codes adopted by the school. A school's dress code and school uniform policy shall be gender neutral. Schools cannot enforce specific attire based on gender.
- b. Students have the right to dress in accordance with their gender identity within the parameters of the dress code, as it relates to the school uniform or safety issues (e.g., prohibiting attire that promotes drugs or violence, or is gang-affiliated).

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- a. School staff must ensure that students are provided with a safe school environment that is free of discrimination, harassment, bullying and/or intimidation.
- b. School staff and families should work together to resolve complaints alleging discrimination, harassment, bullying and/or intimidation based on a student's actual or perceived gender identity or expression. Complaints of this nature are to be handled in the same manner as other complaints. Consideration should be given as to whether a Sexual Harassment investigation is warranted.
- c. School staff shall take all reported incidents of bullying seriously and take appropriate measures to ensure that the bullying stops.

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- d. School administration shall respond immediately to incidents of discrimination, harassment, bullying and/or intimidation by taking actions that include, but are not limited to the following:
 - i. intervening to stop the behavior;
 - ii. investigating and documenting the incident;
 - iii. determining and enforcing appropriate corrective actions; and
 - iv. monitoring to ensure that the behavior does not re-occur.
 - e. School staff should take all reasonable steps to ensure safety and access for transgender and gender nonconforming students at their school. School staff shall support students' rights to assert their gender identity and expression.
 - f. Students shall not be disciplined solely on the basis of their actual or perceived gender identity or expression.
 - g. Students shall be informed that they have the responsibility to report situations/incidents of discrimination, harassment, bullying and/or intimidation to the designated site administrator in cases where they may be a target or witness.
 - h. Students shall be informed of their role in ensuring a school environment that is free from discrimination, harassment, bullying and/or intimidation. Students should consider how others may perceive or be affected by their actions and words.
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- a. In order to maintain privacy and confidentiality regarding their transition and gender identity, transgender students may wish — but are not required — to transition over a summer break or between grades. Regardless of the timing of a student's transition, the school shall act in accordance with the following age-appropriate policies.
 - b. When a student transitions during the school year, the school shall hold a meeting with the student (and educational rights holders/parents/guardians if they are involved in the process) to ascertain their desires and concerns. The school should discuss a timeline for the transition in order to create the conditions supporting a safe and accepting environment at the school. Finally, the school shall train school administrators and any educators that interact directly with the student on the transition plan, timelines for transition, and any relevant legal requirements.

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**TRANSGENDER AND GENDER NONCONFORMING STUDENT
NONDISCRIMINATION POLICY****Training and Professional Development**

The Charter School shall conduct staff training for all staff members on their responsibilities under applicable laws and this policy, including teachers, administrators, counselors, social workers, and health staff. Information regarding this policy shall be incorporated into training for new school employees. To the extent funding is available, the School shall implement ongoing professional development to build the skills of all staff members to prevent, identify and respond to bullying, harassment and discrimination. The content of such professional development shall include, but not be limited to:

1. terms, concepts, and current developmental understandings of gender identity, gender expression, and gender diversity in children and adolescents;
2. developmentally appropriate strategies for communication with students and educational rights holders/parents/guardians about issues related to gender identity and gender expression that protect student privacy;
3. developmentally appropriate strategies for preventing and intervening in bullying incidents, including cyberbullying;
4. school policies regarding bullying, discrimination, and gender identity and expression issues and responsibilities of staff.

Coversheet

Approval of Second Interim Financial Report

Section:	XIII. Business/Financial Services
Item:	A. Approval of Second Interim Financial Report
Purpose:	Vote
Submitted by:	
Related Material:	January 2024 Board Presentation Second Interim 2024.3.pdf 2024-25 Reporting Forms Second Interim 2024.3.pdf 2024-25 Second Interim Certification Page 2024.3.pdf



Motivated Youth Academy

January 2024 Financials

3/14/2024 Board Meeting

Second Interim

Highlights

- The January financials will double as the Second Interim Reporting for MYA.
- Enrollment assumptions will remain projected at 223 with ADA at 207.39.
- The Days Cash on Hand year-end projection is 79 days.
- Revenues are forecasting at \$4M which added \$13K from prior projections.
- Expenses have increased by \$19K and are projected at \$4.19M.
- The year-end deficit increased by \$6K and is forecasting at \$192K.
- MYA is forecasted to meet the 40/80 spending requirement at Second Interim.

Compliance and Reporting

- 12.20 : 1 Pupil to Teacher – compliant
- 40/80 supports a 100% funding determination: FY23-24 is a funding determination year and MYA must aim to meet this requirement.

Pupil:Teacher Ratio	
12.20	: 1

Cert.	Instr.
58.5%	84.0%
741,025	161,291

Revenue

- Revenues are projecting at \$4M and added \$13K from prior forecast.
- A new FCMAT calculator v24.2c was used to update LCFF revenue assumptions.
- State Aid Revenue is at \$3M and added \$2K from updated UPP data.
- Federal Revenues are at \$257K with a slight \$1K increase to the Title I allocation.
- Other State Revenues are at \$734K and added \$9K from a PY Lottery adjustment.
- Other Local Revenue is forecasting at \$8.6K from \$2K added in interest revenue.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	\$ 1,629,696	\$ 1,399,625	\$ 230,071	\$ 3,000,208	\$ 2,995,959	\$ 4,249
Federal Revenue	15,365	274,782	(259,417)	257,108	519,027	(261,919)
Other State Revenue	41,210	113,131	(71,921)	734,327	256,242	478,084
Other Local Revenue	5,246	9,100	(3,854)	8,674	15,600	(6,926)
Total Revenue	\$ 1,691,516	\$ 1,796,638	\$ (105,121)	\$ 4,000,317	\$ 3,786,828	\$ 213,488

Expenses

- Expenses are forecasted at \$4.19M and \$19K more than previous projections.
- Personnel costs decreased slightly by \$23K and remain close to prior projections.
- Operational costs increased by \$42K with some notable variances as follows:
 - \$12K more in Software for Ed-Join and School Pathways LLC subscriptions.
 - \$19K more in Gen. Consulting for Acacia HR Solutions & KRA Corporation.
 - \$11K more in IT costs for Keyn Group LLC Services.
 - \$8K more in Pro. Development from CSDC: Business Officer Training.
 - \$13K less in Special Education costs that continue trending lower.
- \$21K in expected non-capitalized costs for 31 Chromebooks, 5 MacBook Air, & 4 Lenovo.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 988,569	\$ 984,596	\$ (3,974)	\$ 1,735,053	\$ 1,614,396	\$ (120,657)
Classified Salaries	245,715	179,656	(66,059)	440,352	302,507	(137,846)
Benefits	437,575	379,489	(58,085)	758,319	634,308	(124,012)
Books and Supplies	187,645	101,394	(86,250)	268,010	241,221	(26,789)
Subagreement Services	38,570	76,542	37,972	306,596	323,406	16,811
Operations	74,908	69,942	(4,967)	116,817	119,900	3,083
Facilities	16,786	16,973	187	30,000	29,096	(904)
Professional Services	339,232	297,050	(42,182)	536,750	520,606	(16,144)
Total Expenses	\$ 2,328,999	\$ 2,105,642	\$ (223,358)	\$ 4,191,898	\$ 3,785,440	\$ (406,458)

Fund Balance



- Forecasted year-end deficit is at -4.8% of total expenses.
- The year-end fund balance is projecting at 23.7% of annual expenses.
- Fund balance supports MYAs need to deficit-spend, allowing the school to meet the 40/80 spending requirement and ensure a 100% funding determination.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (637,483)	\$ (309,004)	\$ (328,479)	\$ (191,581)	\$ 1,388	\$ (192,970)
Beginning Fund Balance	<u>1,183,249</u>	<u>1,183,249</u>		<u>1,183,249</u>	<u>1,183,249</u>	
Ending Fund Balance	<u>\$ 545,766</u>	<u>\$ 874,245</u>		<u>\$ 991,668</u>	<u>\$ 1,184,637</u>	
<i>As a % of Annual Expenses</i>	13.0%	23.1%		23.7%	31.3%	

Appendices

- Monthly Cash Flow / Forecast 23-24
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- AP Aging
- Compliance Reminders



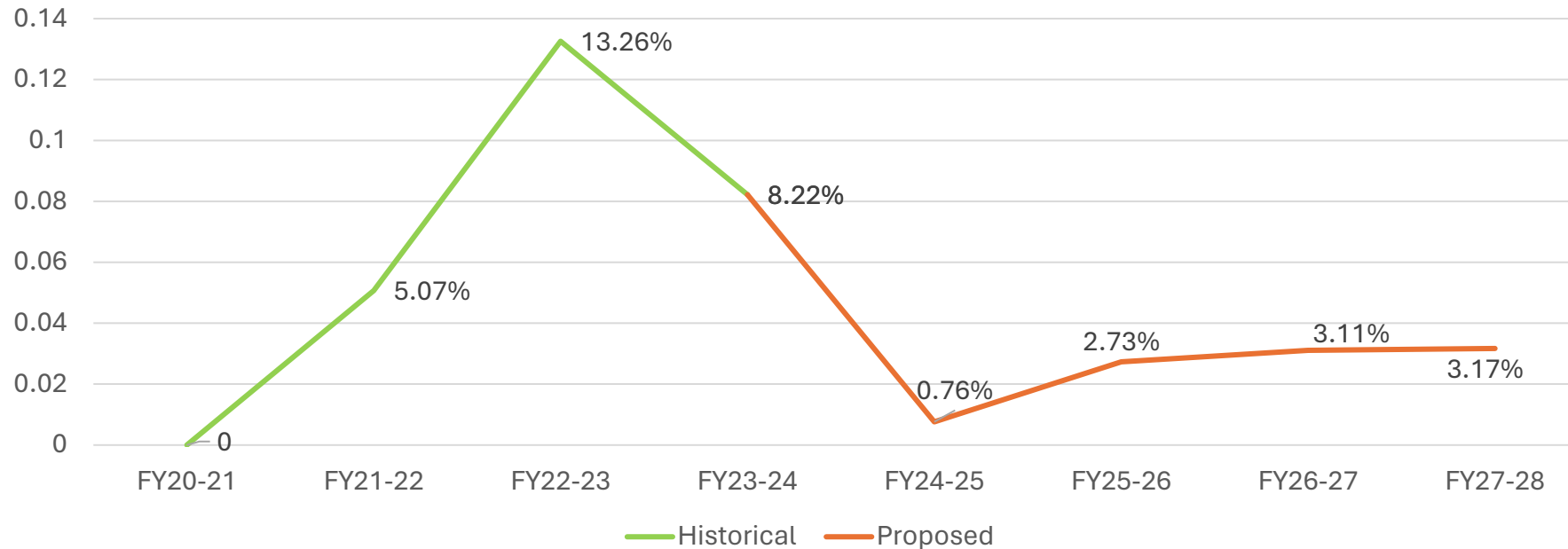
Governor's January Proposed FY24-25 Budget

January Proposed Budget Highlights

- The proposal has a \$38B shortfall, which the LAO originally projected to be \$68B
 - Education shortfall is \$14.3B (nearly 40%)
 - Shortfall will be paid for via education reserve (\$5.7B) and cutting previous commitments, but nothing material to education. \$8B in unspecified cuts that need to be ironed out
- No major funding cuts proposed, and all annual programs were planned to be funded and continued
- Continues UPK, ELOP, Equity Multiplier, Community Schools, Universal Free Meals
- COLA is projected at only 0.76%; a substantial drop from the 8.22% this year
- Funding per pupil is set at \$17.7K in direct funding
 - When including indirect funded expenses, full funding is \$23.5K

January Proposed Budget Highlights

■ State COLA:



- COLA applicable to State LCFF, AB602, SB740 Facility Grant, MBG
- COLA is calculated based on 8 quarters of federal inflation data

January Proposed Budget Highlights

- Changing the qualifying date for TK eligibility
 - Was any student turning 5 between 9/2 – 4/2; Proposed to be 9/2 – 6/2
- Removes \$30M in other facility costs from the SB740 program
- Proposes additional funding for pupil attendance recovery and addressing chronic absenteeism
 - Excludes non-classroom-based charters from this additional funding
- Proposes to combine both long-term and short-term independent study
 - Excludes non-classroom-based charters from this language
- Proposes changes to LREBG requirements for any unspent funds as of 7/1/24



Motivated Youth Academy

Monthly Cash Forecast FY23-24

Revised 03/04/2024



ADA = 207.39

		Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)	PY Forecast
Revenues																ADA = 207.39		ADA =
State Aid - Revenue Limit																		
8011	LCFF State Aid	123,916	123,916	223,049	223,049	223,049	223,049	223,049	223,049	179,501	179,501	179,501	179,501	179,500	2,483,629	2,516,947	(33,318)	2,481,610
8012	Education Protection Account	-	-	10,387	-	-	10,387	-	-	10,370	-	-	-	10,335	41,478	41,478	-	41,478
8019	State Aid - Prior Year	-	2,391	-	-	-	-	-	-	-	-	-	-	-	2,391	-	2,391	2,391
8096	In Lieu of Property Taxes	-	28,410	56,821	37,881	40,114	40,114	40,114	37,881	63,792	31,896	31,896	31,896	31,896	472,710	437,534	35,176	472,710
		123,916	154,717	290,257	260,930	263,163	273,550	263,163	260,930	253,662	211,397	211,397	211,397	221,730	3,000,208	2,995,959	4,249	2,998,189
Federal Revenue																		
8181	Special Education - Entitlement	-	-	-	-	-	-	-	2,337	4,717	4,717	4,717	4,717	4,717	25,924	25,924	-	25,924
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	-	12,790	-	-	-	-	-	24,490	37,280	28,149	9,131	36,306
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	-	-	-	-	-	-	-	5,553	5,553	4,422	1,131	5,559
8296	Other Federal Revenue	-	-	-	75	-	-	2,500	-	-	47,088	-	-	138,688	188,351	460,532	(272,181)	188,351
		-	-	-	75	-	-	15,290	2,337	4,717	51,805	4,717	4,717	173,449	257,108	519,027	(261,919)	256,140
Other State Revenue																		
8311	State Special Education	-	-	-	-	-	-	-	16,591	33,489	33,489	33,489	33,489	33,489	184,038	184,038	-	184,038
8550	Mandated Cost	-	-	-	-	9,803	-	-	-	-	-	-	-	-	9,803	9,821	(18)	9,803
8560	State Lottery	-	-	-	-	-	-	19,837	-	-	12,309	-	-	17,006	49,151	49,151	-	49,151
8598	Prior Year Revenue	-	-	(1)	(205)	615	-	9,161	-	-	-	-	-	-	9,570	-	9,570	409
8599	Other State Revenue	2,000	-	-	-	-	-	-	1,191	1,191	118,324	1,191	116,324	241,544	481,765	13,233	468,532	481,765
		2,000	-	(1)	(205)	10,418	-	28,998	17,782	34,680	164,122	34,680	149,813	292,039	734,327	256,242	478,084	725,165
Other Local Revenue																		
8660	Interest Revenue	878	-	1,448	348	-	1,588	795	186	186	186	186	186	-	5,984	2,600	3,384	3,973
8699	School Fundraising	-	-	-	-	190	(0)	-	-	-	-	-	-	-	190	-	190	190
8980	Contributions, Unrestricted	-	-	-	-	-	-	-	500	500	500	500	500	-	2,500	13,000	(10,500)	3,500
		878	-	1,448	348	190	1,587	795	686	686	686	686	686	-	8,674	15,600	(6,926)	7,664
Total Revenue		126,794	154,717	291,704	261,147	273,771	275,137	308,246	281,735	293,745	428,009	251,480	366,613	687,218	4,000,317	3,786,828	213,488	3,987,157
Expenses																		
Certificated Salaries																		
1100	Teachers' Salaries	42,340	70,692	104,510	88,930	85,318	234,440	45,282	103,699	103,699	103,699	103,699	45,140	-	1,131,451	962,862	(168,589)	1,057,127
1175	Teachers' Extra Duty/Stipends	1,352	2,489	3,354	3,776	3,837	4,383	4,663	8,580	8,580	12,280	17,160	17,160	-	87,612	100,325	12,713	95,727
1200	Pupil Support Salaries	25,357	25,063	56,213	42,737	43,279	(91,106)	37,965	24,582	24,582	24,582	24,582	19,582	-	257,421	208,217	(49,204)	359,726
1300	Administrators' Salaries	25,455	21,393	21,557	22,298	21,774	124	41,094	20,975	20,975	20,975	20,975	20,975	-	258,569	342,992	84,423	259,300
		94,504	119,637	185,634	157,741	154,208	147,842	129,004	157,836	157,836	161,536	166,416	102,858	-	1,735,053	1,614,396	(120,657)	1,771,880
Classified Salaries																		
2100	Instructional Salaries	6,490	3,770	3,941	3,427	9,910	13,628	11,586	9,357	9,357	9,357	9,357	9,357	-	99,536	92,388	(7,148)	94,644
2200	Support Salaries	15,847	16,507	37,945	20,178	25,374	23,341	32,215	24,076	24,076	24,076	24,076	18,601	-	286,313	193,781	(92,532)	278,909
2300	Classified Administrators' Salaries	-	-	-	-	1,609	(1,609)	686	-	-	-	-	-	-	686	-	(686)	(0)
2400	Clerical and Office Staff Salaries	13,816	10,032	(7,385)	8,584	1,250	(6,525)	1,095	6,590	6,590	6,590	6,590	6,590	-	53,817	16,338	(37,479)	72,426
		36,153	30,309	34,501	32,190	38,143	28,836	45,583	40,022	40,022	40,022	40,022	34,547	-	440,352	302,507	(137,846)	445,979
Benefits																		
3101	STRS	12,933	20,524	27,885	21,890	26,202	24,520	25,398	28,782	28,282	30,992	31,928	19,734	-	299,070	308,350	9,279	308,606
3301	OASDI	2,505	1,994	3,938	2,421	2,763	2,477	2,453	2,675	2,675	2,675	2,675	2,309	-	31,563	18,755	(12,808)	31,753
3311	Medicare	1,854	2,131	3,148	2,708	2,745	2,518	2,457	2,925	2,925	2,979	3,051	2,031	-	31,472	27,795	(3,677)	31,940
3401	Health and Welfare	21,913	30,365	29,970	22,191	25,858	28,993	33,974	23,733	23,733	23,733	23,233	19,733	-	307,425	210,480	(96,945)	274,008
3501	State Unemployment	164	249	1,958	88	102	399	2,504	4,652	2,326	1,163	1,163	1,163	-	15,932	21,490	5,558	20,007
3601	Workers' Compensation	4,308	-	13,815	-	-	4,976	-	2,824	2,824	2,877	2,946	1,961	-	36,531	26,837	(9,694)	36,809
3901	Other Benefits	1,164	1,064	1,304	1,545	8,538	3,430	3,239	3,373	3,373	3,436	3,519	2,342	-	36,326	20,601	(15,725)	35,933
		44,841	56,328	82,019	50,844	66,207	67,312	70,024	68,963	66,137	67,855	68,516	49,273	-	758,319	634,308	(124,012)	739,055
Books and Supplies																		
4100	Textbooks and Core Materials	-	-	-	-	-	-	-	2,000	2,000	2,000	1,000	1,000	-	8,000	20,000	12,000	12,000
4302	School Supplies	-	-	274	-	-	42	609	6,453	2,273	2,273	2,273	2,273	-	16,471	16,471	0	16,471
4305	Software	44,097	5,885	7,453	11,082	9,839	2,871	12,983	3,642	3,642	3,642	3,642	3,642	-	112,417	96,500	(15,917)	100,497
4310	Office Expense	348	6,666	13,953	6,198	5,612	3,305	6,514	1,733	1,733	1,733	1,733	533	-	50,062	26,800	(23,262)	43,710
4311	Business Meals	-	-	-	-	788	2,322	-	333	333	333	333	333	-	4,776	4,000	(776)	3,121
4400	Noncapitalized Equipment	1,098	317	16,819	2,383	5,553	(31)	20,665	11,890	4,189	4,189	4,189	4,189	-	75,450	75,450	-	75,450
4700	Food Services	-	-	-	-	-	-	-	167	167	167	167	167	-	833	2,000	1,167	1,167
		45,543	12,868	38,498	19,662	21,792	8,508	40,772	26,217	14,337	14,337	13,337	12,137	-	268,010	241,221	(26,789)	252,416

Motivated Youth Academy

Monthly Cash Forecast FY23-24

Revised 03/04/2024



ADA = 207.39

Subagreement Services

5102	Special Education
5104	Transportation
5106	Other Educational Consultants
5107	Instructional Services

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Year-End Accruals
-	2,085	1,380	1,493	3,643	1,231	2,051	2,858	3,858	3,858	3,858	3,858	-
-	-	-	-	-	-	-	1,864	1,864	1,864	1,864	1,864	-
7,750	-	12,972	5,966	-	-	-	97,716	34,426	34,426	34,426	34,426	-
-	-	-	-	-	-	-	1,000	1,000	1,000	1,000	1,000	-
7,750	2,085	14,352	7,459	3,643	1,231	2,051	103,437	41,147	41,147	41,147	41,147	-

Annual Forecast
30,174
9,318
262,106
4,998
306,596

Original Budget Total	Favorable / (Unfav.)
46,300	16,126
15,000	5,682
262,106	-
-	(4,998)
323,406	16,811

PY Forecast
43,009
13,045
262,106
17,938
336,099

Operations and Housekeeping

5201	Auto and Travel
5300	Dues & Memberships
5400	Insurance
5516	Miscellaneous Expense
5900	Communications
5901	Postage and Shipping

973	160	1,017	428	2,310	3,490	7,401	717	717	717	717	217	-
2,910	-	1,329	912	(264)	3,153	1,362	860	860	860	860	860	-
5,142	6,994	1,838	-	3,564	1,769	1,769	1,325	1,325	1,325	1,325	625	-
-	-	-	-	-	-	-	1,000	1,000	1,000	1,000	1,000	-
-	2,214	3,229	-	10,881	4,743	6,038	4,160	4,960	4,960	4,960	2,760	-
-	-	-	-	1,359	141	45	360	360	360	360	360	-
9,026	9,369	7,414	1,340	17,849	13,296	16,616	8,422	9,222	9,222	9,222	5,822	-

18,862
13,702
27,002
5,000
48,906
3,345
116,817

13,400	(5,462)
11,400	(2,302)
24,900	(2,102)
15,000	10,000
49,600	694
5,600	2,255
119,900	3,083

12,404
10,907
26,114
12,950
48,844
5,279
116,498

Facilities, Repairs and Other Leases

5601	Rent
5602	Additional Rent
5604	Other Leases

1,761	1,761	1,761	1,761	3,700	2,465	2,399	1,833	1,833	1,833	1,833	1,833	-
-	-	-	-	588	294	294	310	310	310	310	310	-
-	-	-	-	-	-	-	500	500	500	500	500	-
1,761	1,761	1,761	1,761	4,288	2,759	2,693	2,643	2,643	2,643	2,643	2,643	-

24,776
2,724
2,500
30,000

22,000	(2,776)
3,096	372
4,000	1,500
29,096	(904)

23,579
2,755
3,500
29,834

Professional/Consulting Services

5801	IT
5802	Audit & Taxes
5803	Legal
5804	Professional Development
5805	General Consulting
5806	Special Activities/Field Trips
5807	Bank Charges
5809	Other taxes and fees
5810	Payroll Service Fee
5811	Management Fee
5812	District Oversight Fee
5813	County Fees
5814	SPED Encroachment
5815	Public Relations/Recruitment

-	4,304	5,668	5,723	5,236	5,371	14,140	4,386	4,386	4,386	4,386	4,386	-
1,575	-	2,835	-	3,570	5,775	6,972	-	-	-	-	-	-
2,800	1,333	2,050	7,954	3,928	392	855	6,500	7,250	5,500	5,500	5,500	-
2,950	1,656	30,980	1,133	11,889	12,475	910	2,775	2,775	2,775	2,775	2,775	-
6,000	25,984	(3,234)	9,600	17,523	17,310	17,929	8,608	8,608	8,608	8,608	8,608	-
-	-	-	1,500	-	630	-	6,576	2,317	2,317	2,317	2,317	-
15	18	83	85	220	74	33	58	58	58	58	58	-
36	12	32	180	4	49	140	600	600	600	600	600	-
1,714	2,892	3,281	2,379	1,671	3,688	2,412	1,975	1,975	1,975	1,975	1,975	-
6,311	6,611	9,339	10,789	3,262	7,059	13,942	6,280	6,280	6,280	6,280	6,280	-
-	-	-	5,986	3,028	3,028	3,028	2,348	2,283	1,903	1,903	1,903	1,593
-	2,100	-	-	-	-	2,271	-	-	-	-	-	-
-	-	-	-	-	-	-	662	1,337	1,337	1,337	1,337	1,337
-	-	-	6,855	-	391	500	1,698	1,758	1,758	1,758	1,758	-
21,401	44,910	51,032	52,184	50,331	56,242	63,132	42,468	39,628	37,498	37,498	37,498	2,930

62,372
20,727
49,562
75,867
134,153
17,973
820
3,453
27,913
88,711
27,002
4,371
7,349
16,478
536,750

45,500	(16,872)
12,200	(8,527)
114,900	65,338
39,300	(36,567)
133,300	(853)
17,973	-
700	(120)
6,000	2,547
23,700	(4,213)
71,621	(17,089)
26,964	(38)
-	(4,371)
7,349	-
21,100	4,622
520,606	(16,144)

51,634
11,709
49,565
68,032
115,226
17,973
829
4,464
25,763
80,136
26,984
2,100
7,349
19,164
480,926

Depreciation

-	-	-	-	-	-	-	-	-	-	-	-	-
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Interest

-	-	-	-	-	-	-	-	-	-	-	-	-
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Total Expenses

260,980	277,267	415,211	323,180	356,462	326,025	369,874	450,010	370,973	374,260	378,801	285,925	2,930
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4,191,898

3,785,440	(406,458)
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4,172,686

Monthly Surplus (Deficit)

(134,187)	(122,550)	(123,507)	(62,032)	(82,690)	(50,888)	(61,628)	(168,275)	(77,228)	53,749	(127,321)	80,688	684,288
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(191,582)

1,388	(192,970)
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(185,529)

Cash Flow Adjustments

Monthly Surplus (Deficit)
Cash flows from operating activities
Depreciation/Amortization
Public Funding Receivables
Grants and Contributions Rec.
Due To/From Related Parties
Prepaid Expenses
Other Assets
Accounts Payable
Accrued Expenses
Other Liabilities

(134,187)	(122,550)	(123,507)	(62,032)	(82,690)	(50,888)	(61,628)	(168,275)	(77,228)	53,749	(127,321)	80,688	684,288
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	15,810	-	-	-	-	-	-	-	(11,585)	(687,218)
29,352	841	83,324	-	2,000	-	4,000	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
54,725	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
(65,096)	(12,717)	(215)	(21)	-	4,717	30,849	-	-	-	-	-	2,930
(19,863)	7,000	26,001	(210,559)	(7,791)	3,829	4,062	-	-	-	-	-	-
-	-	3,195	14,311	1,513	1,513	1,513	-	-	-	-	-	-

-4.8%
(191,582)
-
(682,993)
119,517
-
54,725
-
(39,553)
(197,322)
22,045

Cert.	Instr.
58.5%	84.0%
741,025	161,291

Pupil:Teacher Ratio
12.20 : 1

Total Change in Cash

(135,069)	(127,426)	(11,202)	(242,492)	(86,969)	(40,829)	(21,204)	(168,275)	(77,228)	53,749	(127,321)	69,103
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Days Cash
79

Cash, Beginning of Month

1,819,193	1,684,124	1,556,698	1,545,496	1,303,004	1,216,036	1,175,206	1,154,002	985,727	908,500	962,249	834,928
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Cash, End of Month

1,684,124	1,556,698	1,545,496	1,303,004	1,216,036	1,175,206	1,154,002	985,727	908,500	962,249	834,928	904,031
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MY Academy Charter**Budget vs Actual**

For the period ended January 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 223,049	\$ 226,908	\$ (3,859)	\$ 1,363,077	\$1,159,750	\$ 203,327	\$2,516,947
Education Protection Account	-	-	-	20,774	20,739	35	41,478
State Aid - Prior Year	-	-	-	2,391	-	2,391	-
In Lieu of Property Taxes	40,114	35,062	5,052	243,454	219,136	24,318	437,534
Total State Aid - Revenue Limit	263,163	261,969	1,194	1,629,696	1,399,625	230,071	2,995,959
Federal Revenue							
Special Education - Entitlement	-	2,337	(2,337)	-	11,945	(11,945)	25,924
Title I, Part A - Basic Low Income	12,790	-	12,790	12,790	28,149	(15,359)	28,149
Title II, Part A - Teacher Quality	-	-	-	-	4,422	(4,422)	4,422
Other Federal Revenue	2,500	115,133	(112,633)	2,575	230,266	(227,691)	460,532
Total Federal Revenue	15,290	117,470	(102,180)	15,365	274,782	(259,417)	519,027
Other State Revenue							
State Special Education	-	16,591	(16,591)	-	84,800	(84,800)	184,038
Mandated Cost	-	-	-	9,803	9,821	(18)	9,821
State Lottery	19,837	12,309	7,528	19,837	12,309	7,528	49,151
Prior Year Revenue	9,161	-	9,161	9,570	-	9,570	-
Other State Revenue	-	1,649	(1,649)	2,000	6,202	(4,202)	13,233
Total Other State Revenue	28,998	30,549	(1,551)	41,210	113,131	(71,921)	256,242
Other Local Revenue							
Interest Revenue	795	217	578	5,056	1,517	3,539	2,600
School Fundraising	-	-	-	190	-	190	-
Contributions, Unrestricted	-	1,083	(1,083)	-	7,583	(7,583)	13,000
Total Other Local Revenue	795	1,300	(505)	5,246	9,100	(3,854)	15,600
Total Revenues	308,246	411,288	(103,042)	1,691,516	1,796,638	(105,121)	3,786,828
Expenses							
Certificated Salaries				988,569			
Teachers' Salaries	45,282	86,143	40,861	671,514	602,998	(68,516)	962,862
Teachers' Extra Duty/Stipends	4,663	8,580	3,917	23,852	60,059	36,207	100,325
Pupil Support Salaries	37,965	17,351	(20,614)	139,509	121,460	(18,049)	208,217
Administrators' Salaries	41,094	28,583	(12,511)	153,694	200,079	46,384	342,992
Other Certificated Salaries	-	-	-	-	-	-	-
Total Certificated Salaries	129,004	140,657	11,653	988,569	984,596	(3,974)	1,614,396
Classified Salaries				245,715			
Instructional Salaries	11,586	7,699	(3,887)	52,754	53,893	1,139	92,388
Support Salaries	32,215	16,605	(15,611)	171,408	116,233	(55,175)	193,781
Supervisors' and Administrators' Salaries	686	-	(686)	686	-	(686)	-
Clerical and Office Staff Salaries	1,095	1,361	266	20,868	9,530	(11,337)	16,338
Total Classified Salaries	45,583	25,665	(19,918)	245,715	179,656	(66,059)	302,507
Benefits				437,575			
State Teachers' Retirement System, certificated positions	25,398	26,865	1,468	159,352	188,058	28,706	308,350
OASDI/Medicare/Alternative, certificated positions	2,453	1,591	(861)	18,552	11,139	(7,413)	18,755
Medicare/Alternative, certificated positions	2,457	2,412	(45)	17,561	16,882	(679)	27,795
Health and Welfare Benefits, certificated positions	33,974	17,540	(16,434)	193,262	122,780	(70,482)	210,480
State Unemployment Insurance, certificated positions	2,504	5,373	2,868	5,464	11,820	6,355	21,490
Workers' Compensation Insurance, certificated positions	-	2,329	2,329	23,099	16,300	(6,800)	26,837
Other Benefits, certificated positions	3,239	1,787	(1,452)	20,284	12,512	(7,772)	20,601
Total Benefits	70,024	57,897	(12,127)	437,575	379,489	(58,085)	634,307
Books & Supplies							
Textbooks and Core Materials	-	1,667	1,667	-	11,667	11,667	20,000
School Supplies	609	343	(267)	925	2,563	1,638	16,471
Software	12,983	8,042	(4,942)	94,209	56,292	(37,917)	96,500
Office Expense	6,514	2,233	(4,281)	42,596	15,633	(26,962)	26,800
Business Meals	-	333	333	3,110	2,333	(776)	4,000
Noncapitalized Equipment	20,665	1,570	(19,095)	46,805	11,740	(35,065)	75,450
Food Services	-	167	167	-	1,167	1,167	2,000
Total Books & Supplies	40,772	14,355	(26,417)	187,645	101,394	(86,250)	241,221
Subagreement Services							
Special Education	2,051	3,858	1,808	11,882	27,008	15,126	46,300
Transportation	-	1,250	1,250	-	8,750	8,750	15,000

MY Academy Charter**Budget vs Actual**

For the period ended January 31, 2024

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Other Educational Consultants	-	5,455	5,455	26,688	40,783	14,096	262,106
Total Subagreement Services	2,051	10,563	8,513	38,570	76,542	37,972	323,406
Operations & Housekeeping							
Auto and Travel	7,401	1,117	(6,285)	15,779	7,817	(7,962)	13,400
Dues & Memberships	1,362	950	(412)	9,402	6,650	(2,752)	11,400
Insurance	1,769	2,075	306	21,077	14,525	(6,552)	24,900
Miscellaneous Expense	-	1,250	1,250	-	8,750	8,750	15,000
Communications	6,038	4,133	(1,905)	27,106	28,933	1,827	49,600
Postage and Shipping	45	467	422	1,545	3,267	1,722	5,600
Total Operations & Housekeeping	16,616	9,992	(6,624)	74,908	69,942	(4,967)	119,900
Facilities, Repairs & Other Leases							
Rent	2,399	1,833	(566)	15,610	12,833	(2,776)	22,000
Additional Rent	294	258	(36)	1,176	1,806	630	3,096
Other Leases	-	333	333	-	2,333	2,333	4,000
Total Facilities, Repairs & Other Leases	2,693	2,425	(269)	16,786	16,973	187	29,096
Professional/Consulting Services							
IT	14,140	3,792	(10,348)	40,441	26,542	(13,899)	45,500
Audit & Taxes	6,972	-	(6,972)	20,727	12,200	(8,527)	12,200
Legal	855	9,575	8,720	19,312	67,025	47,713	114,900
Professional Development	910	3,275	2,365	61,992	22,925	(39,067)	39,300
General Consulting	17,929	11,108	(6,821)	91,112	77,758	(13,353)	133,300
Special Activities/Field Trips	-	374	374	2,130	2,797	666	17,973
Bank Charges	33	58	25	528	408	(120)	700
Other Taxes and Fees	140	500	360	453	3,500	3,047	6,000
Payroll Service Fee	2,412	1,975	(437)	18,038	13,825	(4,213)	23,700
Management Fee	13,942	5,968	(7,974)	57,312	41,779	(15,533)	71,622
District Oversight Fee	3,028	2,358	(670)	15,070	12,597	(2,473)	26,964
County Fees	2,271	-	(2,271)	4,371	-	(4,371)	-
SPED Encroachment	-	663	663	-	3,386	3,386	7,349
Public Relations/Recruitment	500	1,758	1,258	7,747	12,308	4,562	21,100
Total Professional/Consulting Services	63,132	41,404	(21,728)	339,232	297,050	(42,182)	520,606
Total Expenses	369,874	302,957	(66,917)	2,328,999	2,105,641	(223,358)	3,785,439
Change in Net Assets	(61,628)	108,331	(169,960)	(637,483)	(309,004)	(328,479)	1,389
Net Assets, Beginning of Period	553,811			1,129,666			
Net Assets, End of Period	\$ 492,183			\$ 492,183			

MY Academy Charter**Statement of Financial Position**

January 31, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Unrestricted Cash	\$ 1,154,002	\$ 1,154,002	\$ -	0%
Cash & Cash Equivalents	1,154,002	1,154,002	-	0%
Accounts Receivable	76,494	76,494	-	0%
Public Funding Receivables	1,218	1,218	-	0%
Total Current Assets	1,231,714	1,231,714	-	0%
Total Assets	\$ 1,231,714	\$ 1,231,714	\$ -	0%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 35,802	\$ 35,802	\$ -	0%
Accrued Liabilities	86,028	86,028	-	0%
Deferred Revenue	617,701	617,701	-	0%
Total Current Liabilities	739,531	739,531	-	0%
Total Liabilities	739,531	739,531	-	0%
Total Net Assets	492,183	492,183	-	0%
Total Liabilities and Net Assets	\$ 1,231,714	\$ 1,231,714	\$ -	0%

MY Academy Charter**Statement of Cash Flows****For the period ended January 31, 2024**

	Month Ended 01/31/24	YTD Ended 01/31/24
Cash Flows from Operating Activities		
Change in Net Assets	\$ (61,628)	\$ (637,483)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Grants, Contributions & Pledges Receivable	4,000	135,327
Prepaid Expenses	-	54,725
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	30,849	(42,483)
Accrued Expenses	4,062	(197,322)
Deferred Revenue	1,513	22,045
Total Cash Flows from Operating Activities	(21,204)	(665,191)
Change in Cash & Cash Equivalents	(21,204)	(665,191)
Cash & Cash Equivalents, Beginning of Period	1,175,206	1,819,193
Cash and Cash Equivalents, End of Period	\$ 1,154,002	\$ 1,154,002

MY Academy Charter

Check Register

For the period ended January 31, 2024

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20648	Berkshire Hathaway Homestate Companies	Worker's Comp - Final Audit - 11/15/23	1/2/2024	\$ 4,976.31
20649	Acacia HR Solutions	Consulting Svcs - 01/24	1/5/2024	3,000.00
20650	Amazon Capital Services	Office Supplies	1/5/2024	8.49
20651	C and L Hath Consulting, LLC	Office Supplies	1/5/2024	67.82
20652	California Schools VEBA	Health Ins. - 01/24	1/5/2024	29,387.10
20653	Michael Harrison	Catering Svcs	1/5/2024	218.30
20654	Securian Life Insurance Company	Life Ins. - 01/24	1/5/2024	842.29
20655	Keyn Group, LLC	IT Svcs & Software	1/9/2024	14,621.11
20656	Alpha Vision, Inc.	IT Svcs - 12/31/23	1/11/2024	120.00
20657	Amazon Capital Services	Office Supplies	1/11/2024	184.24
20658	Charter Impact LLC	Rush Processing Fee - 12/23	1/11/2024	473.75
20659	Charter Impact LLC	Business Management Svcs - 01/24	1/11/2024	6,311.00
20660	Corodata Records Management, Inc.	Record Storage - 12/01/23 - 12/31/23	1/11/2024	60.63
20661	Philadelphia Insurance Companies	Accident Ins. - 01/24	1/11/2024	1,769.34
20662	Propio LS, LLC	SpEd Svcs - 12/01/23 - 12/31/23	1/11/2024	61.41
20663	School Pathways LLC	Subscription - SIS Annual - 10/01/23 - 12/31/23	1/11/2024	473.32
20664	TSW Therapy, Inc.	SpEd Svcs - 12/01/23 - 12/18/23	1/11/2024	883.50
20665	YMCA of San Diego County	Teen Membership - 12/01/23 - 05/31/24	1/11/2024	1,362.00
20666	SchoolsFirst Plan Administration LLC	MYA 457b 12-22-23	1/16/2024	4,308.31
20667	Amazon Capital Services	Office Supplies	1/17/2024	283.57
20668	Charter Impact LLC	Student Data Svcs - 12/23	1/17/2024	1,170.00
20669	KM Educational Consulting and Executive Coaching S	Consulting Svcs - 12/23	1/17/2024	450.00
20670	KRA Corporation	Consulting Svcs - 12/23	1/17/2024	7,328.96
20671	R&B Communications	IT Svcs - 12/23	1/17/2024	1,003.00
20672	San Joaquin County Office of Education	Software - EdJoin - One Year Term	1/17/2024	4,800.00
20673	School Pathways LLC	Subscription - SIS Annual - 07/01/23 - 06/30/24 QTR	1/17/2024	5,316.91
20674	Specialized Therapy Services, Inc.	SpEd Svcs - 11/30/23	1/17/2024	1,105.63
20675	Verizon Wireless	Communication Svcs - 12/02/23 - 01/01/24	1/17/2024	4,337.90
20676	Verizon Wireless	Communication Svcs - 12/06/23 - 01/05/24	1/17/2024	258.20
20677	Acacia HR Solutions	Consulting Svcs - 02/24	1/25/2024	3,000.00
20678	Amazon Capital Services	Office Supplies	1/25/2024	5.14
20679	Class of Recognition	School Supplies	1/25/2024	479.49
20680	Edward, Stevens & Tucker, LLP	Legal Svcs - 10/31/23	1/25/2024	868.00
20681	Procopio General	Legal Svcs - 12/13/23 - 12/14/23	1/25/2024	372.50
32227162000001	GHA Technologies, Inc.	Chromebook (31) & School Supplies	1/18/2024	9,428.92
ACH	OneBridge FSA	Health Ins.	1/4/2024	8,904.00
ACH	Chase	Service Charges	1/4/2024	20.00
ACH	OneBridge FSA	FY24 Health FSA Election	1/4/2024	8,904.00
ACH	OneBridge FSA	Health Ins.	1/16/2024	50.00
ACH	Chase	CC Payment Jan24	1/22/2024	1,848.59
ACH	Chase	Chase CC Payment Jan24	1/24/2024	4,372.89
ACH	Chase	Service Charges	1/1/2024	22.50
ACH	Chase	MYA CC # 0904 11/23	1/1/2024	<u>2,965.10</u>

Total Disbursements Issued in January \$ 136,424.22

MY Academy Charter**Accounts Payable Aging****January 31, 2024**

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Larry Albert Alvarado	INV0020	1/21/2024	1/21/2024	\$ -	\$ 650	\$ -	\$ -	\$ -	\$ 650
Arbitech LLC	CMA150782	1/10/2024	2/1/2024	-	-	(203)			(203)
Amazon Capital Services	17XY-4QK4-HPN9	1/20/2024	2/19/2024		43	-	-	-	43
CAPIO	34119313	1/16/2024	2/15/2024	-	675	-	-	-	675
Charter Impact LLC	15495	1/30/2024	2/1/2024		6,311	-	-	-	6,311
Clifton Larson Allen LLP	L241010513	1/19/2024	1/19/2024	-	6,972	-	-	-	6,972
Steve Fraire	INV0022	1/21/2024	2/20/2024	-	650	-	-	-	650
GHA Technologies, Inc.	2767685/2770928	1/18/2024	2/17/2024	-	11,506	-	-	-	11,506
William W. Hall	INV0019	1/21/2024	2/20/2024	-	1,100	-	-	-	1,100
Michael P. Humphrey	INV0023/INV0024	1/21/2024	2/20/2024	-	1,100	-	-	-	1,100
Keyn Group, LLC	1015/1016	1/19/2024	1/19/2024	-	600	-	-	-	600
Law Office of Young, Minney & Corr. LLP	AA9C283B-0001	1/26/2024	2/9/2024	-	150	-	-	-	150
Peter Matz	INV0021	1/21/2024	2/20/2024	-	650	-	-	-	650
Procopio General	873134	12/27/2023	12/27/2023	-	-	(536)	-	-	(536)
SchoolsFirst Plan Administration LLC	SCHO01102024	1/28/2024	1/28/2024	-	5,663	-	-	-	5,663
Sherman R. Garnett & Assoc.	3564	1/8/2024	1/8/2024	-	235	-	-	-	235
Total Outstanding Inv				\$ -	\$ 36,305	\$ (739)	\$ -	\$ -	\$ 35,566

Motivated Youth Academy 60-Day Compliance Calendar February 29, 2024						
Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Mar-15	2nd Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp
DATA	Mar-15	CALPADS - Fall 2 deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services. Students' course enrollments, teacher course assignments, staff job assignments, FTE count and English Learner education services are reported datasets.	Charter Impact submits with data provided by MYA	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
DATA	Mar-18	CRDC - 2023-24 Submission Window (Dec 11, 2023-Mar 18, 2024) - The CRDC collects key information on civil rights indicators, including student enrollment and educational programs and services, most of which is disaggregated by race and ethnicity, sex, limited English proficiency, and disability status.	MYA	No	No	https://crdc.communities.ed.gov/#program
FINANCE	Mar-27	E-Rate FCC Form 471 Due date (FY2024) - To apply for program discounts, applicants file an FCC Form 471 in EPC to provide USAC with information about the services they are requesting and the discount(s) for which they are eligible.	MYA	No	No	https://www.usac.org/sl/tools/forms/
FINANCE	Apr-01 or sooner based on Authorizer	Audit Firm Selection - In accordance with Education Code (EC) Section 41020 (b) (3), if the governing board of a Local Educational Agency (LEA) does not have an audit contract in place by April 1, the County Superintendent of Schools, having jurisdiction over the LEA, shall provide for the audit and charge the LEA's fund for the cost incurred.	MYA with Charter Impact support	Yes	No	https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=41020.&lawCode=EDC
FINANCE	Apr-01	File a Form 700 - Statement of Economic Interests (SEI): The requirement is part of the Political Reform Act enacted in 1974, which was passed by California voters to promote integrity in state and local government by helping agency decision makers avoid conflicts between their personal interests and official duties. Depending on your local authorizer's conflict of interest policies, certain charter school officers and employees may be required to file Statements of Economic Interest with a filing officer by the April 1 deadline.	MYA	Yes	Yes	https://www.fppc.ca.gov/Form700.html
FINANCE	Apr-05	Year 4 ESSER and GEER Annual Reporting - The Year 4 ESSER and GEER Annual Reports are applicable to activities and expenditures that occurred July 1, 2022 – June 30, 2023. Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). Year 4 Annual Reporting is scheduled to open March 6, 2024, and close April 5, 2024.	MYA with Charter Impact support	No	No	https://www.cde.ca.gov/fg/cr/anreporthelp.asp
FINANCE	Apr-05	Federal Expenditure Report (Special Education) - Financial reporting for year-to-date actuals are due to Sonoma SELPA members. Report 1 required to report (July 1 - March 31) by April 5th.	Charter Impact	No	No	https://www.sonomacharterselpa.org/
FINANCE	Apr-12	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period January 1, 2024- March 31, 2024.	Charter Impact with MYA support	No	No	https://www.cde.ca.gov/fg/cr/reporting.asp
FINANCE	Apr-30	Federal Cash Management - Period 4 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; Title III Immigrant; and Title IV programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/

CHARTER SCHOOL
BUDGET ADOPTION - ALTERNATIVE FORM

Reporting Period: Second Interim

Charter School Name: Motivated Youth Academy
(continued)
CDS #: 37682130129668
Charter Approving Entity: Mountain Empire USD
County: San Diego
Charter #: 1628
Fiscal Year: 2023-24

CERTIFICATION OF FINANCIAL CONDITION

- ☒ POSITIVE CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ QUALIFIED CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- ☐ NEGATIVE CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:
(☒) 2023-24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: 3/14/2024
Charter School Official
(Original signature required)
Print Name: Bill Dobson Title: CEO

To the County Superintendent of Schools:
(☒) 2023-24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)
Print Name: Patrick Keeley Title: Superintendent

For additional information on the First Interim Report, please contact:

For Approving Entity:	For Charter School:
<u>Rustie Phillips</u>	<u>Roger Castillo</u>
Name	Name
<u>Senior Accountant</u>	<u>Charter Impact, Inc.</u>
Title	Title
<u>619-473-9022</u>	<u>888-474-0322</u>
Phone	Phone
<u>rustie.phillips@meusd.k12.ca.us</u>	<u>rcastillo@charterimpact.com</u>
E-mail	E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

Date

CHARTER SCHOOL
BUDGET ADOPTION - ALTERNATIVE FORM
Reporting Period: Second Interim

Charter School Name:

Motivated Youth Academy

(continued)

CDS #:

37682130129668

Charter Approving Entity:

Mountain Empire USD

County:

San Diego

Charter #:

1628

Fiscal Year:

2023-24

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- ☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	Adopted Budget - July 1			Actuals thru 1/31			Second Interim - Jan 31		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES										
1. LCFF Sources										
State Aid - Current Year	8011	2,516,947.17		2,516,947.17	1,363,077.00		1,363,077.00	2,483,629.00		2,483,629.00
Education Protection Account State Aid - Current Year	8012	41,478.00		41,478.00	20,774.00		20,774.00	41,478.00		41,478.00
State Aid - Prior Years	8019			-	2,391.00		2,391.00	2,391.00		2,391.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	437,534.00		437,534.00	243,453.90		243,453.90	472,710.00		472,710.00
Other LCFF Transfers	8091, 8097			-			-			-
Total, LCFFSources		2,995,959.17	-	2,995,959.17	1,629,695.90	-	1,629,695.90	3,000,208.00	-	3,000,208.00
2. Federal Revenues										
Every Student Succeeds Act (Title I - V)	8290		32,571.00	32,571.00		15,290.00	15,290.00		52,833.00	52,833.00
Special Education - Federal	8181, 8182		25,923.75	25,923.75			-		25,923.75	25,923.75
Child Nutrition - Federal	8220			-			-			-
Donated Food Commodities	8221			-			-			-
Other Federal Revenues	8110, 8260-8299		460,532.00	460,532.00		75.00	75.00		178,351.00	178,351.00
Total, Federal Revenues		-	519,026.75	519,026.75	-	15,365.00	15,365.00	-	257,107.75	257,107.75
3. Other State Revenues										
Special Education - State	StateRevSE		184,037.89	184,037.89			-		184,037.89	184,037.89
All Other State Revenues	StateRevAO	49,141.66	23,062.79	72,204.45	35,059.02	6,150.76	41,209.78	54,543.16	495,745.56	550,288.72
Total, Other State Revenues		49,141.66	207,100.68	256,242.34	35,059.02	6,150.76	41,209.78	54,543.16	679,783.45	734,326.61
4. Other Local Revenues										
All Other Local Revenues	LocalRevAO	15,600.00		15,600.00	5,245.79		5,245.79	8,674.36		8,674.36
Total, Local Revenues		15,600.00	-	15,600.00	5,245.79	-	5,245.79	8,674.36	-	8,674.36
5. TOTAL REVENUES		3,060,700.83	726,127.43	3,786,828.26	1,670,000.71	21,515.76	1,691,516.47	3,063,425.52	936,891.20	4,000,316.72
B. EXPENDITURES										
1. Certificated Salaries										
Certificated Teachers' Salaries	1100	483,012.56	580,174.48	1,063,187.04	695,366.01		695,366.01	517,314.93	701,747.99	1,219,062.92
Certificated Pupil Support Salaries	1200	101,129.85	107,087.00	208,216.85	139,509.11		139,509.11	123,562.84	133,858.13	257,420.97
Certificated Supervisors' and Administrators' Salaries	1300	342,991.93		342,991.93	153,694.36		153,694.36	258,568.90		258,568.90
Other Certificated Salaries	1900			-			-			-
Total, Certificated Salaries		927,134.34	687,261.48	1,614,395.82	988,569.48	-	988,569.48	899,446.67	835,606.12	1,735,052.79
2. Non-certificated Salaries										
Non-certificated Instructional Aides' Salaries	2100	48,487.16	43,901.00	92,388.16	52,753.69		52,753.69	55,561.09	43,975.20	99,536.29

Non-certificated Support Salaries	2200	170,750.49	23,030.29	193,780.78	168,438.15	2,969.50	171,407.65	256,919.05	29,394.19	286,313.24
Non-certificated Supervisors' and Administrators' Sal.	2300			-	686.40		686.40	686.40		686.40
Clerical and Office Salaries	2400	16,337.81		16,337.81	20,867.55		20,867.55	53,816.50		53,816.50
Other Non-certificated Salaries	2900			-			-			-
Total, Non-certificated Salaries		235,575.46	66,931.29	302,506.75	242,745.79	2,969.50	245,715.29	366,983.04	73,369.39	440,352.43
3. Employee Benefits										
STRS	3101-3102	177,082.67	131,266.93	308,349.60	159,351.65		159,351.65	156,416.15	142,654.08	299,070.23
PERS	3201-3202			-	-		-	-	-	-
OASDI / Medicare / Alternative	3301-3302	31,464.99	15,085.52	46,550.51	35,885.84	227.17	36,113.01	44,741.95	18,293.58	63,035.53
Health and Welfare Benefits	3401-3402	127,668.01	82,811.99	210,480.00	193,262.35		193,262.35	180,100.40	127,324.45	307,424.85
Unemployment Insurance	3501-3502	13,034.94	8,455.12	21,490.06	5,464.36		5,464.36	9,333.49	6,598.42	15,931.91
Workers' Compensation Insurance	3601-3602	16,277.94	10,558.70	26,836.64	23,099.40		23,099.40	21,401.08	15,129.80	36,530.88
OPEB, Allocated	3701-3702			-	-		-	-		-
OPEB, Active Employees	3751-3752			-	-		-	-		-
Other Employee Benefits	3901-3902	12,495.50	8,105.21	20,600.71	20,283.86		20,283.86	21,281.04	15,044.93	36,325.97
Total, Employee Benefits		378,024.05	256,283.47	634,307.52	437,347.46	227.17	437,574.63	433,274.11	325,045.26	758,319.37
4. Books and Supplies										
Approved Textbooks and Core Curricula Materials	4100	20,000.00		20,000.00			-	8,000.00		8,000.00
Books and Other Reference Materials	4200	16,471.34		16,471.34			-	-		-
Materials and Supplies	4300	117,469.71	9,830.29	127,300.00	134,188.58	6,650.76	140,839.34	159,746.18	23,981.05	183,727.23
Noncapitalized Equipment	4400	75,449.66		75,449.66	46,805.22		46,805.22	75,449.66		75,449.66
Food	4700	2,000.00		2,000.00			-	833.33		833.33
Total, Books and Supplies		231,390.71	9,830.29	241,221.00	180,993.80	6,650.76	187,644.56	244,029.17	23,981.05	268,010.22
5. Services and Other Operating Expenditures										
Subagreements for Services	5100	277,106.44	46,300.00	323,406.44	38,569.66		38,569.66	276,422.12	30,173.72	306,595.84
Travel and Conferences	5200	13,400.00		13,400.00	15,778.58		15,778.58	18,861.91	-	18,861.91
Dues and Memberships	5300	11,400.00		11,400.00	9,402.00		9,402.00	13,702.00	-	13,702.00
Insurance	5400	24,900.00		24,900.00	21,077.24		21,077.24	27,002.24	-	27,002.24
Operations and Housekeeping Services	5500	15,000.00		15,000.00	-		-	5,000.00	-	5,000.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	29,096.00		29,096.00	16,785.79		16,785.79	30,000.46	-	30,000.46
Transfers of Direct Costs	5700-5799	352,249.76	(352,249.76)	-	25.18	(25.18)	-	364,185.99	(364,185.99)	-
Professional/Consulting Services and Operating Expend.	5800	508,835.68	11,770.66	520,606.34	336,857.88	2,373.80	339,231.68	523,848.81	12,901.66	536,750.47
Communications	5900	55,200.00		55,200.00	28,650.51		28,650.51	52,250.51		52,250.51
Total, Services and Other Operating Expenditures		1,287,187.88	(294,179.10)	993,008.78	467,146.84	2,348.62	469,495.46	1,311,274.04	(321,110.61)	990,163.43
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170			-			-			-
Buildings and Improvements of Buildings	6200			-			-			-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			-			-			-
Equipment	6400			-			-			-
Equipment Replacement	6500			-			-			-
Depreciation Expense (for accrual basis only)	6900			-			-			-
Total, Capital Outlay		-	-	-	-	-	-	-	-	-
7. Other Outgo										
Tuition to Other Schools	7110-7143			-			-			-
Transfers of Pass-through Revenues to Other LEAs	7211-7213			-			-			-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			-			-			-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			-			-			-
All Other Transfers	7281-7299			-			-			-
Transfers of Indirect Costs	7300-7399			-			-			-
Debt Service:										
Interest	7438			-			-			-
Principal (for modified accrual basis only)	7439			-			-			-
Total, Other Outgo		-	-	-	-	-	-	-	-	-
8. TOTAL EXPENDITURES		3,059,312.44	726,127.43	3,785,439.87	2,316,803.37	12,196.05	2,328,999.42	3,255,007.04	936,891.20	4,191,898.24

C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)										
		1,388.39	-	1,388.39	(646,802.66)	9,319.71	(637,482.95)	(191,581.52)	(0.00)	(191,581.52)
D. OTHER FINANCING SOURCES / USES										
1. Other Sources	8930-8979			-			-			-
2. Less: Other Uses	7630-7699			-			-			-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)										
	8980-8999			-			-			-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	-	-	-	-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		1,388.39	-	1,388.39	(646,802.66)	9,319.71	(637,482.95)	(191,581.52)	(0.00)	(191,581.52)
F. FUND BALANCE, RESERVES										
1. Beginning Fund Balance										
a. As of July 1	9791	1,210,197.44		1,210,197.44	1,391,432.41		1,391,432.41	1,391,432.41		1,391,432.41
b. Adjustments to Beginning Balance	9793, 9795			-	(208,183.41)		(208,183.41)	(208,183.41)		(208,183.41)
c. Adjusted Beginning Balance		1,210,197.44	-	1,210,197.44	1,183,249.00	-	1,183,249.00	1,183,249.00	-	1,183,249.00
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,211,585.83	-	1,211,585.83	536,446.34	9,319.71	545,766.05	991,667.48	(0.00)	991,667.48
Components of Ending Fund Balance :										
a. Nonspendable										
Revolving Cash (equals object 9130)	9711			-			-			-
Stores (equals object 9320)	9712			-			-			-
Prepaid Expenditures (equals object 9330)	9713			-			-			-
All Others	9719			-			-			-
b Restricted	9740			-		9,319.71	9,319.71			-
c. Committed										
Stabilization Arrangements	9750			-			-			-
Other Commitments	9760			-			-			-
d. Assigned										
Other Assignments	9780			-			-			-
e Unassigned/Unappropriated										
Reserve for Economic Uncertainties	9789	189,271.99		189,271.99	209,594.91		209,594.91	209,594.91		209,594.91
Unassigned/Unappropriated Amount	9790	1,022,313.84		1,022,313.84	326,851.43		326,851.43	782,072.57		782,072.57

**CHARTER SCHOOL
ADOPTED BUDGET - ALTERNATIVE FORM**

Reporting Period: Second Interim

Charter School Name: Motivated Youth Academy

(continued)

CDS #: 37682130129668

Charter Approving Entity: Mountain Empire USD

County: San Diego

Charter #: 1628

Fiscal Year: 2023-24

					2nd Interim vs. Adopted Increase, (Decrease)	
Description	Object Code	Adopted Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF/Revenue Limit Sources						
State Aid - Current Year	8011	2,516,947.17	1,363,077.00	2,483,629.00	(33,318.17)	-1.32%
Education Protection Account State Aid - Current Year	8012	41,478.00	20,774.00	41,478.00	-	0.00%
State Aid - Prior Years	8019	-	2,391.00	2,391.00	2,391.00	New
Transfers to Charter Schools Funding in Lieu of Property Taxes	8096	437,534.00	243,453.90	472,710.00	35,176.00	8.04%
Other LCFF Transfers	8091, 8097	-	-	-	-	
Total, LCFF Sources		2,995,959.17	1,629,695.90	3,000,208.00	4,248.83	0.14%
2. Federal Revenues						
Every Student Succeeds Act (Title I-V)	8290	32,571.00	15,290.00	52,833.00	20,262.00	62.21%
Special Education - Federal	8181, 8182	25,923.75	-	25,923.75	-	0.00%
Child Nutrition - Federal	8220	-	-	-	-	
Donated Food Commodities	8221	-	-	-	-	
Other Federal Revenues	8110, 8260-8299	460,532.00	75.00	178,351.00	(282,181.00)	-61.27%
Total, Federal Revenues		519,026.75	15,365.00	257,107.75	(261,919.00)	-50.46%
3. Other State Revenues						
Special Education - State	StateRevSE	184,037.89	-	184,037.89	(0.00)	0.00%
All Other State Revenues	StateRevAO	72,204.45	41,209.78	550,288.72	478,084.27	662.13%
Total, Other State Revenues		256,242.34	41,209.78	734,326.61	478,084.27	186.58%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	15,600.00	5,245.79	8,674.36	(6,925.64)	-44.40%
Total, Local Revenues		15,600.00	5,245.79	8,674.36	(6,925.64)	-44.40%

5. TOTAL REVENUES		3,786,828.26	1,691,516.47	4,000,316.72	213,488.46	5.64%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	1,063,187.04	695,366.01	1,219,062.92	155,875.88	14.66%
Certificated Pupil Support Salaries	1200	208,216.85	139,509.11	257,420.97	49,204.12	23.63%
Certificated Supervisors' and Administrators' Salaries	1300	342,991.93	153,694.36	258,568.90	(84,423.03)	-24.61%
Other Certificated Salaries	1900	-	-	-	-	
Total, Certificated Salaries		1,614,395.82	988,569.48	1,735,052.79	120,656.97	7.47%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	92,388.16	52,753.69	99,536.29	7,148.13	7.74%
Non-certificated Support Salaries	2200	193,780.78	171,407.65	286,313.24	92,532.46	47.75%
Non-certificated Supervisors' and Administrators' Sal.	2300	-	686.40	686.40	686.40	New
Clerical and Office Salaries	2400	16,337.81	20,867.55	53,816.50	37,478.69	229.40%
Other Non-certificated Salaries	2900	-	-	-	-	
Total, Non-certificated Salaries		302,506.75	245,715.29	440,352.43	137,845.68	45.57%
3. Employee Benefits						
STRS	3101-3102	308,349.60	159,351.65	299,070.23	(9,279.37)	-3.01%
PERS	3201-3202	-	-	-	-	
OASDI / Medicare / Alternative	3301-3302	46,550.51	36,113.01	63,035.53	16,485.02	35.41%
Health and Welfare Benefits	3401-3402	210,480.00	193,262.35	307,424.85	96,944.85	46.06%
Unemployment Insurance	3501-3502	21,490.06	5,464.36	15,931.91	(5,558.15)	-25.86%
Workers' Compensation Insurance	3601-3602	26,836.64	23,099.40	36,530.88	9,694.24	36.12%
OPEB, Allocated	3701-3702	-	-	-	-	
OPEB, Active Employees	3751-3752	-	-	-	-	
Other Employee Benefits	3901-3902	20,600.71	20,283.86	36,325.97	15,725.26	76.33%
Total, Employee Benefits		634,307.52	437,574.63	758,319.37	124,011.85	19.55%
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	20,000.00	-	8,000.00	(12,000.00)	-60.00%
Books and Other Reference Materials	4200	16,471.34	-	-	(16,471.34)	(100%)
Materials and Supplies	4300	127,300.00	140,839.34	183,727.23	56,427.23	44.33%
Noncapitalized Equipment	4400	75,449.66	46,805.22	75,449.66	-	0.00%
Food	4700	2,000.00	-	833.33	(1,166.67)	-58.33%
Total, Books and Supplies		241,221.00	187,644.56	268,010.22	26,789.22	11.11%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	323,406.44	38,569.66	306,595.84	(16,810.60)	-5.20%

Travel and Conferences	5200	13,400.00	15,778.58	18,861.91	5,461.91	40.76%
Dues and Memberships	5300	11,400.00	9,402.00	13,702.00	2,302.00	20.19%
Insurance	5400	24,900.00	21,077.24	27,002.24	2,102.24	8.44%
Operations and Housekeeping Services	5500	15,000.00	-	5,000.00	(10,000.00)	-66.67%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	29,096.00	16,785.79	30,000.46	904.46	3.11%
Transfers of Direct Costs	5700-5799	-	-	-	-	
Professional/Consulting Services and Operating Expend.	5800	520,606.34	339,231.68	536,750.47	16,144.13	3.10%
Communications	5900	55,200.00	28,650.51	52,250.51	(2,949.49)	-5.34%
Total, Services and Other Operating Expenditures		993,008.78	469,495.46	990,163.43	(2,845.35)	-0.29%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	
Total, Capital Outlay		-	-	-	-	
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Transfers of Indirect Costs	7300-7399	-	-	-	-	
Debt Service:						
Interest	7438	-	-	-	-	
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		-	-	-	-	
8. TOTAL EXPENDITURES		3,785,439.87	2,328,999.42	4,191,898.24	406,458.37	10.74%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		1,388.39	(637,482.95)	(191,581.52)	(192,969.91)	-13898.83%
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts						

(must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		1,388.39	(637,482.95)	(191,581.52)	(192,969.91)	-13898.83%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	1,210,197.44	1,391,432.41	1,391,432.41	181,234.97	14.98%
b. Adjustments/Restatements	9793, 9795	-	(208,183.41)	(208,183.41)	(208,183.41)	New
c. Adjusted Beginning Fund Balance		1,210,197.44	1,183,249.00	1,183,249.00		
2. Ending Fund Balance, June 30 (E + F.1.c.)		1,211,585.83	545,766.05	991,667.48		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	9,319.71	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	189,271.99	209,594.91	209,594.91	20,322.92	10.74%
Unassigned/Unappropriated Amount	9790	1,022,313.84	326,851.43	782,072.57	(240,241.27)	-23.50%

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Adopted Budget - MYP

Charter School Name: Motivated Youth Academy
(continued) _____
CDS #: 37682130129668
Charter Approving Entity: Mountain Empire USD
County: San Diego
Charter #: 1628
Fiscal Year: 2023-24

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
- ☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 2023-24			Totals for 2024-25	Totals for 2025-26
		Unrestricted	Restricted	Total		
A. REVENUES						
1. LCFF Sources						
State Aid - Current Year	8011	2,483,629.00	0.00	2,483,629.00	2,502,671.18	2,578,490.23
Education Protection Account State Aid - Current Year	8012	41,478.00	0.00	41,478.00	41,478.00	41,478.00
State Aid - Prior Years	8019	2,391.00	0.00	2,391.00	0.00	0.00
Transfers of Charter Schools in Lieu of Property Taxes	8096	472,710.00	0.00	472,710.00	472,710.00	472,710.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00		
Total, LCFF Sources		3,000,208.00	0.00	3,000,208.00	3,016,859.18	3,092,678.23
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	0.00	52,833.00	52,833.00	25,923.75	25,923.75
Special Education - Federal	8181, 8182	0.00	25,923.75	25,923.75	42,833.00	42,833.00
Child Nutrition - Federal	8220	0.00	0.00	0.00		
Donated Food Commodities	8221	0.00	0.00	0.00		
Other Federal Revenues	8110, 8260-8299	0.00	178,351.00	178,351.00		
Total, Federal Revenues		0.00	257,107.75	257,107.75	68,756.75	68,756.75
3. Other State Revenues						
Special Education - State	StateRevSE	0.00	184,037.89	184,037.89	184,037.89	184,037.89
All Other State Revenues	StateRevAO	54,543.16	495,745.56	550,288.72	550,255.16	550,255.16

Description	Object Code	FY 2023-24			Totals for 2024-25	Totals for 2025-26
		Unrestricted	Restricted	Total		
Total, Other State Revenues		54,543.16	679,783.45	734,326.61	734,293.04	734,293.04
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	8,674.36	0.00	8,674.36	13,674.36	13,674.36
Total, Local Revenues		8,674.36	0.00	8,674.36	13,674.36	13,674.36
5. TOTAL REVENUES		3,063,425.52	936,891.20	4,000,316.72	3,833,583.34	3,909,402.39
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	517,314.93	701,747.99	1,219,062.92	1,089,657.12	1,111,450.26
Certificated Pupil Support Salaries	1200	123,562.84	133,858.13	257,420.97	239,688.24	244,482.01
Certificated Supervisors' and Administrators' Salaries	1300	258,568.90	0.00	258,568.90	256,732.88	261,867.54
Other Certificated Salaries	1900	0.00	0.00	0.00	-	0.00
Total, Certificated Salaries		899,446.67	835,606.12	1,735,052.79	1,586,078.24	1,617,799.81
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	55,561.09	43,975.20	99,536.29	82,183.57	83,827.25
Non-certificated Support Salaries	2200	256,919.05	29,394.19	286,313.24	289,107.14	294,889.29
Non-certificated Supervisors' and Administrators' Sal.	2300	686.40	0.00	686.40		
Clerical and Office Salaries	2400	53,816.50	0.00	53,816.50	80,659.04	82,272.22
Other Non-certificated Salaries	2900	0.00	0.00	0.00		
Total, Non-certificated Salaries		366,983.04	73,369.39	440,352.43	451,949.76	460,988.75
3. Employee Benefits						
STRS	3101-3102	156,416.15	142,654.08	299,070.23	302,940.95	308,999.77
PERS	3201-3202	0.00	0.00	0.00		
OASDI / Medicare / Alternative	3301-3302	44,741.95	18,293.58	63,035.53	57,572.29	58,723.74
Health and Welfare Benefits	3401-3402	180,100.40	127,324.45	307,424.85	232,580.40	237,232.01
Unemployment Insurance	3501-3502	9,333.49	6,598.42	15,931.91	14,296.35	14,256.78
Workers' Compensation Insurance	3601-3602	21,401.08	15,129.80	36,530.88	28,532.39	29,103.04
OPEB, Allocated	3701-3702	0.00	0.00	0.00		
OPEB, Active Employees	3751-3752	0.00	0.00	0.00		
Other Employee Benefits	3901-3902	21,281.04	15,044.93	36,325.97	35,297.28	36,003.22
Total, Employee Benefits		433,274.11	325,045.26	758,319.37	671,219.66	684,318.56
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	8,000.00	0.00	8,000.00	8,160.00	8,323.20
Books and Other Reference Materials	4200	0.00	0.00	0.00		

Description	Object Code	FY 2023-24			Totals for 2024-25	Totals for 2025-26
		Unrestricted	Restricted	Total		
Materials and Supplies	4300	159,746.18	23,981.05	183,727.23	187,401.77	191,149.81
Noncapitalized Equipment	4400	75,449.66	0.00	75,449.66	16,958.65	17,297.82
Food	4700	833.33	0.00	833.33	850.00	867.00
Total, Books and Supplies		244,029.17	23,981.05	268,010.22	213,370.42	217,637.83
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	276,422.12	30,173.72	306,595.84	286,527.76	292,258.32
Travel and Conferences	5200	18,861.91	0.00	18,861.91	19,239.15	19,623.93
Dues and Memberships	5300	13,702.00	0.00	13,702.00	13,976.04	14,255.56
Insurance	5400	27,002.24	0.00	27,002.24	27,542.28	28,093.13
Operations and Housekeeping Services	5500	5,000.00	0.00	5,000.00		
Rentals, Leases, Repairs, and Noncap. Improvements	5600	30,000.46	0.00	30,000.46	30,600.47	31,212.48
Transfers of Direct Costs	5700-5799	364,185.99	(364,185.99)	0.00		
Professional/Consulting Services and Operating Expend.	5800	523,848.81	12,901.66	536,750.47	405,982.33	414,094.34
Communications	5900	52,250.51	0.00	52,250.51	48,295.52	49,261.43
Total, Services and Other Operating Expenditures		1,311,274.04	(321,110.61)	990,163.43	832,163.56	848,799.19
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)						
Land and Land Improvements	6100-6170	0.00	0.00	0.00		
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00		
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00		
Equipment	6400	0.00	0.00	0.00		
Equipment Replacement	6500	0.00	0.00	0.00		
Depreciation Expense (for accrual basis only)	6900	0.00	0.00	0.00		
Total, Capital Outlay		0.00	0.00	0.00	0.00	0.00
7. Other Outgo						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00		
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00		
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00		
All Other Transfers	7280-7299	0.00	0.00	0.00		
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00		
Debt Service:						
Interest	7438	0.00	0.00	0.00		
Principal (for modified accrual basis only)	7439	0.00	0.00	0.00		
Total, Other Outgo		0.00	0.00	0.00	0.00	0.00
8. TOTAL EXPENDITURES		3,255,007.04	936,891.20	4,191,898.24	3,754,781.64	3,829,544.14

Description	Object Code	FY 2023-24			Totals for 2024-25	Totals for 2025-26
		Unrestricted	Restricted	Total		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)						
		(191,581.52)	(0.00)	(191,581.52)	78,801.70	79,858.25

Description	Object Code	FY 2023-24			Totals for 2024-25	Totals for 2025-26
		Unrestricted	Restricted	Total		
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0.00	0.00	0.00		
2. Less: Other Uses	7630-7699	0.00	0.00	0.00		
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00		
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(191,581.52)	(0.00)	(191,581.52)	78,801.70	79,858.25
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	1,391,432.41	0.00	1,391,432.41	991,667.48	1,070,469.18
b. Adjustments/Restatements	9793, 9795	(208,183.41)	0.00	(208,183.41)		
c. Adjusted Beginning Balance		1,183,249.00	0.00	1,183,249.00	991,667.48	1,070,469.18
2. Ending Fund Balance, June 30 (E + F.1.c.)		991,667.48	(0.00)	991,667.48	1,070,469.18	1,150,327.43
Components of Ending Fund Balance:						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00		
Stores (equals object 9320)	9712	0.00	0.00	0.00		
Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00		
All Others	9719	0.00	0.00	0.00		
b. Restricted	9740		0.00	0.00		
c. Committed						
Stabilization Arrangements	9750	0.00	0.00	0.00		
Other Commitments	9760	0.00	0.00	0.00		
d. Assigned						
Other Assignments	9780	0.00	0.00	0.00		
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	209,594.91	0.00	209,594.91	187,739.08	191,477.21
Unassigned/Unappropriated Amount	9790	782,072.57	0.00	782,072.57	882,730.10	958,850.22

Cash Flow Worksheet
2023/24

		July	August	September	October	November	December	January	February	March	April	May	June	Accruals	TOTAL
Actual or Projected		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Projected	Projected	Projected	Projected	Projected	Projected	
A. BEGINNING CASH	9110	1,819,193	1,684,124	1,556,698	1,545,496	1,303,004	1,216,036	1,175,206	1,154,002	985,727	908,500	962,249	834,928		
B. RECEIPTS															
LCFF Sources															
State Aid, EPA	8011-8019	123,916	126,307	233,436	223,049	223,049	233,436	223,049	223,049	189,870	179,501	179,501	179,501	189,834	2,527,498
In Lieu Property Taxes	8096	0	28,410	56,821	37,881	40,114	40,114	40,114	37,881	63,792	31,896	31,896	31,896	31,896	472,710
Other LCFF/Revenue Limit Transfers	8091, 8097														0
Federal Revenue	8100-8299	0	0	0	75	0	0	15,290	2,337	4,717	51,805	4,717	4,717	173,449	257,108
Other State Revenue	8300-8599	2,000	0	(1)	(205)	10,418	0	28,998	17,782	34,680	164,122	34,680	149,813	292,039	734,327
Other Local Revenue	8600-8799	878	0	1,448	348	190	1,587	795	686	686	686	686	686		8,674
All Other Financing Sources	8930-8979														0
Other Receipts/Non-Revenue															0
TOTAL RECEIPTS		126,794	154,717	291,704	261,147	273,771	275,137	308,246	281,735	293,745	428,009	251,480	366,613	687,218	4,000,317
C. DISBURSEMENTS															
Certificated Salaries	1000-1999	94,504	119,637	185,634	157,741	154,208	147,842	129,004	157,836	157,836	161,536	166,416	102,858		1,735,053
Classified Salaries	2000-2999	36,153	30,309	34,501	32,190	38,143	28,836	45,583	40,022	40,022	40,022	40,022	34,547		440,352
Employee Benefits	3000-3999	44,841	56,328	82,019	50,844	66,207	67,312	70,024	68,963	66,137	67,855	68,516	49,273		758,319
Books and Supplies	4000-4999	45,543	12,868	38,498	19,662	21,792	8,508	40,772	26,217	14,337	14,337	13,337	12,137		268,010
Services and Operating Expenditures	5000-5999	39,938	58,125	74,559	62,743	76,111	73,528	84,492	156,970	92,640	90,509	90,509	87,109	2,930	990,163
Capital Outlay	6000-6999														0
Other Outgo	7000-7499														0
All Other Financing Uses	7630-7699														0
Other Disbursements/ Non Expenditures															0
TOTAL DISBURSEMENTS		260,980	277,267	415,211	323,180	356,462	326,025	369,874	450,010	370,973	374,260	378,801	285,925	2,930	4,191,897
D. PRIOR YEAR TRANSACTIONS, Other															
Accounts Receivable	9200-9399	84,077	841	83,324	15,810	2,000		4,000	0	0	0	0	(11,585)	(687,218)	(508,751)
Accounts Payable	9500-9630,														
(Liabilities, including Deferred	9650	(84,959)	(5,717)	28,981	(196,270)	(6,278)	10,059	36,424	0	0	0			2,930	(214,830)
TOTAL PRIOR YEAR TRANSACTIONS, Other		(882)	(4,876)	112,305	(180,460)	(4,278)	10,059	40,424	0	0	0	0	(11,585)	(684,288)	(293,921)
E. (B - C + D)		(135,069)	(127,426)	(11,202)	(242,492)	(86,969)	(40,829)	(21,204)	(168,275)	(77,228)	53,749	(127,321)	69,103	0	(485,501)
F. ENDING CASH (A + E)		1,684,124	1,556,698	1,545,496	1,303,004	1,216,036	1,175,206	1,154,002	985,727	908,500	962,249	834,928	904,031		
G. ENDING CASH, PLUS ACCRUALS															1,588,319

CHARTER SCHOOL
BUDGET ADOPTION - ALTERNATIVE FORM

Reporting Period: Second Interim

Charter School Name: Motivated Youth Academy
(continued)
CDS #: 37682130129668
Charter Approving Entity: Mountain Empire USD
County: San Diego
Charter #: 1628
Fiscal Year: 2023-24

CERTIFICATION OF FINANCIAL CONDITION

- ☒ POSITIVE CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter will meet its financial obligations for the current fiscal year and subsequent two fiscal years.
- ☐ QUALIFIED CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.
- ☐ NEGATIVE CERTIFICATION
As the Charter School Official, I certify that based upon current projections this charter will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

To the entity that approved the charter school:
(☒) 2023-24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: 3/14/2024
Charter School Official
(Original signature required)
Print Name: Bill Dobson Title: CEO

To the County Superintendent of Schools:
(☒) 2023-24 CHARTER SCHOOL FIRST INTERIM FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 47604.33.

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)
Print Name: Patrick Keeley Title: Superintendent

For additional information on the First Interim Report, please contact:

For Approving Entity:	For Charter School:
<u>Rustie Phillips</u>	<u>Roger Castillo</u>
Name	Name
<u>Senior Accountant</u>	<u>Charter Impact, Inc.</u>
Title	Title
<u>619-473-9022</u>	<u>888-474-0322</u>
Phone	Phone
<u>rustie.phillips@meusd.k12.ca.us</u>	<u>rcastillo@charterimpact.com</u>
E-mail	E-mail

This report has been verified for mathematical accuracy by the County Superintendent of Schools, pursuant to *Education Code* Section 47604.33.

Date

Coversheet

Approval of CliftonLarsonAllen LLP (CLA) Annual Audit Engagement Services

Section: XIII. Business/Financial Services
Item: B. Approval of CliftonLarsonAllen LLP (CLA) Annual Audit Engagement Services
Purpose: Vote
Submitted by:
Related Material: 2024-25 CliftonLarsonAllen (CLA) Statement of Work Audit Services 2024.3.pdf



CliftonLarsonAllen LLP
<https://www.claconnect.com>

Statement of Work - Audit Services

February 27, 2024

This document constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated November 7, 2023, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Motivated Youth Academy ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended June 30, 2024.

Lili Huang is responsible for the performance of the audit engagement. Per Education Code Section 41020(f)(2), there is a limit of six consecutive years for any firm where the principal of the audit and the reviewing principal have been the same in each of those years. This is the fourth consecutive year Lili Huang will be the engagement principal.

Scope of audit services

We will audit the financial statements of Motivated Youth Academy, which comprise the financial statements identified below, and the related notes to the financial statements (collectively, the "financial statements") as of and for the year ended June 30, 2024.

The statement of financial position, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

We will also evaluate and report on the presentation of the following supplementary information accompanying the financial statements in relation to the financial statements as a whole:

Schedule of Instructional Time

Schedule of Average Daily Attendance

Reconciliation of Annual Financial Report With Audited Financial Statements

The following supplementary information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditors' report will not provide an opinion or any assurance on that information:

Local Education Agency Organization Structure

Nonaudit services

We will also provide the following nonaudit services:

- Preparation of your financial statements and the related notes.
- Preparation of the supplementary information.
- Preparation of adjusting journal entries, as needed.
- Preparation of the informational tax returns.

Audit objectives

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the 2023-2024 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, published by the Education Audit Appeals Panel (State Audit Guide). Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinions.

We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will issue a written report upon completion of our audit of your financial statements.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial

statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We will also provide a report (which does not include an opinion) on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*. The report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the entity is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

The state compliance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Audit Guide.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards*, and the State Audit Guide.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements,

including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Override of Management Controls
- Revenue Recognition

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS and Government Auditing Standards, and the State Audit Guide. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, Government Auditing Standards do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards and *Government Auditing Standards*, and the State Audit Guide.

As part of obtaining reasonable assurance about whether the financial statements are free of material

misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for one year after the date the financial statements are available to be issued.

You are responsible for the design, implementation, and maintenance of effective internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities and safeguarding assets to help ensure that appropriate goals and objectives are met. You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements; identifying and ensuring that the entity complies with applicable laws, regulations,

contracts, and grant agreements; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered. You are responsible for taking timely and appropriate steps to remedy any fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we may report.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers); (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the State Audit Guide; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

Management is responsible for the preparation of the supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's operations, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services.

Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We expect to begin our audit on approximately April 15, 2024.

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the sole and exclusive property of CLA and constitutes confidential and proprietary information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to California Department of Education, California State Controllers Office, and authorizer(s), or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CLA personnel. Furthermore, upon request, we may provide copies or electronic versions of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the California Department of Education, California State Controllers Office, and authorizer(s). If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

Fees

Our professional fees are outlined in the table below:

Service	Fee
Financial Statement Audit	\$17,000
Implementation of the New Risk Auditing Standards which includes an increase in information technology testing	\$1,250
Informational tax return services	\$4,000
Schedules with or without opinions	\$1,120
Total	\$23,370

We will also bill for expenses including travel, internal and administrative charges, and a technology and client support fee of five (5%) of all professional fees billed. Our fee is based on anticipated cooperation from your personnel and their assistance with locating requested documents and preparing requested schedules. If the requested items are not available on the dates required or are not accurate, the fees and expenses will likely be higher. There is a ten percent withholding clause per Education Code 14505.

Professional fees will be billed as follows:

Progress bill to be mailed on	Amount to be billed
Upon execution of the SOW	One-third of our professional fees
Upon the commencement of substantive procedures	One-third of our professional fees
Issuance of draft report(s)	One-third of our professional fees

Additional state compliance procedures related to changes to the 2023-2024 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting, published by the Education Audit Appeals Panel will be billed as out-of-scope.

Unexpected circumstances

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in accounting and audit standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the

activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Agreement

We appreciate the opportunity to provide to you the services described in this SOW under the MSA and believe this SOW accurately summarizes the significant terms of our audit engagement. This SOW and the MSA constitute the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA related to audit services. If you have any questions, please let us know. Please sign, date, and return this SOW to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities.

Sincerely,

CliftonLarsonAllen LLP

Response:

This letter correctly sets forth the understanding of Motivated Youth Academy.

CLA
CLA

A handwritten signature in black ink that reads "Lili Huang". The signature is written in a cursive, flowing style. Below the signature is a horizontal line.

Lili Huang, Principal

SIGNED 2/27/2024, 8:41:34 PM PST

Client
Motivated Youth Academy

SIGN: _____

Bill Dobson, Executive Director

DATE: _____

Coversheet

Approval of Parsec Education Service Agreement 2024-2027

Section: XIV. Education/Student Services
Item: A. Approval of Parsec Education Service Agreement 2024-2027
Purpose: Vote
Submitted by: Bill Dobson
Related Material: 2024-25 Parsec Education Revised Service Agreement 2024.3.pdf

BACKGROUND:

There are 3 parts to this item.

1) Renewal of **Parsec Premium Analytics**

- Presentation Ready Reports: Visualized Data that can be downloaded or easily shared with presentation mode (https://motivatedyouth.parsecgo.com/home?activeReport=state_test_results)
- Quarterly Data Insights Meeting with a Data Analyst: (3) 2 Hour In Depth Meetings with Parsec Data Analyst/Scientist; (1) Presentation Meeting
- Multiple Measures Report: Can run up to (3) times per year (See Attached)

2) New **Charter Renewal Support**

- Partner with our data analysts to prepare for your charter renewal
- Analyze whole data to form Data Narrative
- Identify Specific Data Points (Bright Spots) of Student Growth

3)New **Parsec Real**

- Capture and Measure Student Feedback at Scale via Audio or Video or Text
- Free Response creates space for Inclusivity and authenticity, so EVERY student can be heard
- Browser Based and can be used from any device
- Aligns with LCAP standards for capturing student voice
- Unlimited number of Reals can be created
- Customizable feedback window to allow for varied start and stop time
- AI Technology simplifies measuring data to generate top themes for action and change
- Highlight Reel is captured to share with leadership, community, or school

This request is for a 3 year contract. The contract aligns with the remaining three years of MY Academy's charter and will allow Parsec to continue providing enhanced data collection and support over the next 3 years as MY Academy completes:

Charter Renewal Petition (Current Charter expires June 30, 2027)

New 3 Year LCAP Cycle

New WASC Self Study Report (Current Accreditation expires June 30, 2026)

Year 1 would be

\$21,052- Parsec Analytics Renewal

\$10,000- Charter Renewal Support for the year

\$ 6,970- Parsec Real

\$38,022 Total

Yr 2 and Yr 3

\$21,052- Analytics

\$ 3,000- Additional Consulting (LCAP/WASC 10 HR Per Year)

\$6,970- Parsec Real

\$31,022

100,066 Subtotal

-\$ 10,006 (Additional 10% Discount)

\$90,060 or \$30,020 Per Year (3 yrs)

Engaging in this 3 year contract has been reviewed with Charter Impact. Motivated Youth Academy is able to fulfill the terms of the contract financially. In combination with minimal projected COLA's from the State of California over the next several years and the discounts negotiated MYA will realize significant savings over the 3 year term of the contract by locking in these prices.

RECOMMENDATION:

It is recommended the Board approve the Parsec Education Service Agreement effective July 1, 2024 - June 30, 2027 for Motivated Youth Academy (#1628).

Fiscal Impact: \$90,060

Analytics: Existing Pricing

License Fees	\$3,406.00
Service Fees	
Support	\$1,000.00
Custom Dashboard(4)	\$1,000.00
<u>Charter Renewal</u>	<u>\$3,500.00</u>
Subtotal	\$11,906.00
<u>Discount</u>	<u>\$ 1,000.00</u>
Total	\$10,906.00

New Package Pricing

License Fees	\$8,500.00
Service Fees	\$8,000.00
Onboarding	Included
Designated PE	Included
Quarterly Data	Included
(3) Data Insights	
(1)Presentation	
Growth/Achievement	Included
Multiple Measures	Included
Custom Dashboards (4)	\$38,000.00
<u>Charter Renewal Support</u>	<u>\$10,000.00</u>
Subtotal	\$64,500.00
Discounts	\$33,448.00
Total	\$31,052.00



MULTIPLE MEASURES STUDENT REPORT



Jamie Smith

4th Grader at Addams Elementary

Fall 2023 Overview

KEY

4 - Excellent 3 - Good 2 - Fair 1 - Intervention

Local ELA CAASPP ELA ELPAC
Local Math CAASPP Math Science



3.1

Your average score

METRIC

PERFORMANCE

SCORE



Local Reading Test
Overall Reading Score

Close
Standard Placement

3



State ELA Test
Overall English Language Arts Score

Not Meeting
Standard Placement

2



Local Math Test
Overall Math Score

Exceeding
Standard Placement

4



State Math Test
Overall Math Score

Meeting
Standard Placement

3



ELPAC Test
Overall English Language Score

Meeting
Standard Placement

3



CAST Test
Overall Science Score

Meeting
Standard Placement

3

Your Local Test Results

Assessment: iReady Diagnostic

Jamie Smith

4th Grader at Addams Elementary

Relative Placement Levels Key

Mid or Above Grade Level 2 Grade Levels Below
Early On Grade Level 3+ Grade Levels Below
1 Grade Level Below No score
Stretch growth target
Typical growth target
District

Typical Growth and Stretch Growth

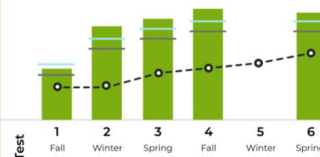
Typical growth is the average annual growth for students at that grade and baseline placement level. Stretch growth is an ambitious, but attainable, level of annual growth that puts below-grade level students on a path toward proficiency and on-grade level students on a path toward advanced proficiency.



iReady Reading

3
Above

The goal for spring is **450**



Domain Areas

On-Grade Range

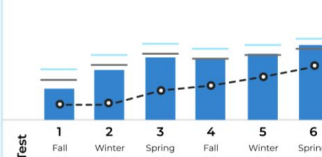
Phonological Awareness Tested Out
Phonics Tested Out
High-Frequency Words Mid 4
Vocabulary Late 4
Comprehension Literature Mid 4
Comprehension Informational Text Early 4



iReady Math

2
Below

The goal for spring is **530**



Domain Areas

On-Grade Range

Number & Operations Tested Out
Algebra & Algebraic Thinking Early 4
Measurement & Data Mid 4
Geometry Late 4



For additional resources regarding this report, use the QR code or visit:
parseceducation.com/pages/student-report-guide

Parsec Education, Inc. 2023 | Version 1.03

Parsec REAL

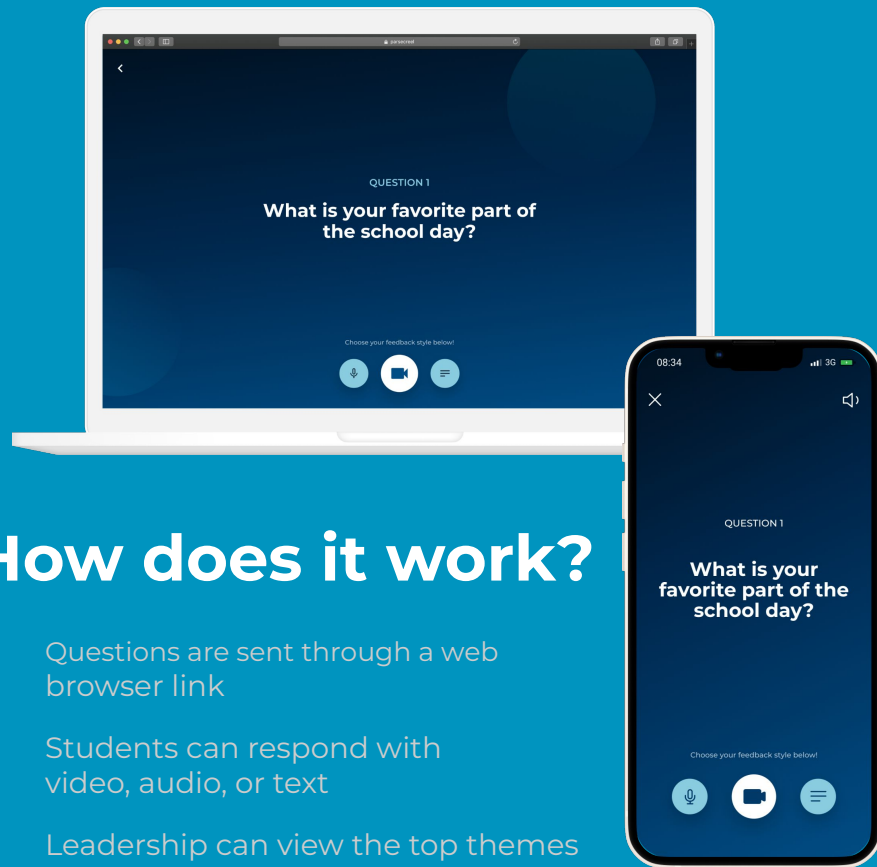
License Fees **\$ 970.00**

Service Fees **\$6,000.00**

Street Data Capacity Training
& Onboarding

Total **\$6,970.00**

*Fees are Charged Annually



How does it work?

- Questions are sent through a web browser link
- Students can respond with video, audio, or text
- Leadership can view the top themes created by AI on insights dashboard



Coversheet

Approval of Keyn Solutions Information Technology Management Service Provider Agreement (Renewal)

Section: XIV. Education/Student Services
Item: B. Approval of Keyn Solutions Information Technology Management
Service Provider Agreement (Renewal)
Purpose: Vote
Submitted by:
Related Material: 2024-25 Keyn IT Support Renewal Contract 2024.3.pdf

BACKGROUND:

Keyn Solutions works with small to medium schools/non-profit organizations (NPO) to bring solutions for cost-effectively meeting broad, industry-specific IT needs. Working with Keyn Solutions IT MSP (Management Service Provider) will provide a broad array of IT services that meet the needs of Motivated Youth Academy including the following:

- Helpdesk Support
- Device Management
- Procurement & Provisioning
- Security Controls & Compliance
- Application & Cloud Management
- Onboarding & Offboarding
- Cybersecurity
- Audio Visual Meeting Support
- Website support

RECOMMENDATION:

It is recommended the Board approve the Keyn Solutions Information Technology Service Agreement for Motivated Youth Academy (#1628).

Fiscal Impact: \$45,000



IT Support Contract

Renewal for 2024/2025

Prepared for:

William Dobson
Motivated Youth Academy

Created by:

John Algallar Keyn Group, LLC

Introduction

The IT challenge for small to medium schools/non-profit organizations (NPO) is cost-effectively meeting broad, industry-specific IT needs. With the options of hiring IT staff or bringing in an IT managed service provider (MSP), hiring may seem like the natural choice. But there are risks around skill gaps, providing timely resolutions, and high labor costs. Working with an IT MSP may be the right choice, but you must balance cost, provided services, and quality of service. KEYN Solutions' (Keyn) remote IT services reduce costs and provides a broad array of IT services that meet the needs of many industries.

Services to be Performed by Keyn Group, LLC

Under the terms of this contract between Keyn Group, LLC, hereinafter referred to as "Keyn Solutions" and Motivated Youth Academy, hereinafter referred to as "CUSTOMER," Keyn Solutions will provide the following Core IT support maintenance and/or services:

- IT Helpdesk Support
- IT Procurement & Asset Management
- Manage Google Admin Console
- Configure and provision student IT devices
- Application & Cloud Management
- Security Controls & Compliance
- Staff Onboarding & Offboarding
- Office Hours
- Board Meeting On-site Support

Add-on Services Available Upon Request

- On-site Support \$125/hour + Travel & Lodging
- Weekend Support - \$500/day
- Strategic Projects – Cost is on a per project basis.

To cover the broad array of IT services, Keyn Solutions may recommend services with other IT services providers and technical experts to provide high-quality support of all your IT needs. For strategic projects, Keyn may contract with other service providers to fulfill the request.

Pricing

The following table depicts the base monthly pricing for each service to be performed by Keyn Solutions and the quantity of staff, students, and devices that will be active by the start of this contract. The pricing and base quantities have been agreed upon by both Keyn Solutions and Motivated Youth Academy prior to the signing of this contract.

Service Name	Price	Base QTY	Subtotal
Core IT Support - Staff Active Staff - Teachers & Administrators	\$20.00	35	\$700.00
Core IT Support - Students Enrolled Students	\$12.00	235	\$2,820.00
Core IT Support - Additional Devices Devices used for administrative purposes or shared by multiple users.	\$10.00	1	\$10.00
VOIP Support	\$75.00	1	\$75.00
Board Meeting Onsite Support*	\$125.00	2	\$250.00
Office Hours	\$200.00	1	\$200.00

Subtotal **\$4,055.00**

Tax **\$0.00**

Total \$4,055.00

*Any approved travel & lodging costs incurred by Keyn Solutions will be reimbursed by MYA.

Software	Price	QTY	Subtotal
Adobe Pro	\$23.99	5	\$119.95
Keeper Password Manager	\$4.00	3	\$12.00
PandaDoc**	\$19.00	5	\$95.00

Subtotal **\$226.95**

Tax **\$0.00**

Total \$226.95

**PandaDoc is billed annually

Keyn Solutions will conduct a quarterly "true-up" and will adjust the quantities of active students, staff, and additional devices as approved by Motivated Youth Academy. The approved quantities will be reflected on the next billing period. The pricing table above is the base monthly cost and does not include the procurement of additional hardware and/or third-party software licenses/subscriptions.

In addition to the compensation paid to Keyn solutions according to the pricing table above the CUSTOMER shall pay directly or reimburse Keyn Solutions for all of the expenses paid or incurred by Keyn Solutions (to the extent not reimbursable by another party) in connection with the services it provides to the CUSTOMER pursuant to this contract, including, but not limited to: third-party software licenses/subscriptions, computers, hotspots, shipping materials, expedited shipping.

Payment Terms

Motivated Youth Academy will pay Keyn Solutions the total agreed upon amount as stated on the invoice for maintenance and services that will be provided under this contract within fifteen (15) days of receiving the invoice. Default billing cycle will be monthly; however, Motivated Youth Academy may elect to be billed on a quarterly cycle. Payment can be provided by check, ACH or credit card (additional fee for ACH or credit card payments).

Terms of Termination

The terms for this contract shall be in effect for one (1) year commencing on July 1, 2024. Either party will have the right to terminate the contract by giving written notice to the other party at least 60 days prior to termination of contract. Should either the CUSTOMER or Keyn Solutions elect to terminate this contract, Keyn Solutions has thirty (30) days to relinquish any applicable passwords, server controls, technology, and/or reasonable information or services necessary for the CUSTOMER'S operations. Under these conditions, Keyn Solutions reserves the right to collect payment for services provided and will allow CUSTOMER fifteen (15) days to remit payment in the amount disclosed on final invoice that will be provided to CUSTOMER by Keyn Solutions within fifteen (15) days of contract termination.

Agreement

By signing below, both Keyn Solutions and Motivated Youth Academy acknowledge that everything in this contract is true and agree to be bound to the terms listed above.

Keyn Group, LLC

Motivated Youth Academy

John Algallar

William Dobson

Coversheet

Approval of Edmentum Courseware Agreement 2024-2027 (Renewal)

Section: XIV. Education/Student Services
Item: C. Approval of Edmentum Courseware Agreement 2024-2027 (Renewal)
Purpose: Vote
Submitted by: Bill Dobson
Related Material: 2024-25 Edmentum Courseware Renewal Agreement 2024.3.pdf

BACKGROUND:

MY Academy has used EDMENTUM products since MY Academy (CCCS) High School and Middle School opened.

- EDMENTUM Courseware is an approved course provider for the University of California “a-g” program. All online courses approved by the University of California’s “a-g” program undergo a rigorous review process including an assessment of the curriculum against the iNACOL Standards for Quality Online Courses before the course is submitted to the University of California for “a-g” review and approval. The courseware has been approved by the UC/CSU Pathways as an “a-g” curriculum. In addition, MY Academy courses using the EDMENTUM curriculum have been approved for initial eligibility by the National Collegiate Athletic Association. MY Academy teachers, staff, and students currently use the platform successfully.
 - [Courseware](#)
- EDMENTUM Exact Path combines adaptive diagnostic assessments with individualized learning paths for K–12 grade students in math, reading, and language arts. This program puts individual student growth first—giving each student the tools to take control over their own academic journey while providing MY Academy staff with ongoing data to facilitate targeted support.
 - [Exact Path](#)

Engaging in this 3 year contract has been reviewed with Charter Impact. Motivated Youth Academy is able to fulfill the terms of the contract financially. In combination with minimal projected COLA's from the State of California over the next several years and the discounts negotiated MYA will realize significant savings over the 3 year term of the contract by locking in these prices.

RECOMMENDATION:

It is recommended that the Board approve the contract with Edmentum to provide the curriculum to MY Academy for the 2024- 2027 academic years as presented.

Fiscal Impact: \$124,816.00



Date: 03/07/2024
 Order Number: Q-617701
 Revision: 1
 Order Form Expiration Date: 06/30/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 441609
 Customer Name: MY Academy
 Billing Address: 500 La Terraza Blvd, Suite 150
 Escondido, CA 92025

Products and Services

MY Academy

Products	Qty	License Start Date	License End Date	License Term (Months)
Courseware: Comprehensive Library - Program License	250	07/01/2024	06/30/2027	36
Courseware: Health and Fitness Library - Program License	200	07/01/2024	06/30/2027	36
Exact Path: Diagnostic and Learning Path Core Library - Program License	250	07/01/2024	06/30/2027	36
Exact Path: Edmentum Integration	1	07/01/2024	06/30/2027	36
Customer Success Services	1	07/01/2024	06/30/2025	12
Customer Success Services	1	07/01/2025	06/30/2026	12
Customer Success Services	1	07/01/2026	06/30/2027	12

MY Academy Subtotal: \$124,816.00

Total US Funds: \$124,816.00

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the earliest of the License Start Dates applicable to the products listed above

To the extent the products listed above include "EdOptions Academy" and "ALVS" enrollment products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the products table of this Order Form above, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

*** Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

Taxes

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com





Date: 03/07/2024
 Order Number: Q-617701
 Revision: 1
 Order Form Expiration Date: 06/30/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

will appear on the final invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to orders@edmentum.com or attach the certificate to this order form in the Signature section.

Invoicing and Payment Terms

PO Due Date	Payment Due Date	Amount
Due at Time of Order	7/16/2024	USD 41,605.34
7/1/2025	7/16/2025	USD 41,605.33
7/1/2026	7/16/2026	USD 41,605.33
Total		USD 124,816.00

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a Purchase Order with this Order Form covering the initial portion of the amount and you will submit future Purchase Orders based on the Invoicing and Payment Terms table and timely make corresponding payment(s) for the remaining amount(s) owed.

Customer Contact for Future Purchase Orders:

Name:

Email Address:

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:

Last Name:

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Date: 03/07/2024
Order Number: Q-617701
Revision: 1
Order Form Expiration Date: 06/30/2024

ORDER FORM

Orders Under \$25,000.00 may pay by Credit Card:
Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Email Address:

Customer Signature

Name (Printed or Typed)

Title

Date

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Coversheet

Approval of 2024-2025 Strategic Staffing Plan

Section:	XV. Personnel Services
Item:	A. Approval of 2024-2025 Strategic Staffing Plan
Purpose:	Vote
Submitted by:	
Related Material:	BUS 2024-2025 Strategic Staffing Plan.pdf 2024 - 25 Strategic Staffing Plan Presentation.pdf

MOTIVATED YOUTH ACADEMY

Date: March 14, 2024

	Correspondence/Proposals/Reports
	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

Item Requires Board Action: X

Item is for Information Only: _____

Item: Approval of 2024-2025 Strategic Staffing Plan - Motivated Youth Academy

Background:

Staff has prepared the 2024-2025 Strategic Staffing Plan for review and approval. The plan includes all recommended staff, positions, job descriptions, and salary schedules for the upcoming school year.

STAFFING

The staffing report includes individuals recommended for continued employment as well as pertinent position, salary, and benefit information for certificated, classified, and management employees. It is recommended the Board approve the employees and positions as presented on the staffing report and direct staff to issue employment agreements for the 2024-2025 school year.

POSITIONS

New positions include:

Teacher of Record (1) - to be filled based on enrollment

Education Specialist (1) - to be filled based on enrollment

Student Success Coordinator (1) - to be filled based on enrollment

School Admissions Liaison - position changed to Independent Contractor

JOB DESCRIPTIONS

The job descriptions have undergone a thorough review and have been updated to eliminate outdated terminology, accurately depict the core responsibilities and title of each role, and ensure that the required qualifications, skills, and expertise align with the designated tasks. All Job Descriptions were revised for continuity of language.

New Job Descriptions: Chief Executive Officer, Executive Director, Instructional Assistant - SPED, Instructional Assistant- Content Area, Teacher on Special Assignment

Position Title Change: Registrar/Data Specialist, Administrative Services Technician, Lead Teacher of Record Stipend,

These descriptions are included in the employment agreement documents provided to employees.

Classification Type	Grade	Classification Title
Administration	AD	Chief Executive Officer
Administration	AD	Assistant Director
Administration	AD	Executive Director
Administration	AD	Director
Certificated	CE	Content Area Teacher , Math, Science, ELA, History
Certificated Specialist	CS	School Counselor
Certificated	CE	Teacher of Record
Certificated	CE	Teacher on Special Assignment (TOSA)
Certificated	CE	Lead Teacher of Record
Certificated Specialist	CS	Education Specialist
Certificated Specialist	CS	School Psychologist/Program Manager
Classified	7	EL Testing Assistant
Classified	8	Instructional Assistant
Classified	9	Instructional Assistant- Bilingual
Classified	14	Office Assistant - Marketing
Classified	16	Registrar/Database Specialist
Classified Management	38	Operations and Program Manager
Classified	28	Executive Assistant to the CEO
Classified	22	Administrative Services Technician
Classified	18	Student Success Coordinator.docx
Classified	8	Instructional Assistant - Content Area
Classified	12	Instructional Assistant - Special Education
Classified	10	Office Assistant - Student Services
Classified	21	Administrative Assistant
Contracted	IC	School Admissions Liaison.docx

It is recommended the Board approve the job descriptions as presented.

SALARY SCHEDULES

Salary structures for various staff categories—including administrative, classified management, certificated, certificated specialist, and classified—have been established through external benchmarking and internal consistency. These salary schedules are developed and disseminated to aid in recruitment, inform staff, and provide transparency to charter school authorizers and the general public regarding compensation levels. Initial salary step placement is determined by relevant previous experience, with step seven as the highest possible starting point. In areas experiencing shortages, such as mathematics, science, or special education, the Director is authorized to offer higher starting steps to attract highly qualified candidates. Employees are eligible for step increases if they maintain a paid status for at least 75% of the work year, with considerations also including the school's fiscal health, employee performance, and other pertinent factors. The Board is advised to approve a 2% cost of living adjustment across all staff categories as proposed.

STIPENDS

Education Stipend

The school recognizes the value that advanced degrees provide employees in performing their duties and supporting the school's mission. It is recommended that the School continue to recognize the educational achievement of staff by offering an annual educational stipend.

Classified: BA/BS \$500 and MA/MS \$1,500 (not to exceed \$1,500/year)

Certificated: MA/MS \$1,500 and Doctorate \$3,000 (not to exceed \$3,000/year)

Certificated Specialist: MA/MS \$1,500 and Doctorate \$3,000 (not to exceed \$3,000/year)

Administration: MA/MS \$1,500 and Doctorate \$3,000 (not to exceed \$3,000/year)

Staff Assignments:

Lead Teacher, \$4,000/year

Mentor Teacher, \$1,000/year per teacher supported

Professional Development Compensation

Staff will continue to be compensated at a flat hourly rate using step 5 of the certificated salary schedule for their attendance at management directed staff development or training days outside of their regular work year calendar. The school will also reimburse each employee up to \$200/year for participation in approved professional development.

BENEFITS

Retirement:

Employees will continue to have the option to contribute to a 403(b), Roth 403(b) or 457(b) retirement plan. Classified and non-STRS eligible certificated staff in assignments of at least 50% FTE will be eligible for a 5% employer contribution guarantee, and a matching annual employer contribution to a 457(b) plan not to exceed 5% of the employee's annual wages. The fiscal impact assumes all eligible staff will participate in the employer's retirement plan. The budget will be revised to reflect actual participation.

Certificated staff at MY Academy will continue to be enrolled in CalSTRS for retirement contributions with an employer matching contribution of 19.1% beginning July 1, 2023. This rate is subject to final approval by the CalSTRS State Board.

Employee Benefits:

Employees will continue to have access to group medical, dental, vision, and life insurance plans. The employer contribution will increase to \$1,500 per month for full time staff and \$900/month for part time staff. The fiscal impact of the staffing plan assumes all eligible staff will participate in the employer's benefit plan. The budget will be revised following open enrollment to reflect actual participation.

Employer benefit contributions 2024-2025:

Exempt (FTE)	Non-Exempt (Hours per Week)	<i>Eligible employees will have the option to choose to enroll in benefits or elect a cash in lieu stipend with proof of alternate coverage.</i>
		Tiered Benefit Stipends (for Health, Dental, and/or Vision, Life)
.75+ FTE	30+ hours	\$1,500/month
.50 - .74 FTE	20-29 hours	\$900/month
.475 FTE or less	19 hours or less	not eligible

It is recommended the Board approve the employee benefits plans including retirement, medical, dental, vision, and life.

It is recommended the Board approve the comprehensive strategic staffing plan as presented for the 2024-2025 fiscal year.

Fiscal Impact:

STAFFING	
Employee Group	Total Compensation
Administration	\$258,971.73
Certificated Specialist	\$236,934.24
Certificated	\$1,277,186.01
Classified	\$620,651.55
Total Staffing	\$2,393,743.53
NEW POSITIONS	
Employee Group	Total Estimated Compensation
Certificated	

Classified	
Total New Positions	\$0.00
EMPLOYEE BENEFITS	
Projected ER Benefits Contribution	\$494,640.00
Benefit QLE Reserve 3%	\$31,200.00
Projected ER Retirement Contribution	\$344,954.28
Total Benefits	\$870,794.28
EMPLOYEE PROFESSIONAL DEVELOPMENT	
Education Stipends	\$34,500.00
Professional Development	\$4,000.00
Total Professional Development	\$38,500.00
TOTAL COST	\$3,303,037.81



Strategic Staffing Plan

2024-2025

2023-2024 Strategic Staffing Plan

Plan Overview



Staffing

MYA Team:

- Renewal of all 2024-2025 positions
- 1 Teacher of Record position based on enrollment
- 1 Educational Specialist position base on enrollment.
- 1 Student Success Coordinator position based on enrollment
- School Admissions Liaison - changed Independent Contractor position

New Positions:

- No new positions

2023-2024 Strategic Staffing Plan

Plan
Overview



Job Descriptions - Active, Reactivated, and Revised

Chief Executive Officer	Office Assistant - Marketing
Assistant Director	Registrar/Database Specialist
Executive Director	Operations and Program Manager
Director	Executive Assistant to the CEO
Content Area Teacher	Administrative Services Technician
School Counselor	Student Success Coordinator
Teacher of Record	Instructional Assistant - Content Area
Teacher on Special Assignment	Instructional Assistant - Special Ed
Lead Teacher of Record Stipend	Office Assistant - Student Services
Education Specialist	Administrative Assistant
School Psychologist/Program Manager	School Admissions Liaison
EL Testing Assistant	
Instructional Assistant	
Instructional Assistant - Bilingual	

2023-2024 Strategic Staffing Plan

Plan Overview



Salary Schedules

- Certificated
- Certificated Specialist
- Classified
- Classified Management
- Administrative

Stipends

- Education Stipend
- Professional Development Reimbursement
- Professional Development Compensation
- Teacher Preparation Program
- Lead Teacher, \$4000/year
- Mentorship, \$1000/year per teacher supported

2023-2024 Strategic Staffing Plan

Plan Overview



Employee Benefits

Retirement

- Retirement Plan 403(b), Roth 403(b) and 457(b): employer matching contribution up to 5% for eligible employees
- 5% employer contribution guarantee to eligible Classified employees
- STRS employer contribution 19.1%

Health Benefits

- Medical, dental, vision, and life plans administered by VEBA
- Tier II 75% - 100% FTE: \$1500/month
- Tier I 50% - 74% FTE: \$900/month
- Flexible Spending Account (FSA) option for healthcare and dependent Care

SUMMARY

Staffing	\$2,393,743.53
New Positions	\$0.00
Benefits	\$870,794.28
Stipends	\$38,500.00
Total Cost	\$3,303,037.81



Coversheet

Approval of NFP Property & Casualty Services, Inc. (NFP) Insurance Policy Proposal (Renewal)

Section: XV. Personnel Services
Item: B. Approval of NFP Property & Casualty Services, Inc. (NFP) Insurance Policy Proposal (Renewal)
Purpose: Vote
Submitted by: Bill Dobson
Related Material: 2024-25 NFP Insurance Policy Premium Indication 2024.3.pdf

BACKGROUND:

The Property & Casualty insurance portfolio for Motivated Youth Academy has been provided by NFP Insurance Services. The expiring premium for 2023 - 2024 was \$42,012. The renewal premium for 2024-2025 is \$45,384, a 13% decrease totaling \$3,370.

RECOMMENDATION:

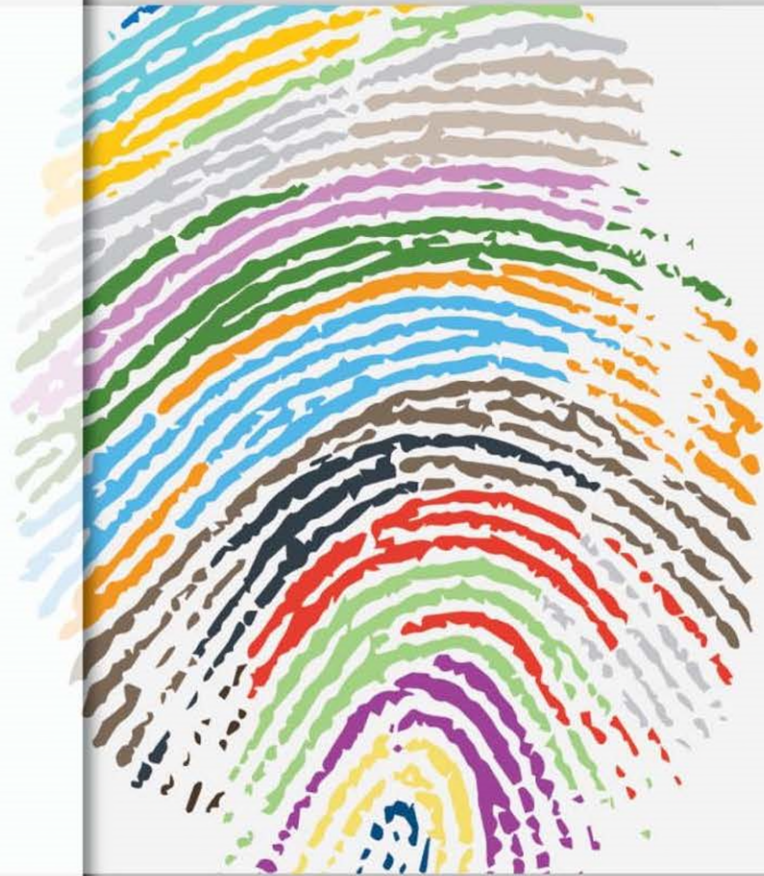
It is recommended the Board approve the Renewal Proposal of Insurance with NFP Insurance Services.

Fiscal Impact: \$45,384

**PROPERTY & CASUALTY
PREMIUM INDICATION FOR**

**Motivated Youth
Academy**

500 La Terraza Blvd. Suite 150
Escondido, CA 92025



Prepared by:

Trevor Linn

Assistant Vice President

T: (714) 505-5563

E: trevor.linn@nfp.com

March 5, 2024



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IMPORTANT INFORMATION

Please review the proposal carefully as terms and conditions may differ from your current insurance program and also differ from the insurance specifications submitted by you or your representative. The following proposal is intended to be a summary of coverages only. The actual details of coverage, as well as the general terms and conditions, cancellation provisions, and exclusions affecting such coverage, are subject to the actual policy forms. This proposal is an offering of the insurance coverage herein described. All premiums and proposed coverages are based on information provided by you at the time of quotation and are subject to adjustment.

When this proposal contains references to liability limits, note that other limits may be available. Please advise us if you would like alternate liability limits. Please note that limits may extend through excess and/or umbrella policies and this should be factored into your decision concerning the appropriate limits.

When this proposal contains references to property limits it is understood that it is the insured's responsibility to determine the replacement cost of such property and to select an appropriate limit. We can assist in helping to determine property values however the ultimate decision on limits is the insured's.

It is important that your insurance company fully understands the nature of your business. Activities other than those specifically insured may not be covered. Please contact us immediately if you need to arrange proper coverage for your new/additional business activities.

INSURANCE COMPENSATION DISCLOSURE

As an insurance broker/agent, NFP Property & Casualty Services, Inc. (NFP P&C) is licensed as an insurance broker/agent, in all fifty states. Our insurance producers are authorized by their license to confer with the insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

NFP P&C may receive compensation in the form of commissions of either a specific dollar amount or a percentage of premium set at the time of the purchase, renewal or servicing of a particular insurance policy; therefore, the amount of commissions we receive will depend on the policies and the insurance company you select. We may also receive contingent commissions based on the volume of business placed with the insurance company, the profitability of that business and other factors. We generally do not know if a contingent payment will be made, or the amount of any such contingent payment, at the time the insurance contract is placed with an insurance company. In addition to the compensation that NFP P&C receives, our corporate parent or affiliates may receive contingent payments from insurance companies based on factors that are not client-specific, such as the performance or size of the overall book of business produced with an insurance company. We may also participate in insurer-sponsored events such as trips, seminars, and advisory council meetings, based on the volume of business placed with the insurance company you select.

You may receive information about NFP P&C's expected compensation on the policy or policies you select and about any policies we have presented to you which you did not select by asking for the information.

Should this proposal recommend the use of surplus lines carriers, please be aware that these carriers may not be eligible for financial insolvency protection in the same manner that admitted carriers could be protected. This could lead to potentially uninsured exposure. Also, please be aware that NFP P&C is under no obligation to monitor any financing obligation of your premium or any matter related to premium billing conducted directly by any carrier(s).



SERVICE TEAM MEMBERS

SERVICE TEAM

VICE PRESIDENT		SERVICE	
Trevor Linn – Assistant Vice President Phone: (714) 505-5563 Fax: (714) 975-8966 Email: trevor.linn@nfp.com		<ul style="list-style-type: none"> Leads and directs the service team Designs and implements Property and Casualty Programs including analysis of risk Provides expertise on large Property and Casualty programs with varying structures including guaranteed cost and large deductibles Negotiates pricing and terms with carriers 	
LOSS CONTROL		SERVICE	
Jeffrey T. Stagg, MBA Senior Vice President Phone: (516) 327-2875 Fax: (516) 730-2875 Email: jeff.stagg@nfp.com		<ul style="list-style-type: none"> Manages Claims and Loss Control Department Oversees highly sensitive and large reserve claims 	
COMMERCIAL INSURANCE		SERVICE	
Account Executive Team Dorothy Berryhill – Senior Account Manager Phone: (714) 505-5556 Fax: (714) 975-8966 Email: dorothy.berryhill@nfp.com Sheryl Neill - Account Coordinator Phone: (714) 557-4517 Fax: (714) 975-8966 Email: sheryl.neill@nfp.com		<ul style="list-style-type: none"> Designs and implements Property and Casualty Programs including analysis of risk Establish Benchmarking program Provides expertise on large Property and Casualty programs with varying structures including guaranteed cost and large deductibles Ensures broad coverage terms Spearheads marketing efforts Ensures program strategies are implemented Manage the day to day operations of accounts, interacts with all client contacts and the insurance carrier 	
CLAIMS		SERVICE	
Russell Klein, Vice President - General Liability Phone: (914) 406-7901 Email: russell.klein@nfp.com Marc Fabrizio, Assistant Vice President - Automobile Phone: (973) 245-9619 Email: marc.fabrizio@nfp.com Jim Volpe Vice President - Property Phone: (516) 327-2818 Email: jim.volpe@nfp.com Deborah Fox, Senior Analyst - WC Phone: (714) 617-2455 Email: deborah.fox@nfp.com		<ul style="list-style-type: none"> Establish Benchmarking Program Develop loss control service strategy to reduce total cost of risk Work closely with carriers to maximize effective service Delivery Develop and deliver loss control training programs Manage the day to day claims Workers' Compensation, General Liability, Automobile and Property Interact with all client contracts and the insurance carrier/TPA Assist with claim reporting Coordinate and participate in claim reviews Litigation Assistance Settlement Evaluations Vendor Management Claim Advocacy Liaison with insurance carriers(s)/TPA's Claims/Loss Control Stewardship Reports 	
TECHNICAL		SERVICE	
Albert J. Turi – SVP, Director of RM, Associate General Counsel, NFP P&C Kenneth J. Pagliughi, CPCU, JC, Associate General Counsel		<ul style="list-style-type: none"> Review Contracts Transfer Risk Claims Advocacy Manuscript Wording 	

NAMED INSURED

Motivated Youth Academy
County Collaborative Charter County School

LOCATION SCHEDULE

LOCATION #	BUILDING #	ADDRESS
1	1	500 La Terraza Blvd. Suite 150, Escondido, CA 92025-3876

Only the locations shown above are included in this proposal. If any locations are not shown above and should be included for coverage, please notify us immediately.



COMMERCIAL PROPERTY

CARRIER Philadelphia Indemnity Insurance Company
A.M. BEST RATING A++ XV
POLICY PERIOD 7/1/2024 to 7/1/2025

COVERAGE DETAIL

LOC #	SUBJECT	LIMIT	DED	VALUATION	CO-INS %	CAUSE OF LOSS
1-1	Business Personal Property	\$5,000	1,000	Replacement Cost	90%	Special (Including theft) - Detail
1-1	Business Income with Extra Expense	\$250,000	24Hours	Actual Cash Value	90%	Special (Including theft) – Detail
1-1	Boiler & Machinery	Included	1,000	Replacement Cost	90%	Special (Including theft) – Detail
	<u>Inland Marine Coverage</u>					
N/A	Blanket Computer Exposure	\$100,000	1,000	Replacement Cost	-	Special (Including theft) – Detail
N/A	Blanket Monthly Limit of Indemnity	\$10,000	Incl	-	-	Special (Including theft) – Detail
N/A	While in Transit	\$10,000	Incl	-	-	Special (Including theft) – Detail
N/A	Transfer Between Premises	\$10,000	Incl	-	-	Special (Including theft) – Detail
N/A	Temporary within other Premises	\$10,000	Incl	-	-	Special (Including theft) – Detail
N/A	Permanently located at an Employee's Residence	\$10,000	Incl	-	-	Special (Including theft) - Detail

Business Income/Extra Expense – Limits should be calculated each year by using the Business Income and Extra Expense worksheet.

Coinurance – A provision of an insurance policy that provides that the insurance company and the insured will apportion between them any loss covered by the policy according to a fixed percentage of the value for which the property, or the person, is insured. Under the terms of the co-insurance clause, you must insure the property for the stipulated percentage of value. If you fail to do so, you will not be fully reimbursed for any loss that may occur.



PROPERTY COVERAGE EXTENSIONS	LIMIT
ADDITIONAL BENEFITS	
Waiver of Multiple Deductibles	Included
Waiver of Coinsurance on Losses \$25,000 or less	Included
Business Personal Property	Within 1250 feet
Pollutant Clean Up and Removal	\$50,000
Fire Department Service Charge	\$25,000
Newly Acquired or Constructed Property	90 Days
Personal Effects	\$5,000/\$25,000
Property of Others	\$10,000
Valuable Papers and Records	\$100,000
Property Off Premises Including Stock	\$500,000
Property at Conventions, Fairs Exhibitions or Special Events	\$25,000
Outdoor Property/Debris Removal	\$25,000
Emergency Vacating Expense	\$15,000
Automated External Defibrillators (AED's)	\$5,000
Lease Cancellation Moving Expenses	\$2,500
Foundations – when building coverage is provided	Included
Glass Showcases	\$5,000
Arson Reward	\$25,000
Garages/Storage Sheds	\$10,000
Retaining Walls	\$5,000
Accounts Receivable	\$100,000
Business Income and Extra Expense including Contingent and Tuitions Fees	\$300,000
Fire Extinguisher Recharge	\$1,000
Lock Replacement	\$1,000,000
Reward Reimbursement	\$5,000
Ordinance or Law Coverage – when building coverage provided	Included
Spoilage	\$50,000
Pare, Sets, or Parts	\$25,000
Electronic Data Equipment and Media, including Laptops	\$50,000/\$2,500
Water	\$30,000
Utility Service Business Income and Extra Expense Coverage	Extension
Precious Metals	\$5,000
Property in Transit	\$100,000
Off Premises Power Failure	\$25,000
Dampness/Extremes of Temperature	Deletions Excluded
Earthquake Sprinkler Leakage	\$10,000
BUSINESS INCOME / EXTRA EXPENSE	
Extended Period of Indemnity	120 Days

These extensions are a guideline and for discussion purposes only. Refer to the actual policies for all terms and conditions that will apply in the event of a loss. Any discrepancy between this guide and your policies will be governed by the policies. These policies are the sole determination for the amounts and scope (perils) of coverage provided.



ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory limited to the United States unless otherwise specified.
- Building Vacancy Provision: Coverage may be restricted or excluded for any building found to be vacant or partially vacant for a minimum of 60 consecutive days or longer subject to all other policy terms and conditions. If any of your covered buildings meet this description at any time during the policy period, please contact us so we can assist you in maintaining appropriate coverage as coverage may be restricted or excluded.
- Protective Safeguard Endorsement: Failure to maintain the protective safeguards in good working order or failure to notify the insurer of even a temporary impairment in protection suspends coverage until the protection is restored.
- Exclusions
 - Earthquake exclusion
 - Flood exclusion
 - Governmental Action exclusion
 - Nuclear Hazard exclusion
 - Mold and Fungus exclusion
 - War and Military Action exclusion
 - See policy for additional coverage, limitations and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.

All limits, deductibles, extensions and exclusions are included only to illustrate pertinent points of coverage, or lack thereof, in the proposed insurance. You must refer to the actual policy(ies) for all terms and conditions that will apply in the event of a loss. Any discrepancy between this proposal and your policy(ies) will be governed by the policy(ies). The policy(ies) is/are the sole determination for the amounts and scope (perils) of coverage provided.



GENERAL LIABILITY

CARRIER Philadelphia Indemnity Insurance Company
A.M. BEST RATING A++ XV
POLICY PERIOD 7/1/2024 to 7/1/2025

COVERAGE DETAIL	LIMIT
General Aggregate – Applies per	\$3,000,000
Products/Completed Operations Aggregate	\$3,000,000
Each Occurrence	\$1,000,000
Personal and Advertising Injury	\$1,000,000
Rented to You Limit	\$100,000
Medical Expense – Any One Person	\$5,000
Employee Benefits* (Claims Made Form)	
Occurrence Limit	\$1,000,000
Aggregate Limit	\$3,000,000
EBL Retro Date July 1, 2014	
Sexual/Physical Abuse or Molestation-Occurrence	\$1,000,000
Sexual/Physical Abuse or Molestation – Aggregate	\$3,000,000
Abuse Deductible:	None

**Employee Benefits Liability is a Claims-Made coverage. The policy covers claims first reported during the policy period provided the occurrence took place on or after the retroactive date specified in the declarations and before the policy expires. You have the right to purchase an Extended Reporting Period Endorsement following policy expiration, if coverage is not renewed.*

SCHEDULE OF HAZARDS

CLASSIFICATION	CLASS CODE	PREMISES RATE	PRODUCT RATE	EXPOSURE	PREMIUM BASIS
Location 1					
Schools-Private-High - Not for Profit -280 Students	47471	Incl	Incl	280	Per Student



GENERAL COMMERCIAL GENERAL LIABILITY DELUXE ENDORSEMENT

Damage to Premises Rented to You increased to	\$300,000
Extended Property Damage	Included
Non-Owned Watercraft – Less than 58 feet	
Supplementary Payments – Bail Bonds	\$2,500
Supplementary Payment – Loss of Earnings - \$500 per day	
Medical Payments increased to	\$15,000
Medical Payments – Extended Reported Period – 3 years	
Employee Indemnification Defense Coverage for Employee	\$25,000
Additional Insured – Medical Directors and Administrators	Included
Additional Insured – Managers and Supervisors	Included
Additional Insured – Broadened Name Insured	Included
Additional Insured – Funding Source	Included
Additional Insured – Managers of Lessors or Premises	Included
Additional Insured – By Contract, Agreement or Permit	Included
Additional Insured – Broad Form Vendors	Included
General Aggregate – Per Campus	Included
Duties in the Event of Occurrence, Suit, Claim or Suit	Included
Other Insurance – Primary Additional Insured	Included
Other Insurance – You Are An Additional Insured on Another's Person's or Organization's Policy	Included
Unintentional Failure to Disclose Hazards	Included
Liberalization	Included
Personal & Advertising Injury – Includes Mental Anguish Abuse of Process, Discrimination	Included
Transfer of Rights of Recovery Against Others To Us	Clarification
Science Laboratory "Occurrence"	\$50,000
Medical Incident liability – Nurse and Athletic Trailer	Included



ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Exclusions
 - Expected or Intended Property Damage or Bodily Injury
 - Contractual Liability
 - Liquor Liability
 - Workers' Compensation/Employers Liability
 - Professional Liability
 - Employment Related Practices
 - Fungi or Bacteria
 - Lead
 - Nuclear, Biological, or Chemical
 - Pollution
 - Silica or Dust Related
 - Asbestos
 - Aircraft/Autos/Watercraft
 - Mobile Equipment
 - Distribution of Material in Violation of Statutes
 - Professional Services
 - See policy for additional coverage, limitations and exclusions c

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.



CRIME/FIDELITY

CARRIER Philadelphia Indemnity Insurance Company
A.M. BEST RATING A+ XV
POLICY PERIOD 7/1/2024 to 7/1/2025

COVERAGE -	LIMIT	DEDUCTIBLE
Blanket Employee Theft	\$150,000	\$5,000
Forgery or Alteration	\$150,000	\$5,000
Theft of Money & Securities - Inside Premises	\$5,000	\$500
Money & Securities - Outside the Premises	\$5,000	\$500
Money Orders & Counterfeit Paper Currency	\$5,000	\$500
Kidnap and Ransom Extortion* (Excluded on 23-24 Policy Term)	Excluded	Excluded
Excluded ERISA * (Excluded on 23-24 Policy Term)	Excluded	Excluded

ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory limited to the United States unless otherwise specified.
- Exclusions
 - Confidential and Personal Information
 - Data Breach
 - Computer Fraud
 - Criminal Acts of Employees
 - Governmental Action
 - Indirect Loss
 - Nuclear Hazard
 - Pollution
 - War or Military Action
 - See policy for additional coverage, limitations and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.



COMMERCIAL AUTOMOBILE

CARRIER Philadelphia Indemnity Insurance Company
A.M. BEST RATING A++ XV
POLICY PERIOD 7/1/2024 to 7/1/2025

COVERAGE	SYMBOL(S)	LIMIT/DEDUCTIBLE
Liability – Non-Owned & Hired Automobile Liability	8,9	\$1,000,000 CSL
Medical Payments	N/A	
Uninsured/Undinsured Motorist	N/A	
Comprehensive/OTC	N/A	
Collision	N/A	

HIRED AND BORROWED AUTO

Hired/Borrowed Liability	Coverage: Yes	States: CA
		If any basis: Yes
Non-Owned Auto Liability	Coverage: Yes	States: CA
Hired Physical Damage		CA - Limit: \$50,000,
		Comp Ded \$500,
		Coll Ded \$1000,

COVERED AUTO SYMBOLS

(1) ANY AUTO	(4) OWNED AUTOS OTHER THAN PRIVATE PASSENGER	(7) AUTOS SPECIFIED ON SCHEDULE
(2) ALL OWNED AUTOS	(5) ALL OWNED AUTOS WHICH REQUIRE NO-FAULT COVERAGE	(8) HIRED AUTOS
(3) OWNED PRIVATE PASSENGER AUTOS	(6) OWNED AUTOS SUBJECT TO COMPULSORY U.M. LAW	(9) NON-OWNED AUTOS



ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory limited to the United States unless otherwise specified.
- Exclusions
 - Expected or Intended Injury
 - Contractual Liability
 - Workers' Compensation/Employer's Liability
 - Fellow Employee Injuries
 - War or Military Action
 - Nuclear Hazard
 - Pollution
 - War
 - Racing
 - See policy for additional coverage, limitations and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.



EDUCATORS PROFESSIONAL LIABILITY (CLAIMS MADE)

CARRIER	Philadelphia Indemnity Insurance Company
A.M. BEST RATING	A++ XV
POLICY PERIOD	7/1/2024 – 7/1/2025

COVERAGE	LIMIT
Educators Legal Liability Each Claim Limit of Liability	\$2,000,000
Educators Legal Liability Aggregate Limit of Liability	\$2,000,000
Employment Practices Liability Each Claim Limit of Liability	\$2,000,000
Employment Practices Liability Aggregate Limit of Liability	\$2,000,000
Non-Monetary Defense Expense Each Claim Limit of Liability	\$100,000
Non-Monetary Defense Expense Aggregate Limit of Liability	\$300,000
Limits are Shared	
	RETENTION
Educators Legal Liability Retention	\$25,000
Employment Practices Liability Retention	\$25,000
Non-Monetary Defense Expense Retention	\$10,000

DEFENSE	
Defense Costs Inside or Outside Limit of Liability	Inside
Duty to Defend	Yes

TERMS AND CONDITIONS	
Primary or Excess	Primary
Retroactive Date	6/30/2017
Claims Made and Reported	Yes

EXTENDED REPORTING PERIOD	
Should you choose to non-renew the policy, you must purchase an Extended Reporting Period (ERP) in order to avoid a gap in coverage. It is available, but only by endorsement and for an additional charge. You must notify our office of your intent to purchase the ERP Endorsement before the termination of the policy. An ERP Endorsement will not go into effect until the additional premium for the Extended Reporting Endorsement is paid in full.	
One Year	Per Policy Form
Two Years	Per Policy Form
Three Years	Per Policy Form



ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory limited to the United States unless otherwise specified.
- Exclusions
 - Malicious, Dishonest, Criminal or Illegal Acts, including Intentional Violation of any Law, Regulation, Statute, or Ordinance
 - Copyright, Patent or Trademark Infringement
 - Bodily Injury to any person, including Sickness and Death
 - Damaged Property or Loss of Use resulting from such damage
 - Libel or Slander
 - Illegal Discrimination
 - Violations of any Securities Act
 - Pollution
 - Humiliation, Mental Anguish, Emotional Distress, Imprisonment, Wrongful Entry, Eviction, Invasion of Privacy, and Malicious Prosecution
 - Insolvency
 - Punitive Fines, Penalties, or Damages
 - See policy for additional coverage, limitations and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.

All limits, deductibles, extensions and exclusions are included only to illustrate pertinent points of coverage, or lack thereof, in the proposed insurance. You must refer to the actual policy(ies) for all terms and conditions that will apply in the event of a loss. Any discrepancy between this proposal and your policy(ies) will be governed by the policy(ies). The policy(ies) is/are the sole determination for the amounts and scope (perils) of coverage provided.

EXTENDED REPORTING PERIOD

Should you choose to non-renew the policy, you must purchase an Extended Reporting Period (ERP) in order to avoid a gap in coverage. It is available, but only by endorsement and for an additional charge. You must notify our office of your intent to purchase the ERP Endorsement before the termination of the policy. An ERP Endorsement will not go into effect until the additional premium for the Extended Reporting Endorsement is paid in full.



STUDENT ACCIDENT –

CARRIER Philadelphia Indemnity Insurance Company
A.M. BEST RATING A++ XV
POLICY PERIOD 7/1/2024 – 7/1/2025

COVERAGE	LIMIT
Student Accident Base Blanket Accident Insurance Policy	
All enrolled students at the school or school district (Based on 261 Students)	
Benefit Schedule	
Maximum Benefit Amount	\$50,000
Deductible	0
Accidental Death	\$25,000
Accident Dismemberment	Up to \$50,000
Accidental Paralysis	\$50,000

ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory limited to the United States unless otherwise specified.
- All Students School Time Activities, All Interscholastic Sports, Excluding Interscholastic Tackle Football
 - See policies for additional coverage, limitations and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.



CYBER LIABILITY

CARRIER Certain Underwriters at Lloyds - Non-Admitted

A.M. BEST RATING Not Rated

POLICY PERIOD 7/1/2024 – 7/1/2025

COVERAGE	CLAIMS MADE OR OCCURRENCE	LIMIT	RETENTION
<u>Cyber Policy – Aggregate Limit on Policy</u>	Claims Made	\$1,000,000	\$5,000
<u>Cyber Incident Response</u>			
Incident Response Costs	Claims Made	\$1,000,000	\$5,000
Legal and Regulatory Costs	Claims Made	\$1,000,000	\$5,000
IT Security and Forensic Costs	Claims Made	\$1,000,000	\$5,000
Crisis Communications Costs	Claims Made	\$1,000,000	\$5,000
Privacy Breach Management Costs	Claims Made	\$1,000,000	\$5,000
Third Party Privacy Breach Management Costs	Claims Made	\$1,000,000	\$5,000
Post Breach Remediation Costs	Claims Made	\$50,000	\$5,000
<u>Cyber Crime</u>			
Funds Transfer Fraud	Claims Made	\$250,000	\$5,000
Thefts of Funds Held in Escrow	Claims Made	\$250,000	\$5,000
Theft of Personal Funds	Claims Made	\$250,000	\$5,000
Extortion	Claims Made	\$1,000,000	\$5,000
Corporate Identity Theft	Claims Made	\$250,000	\$5,000
Telephone Hacking	Claims Made	\$250,000	\$5,000
Push Payment Fraud	Claims Made	\$50,000	\$5,000
Unauthorized Use of Computer Resources	Claims Made	\$250,000	\$5,000
<u>System Damage and Business Interruption</u>			
System Damage and Rectifications Costs	Claims Made	\$1,000,000	\$5,000
Income Loss and Extra Expense	Claims Made	\$1,000,000	\$5,000
Additional Extra Expense	Claims Made	10% Limit capped @ \$100,000	\$5,000
Dependent Business Interruption	Claims Made	\$1,000,000 Sub Limit	\$5,000
Consequential Reputational Harm	Claims Made	\$1,000,000	\$5,000
Claim Preparation Costs	Claims Made	\$25,000	\$5,000
Hardware Replacement Costs	Claims Made	\$1,000,000	\$5,000
Network Security and Privacy Liability			
Network Security Liability	Claims Made	\$1,000,000	\$5,000
Privacy Liability	Claims Made	\$1,000,000	\$5,000
Management Liability	Claims Made	\$1,000,000	\$5,000
Regulatory Fines	Claims Made	\$1,000,000	\$5,000
PCI Fines, Penalties and Assessments	Claims Made	\$1,000,000	\$5,000
<u>Media Liability</u>			
Defamation	Claims Made	\$1,000,000	\$5,000
Intellectual Property Right Infringement	Claims Made	\$1,000,000	\$5,000
Technology Errors and Omissions	Claims Made	No Cover Given	-



Court Attendance Costs	Claims Made	\$100,000 Aggregate Limit	\$5,000
DEFENSE			
Defense Cost Inside or Outside Limit of Liability			Inside
Duty to Defend Clause			Yes

TERMS AND CONDITIONS			
Retroactive Date			None
Contingent Period			12 Months
Coverage Territory			Worldwide

EXTENDED REPORTING PERIOD			
Should you choose to non-renew the policy, you must purchase an Extended Reporting Period (ERP) in order to avoid a gap in coverage. It is available, but only by endorsement and for an additional charge. You must notify our office of your intent to purchase the ERP Endorsement before the termination of the policy. An ERP Endorsement will not go into effect until the additional premium for the Extended Reporting Endorsement is paid in full.			
One Year			Available
Two Years			See Policy Form
Three Years			See Policy Form



ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory Worldwide unless otherwise specified.
- Exclusions
 - Conduct
 - Unlawful Profit
 - War
 - Bodily Injury and Property Damage
 - Theft
 - Force Majeure
 - Pollution
 - Outage
 - ERISA/SEC
 - Intellectual Property
 - Reduced Value of Data
 - Consumer Protection
 - Employment Discrimination
 - Prior Knowledge
 - Government Acts
 - Games of Chance
 - Breach of Contract
 - Breach of Warranty
 - Product or Service Failure
 - Dishonest/Fraudulent/Criminal Acts
 - Intentional Acts
 - Pending or Prior Proceedings
 - Nuclear, Biological and Chemical Contamination
 - Natural Disaster
 - Professional Liability
 - Sanctions Limitation and Exclusion Clause
 - See policy for additional coverage, limitations, and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.

All limits, deductibles, extensions and exclusions are included only to illustrate pertinent points of coverage, or lack thereof, in the proposed insurance. You must refer to the actual policy(ies) for all terms and conditions that will apply in the event of a loss. Any discrepancy between this proposal and your policy(ies) will be governed by the policy(ies). The policy(ies) is/are the sole determination for the amounts and scope (perils) of coverage provided.



WORKERS' COMPENSATION

CARRIER Technology Insurance Company Inc.
A.M. BEST RATING A- XV
POLICY PERIOD 7/1/2024 – 7/1/2025

PART I – WORKERS' COMPENSATION

Statutory Limits: Workers Compensation Law applies of the State of California
 States Covered: Alabama, California, Colorado, Texas

PART II – EMPLOYERS LIABILITY

COVERAGE	LIMIT
Each Accident	\$1,000,000
Disease – Policy Limits	\$1,000,000
Disease – Each Employee	\$1,000,000

PART III– OTHER STATES

Other States Covered: -

RATING INFORMATION

LOC. #	STATE	CLASS CODE	CLASSIFICATION	ESTIMATED ANNUAL PAYROL	BASE RATE	NET RATE	ESTIMATED ANNUAL PREMIUM
-	CA	8868	Colleges or Schools-Private – Academic Professionals	1,324,439	-	-	-

CALIFORNIA - TOTAL PREMIUM CALCULATIONS

Estimated Standard Premium		
Experience Modification Adjustment		
Schedule Modifier		
Premium Discount		
Terrorism		
Catastrophe other than terrorism		
Expense Constant		
Total Premium		
CA Workers Compensation Administration Revolving Fund Assessment		
CA Uninsured Employers Benefit Trust Fund		
CA Subsequent Injuries Benefits Trust Fund		
CA Occupational Safety and Health Administration		
CA Labor Enforcement & Compliance Fund		
CA User Fraud		
TOTAL CALIFORNIA INDICATION		\$16,831



RATING INFORMATION

LOC. #	STATE	CLASS CODE	CLASSIFICATION	ESTIMATED ANNUAL PAYROL	BASE RATE	NET RATE	ESTIMATED ANNUAL PREMIUM
-	CO	8868	Colleges or Schools-Private – Academic Professionals	If Any			If Any

COLORADO - TOTAL PREMIUM CALCULATIONS

Estimated Standard Premium		
Premium for Increased Limits 1000/1000/1000		
Premium to Equal Increased Limits Minimum Charge		
Experience Modification N/A		
Premium Discount		
Terrorism		
Catastrophe other than terrorism		
Expense Constant		
TOTAL COLORADO INDICATION		IF ANY

RATING INFORMATION

LOC. #	STATE	CLASS CODE	CLASSIFICATION	ESTIMATED ANNUAL PAYROL	BASE RATE	NET RATE	ESTIMATED ANNUAL PREMIUM
-	AL	8868	School-Professional Employees & Clerical	If Any			If Any

ALABAMA - TOTAL PREMIUM CALCULATIONS

Estimated Standard Premium		
Premium for Increased Limits 1000/1000/1000		
Premium to Equal Increased Limits Minimum Charge		
Experience Modification N/A		
Premium Discount		
Terrorism		
Catastrophe other than terrorism		
Expense Constant		
TOTAL ALABAMA INDICATION		IF ANY



RATING INFORMATION

LOC. #	STATE	CLASS CODE	CLASSIFICATION	ESTIMATED ANNUAL PAYROL	BASE RATE	NET RATE	ESTIMATED ANNUAL PREMIUM
-	TX	8868	School-Professional Employees & Clerical	\$59,435			

TEXAS - TOTAL PREMIUM CALCULATIONS

Estimated Standard Premium		
Premium for Increased Limits 1000/1000/1000		
Experience Modification N/A		
Premium Discount		
Terrorism		
Catastrophe other than terrorism		
Expense Constant		
TOTAL TEXAS INDICATION		\$157
TOTAL ESTIMATED INDICATION EXCLUDING TAXES AND FEES		\$16,988

INCLUDED/EXCLUDED INDIVIDUALS

NAME	TITLE	INCLUDED/EXCLUDED
--	--	--

ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory limited to the United States unless otherwise specified.
- Exclusions
 - Volunteers excluded
 - See policy for additional coverage, limitations and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.

Coverage is not automatic in all states. Please notify us immediately if you begin operations in another state.



AUDIT PROVISION

The premium quoted is auditable and there may be charges for additional exposures however, the premium will never fall below the minimum premium per classification.

Premiums are calculated based on the insurance company's rules and rates. Premiums shown as advance or deposit premiums are subject to audit and adjustment at the close of each audit period. If the advance premium is less than the earned premium as determined by the audit, the insured pays the difference. If the advance premium is more than the earned premium as determined by the audit, the insurance company returns the difference to the insured. The insured must keep records of the information needed for the audit and the premium calculations and send copies to the insurance company when they request them.

SHORT RATE PENALTY

A short rate penalty applies if you cancel this policy or if we cancel due to non-payment of premium, failure to report payroll, or non-payment of deductible billing. The short rate penalty may be up to 100% of the full standard premium.



UMBRELLA/EXCESS LIABILITY

CARRIER	Philadelphia Indemnity Insurance Company
A.M. BEST RATING	A++ XV
POLICY PERIOD	7/1/2024 – 7/1/2025

UMBRELLA POLICY LIMITS OF LIABILITY	LIMIT
Each Occurrence	\$4,000,000
Annual Aggregate	\$4,000,000
Retained Limit/Deductible	\$10,000

UNDERLYING COVERAGES	CARRIER/POLICY #	POLICY TERM	LIMIT
Commercial Auto	Philadelphia Indemnity Ins Co. #TBD	7/1/24 – 7/1/25	
Combined Single Limit - Each Accident			\$1,000,000
General Liability	Philadelphia Indemnity Ins Co. #TBD	7/1/24 – 7/1/25	
Each Occurrence			\$1,000,000
General Aggregate			\$3,000,000
Products & Completed Ops Aggregate			\$3,000,000
Personal & Advertising Injury			\$1,000,000
Damage to Rented Premises			\$300,000
Medical Expense			\$5,000
Employee Benefits Liability	Philadelphia Indemnity Ins Co. #TBD	7/1/24 – 7/1/25	
Each Claim			\$1,000,000
Aggregate			\$3,000,000
Abusive Conduct Liability	Philadelphia Indemnity Ins Co. #TBD	7/1/24 – 7/1/25	
Each Claim			\$1,000,000
Aggregate			\$3,000,000
Employers Liability	Pending #TBD	7/1/24 – 7/1/25	
Bodily Injury by Accident-Each Accident			\$1,000,000
Bodily Injury by Disease-Each Employee			\$1,000,000
Bodily Injury by Disease-Policy Limit			\$1,000,000



ENDORSEMENTS, LIMITATIONS, WARRANTIES AND EXCLUSIONS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

- Coverage Territory limited to the United States unless otherwise specified.
 - Exclusions
 - Expected or Intended Property Damage
 - Liquor Liability
 - Contractual Liability
 - Errors and Omissions Liability
 - Employment Related Practices
 - Professional Liability
 - Pollution
 - Silica or Dust Related
 - Asbestos
 - Lead
 - Nuclear, Biological, or Chemical
 - Aircraft
 - Mobile Equipment
- See policy for additional coverage, limitations and exclusions

Other exclusions and policy limitations may apply. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss.



PREMIUM SUMMARY & AUTHORIZATION TO BIND

COVERAGE	CARRIER	AM BEST RATING	ADMITTED	EXPIRING PREMIUM	PROPOSED INDICATION
Package	Philadelphia Ins	A++ XV	Yes	\$8,775.00	\$9,652.00
Educators Legal Liability/EPLI	Philadelphia Ins	A++ XV	Yes	\$8,612.00	\$9,473.00
Student Accident	Philadelphia Ins	A++ XV	Yes	\$635.00	\$700.00
Cyber	Certain Und @ Lloyds	N/A	No	\$4,425.12	\$4,867.63
Workers' Compensation	Technology Ins	A- XV	Yes	\$16,197.00	\$16,988.00
Umbrella Liability	Philadelphia Ins	A++ XV	Yes	\$3,368.00	\$3,704.00
TOTAL ESTIMATED ANNUAL PREMIUM				\$42,012.12	\$45,384.63

Terrorism Option – Due to the Terrorism Risk Insurance Act of 2002, you now have the right to purchase coverage for losses arising out of the Acts of Terrorism, as defined in Section 102 (1) of the act. Under Federal Law you may purchase this terrorism coverage for an additional premium not included in this quote. We will require written confirmation at the time of binding if you elect or reject this coverage.

- **ALL PREMIUM INDICATIONS ARE SUPPLIED FOR FUTURE BOARD MEETINGS. FINAL PREMIUMS WILL BE CALCULATED ONCE THE INSURANCE CARRIER REVIEWS THE UPDATED INSURANCE RENEWAL APPLICATIONS.**

Note – This is a coverage summary, not a legal contract. This summary is provided to assist in your understanding of your insurance program. Please refer to the actual policies for specific terms, conditions, limitations and exclusions that will govern in the event of a loss. Specimen copies of all policies are available for review prior to the binding of coverage.

In evaluating your exposure to loss, we have been dependent upon information provided by you. If there are other areas that need to be evaluated prior to binding of coverage, please bring these areas to our attention. Should any of your exposures change after coverage is bound, such as your beginning new operation, hiring employees in new states, buying additional property, etc., please let us know so proper coverage(s) can be discussed.



MOTIVATED YOUTH ACADEMY COVERAGE CHECKLIST

E=Exposure May Exist C=Coverage Exists Q=Obtain Quote *Note if Increased Limits Desired on any Coverage* Indicators: Y=Yes or N=No

PROPERTY	E	C	Q
Buildings			
Contents			
Improvements and Betterments			
Property of Others			
Property Off Premises			
Outdoor Property/Underground Property			
Computer Equipment/Software			
Bus. Income/Extra Expense/Rental Income			
Backup Sewer/Drain			
Spoilage			
Mortgage/Leasehold Interest			
Boiler and Machinery/Equipment Breakdown			
Building Ordinance or Law			
Earthquake			
Flood			
Wind			
Off Premises Power Interruption			
Overhead Transmission Lines			
Glass/Signs			
Fencing			
CRIME			
Employee Dishonesty – 1st Party			
Employee Dishonesty – 3rd Party			
ERISA			
Money and Securities			
Forgery or Alteration			
Valuable Papers			
Accounts Receivable			
Computer Fraud			
INLAND MARINE			
Contractors Equipment			
Builders Risk			
Installation Floater			
Mobile Equipment			
Rented or Leased Equipment			
Employee Tools			
Bailee Coverage			
Property in Transit			
Motor Truck Cargo			
Ocean Cargo			
PROFESSIONAL/MANAGEMENT LIABILITY			
Directors and Officers Liability			
Fiduciary Liability			
Cyber Liability			
Professional Liability Errors and Omissions			
Employment Practices Liability/Incl. 3 rd Party			

LIABILITY	E	C	Q
General Liability			
Products Liability			
Employee Benefits Liability			
Liquor Liability			
3rd Party Discrimination			
Pollution Liability			
Products Recall			
Warehouse Legal Liability			
Watercraft Liability			
Excess Liability/Umbrella			
Owners/Contractors Liability			
AUTOMOBILE			
Auto Liability			
Uninsured/Underinsured Motorist			
Hired-Non Owned Auto Liability			
Hired Auto Physical Damage			
Drive Other Car Liability			
Drive Other Car Physical Damage			
Rental Reimb. – Private Pass Vehicles			
Personal Injury Protection (PIP)			
Garage Liability			
Garage Keepers Liability			
Garage Dealers Physical Damage			
Truckers Liability			
WORKERS' COMPENSATION			
Workers' Compensation			
Other States			
Owners Included			
Stop Gap Liability			
USL&H			
Jones Act			
MISCELLANEOUS			
International Exposure			
Kidnap and Ransom			
Credit Insurance			
Travel Accident			
Mold/Fungi			
Subsidence			
EFIS			
Terrorism			
Aircraft Owned/Non-owned			
Surety (Bonds)			

Discussed with:

Place Performed:

Producer Signature:

Date/Time:



BEST'S FINANCIAL STRENGTH RATING GUIDE

A Best's Financial Strength Rating (FSR) is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. An FSR is not assigned to specific insurance policies or contracts and does not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. An FSR is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In addition, an FSR may be displayed with a rating identifier, modifier or affiliation code that denotes a unique aspect of the opinion.

Best's Financial Strength Rating (FSR) Scale

Rating Categories	Rating Symbols	Rating Notches*	Category Definitions
Superior	A+	A++	Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.
Excellent	A	A-	Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.
Good	B+	B++	Assigned to insurance companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.
Fair	B	B-	Assigned to insurance companies that have, in our opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Marginal	C+	C++	Assigned to insurance companies that have, in our opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Weak	C	C-	Assigned to insurance companies that have, in our opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is very vulnerable to adverse changes in underwriting and economic conditions.
Poor	D	-	Assigned to insurance companies that have, in our opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is extremely vulnerable to adverse changes in underwriting and economic conditions.

*Each Best's Financial Strength Rating Category from "A+" to "C" includes a Rating Notch to reflect a gradation of financial strength within the category. A Rating Notch is expressed with either a second plus "+" or a minus "-".

Financial Strength Non-Rating Designations

Designation Symbols	Designation Definitions
E	Status assigned to insurers that are publicly placed, via court order into conservation or rehabilitation, or the international equivalent, or in the absence of a court order, clear regulatory action has been taken to delay or otherwise limit policyholder payments.
F	Status assigned to insurers that are publicly placed via court order into liquidation after a finding of insolvency, or the international equivalent.
S	Status assigned to rated insurance companies to suspend the outstanding FSR when sudden and significant events impact operations and rating implications cannot be evaluated due to a lack of timely or adequate information; or in cases where continued maintenance of the previously published rating opinion is in violation of evolving regulatory requirements.
NR	Status assigned to insurance companies that are not rated; may include previously rated insurance companies or insurance companies that have never been rated by AM Best.

Rating Disclosure – Use and Limitations

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Coversheet

Approval of Acacia HR Solutions Service Agreement change for 2024-2025 (Renewal)

Section:	XV. Personnel Services
Item:	C. Approval of Acacia HR Solutions Service Agreement change for 2024-2025 (Renewal)
Purpose:	Vote
Submitted by:	Bill Dobson
Related Material:	2024-25 Acacia Support Renewal Contract 2024.3.pdf

BACKGROUND:

Motivated Youth Academy has contracted with the Collaborative Charter Services Organizations for Full Human Resources services since the CSO was established.

Following the dissolution of the Collaborative Charter Services Organizations, MYA decided to contract a full menu of services from Acacia HR Solutions. MYA staff continues to partner with Acacia including the more in-depth nuances of the HR work and Acacia handles the daily transactional duties of HR support.

Acacia HR Solutions is a small business-focused HR outsourcing and consulting business. They offer services that cover the full employee life-cycle in businesses up to 500 employees. They currently handle everything from onboarding, employee management, benefits, payroll oversight, and more.

RECOMMENDATION:

It is recommended the Board approve the renewal service contract between Acacia HR Solutions and Motivated Youth Academy.

AGREEMENT between:

Motivated Youth Academy : (hereinafter referred to as "**Client**")

And

Acacia HR Solutions (hereinafter referred to as "Consultant")

WHEREAS the **Consultant** has agreed to provide services hereof to **Client** AND the parties have agreed and do hereby agree that the terms of such agreement be put into writing NOW THEREFORE the parties agree to be bound by the following terms and conditions:-

The Term

This agreement will commence on July 1, 2024 or upon signature of contract. Contracts are in effect for one year from commencement date unless otherwise terminated according to the termination section of this contract.

Services

The **Consultant** will provide fractional HR Consulting services for an average of 12 hours per week. Fractional HR Support is setup as open scope and covers typical tasks associated with HR Management.

Should service hours consistently exceed 12 hours per week consistently for a period of 4 weeks, hours beyond 12 will be charged at \$150 per hour starting with the 5th week. Should hours exceed 12 hour per week consistently for a period of 8 weeks, the contract may be renegotiated.

Nothing contained in this contract will be construed as or have the effect of constituting a relationship of employer and employee between the parties to this agreement.

The Fee

Client agrees to pay **Consultant** \$4,8000 per month. Invoices will be due on the 1st of every month. ACH is preferable but can be paid via bank transfer, check or credit card. All credit card transactions incur a 3% fee. Payment is due within 15 days of billing.

Meetings

Client and **Consultant** will attend meetings as necessary to discuss the aspects of the project. Onsite presence cadence will be determined within the first two weeks of the project kick off.

Warranties

The **Consultant** warrants that it has and that its employees and subcontractors have the necessary expertise, skill and experience to provide the service and will provide unbiased and independent advice in respect of the service. The **Consultant** warrants that it will and

its employees and subcontractors will comply with representations and descriptions in respect of the Service including, but not limited to capabilities, performance, completeness, accuracy, characteristics and specification. The **Client** understands that the advice given by the **Consultant** should not be construed as legal advice, but advice based on experience and education.

The **Consultant** warrants that the service and any material or materials supplied or obtained by the **Consultant** or its employees or subcontractors in connection with this agreement will not in any manner or way infringe or violate any third party proprietary rights including but not limited to any copyright, patent, trademark, trade name, registered design, trade secret, proprietary information, contractual, property, employment or non-disclosure rights.

Confidentiality

The **Consultant** will maintain as confidential all information obtained under or in connection with this agreement.

Termination

This agreement is effective for the length of the project. Either party may terminate the project with a 30-day notice. Upon termination of project payment may still be due and/or no refund will be given unless in the case of gross-negligence on the part of the **Consultant**.

Waiver of Remedies

No forbearance, indulgence or delay by either party in enforcing the provisions of this Agreement will prejudice or restrict the rights of that party, nor will any waiver of its rights operate as a waiver of any subsequent breach.

No right, power or remedy in the Agreement conferred upon or reserved for either party is exclusive of all other right, power or remedy available to that party and each such right, power or remedy will be cumulative.

Limitation of Liability

Notwithstanding any provision to the contrary, the total liability of **Consultant** and its employees and consultants, for all losses, damages, costs, and expenses, including attorney's fees, shall not exceed the aggregate amount paid to **Consultant** under this Agreement, regardless of the legal theory under which such liability is imposed. Notwithstanding, this limitation shall not apply to intentional misconduct and/or a breach of the confidentiality provision.

Some jurisdictions do not allow excluding or limiting implied warranties or limiting liability for incidental or consequential damages, and some jurisdictions have special statutory consumer protection provisions which may supersede the foregoing disclaimers and limitations. As a result, these disclaimers and/or limitations may not apply to you if prohibited by law.

Client Signature

Date:

Consultant Signature

Date:
