



MY Academy

Regular Meeting of the Board of Directors

Published on January 6, 2023 at 5:28 PM PST

Date and Time

Thursday January 12, 2023 at 8:30 AM PST

Location

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial by your location

+1 213 338 8477 US (Los Angeles)

+1 669 900 6833 US (San Jose)

Meeting ID: 985 3833 3400

<https://cal-pacs-org.zoom.us/j/98538333400>

MISSION STATEMENT

MY Academy believes in diversity, inclusivity, academic excellence, hope, service, feedback, and gratitude. Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Motivated Youth Academy.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
A. Call the Meeting to Order		Board President	1 m
B. Record Attendance		Board President	1 m

Roll Call:

William Hall, President

Michael Humphrey, Vice President

Steve Fraire, Clerk

Peter Matz, Member

Larry Alvarado, Member

II. Pledge of Allegiance			8:32 AM
A. Led by Board President or designee.		Board President	5 m

III. Approve/Adopt Agenda			8:37 AM
A. Approve Agenda	Vote	Board President	1 m

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of January 12, 2023.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

IV. Approve Minutes			8:38 AM
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	Purpose	Presenter	Time
A. Minutes of the Regular Board Meeting that was held on December 8, 2022	Approve Minutes	Board President	2 m

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

V. Board Governance

8:40 AM

A. Approval of Resolution No. 2023-1-12 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361	Vote	Board President	2 m
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It is recommended the Board approve Resolution No. 2023-1-12 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VI. Organizational Structure of the Board

8:42 AM

A. Approval of Third Amended Bylaws	Vote	Board President	5 m
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	Purpose	Presenter	Time
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It is recommended the Board approve the Third Amended Bylaws of Motivated Youth Academy. The amendment incorporates recent changes in law and will replace the First and Second Amended Bylaws.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

B. Approval of Motivated Youth Academy	Vote	Board	5 m
Board of Directors Manual		President	

It is recommended the Board approve the Motivated Youth Academy Board of Directors Manual. This Board of Directors Manual has been created to replace the 9000 Board Policy series, as an internal guide for the Board of Directors.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

C. Annual Election - Board of Director Officers	Vote	Board	5 m
		President	

In accordance with the Third Amended Bylaws of Motivated Youth Academy, Article VII, Board Officers, Section 7.02, it is recommended the Board of Directors conduct the election for the following Board officer positions:

The Board will take action to elect the Board President, Vice President, and Clerk.

Elections:

a. Board President: _____

b. Board Vice President: _____

c. Board Clerk: _____

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz
 Larry Alvarado
 Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

VII. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

VIII. Correspondence/Proposals/Reports

8:57 AM

A. School Highlights, Presented by Bill Dobson, Interim Director	Discuss	Bill Dobson	5 m
B. Financial Report - November 2022, Presented by Bill Dobson, Interim Director	Discuss	Bill Dobson	3 m
C. Special Education Department Mid-Year Review, Presented by Daniel Espinoza, Motivated Youth Academy Program Manager/School Psychologist	Discuss	Daniel Espinoza	15 m

IX. Consent

9:20 AM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services	1 m
1. Check Register - December 2022	
2. Approval of Contract for Legal Services with McDougal Boehmer Foley Lyon Mitchell & Erickson	
B. Consent - Personnel Services	1 m
1. Approval of Certificated Personnel Report	
2. Approval of 2023 IRS Mileage Reimbursement Rate	

	Purpose	Presenter	Time
C. Consent - Policy Development	Vote	Board President	1 m

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures:

BOARD POLICY: REVISED

9000 Series - Board Bylaws

9323-MYA Public Participation at Board Meetings

BOARD POLICIES: ABSORBED/ELIMINATED

9000 Series - Absorbed into the Board of Directors Manual

9000-MYA Role of the Board
 9005-MYA Governance Standards
 9010-MYA Public Statements
 9011-MYA Disclosure of Confidential-Privileged Information
 9012-MYA Board Member Electronic Communications
 9200-MYA Limits of Board Member Authority
 9224-MYA Oath or Affirmation
 9224E-MYA Oath or Affirmation Exhibit
 9230-MYA Orientation
 9240-MYA Board Training
 9250-MYA Remuneration, Reimbursement
 9310-MYA Board Policies
 9322-MYA Agenda Meeting Materials
 9324-MYA Minutes and Recordings
 9400-MYA Board Self-Evaluation

9000 Series - Eliminated (Currently Exist in the Bylaws)

9100-MYA Organization
 9110-MYA Terms of Office
 9121-MYA President
 9122-MYA Secretary
 9123-MYA Clerk
 9222-MYA Resignation
 9223-MYA Filling Vacancies
 9260-MYA Legal Protection
 9270-MYA Conflict of Interest
 9270E-MYA Conflict of Interest Exhibit
 9320-MYA Meetings & Notices
 9321-MYA Closed Sessions Purposes and Agendas
 9321.1-MYA Closed Sessions Actions and Reports
 9323.1-MYA Actions by the Board

	Purpose	Presenter	Time
Consent items listed A through C are considered routine and will be approved/adopted by a single motion.			

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

X. Calendar

The next scheduled meeting will be held virtually on February 9, 2023.

XI. Comments

9:23 AM

A. Board Comments	Discuss	5 m
B. CEO Comments	Discuss	5 m

XII. Closing Items

9:33 AM

A. Adjourn Meeting	Vote	Board President	2 m
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Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, contact
Motivated Youth Academy.

Coversheet

Minutes of the Regular Board Meeting that was held on December 8, 2022

Section: IV. Approve Minutes
Item: A. Minutes of the Regular Board Meeting that was held on December 8, 2022
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Meeting of the Board of Directors on December 8, 2022

APPROVED



MY Academy

Minutes

Regular Meeting of the Board of Directors

Date and Time

Thursday December 8, 2022 at 8:30 AM

Location

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Join by telephone or via Zoom conferencing link below:

Dial by your location

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+1 669 900 6833 US (San Jose)

Meeting ID: 922 6800 0161

<https://cal-pacs-org.zoom.us/j/92268000161>

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Directors Present

L. Alvarado (remote), M. Humphrey (remote), P. Matz (remote), S. Fraire (remote), W. Hall (remote)

Directors Absent

None

Directors who arrived after the meeting opened

P. Matz

Guests Present

B. Dobson (remote), D. Georgeson (remote), G. Lenz (remote), K. Madden (remote), L. Hath (remote), Lili Huang (remote), Rebecca Heinricy (remote), Roger Castillo (remote), Victoria Sprague (remote)

I. Opening Items

A. Call the Meeting to Order

W. Hall called a meeting of the board of directors of MY Academy to order on Thursday Dec 8, 2022 at 8:31 AM.

B. Record Attendance

II. Pledge of Allegiance

A. Led by Board President or designee.

William Hall, President led the Pledge of Allegiance.

III. Approve/Adopt Agenda

A. Approve Agenda

S. Fraire made a motion to William Hall, President.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

W. Hall	Aye
P. Matz	Absent
M. Humphrey	Aye
L. Alvarado	Aye
S. Fraire	Aye

IV. Approve Minutes

A. Minutes of the Regular Board Meeting that was held on November 10, 2022

L. Alvarado made a motion to approve the minutes from Regular Meeting of the Board of Directors on 11-10-22.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Humphrey	Aye
S. Fraire	Aye
L. Alvarado	Aye
W. Hall	Aye
P. Matz	Absent

V. Board Governance

A. Approval of Resolution No. 2022-12-8 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

M. Humphrey made a motion to William Hall, President.

L. Alvarado seconded the motion.

Option 2 was selected by Board Members.

The board **VOTED** to approve the motion.

Roll Call

P. Matz	Absent
W. Hall	Aye
S. Fraire	Aye
L. Alvarado	Aye
M. Humphrey	Aye

VI. Public Comments

A. Closed Session

There were no public comments regarding closed session.

VII. Adjourn to Closed Session

A.

Closed Session

S. Fraire made a motion to William Hall, President.

L. Alvarado seconded the motion.

William Hall, President requested Board Members adjourn to closed session at 8:35 a.m.

The board **VOTED** to approve the motion.

Roll Call

L. Alvarado	Aye
W. Hall	Aye
P. Matz	Absent
S. Fraire	Aye
M. Humphrey	Aye

VIII. Reconvene Regular Meeting

A. Report out any action that was taken in closed session.

P. Matz arrived at 8:40 AM.

Meeting reconvened at 9:04 a.m.

William Hall, President reported out "no action taken during the closed session."

IX. Public Comments

A. Recognition and Reports

There were no public comments regarding recognition and reports.

X. Correspondence/Proposals/Reports

A. School Highlights, Presented by Bill Dobson, Interim Director

Presented by Bill Dobson, Interim Director.

XI. Consent

A. Consent - Business/Financial Services

1. Check Register - November 2022

B. Consent - Personnel Services

P. Matz made a motion to William Hall, President.

L. Alvarado seconded the motion.

1. Approval of Classified Personnel Report

Consent items listed under A and B were approved/adopted by a single motion.

The board **VOTED** to approve the motion.

XII. Business/Financial Services

A. Approval of 2022-23 First Interim Financial Report

M. Humphrey made a motion to William Hall, President.

S. Fraire seconded the motion.

Presented by Rebecca Heinrichy, Charter Impact.

The board **VOTED** to approve the motion.

B. Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2022 - Motivated Youth Academy (Draft)

M. Humphrey made a motion to William Hall, President.

L. Alvarado seconded the motion.

Presented by Lili Huang, CLA and Victoria Sprague, CLA.

The board **VOTED** to approve the motion.

C. Approval of Transportation Coordination License and Services Agreement between HopSkipDrive, Inc. and Motivated Youth Academy

S. Fraire made a motion to William Hall, President.

P. Matz seconded the motion.

The board **VOTED** to approve the motion.

XIII. Education/Student Services

A. Approval of 2022-23 School Plan for Student Achievement (SPSA)

L. Alvarado made a motion to William Hall, President.

M. Humphrey seconded the motion.

Bill Dobson presented the SPSA.

The board **VOTED** to approve the motion.

XIV. Calendar

A. The next scheduled meeting will be held virtually on January 12, 2023.

William Hall, President shared that the next meeting will be held on January 12, 2023.

XV. Comments

A. Board Comments

The Board said they enjoyed the budget presentation, and audit report presentation on how MYA is utilizing their funds. They were happy to hear that MYA is in good financial shape. They also liked hearing about the school highlights, especially Ms. Blitzstein's work regarding the platform Pathful, and said the HopSkipDrive transportation item is very good to have. They thanked everyone for their great work, an organized meeting, and for the support given to the students and families.

B. CEO Comments

The Interim Director, Bill Dobson thanked everyone for their help and work. He said MYA will be having a holiday luncheon and will bring items to donate to homeless people, versus a gift exchange. He thanked Rebecca for her help with the first interim report and with the transition from the CSO, saying everything has been going very smooth. He is looking forward to working with Roger.

The CEO, Kurt Madden, echoes everything the Board shared, saying everything is going very well and thanked Bill and Melissa for their one-year anniversary. Super job everyone!

XVI. Closing Items

A. Adjourn Meeting

P. Matz made a motion to William Hall, President.

M. Humphrey seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:53 AM.

Respectfully Submitted,
W. Hall

Documents used during the meeting

- AMENDED-MYA Resolution-re-authorizing-AB-361_12.8.22.docx.pdf
- School Highlights 2022.12.pdf
- MYA Business Services Check Register 2022.11.29 .pdf
- REVISED MYA Business Services Check Register 2022.11.29.pdf
- MYA Business Services First Interim Presentation 2022.12.8.pdf
- MYA FS draft v12-01.pdf
- MYA Transportation Coordination Services Agreement.v1 2022.11.30.pdf
- HopSkipDrive- Information Sheet 2022.11.30.pdf

- MYA Operations and Accountability 2022-2023 SPSA Presentation 2022.11.30.pdf
 - MYA Operations and Accountability 2022-2023 SPSA Report 2022.11.30.pdf
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FOR MORE INFORMATION

For more information concerning this agenda, contact
Motivated Youth Academy.

Coversheet

Approval of Resolution No. 2023-1-12 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

Section: V. Board Governance
Item: A. Approval of Resolution No. 2023-1-12 Recognizing a State of
Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361
Purpose: Vote
Submitted by:
Related Material: AMENDED-MYA Resolution-re-authorizing-AB-361_1.12.23.pdf.pdf

BACKGROUND:

In response to the COVID-19 Pandemic, Governor Newsom signed AB 361 into law, permitting public agencies to continue conducting meetings remotely in the following circumstances:

1. There is a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. There is a proclaimed state of emergency, and the local agency's meeting is for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. There is a proclaimed state of emergency, and the local agency has determined, by majority vote, that as a result of the emergency meeting in person would present an imminent risk to the health or safety of attendees.

RECOMMENDATION:

It is recommended the Board adopt Resolution 2023-1-12, to make a finding that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the Motivated Youth Academy Board of Directors to conduct meetings virtually/remotely.

Fiscal Impact: None.



**RESOLUTION RECOGNIZING A STATE OF EMERGENCY AND RE-AUTHORIZING
TELECONFERENCED MEETINGS PURSUANT TO AB 361**

MOTIVATED YOUTH ACADEMY GOVERNING BOARD

RESOLUTION NO. 2023-1-12

WHEREAS, in response to the novel coronavirus ("COVID-19") pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act ("Brown Act") were followed; and

WHEREAS, on Sept. 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and

WHEREAS, on October 12, 2021, the governing board of the California Pacific Charter Schools Board of Directors passed Resolution 2021-10-12 pursuant to AB 361, and

WHEREAS, AB 361 requires governing boards to make findings every 30 days that the board has reconsidered the circumstances of the State of Emergency and that either the State of Emergency continues to directly impact the ability of the members to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing; and

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the governing board of the California Pacific Charter Schools Board of Directors recognizes that a State of Emergency in the State of California continues to exist due to the COVID-19 pandemic.

[OPTION 1] BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safely in person.

[OPTION 2] BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

BE IT FURTHER RESOLVED, the governing board of the Motivated Youth Academy Board of Directors authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3).

Adopted this 12th day of the month of January in 2023.

AYES

NOES

ABSENT

ABSTAIN

Signed:

William Hall
President, Governing Board

Signed:

Steve Fraire
Clerk, Governing Board

Coversheet

Approval of Third Amended Bylaws

Section: VI. Organizational Structure of the Board
Item: A. Approval of Third Amended Bylaws
Purpose: Vote
Submitted by:
Related Material:
Third Amended Bylaws of Motivated Youth Academy Charter Schools (January 12, 2023).docx.pdf

**THIRD AMENDED BYLAWS
OF
MOTIVATED YOUTH ACADEMY CHARTER SCHOOL
(A California Nonprofit Public Benefit Corporation)**

Adopted on January 12, 2023

ARTICLE I. NAME

Section 1.01 Corporate Name. The name of this corporation is Motivated Youth Academy Charter School (hereinafter, the “Corporation”).

ARTICLE II. OFFICES

Section 2.01 Principal Office. The principal office of the Corporation is located at 500 La Terraza Blvd, Suite 150 Escondido, CA 92025. The Board of Directors (“Board”) may change the principal office from one location to another within the State of California.

Section 2.02 Other Offices. The Board may at any time establish branch or subordinate offices at any place or places where this Corporation is qualified to conduct its activities.

ARTICLE III. PURPOSES

Section 3.01 Description in Articles. The Corporation’s general and specific purposes are described in its Articles of Incorporation.

ARTICLE IV. DEDICATION OF ASSETS

Section 4.01 Dedication of Assets. This Corporation’s assets are irrevocably dedicated to charitable and educational purposes. No part of the net earnings, properties, or assets of the Corporation, on dissolution or otherwise, shall insure to the benefit of any private person or individual, or to any Director or officer of the Corporation. Upon dissolution of the Corporation, all properties and assets remaining after payment, or provision for payment, of all debts and liabilities of the Corporation shall be distributed as set forth in its Articles of Incorporation.

ARTICLE V. NO MEMBERS

Section 5.01 No Members. The Corporation shall have no members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

Section 5.02 Authority Vested in the Board. Any action that otherwise requires approval by a majority of all members, or approval by the members, requires only approval of the Board. All rights that would otherwise vest under the California Nonprofit Public Benefit Corporation Law in the members shall vest in the Board.

Section 5.03 Associates. The Corporation may use the term “members” to refer to persons associated with it, but such persons shall not be corporate members within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE VI. BOARD OF DIRECTORS

Section 6.01 General Powers. Subject to the provisions and limitations of the California Nonprofit Public Benefit Corporation Law and any other applicable laws, and any limitations of the Articles of Incorporation or these Bylaws, the Corporation's activities and affairs shall be conducted, and all corporate powers shall be exercised, by or under the direction of the Board. The Board may delegate the management of the Corporation's activities to any person(s), management company, or committees, however composed, provided that the Corporation's activities and affairs shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board.

Section 6.02 Specific Powers. Without prejudice to such general powers, but subject to the same limitations, the Board shall have the following powers:

(a) To approve personnel policies and monitor their implementation; to select and remove certain officers, agents, and employees of the Corporation, and to prescribe such powers and duties for them as are compatible with law, the Articles of Incorporation, or these Bylaws; to fix their compensation;

(b) To conduct, manage, and control the affairs and activities of the Corporation and to make such rules and regulations to do so which are not inconsistent with law, the Corporation's Articles of Incorporation, or these Bylaws;

(c) To change the principal office or the principal business office in California from one location to another; cause the Corporation to be qualified to conduct its activities in any other state, territory, dependency, or country; and conduct its activities in or outside California;

(d) To borrow money and incur indebtedness for the Corporation's purposes and to cause to be executed and delivered therefore, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, and other evidences of debt and security therefore;

(e) To carry on a business and apply any revenues in excess of expenses that result from the business activity to any activity that it may lawfully engage in;

(f) To acquire by purchase, exchange, lease, gift, devise, bequest, or otherwise, and to hold, improve, lease, sublease, mortgage, transfer in trust, encumber, convey, or otherwise dispose of real and personal property;

(g) To act as trustee under any trust incidental to the principal object of the Corporation, and to receive, hold, administer, exchange, and expend funds and property subject to such trust; and

(h) To enter into any contracts or other instruments, and do any and all other things incidental to or expedient for attainment of the Corporation's purposes.

Section 6.03 Number of Directors. The Board shall consist of a minimum of three (3) and no more than nine (9) Directors, with the actual number to be determined from time to time by the Board. If a charter authorizer representative serves on the Board pursuant to Education Code Section 47604(c), the Board may elect an additional Director to maintain an odd number of Directors, even in excess of the

nine (9) Director limit described in this section.

Section 6.04 Election of Directors. Unless an alternative process is adopted or implemented by the Board, candidates shall be nominated, evaluated and elected as follows:

(a) The Board will appoint an advisory committee to identify qualified candidates for election to the Board, and will endeavor to appoint the committee at least thirty (30) days before any election of Director(s). The committee will prepare and provide the Board a list of qualified candidates nominated by the committee, and will endeavor to complete and provide the Board such list at least seven (7) days before the election or at such other time as the Board may direct. If available at the time, the Secretary shall also provide the Board with a copy of the list when sending notice of the meeting at which the election will be held, or as soon as possible thereafter.

(b) Directors shall be elected by a majority vote of the Directors then in office, typically at the Board's annual meeting. All Directors shall have full voting rights.

Section 6.05 Terms of Office. With the exception of the initial Board that served five-year terms, each Director shall hold office for a three-year term, but the Board may designate a particular Director to serve a one-, two- or three-year term in order to maintain staggered terms on the Board. Each incumbent Director shall serve until a successor has been elected and seated by the Board. There shall be no limitation on the number of consecutive terms to which a Director may be re-elected.

Section 6.06 Events Causing Vacancies on Board. A vacancy on the Board shall be deemed to exist if a Director dies, resigns, is removed, or if the authorized number of Directors is increased. The Board may declare vacant the office of a Director who has been declared of unsound mind by a final order of court, convicted of a felony, or found by a final order or judgment of any court to have breached any duty arising under Article 3 of Chapter 2 of the California Nonprofit Public Benefit Corporation Law. Vacancies on the Board shall be filled by the vote of a majority of Directors then in office. Each Director so elected shall hold office until the expiration of the term of the replaced Director and until a successor has been duly elected and seated by the Board.

Section 6.07 Removal. Any Director may be removed at any time by a majority vote of the Board, with or without cause.

Section 6.08 Resignation. Subject to Section 5226 of the California Nonprofit Public Benefit Corporation Law, any Director may resign effective upon giving written notice to the Executive Director/CEO, the Board President, or the Board as a whole, unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be elected before then to take office when the resignation becomes effective. No Director may resign when the Corporation would then be left without at least one (1) Director in charge of its affairs.

Section 6.09 Brown Act and Charter Schools Act Compliance; Location of Meetings. Meetings of the Board with respect to charter school operations shall be called, held, and conducted in accordance with the terms and provisions of the Ralph M. Brown Act (Government Code Sections 54950, *et seq.*) ("Brown Act") and the Charter Schools Act.

Section 6.10 Annual Meetings. The Board shall meet annually for the purpose of organization, election of directors and officers and the transaction of such other business as may properly be brought before the meeting.

Section 6.11 Regular Meetings. The Board shall hold regular meetings, along with the annual

meetings, at such times and places as may from time to time be fixed by the Board. Regular meetings of the Board related to charter school operations shall be called, held, and conducted in accordance with the Brown Act and the Charter Schools Act, including that agendas for such meetings will be posted seventy-two (72) hours prior to the meeting in a location that is freely accessible to members of the public and on the school's website. The notice shall contain a brief general description of each item of business to be transacted or discussed at the meeting.

Section 6.12 Special Meetings. Special meetings of the Board for any purpose may be called at any time by the Executive Director/CEO, the Board President, or any two Directors. Notice of the time and place of special meetings shall be delivered to each Director personally or by telephone or email. Notice of special meetings related to charter school operations shall be provided at least twenty-four (24) hours prior to the meeting and shall be held in locations and in a manner consistent with the Brown Act and the Charter School Act.

Section 6.13 Quorum. A majority of the actual number of Directors then in office shall constitute a quorum. Every action taken or decision made by a majority of the Directors present at a meeting duly held at which a quorum is present is an act of the Board, subject to the provisions of Corporations Code Section 5212 (appointment of committees), Section 5233 (approval of contracts or transactions in which a director has a direct or indirect material financial interest), Section 5234 (approval of certain transactions between corporations having common directorships), Section 5235 (compensation of directors or officers), and Section 5238(e) (indemnification of directors), and except as may be otherwise provided under the Political Reform Act, if applicable. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of Directors, but no action can be taken unless and until a quorum is restored. Directors may not vote by proxy.

Section 6.14 Participation by Teleconference. Directors may participate in a meeting of the Board through the use of teleconference telephone, electronic video communication, or similar communications equipment, so long as each Director participating in such meeting can communicate with all of the other Directors concurrently and is provided the means of participating in all matters before the Board. In addition, a Board meeting related to charter school operations must be noticed and conducted in compliance with Section 54953(b) of the Brown Act and the Charter Schools Act, including without limitation the following:

- (a) At a minimum, a quorum of the members of the Board shall participate in the teleconference meeting from locations within the Corporation's jurisdiction;
- (b) All votes taken during a teleconference meeting shall be by roll call;
- (c) Agendas shall be posted at all teleconference locations, with each location identified in the notice and agenda of the meeting;
- (d) All locations where a member of the Board participates via teleconference must be fully accessible to members of the public and shall be listed on the agenda;
- (e) Members of the public must be able to hear what is said during the meeting and shall be provided with an opportunity to address the Board directly at each teleconference location; and
- (f) Members of the public attending a meeting conducted via teleconference need not give their name when entering the conference call.

Section 6.15 Waiver of Notice. Notice of a meeting need not be given to any Director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting the lack of notice to such Director prior thereto or at its commencement. All such waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meetings.

Section 6.16 Action Without Meeting. The Board may take action without a meeting with respect to activities that are not related to charter school operations, if any, so long as all Directors on the Board consent in writing to such action and if allowed by applicable law under the Government and Educations Codes. Such written consents shall have the same effect as a unanimous vote of the Board and shall be filed with the minutes of the Board.

Section 6.17 Adjournment. A majority of the Directors present, whether or not a quorum is present, may adjourn any Board meeting to another time and place. If the meeting is adjourned for more than twenty-four (24) hours, notice of any adjournment to another time or place shall be given prior to the adjourned meeting to the Directors who were not present at the time of the adjournment.

Section 6.18 Compensation and Reimbursement. Directors may receive such compensation for their service as Directors and/or officers as the Board may establish by resolution to be just and reasonable compensation as to the Corporation at the time that the resolution is adopted. The Board may approve the reimbursement of a Director's actual and necessary expenses incurred when conducting the Corporation's business.

Section 6.19 Interested Person. No more than forty-nine percent (49%) of the persons serving on the Board may be interested persons. An interested person is (a) any person currently being compensated by the Corporation for services rendered to it within the previous 12 months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a Director as Director; and (b) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in-law, or father-in-law of such person. The Board may adopt other policies circumscribing potential conflicts of interest.

ARTICLE VII. BOARD OFFICERS

Section 7.01 Board Officers. The Corporation shall have the following Board officer positions, which shall be filled by Directors currently serving on the Board pursuant to Section 7.02 below, and who shall have such authority and duties as the Board may determine including the following:

- (a) Board President, who shall preside at Board meetings;
- (b) Board Vice President, who shall preside at Board meetings in the absence of the Board President; and
- (c) Board Clerk, who may preside at Board meetings and fulfill the Board President's responsibilities described above in the absence of the Board Vice President or the Board President. In addition to the Board President, the Board Clerk shall sign and review the Board approved minutes of this Corporation.

Section 7.02 Election of Board Officers. The Board officers shall be elected annually by a majority vote of the Board at a regular or special meeting of the Board, shall serve at the pleasure of the Board for one (1) year terms without a limitation on the number of consecutive terms, and shall hold their

respective offices until their resignation, removal, or other disqualification from service.

Section 7.03 Removal of Board Officers. Any Board officer may be removed, with or without cause, by a majority vote of the Board at any time. Such removal shall be without prejudice to the rights, if any, of an officer under any contract of employment.

Section 7.04 Resignation of Board Officers. Any Board officer may resign at any time by giving written notice to the Board, but without prejudice to the rights, if any, of the Corporation under any contract to which the officer is a party. Any such resignation shall take effect upon receipt of that notice or at any later time specified by that notice and, unless otherwise specified in that notice, the acceptance of such resignation shall not be necessary to make it effective.

Section 7.05 Board Officer Vacancies. A vacancy in any Board office for any reason shall be filled in the manner provided in Section 7.02 for the election of Board officers, except that such vacancies shall be filled as they occur (rather than annually).

ARTICLE VIII. CORPORATE OFFICERS

Section 7.06 Corporate Officers. The Corporation shall have the following corporate officer positions, which are typically held by employees or contractors of the Corporation, who shall have the following duties and shall serve pursuant to their contracts of employment:

(a) Executive Officer, who shall be the general manager and chief executive officer of the Corporation, and, subject to the control of the Board and their employment contract, shall generally supervise, direct, and control the activities, affairs, and employees of the Corporation, and shall see that all resolutions of the Board are carried into effect, and shall perform any and all other duties assigned by the Board, and by contract if an employee. The Executive Officer shall be reported on the Statement of Information filed with the Secretary of State as the Chief Executive Officer of the Corporation.

(b) Chief Financial Officer, who shall supervise the charge and custody of all funds of this Corporation, the deposit of such funds in the manner prescribed by the Board, and the keeping and maintaining of adequate and correct accounts of the Corporation's properties and business transactions, shall render reports and accountings as required, and shall have such other powers and duties as may be prescribed by the Board or these Bylaws. The Chief Financial Officer shall be reported on the Statement of Information filed with the Secretary of State as the Chief Financial Officer of the Corporation.

(c) Secretary, who shall be responsible for keeping a full and complete record of the proceedings of the Board and its committees, giving such notices as may be proper and necessary, keep the minute books of this Corporation, and shall have such other powers and duties as may be prescribed by the Board or these Bylaws. The Secretary shall be reported on the Statement of Information filed with the Secretary of State as the Secretary of the Corporation.

Section 7.07 Duplication of Office Holders. Any number of offices may be held by the same person, except that neither the Secretary, the Treasurer (if any) nor the Chief Financial Officer may serve concurrently as the Board President or the Executive Officer.

Section 7.08 Compensation of Officers. Subject to Section 6.18 above, the salaries of officers, if any, shall be fixed from time to time by resolution of the Board, or in the case of corporate officers hired by the Executive Officer, the Executive Officer shall have the authority to fix such corporate officers' salaries, if any. In all cases, any salaries received by the Corporation's officers shall be reasonable and given in return for services actually rendered for the Corporation which relate to the performance of the

charitable purposes of the Corporation.

ARTICLE IX. COMMITTEES

Section 8.01 Board Committees. The Board may create one or more committees, each consisting of two (2) or more Directors or others to serve at the pleasure of the Board, and may delegate to such committee any of the authority of the Board, except with respect to:

- (a) Final action on any matter that, by law, requires approval of all of the Directors or a majority of all of the Directors;
- (b) The filling of vacancies on the Board or on any committee which has the authority of the Board;
- (c) The fixing of compensation, if any, of the Directors for serving on the Board or on any committee;
- (d) The amendment or repeal of the Corporation's Bylaws or the adoption of new Bylaws;
- (e) The amendment or repeal of any resolution of the Board which by its express terms is not so amendable or repealable;
- (f) The appointment of other committees having the authority of the Board; or
- (g) The expenditure of corporate funds to support a nominee for Director after there are more people nominated for Director than can be elected.

Committees must be created, and the members thereof appointed, by resolution adopted by a majority of the number of Directors then in office. The Board may appoint, in the same manner, alternate members to a committee who may replace any absent member at any meeting of the committee.

Section 8.02 Meetings and Action of Board Committees. Meetings and actions of Board committees shall be governed generally by, held and taken in accordance with the provisions of these Bylaws concerning meetings of the Board, except that special meetings of committees may also be called by resolution of the Board. Meetings of committees related to charter school operations shall be conducted in accordance with the Brown Act, if applicable. The Board may prescribe the manner in which proceedings of any such committee shall be conducted, so long as such rules are consistent with these Bylaws and the Brown Act, if applicable. In the absence of any such rules by the Board, each

committee shall have the power to prescribe the manner in which its proceedings shall be conducted. Minutes shall be kept of each meeting of each committee and shall be filed with the corporate records.

Section 8.03 Revocation of Delegated Authority to Board Committees. The Board may, at any time, revoke or modify any or all of the authority so delegated to a committee, increase or decrease, but not below two (2), the numbers of its members, and may fill vacancies therein from the members of the Board.

Section 8.04 Audit Committee. For any tax year in which the Corporation has non-governmental gross revenues of \$2 million or more or is otherwise required by applicable law to have an independent

audit, this Corporation shall have an Audit Committee whose members shall be appointed by the Board, and may include both Directors and non-Directors, subject to the following limitations: (a) members of the Finance Committee, if any, shall constitute less than one-half of the membership of the Audit Committee; (b) the Chair of the Audit Committee may not be a member of the Finance Committee, if any; (c) the Audit Committee may not include any member of the staff, including the Chief Executive Officer and the Chief Financial Officer; (d) the Audit Committee may not include any person who has a material financial interest in any entity doing business with this Corporation; and (e) Audit Committee members may not receive compensation greater than the compensation paid to Directors for their service on the Board (as provided herein, members of the Board are not compensated for service on the Board).

The Audit Committee shall: (1) recommend to the full Board for approval the retention and, when appropriate, the termination of an independent certified public accountant to serve as auditor; (2) subject to the supervision of the full Board, negotiate the compensation of the auditor on behalf of the Board; (3) confer with the auditor to satisfy the Audit Committee members that the financial affairs of this Corporation are in order; (4) review and determine whether to accept the audit; and (5) approve performance of any non-audit services provided to this Corporation by the auditor's firm.

ARTICLE X. INDEMNIFICATION AND INSURANCE

Section 9.01 Indemnification. To the fullest extent permitted by law, the Corporation shall indemnify its Directors, officers, employees, and other persons described in Corporations Code Section 5238(a), including persons formerly occupying any such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that section, and including an action by or in the right of the Corporation by reason of the fact that the person is or was a person described in that section. "Expenses" shall have the same meaning herein as in Section 5238(a) of the Corporations Code. On written request to the Board of Directors by any person seeking indemnification under Corporations Code Section 5238(b) or Section 5238(c), the Board of Directors shall promptly decide under Corporations Code Section 5238(e) whether the applicable standard of conduct set forth in Corporations Code Section 5238(b) or Section 5238(c) has been met and, if so, the Board of Directors shall authorize indemnification.

Section 9.02 Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, Directors, employees, and other agents, to cover any liability asserted against or incurred by any officer, Director, employee, or agent in such capacity or arising from the officer's, Director's, employee's, or agent's status as such.

Section 9.03 Non-Liability of Directors. No Director shall be personally liable for the Corporation's debts, liabilities, or other obligations.

ARTICLE XI. RECORDS AND REPORTS

Section 10.01 Maintenance of Corporate Records. The Corporation shall keep (a) adequate and correct books and records of account; (b) written minutes of the proceedings of the Board and committees of the Board; (c) the original or a copy of its Articles of Incorporation and Bylaws, as amended to date; and (d) such reports and records as required by law.

Section 10.02 Inspection. Every Director shall have the right at any reasonable time, and from

time to time, to inspect all books, records, and documents of every kind and the physical properties of the Corporation, subject to applicable law. Such inspection by a Director may be made in person or by agent or attorney and the right of inspection includes the right to copy and make extracts. This right to inspect may be circumscribed in instances where the right to inspect conflicts with California or federal law (e.g., restrictions on the release of educational records under FERPA) pertaining to access to books, records, and documents.

Section 10.03 Annual Report. Pursuant to Corporations Code Section 6321, within 120 days after the close of its fiscal year the Corporation shall send each Director and any other persons as may be designated by the Board, a report containing the following information in reasonable detail:

- (a) The assets and liabilities, including the trust funds, of the Corporation as of the end of the fiscal year.
- (b) The principal changes in the assets and liabilities, including trust funds, during the fiscal year.
- (c) The revenue or receipts of the Corporation, both unrestricted and restricted to particular purposes, for the fiscal year.
- (d) The expenses or disbursements of the Corporation, for both general and restricted purposes, during the fiscal year.

The annual report shall be accompanied by any report thereon of independent accountants or, if there is no such report, by the certificate of an authorized officer of the Corporation that such statements were prepared without audit from the books and records of the Corporation.

Section 10.04 Annual Statement of Certain Transactions and Indemnifications. As part of the annual report to all Directors, or as a separate document if no annual report is issued, the Corporation shall, within 120 days after the end of the Corporation's fiscal year, annually prepare and deliver to each Director any information required by Corporations Code Section 6322 with respect to the preceding year.

ARTICLE XII. OTHER PROVISIONS

Section 11.01 Construction and Definitions. Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the California Nonprofit Public Benefit Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the preceding sentence, the masculine gender includes the feminine and neuter, the singular includes the plural, the plural includes the singular, and the term "person" includes both a legal entity and a natural person.

Section 11.02 Fiscal Year. The fiscal year of the Corporation shall be from July 1st through June 30th of the following year.

ARTICLE XIII. AMENDMENT OF BYLAWS

Section 12.01 Bylaw Amendments. The Board may adopt, amend, or repeal Bylaws unless doing so would be a prohibited amendment under the California Corporations Code. Any amendment to these Bylaws will require a majority vote of the Directors then in office.

CERTIFICATE OF ADOPTION

I certify that I am the Secretary of Motivated Youth Academy Charter School, a California nonprofit public benefit corporation, and that the foregoing Third Amended Bylaws constitute the Bylaws of such Corporation that were duly adopted by its Board of Directors on January 12, 2023.

IN WITNESS WHEREOF, I have executed this certificate on January ____, 2023.

Secretary, Motivated Youth Academy Charter School

Coversheet

Approval of Motivated Youth Academy Board of Directors Manual

Section:	VI. Organizational Structure of the Board
Item:	B. Approval of Motivated Youth Academy Board of Directors Manual
Purpose:	Vote
Submitted by:	
Related Material:	Motivated Youth Academy Board Manual - 22_23 .pdf



Board of Directors Manual

Role of the Board

The Board of Directors (Board) is elected to provide leadership and oversight of the nonprofit corporation that operates charter school(s). The Board shall ensure that the nonprofit corporation is responsive to the values, beliefs, and priorities of the communities it serves.

The Board shall work with the Superintendent/CEO/Executive Director to fulfill its major responsibilities, which include:

1. Setting the direction for the nonprofit corporation through a process that involves the counties, communities, parents/guardians, students, and staff and is focused on student learning and achievement
2. Establishing an effective and efficient organizational structure for the nonprofit corporation by:
 - a. Employing the Superintendent/CEO/Executive Director and setting policy for hiring of other personnel
 - b. Overseeing the development and adoption of policies
 - c. Establishing academic expectations and adopting the curriculum and instructional materials
 - d. Establishing budget priorities and adopting the budget
 - e. Providing safe, adequate facilities that support the school's operations
3. Providing support to the Superintendent/CEO/Executive Director and other staff as they carry out the Board's direction by:
 - a. Establishing and adhering to standards of responsible governance
 - b. Making decisions and providing resources that support the nonprofit corporation priorities and goals
 - c. Upholding Board policies
 - d. Being knowledgeable about school programs and efforts in order to serve as effective spokespersons
4. Ensuring accountability to the public for the performance of the school(s) and compliance with the charter(s) by:
 - a. Establishing and approving all major educational and operational policies
 - b. Approval all major contracts
 - c. Approving the charter school's annual budget and overseeing the charter school's



- fiscal affairs
 - d. Hearing expulsion recommendations at scheduled Board of Directors' meetings to meet the required timeframe for expulsions
 - e. Evaluating the Superintendent/CEO/Executive Director who oversees the day-to-day operations of the charter school and implementing the policy direction of the Board
 - f. Developing annual goals for the charter school and long and long range plans with input from the Superintendent/CEO/Executive Director teachers, and parent/guardian advisory council members
 - g. Receiving reports from, and providing recommendations to, the Superintendent/CEO/Executive Director relative to long-term strategic planning
 - h. Assessing the charter school's goals, objectives, academic achievement/student progress, financial status, and any need for redirection
 - i. Evaluating charter school and student performance
5. Providing leadership and advocacy on behalf of students, the educational program, and public education in order to build support within the local counties and communities.

Governance Standards

The Board believes that its primary responsibility is to act in the best interests of every student in the school(s). The Board is also committed to parents/guardians, counties, communities, employees, the State of California, and the laws pertaining to public education, as well as established policies of the school(s). To maximize Board effectiveness and public confidence in Board governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

The Board expects its members to work with each other and the Superintendent/CEO/Executive Director to ensure that a high-quality education is provided to each student. Each individual Board member shall:

1. Keep learning and achievement for all students as the primary focus
2. Value, support and advocate for public education
3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents, and the counties and communities it serves
4. Act with dignity, and understand the implications of demeanor and behavior
5. Keep confidential matters confidential
6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader



7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent/CEO/Executive Director and other staff
8. Understand that authority rests with the Board as a whole and not with individuals

Board members shall also assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:

1. Keep the the nonprofit corporation focused on learning and achievement for all students
2. Communicate a common vision
3. Operate openly, with trust and integrity
4. Govern in a dignified and professional manner, treating everyone with civility and respect
5. Govern within Board-adopted policies and procedures
6. Take collective responsibility for the Board's performance
7. Annually evaluate its own effectiveness
8. Ensure opportunities for the diverse range of views in the students, staff, counties and communities it serves to inform Board deliberations

Public Statements

The Board recognizes its members may participate in public discourse on matters of civic or community interest, including those involving the nonprofit corporation, and their right to freely express their personal views. However, to ensure communication of a consistent, unified message regarding nonprofit corporation issues, Board members are expected to respect the authority of the Board to choose its representatives to communicate its positions and to abide by established protocols.

All public statements authorized to be made on behalf of the Board shall be made by the Board President or, if appropriate, by the Superintendent/CEO/Executive Director or other designated representative.

When speaking for the nonprofit corporation, the Board encourages its spokespersons to exercise restraint and tact and to communicate the message in a manner that promotes public confidence in the Board's leadership.



Board spokespersons shall not disclose confidential information or information received in closed session except when authorized by a majority of the Board, nor shall Board spokespersons express any support for (or opposition to) any candidate(s) for political office. The Board must ensure that any statements or informational materials concerning proposed legislation or political candidates are provided in a neutral, nonpartisan and educational manner that is consistent with state and federal restrictions for 501(c)(3) nonprofits and public agencies.

When speaking to community groups, members of the public, or the media, individual Board members should recognize that their statements may be perceived as reflecting the views and positions of the Board. Board members have a responsibility to identify personal viewpoints as such and not as the viewpoint of the Board.

In addition, the Board encourages members who participate on social networking sites, blogs, or other discussion or informational sites to conduct themselves in a respectful, courteous, and professional manner and to model good behavior for students and the community. Such electronic communications are subject to the same standards and protocols established for other forms of communication. Furthermore, the Brown Act prohibits Board members from responding directly to any community on an internet-based social media platform regarding a matter that is within the subject-matter jurisdiction of the Board (e.g., charter school matters) that is made, posted, or shared by any other Board member.

Disclosure of Confidential/Privileged

The Board recognizes the importance of maintaining the confidentiality of information acquired as part of a Board member's official duties. Confidential/privileged information shall be released only to the extent authorized by law and upon approval from the Board.

Disclosure of Closed Session Information

A Board member shall not disclose confidential information acquired during a closed session to a person not entitled to receive such information, unless a majority of the Board has authorized its disclosure.

Confidential information means a communication made in a closed session that is specifically related to the basis for the Board to meet lawfully in closed session.

Other Disclosures

A Board member shall not disclose, for pecuniary gain, confidential information acquired in the course of his/her official duties. Confidential information includes information that is not a public record subject to disclosure under the Public Records Act, information that by law may not be disclosed, or information that may have a material financial effect on the Board member.

The Board may take action against any person for disclosing confidential information.



Disclosures excepted from this prohibition are those made to law enforcement officials when reporting on improper governmental activities.

Board Member Electronic Communications

The Board recognizes that electronic communication is an efficient and convenient way for Board members to communicate and expedite the exchange of information within the nonprofit corporation and with members of the public. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendaized Board meeting nor to circumvent the public's right to access records regarding the nonprofit corporation.

A quorum of the Board shall not, outside of an authorized Board meeting, use a series of electronic communications of any kind including emails, texts, or communications on an internet-based social media platform, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject-matter jurisdiction of the Board (e.g., charter school matters).

Examples of permissible electronic communications concerning the nonprofit corporation include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent/CEO/Executive Director sent to Board members, and reminders regarding meeting times, dates, and places. Board members must not “reply-all” to these communications.

In addition, Board members may use electronic communications to discuss matters that do not pertain to the nonprofit corporation, regardless of the number of Board members participating in the discussion. However, Board members must be clear that such communications regarding any candidates for political office or proposed legislation are their own personal viewpoints and do not represent the Board, the nonprofit corporation or the school.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that their response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent/CEO/Executive Director in accordance with Board policies and procedures so that the issue may receive proper consideration and be handled through the appropriate nonprofit corporation process. As appropriate, communication received from the media shall be forwarded to the Superintendent/CEO/Executive Director.

To the extent possible, electronic communications regarding any nonprofit corporation-related business shall be transmitted through a nonprofit corporation-provided device or account. Conversely, personal communications shall not be transmitted through a nonprofit corporation-provided device or account, nor shall communications regarding candidates for



political office or proposed legislation without prior approval from the Board. Board members should keep in mind that such electronic communications (those transmitted through a provided device or account, or those pertaining to charter school matters) may be subject to public disclosure under the Public Records Act.

Limits of Board Member Authority

The Board recognizes that the Board governs the nonprofit corporation and that a Board member has no individual authority. Board members shall hold the interests of the nonprofit corporation above any partisan principle, group interest, or personal interest.

Unless agreed to by the Board as a whole, individual members of the Board shall not exercise any administrative responsibility with respect to the schools or command the services of any school employee. Individual Board members shall submit requests for information to the Superintendent/CEO/Executive Director. Board members shall refer Board-related correspondence to the Superintendent/CEO/Executive Director for forwarding to the Board or for placement on the Board's agenda, as appropriate.

Individual Board members do not have the authority to resolve complaints. Any Board member approached directly by a person with a complaint should refer the complainant to the Executive Director or designee so that the problem may receive proper consideration and be handled through the appropriate nonprofit corporation process.

A Board member whose child is attending a nonprofit corporation school should be aware of their role as a Board member when interacting with nonprofit corporation employees about their child.

The Superintendent/CEO/Executive Director designee shall provide a copy of the state's open meeting laws (Brown Act) to each Board member and to anyone who is elected to the Board but has not yet assumed office.

Board members and persons elected to the Board who have not yet assumed office are responsible for complying with the requirements of the Brown Act.



Oath or Affirmation

It is a tradition of the Board that, prior to entering office, all Board members take an oath or affirmation.

The following oath may be administered and certified by the Superintendent/CEO/Executive Director and/or the Board President:

I, _____ do solemnly swear (or affirm) that I will support and defend the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Orientation

The Board recognizes the importance of providing all newly elected Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members are provided an orientation designed to build their knowledge of the nonprofit corporation and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

As early as possible following the election of Board members, one or more orientation sessions may be held during open meeting(s) of the Board or scheduled 1:1 meetings with the Superintendent/CEO/Executive Director and other staff. The Board President and the Superintendent/CEO/Executive Director or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

Upon their election, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. Incoming Board members must also complete a Form 700 within 30 days of assuming office in accordance with the Political Reform Act. Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with nonprofit corporation staff, members of the public, and the media; and publications on effective governance practices.

In addition, the Superintendent/CEO/Executive Director or designee shall provide incoming



Board members with specific background information regarding the nonprofit corporation, including, but not limited to, the nonprofit corporation's vision and goals statements, local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, nonprofit corporation policy manual, nonprofit corporation budget, and minutes of recent open Board meetings.

The Superintendent/CEO/Executive Director or designee may offer incoming Board members a tour of the nonprofit corporation's administrative offices and facilities, and may introduce them to the nonprofit corporation and charter school site administrators and other staff.

Incoming members are encouraged, at the nonprofit corporation's expense and with approval of the Board, to attend charter school organization workshops and conferences relevant to the needs of the individual member, the Board as a whole, or the nonprofit corporation.

Board Training

The Board believes that the Board's ability to effectively and responsibly govern the nonprofit corporation is essential to promoting student achievement, building positive community relations, and protecting the public interest in the nonprofit corporation that operates charter school(s). Board members shall be provided sufficient opportunities for professional development that helps them understand their responsibilities, stay abreast of new developments in education, and develop boardsmanship skills.

The Board and/or the Superintendent/CEO/Executive Director or designee shall provide an orientation to newly elected or appointed Board members which includes comprehensive information regarding Board roles, policies, and procedures and the nonprofit corporation's vision and goals, operations, and current challenges. Throughout their first term, Board members shall continue to participate in additional educational opportunities designed to assist them in understanding the principles of effective governance, including, but not limited to, information on school finance and budgets, student achievement and assessment, labor relations, community relations, program evaluation, open meeting laws (the Brown Act), conflict of interest laws, and other topics necessary to govern effectively and in compliance with law.

Board members will be responsible for participating in required training programs, including but not limited to ethics training as set forth in AB 2158 (commencing on January 1, 2025). All Board members are encouraged to continuously participate in advanced training in order to reinforce boardsmanship skills and build knowledge related to key education issues. Such activities may include online courses, webinars, webcasts, and in-person attendance at workshops and conferences. In addition, workshops and consultations may be held within the nonprofit corporation on issues that involve the entire governance team.

Board members may attend a conference or similar public gathering with other Board members and/or with the Superintendent/CEO/Executive Director or designee in order to develop common knowledge and understanding of an issue or engage in team-building exercises. In such cases, a



majority of the Board members shall not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the nonprofit corporation's jurisdiction, so as not to violate the Brown Act open meeting laws.

Board members shall report to the Board, orally or in writing, on the Board training activities they attend, for the purpose of sharing the acquired knowledge or skills with the full Board and enlarging the benefit of the activity to the Board and nonprofit corporation.

Remuneration, Reimbursement

Compensation

Each member of the Board of Directors (Board) may receive a monthly compensation of \$600.00.

On an annual basis, the Board may adjust the compensation of Board members in an amount that is just and reasonable to the nonprofit corporation based on the services performed by the Board members and in consideration of comparable compensation that is paid to individuals holding similar positions at similarly-sized nonprofit organizations in the same geographic location. The Board shall adopt such compensation by resolution based on the comparable analysis, which may include a compensation study.

Board members are not required to accept payment for meetings attended.

A member may be compensated for meetings they missed when the Board finds that they were performing designated services for the nonprofit corporation that operates charter school(s) at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the nonprofit corporation. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for the nonprofit corporation personnel and at the same rate of reimbursement.

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board.

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the nonprofit corporation's interests; attendance at the nonprofit corporation or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses



include, but are not limited to, the personal portion of any trip, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on the nonprofit corporation-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while at the nonprofit corporation.

Any questions regarding the propriety of a particular type of expense should be resolved pursuant to the fiscal policy.

Board Policies

The Board shall adopt written policies to convey its expectations for actions that will be taken in the nonprofit corporation, clarify roles and responsibilities of the Board and Superintendent/CEO/Executive Director, and communicate board philosophy and positions to students, staff, parents/guardians, and the community.

The nonprofit corporation's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or the desire to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date if so designated by the Board at the time of adoption.

Board Bylaws

The Board shall prescribe and enforce rules for its own governance consistent with state law and regulations.

Bylaws governing Board operations may be amended in accordance with the process set forth in the Bylaws.

Monitoring and Evaluation

At any time, the Board and Superintendent/CEO/Executive Director or designee may determine that progress reports to the Board on the implementation and/or effectiveness of the policy should be scheduled. If so, the Board and Superintendent/CEO/Executive Director or designee shall agree upon a timeline and, as applicable, measures for evaluating the effectiveness of the policy in achieving its purpose.

Access to Policies

The Superintendent/CEO/Executive Director or designee shall provide for public access to current Board-adopted policies, such as by posting policies to the website or making them available upon request.

As necessary, the Superintendent/CEO/Executive Director or designee shall notify staff,



parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. They may determine the appropriate communication strategy depending on the issue. Policies shall be posted on the website when required by law.

Agenda, Meeting Materials

Any board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent/CEO/Executive Director or designee with supporting documents and information.

The Board President and Superintendent/CEO/Executive Director shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board President and Superintendent/CEO/Executive Director shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

If the Board President and Superintendent/CEO/Executive Director do not place an item on the agenda, the Board member may request the Board to take action to determine whether the item shall be placed on the agenda.

The Board President and Superintendent/CEO/Executive Director shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote or an information item that does not require immediate action.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent/CEO/Executive Director recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

At least 72 hours before each regular meeting, each Board member shall be provided a digital copy of the agenda and other available documents pertinent to the meeting.

When special meetings are called, board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Executive Director/CEO or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or



take action on any matter within the subject matter jurisdiction of the Board.

Meeting Conduct

All Board meetings shall begin on time and shall follow an agenda prepared in accordance with board Bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements), the Charter Schools Act and other applicable laws.

The Board shall adopt and enforce a policy for public participation at meetings, which shall include the requirements of the Charter Schools Act for establishing two-way conference locations and posting recordings of the meetings.

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular board meetings shall be adjourned at 10:00 p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and subsequently may be adjourned to a later date.

Minutes

The Board recognizes that maintaining accurate minutes of Board meetings helps foster public trust in Board governance and provides a record of Board actions for use by nonprofit corporation staff and the public.

The Secretary shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request.

The minutes of Board meetings shall include, but not be limited to:

1. A notation of which Board members are present, in person or by teleconference, and whether a member is not present for part of the meeting due to late arrival and/or early departure
2. A list of the public comments made on agendized items and non-agendized topics
3. The specific language of each motion and the names of the Board members who made and seconded the motion
5. Any action taken by the Board, and the vote or abstention on that action of each Board member present

Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the Secretary.

The Superintendent/CEO/Executive Director or designee shall distribute a copy of the



"unapproved" minutes of the previous meeting(s) with the agenda at a subsequent regular meeting. The Board shall approve the minutes as circulated or with necessary amendments.

Upon approval by the Board, the minutes shall be signed by the Board President and Board Clerk. Official Board minutes shall be stored in a secure location and shall be retained in accordance with law.

Any minutes kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes of closed sessions are not public records.

Board Self-Evaluation

The Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that nonprofit corporation governance effectively supports student achievement and the attainment of the nonprofit corporation's vision and goals.

The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent/CEO/Executive Director, understanding of Board and Executive Director roles and responsibilities, communication skills, or other governance or boardmanship skills.

The Board shall evaluate itself as a whole. Individual Board members are also expected to use the evaluation process as an opportunity to assess and set goals for their own personal performance.

Each year, the Board, with assistance from the Superintendent/CEO/Executive Director, shall determine an evaluation method or instrument that measures key components of Board responsibility and previously identified performance objectives. Visual and/or audio recordings of a Board meeting may only be used as an evaluation tool when consent is given by all Board members.

Any discussion involving the Board's self-evaluation shall be conducted in open session.

At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent/CEO/Executive Director or other individual(s) with pertinent information to provide input into the evaluation process.

Following the evaluation, the Board may set goals, define and/or refine protocols, and establish priorities and objectives for the following year's evaluation. The Board may also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, additional training or mentorship.

Coversheet

School Highlights, Presented by Bill Dobson, Interim Director

Section:	VIII. Correspondence/Proposals/Reports
Item:	A. School Highlights, Presented by Bill Dobson, Interim Director
Purpose:	Discuss
Submitted by:	
Related Material:	Board Highlights 2023.01.12.pdf

MY Academy

School Highlights - December 2022

2022-2023 Enrollment

2022-2023 ENROLLMENT 231 (as of 01/05/2023)

Track E - July 1, 2022 - March 31, 2023

- 15 Enrolled
 - 1 - Imperial County
 - 0 - Orange County
 - 5 - Riverside County
 - 9 - San Diego County

Track F - August 23, 2022 - May 26, 2023

- 216 Enrolled
 - 10 - Imperial County
 - 22 - Orange County
 - 57 - Riverside County
 - 127 - San Diego County

2022-2023 Graduates to date (as of 01/05/2023)

Track E - July 1, 2022 - March 31, 2023

- **4 Graduates**

Track F - August 23, 2022 - May 26, 2023

- **3 Graduates**

IMPORTANT DATES

January 18, 2023 - Mid Year Graduation

- Location: California Center for the Arts, Escondido
- 340 N Escondido Blvd. Escondido, CA 92025 - Salon 5
- Time - 5:30 - 6:30 p.m.

February 2, 2023 - WASC Mid Cycle Review - Virtual visit

May 31, 2023 - End of the Year Graduation - In-person

Organization

MY Academy staff participated in the following:

Hosted by California Department of Education (CDE)

- Digging into the Dashboard (Virtual)

Hosted by Charter Impact

- Weekly Check-in (Virtual)

Hosted by Motivated Youth Academy (MYA)

- Educational Partner/Parent Advisory (Virtual)

Hosted by San Diego County Office of Education (SDCOE)

- San Diego County Charter Instructional Leader Meeting (Virtual)
- Sown to Grow
- Scalable Community Schools, Sustainable Charter Funding (Virtual)

Hosted by US Department of Homeland Security

- Community Awareness Briefing (Virtual)

Curriculum

MY Academy staff participated in the following:

Hosted by California PTC

- Sexual Health Educator Training Program (SHE)

Hosted by San Diego County Office of Education (SDCOE)

- CTE Leaders Network Meeting (Virtual)

Shared by Teacher, Ms. Laff:

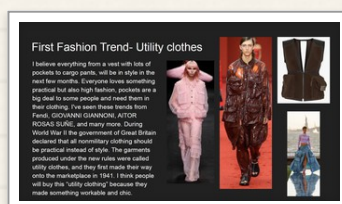
A few select students participated in a Lego class taught by the Technology Tutor, employed by the Campo Education Center. They were taught STEM principles such as programming and coding, critical thinking, and problem-solving.



Shared by Teacher, Ms. Ochs:

Directions: Choose Two Trends

Based on your research, select two trends that you expect to see in American stores next year. Take notes to organize your thoughts. Create a presentation that showcases the two trends. You can complete this using slideshow software.



Learning and Teaching

MY Academy staff participated in the following:

LCAP Climate Team 2022-23 Putting it All Together Promoting Equitable Outcomes for All Students

LCAP Template and Instructions Webinar

LCAP Engaging Educational Partners Webinar

LCAP Goals and Actions Webinar

TryDrones Junior Intro Training

Hosted by California PTC

- Sexual Health Educator Training Program (SHE)

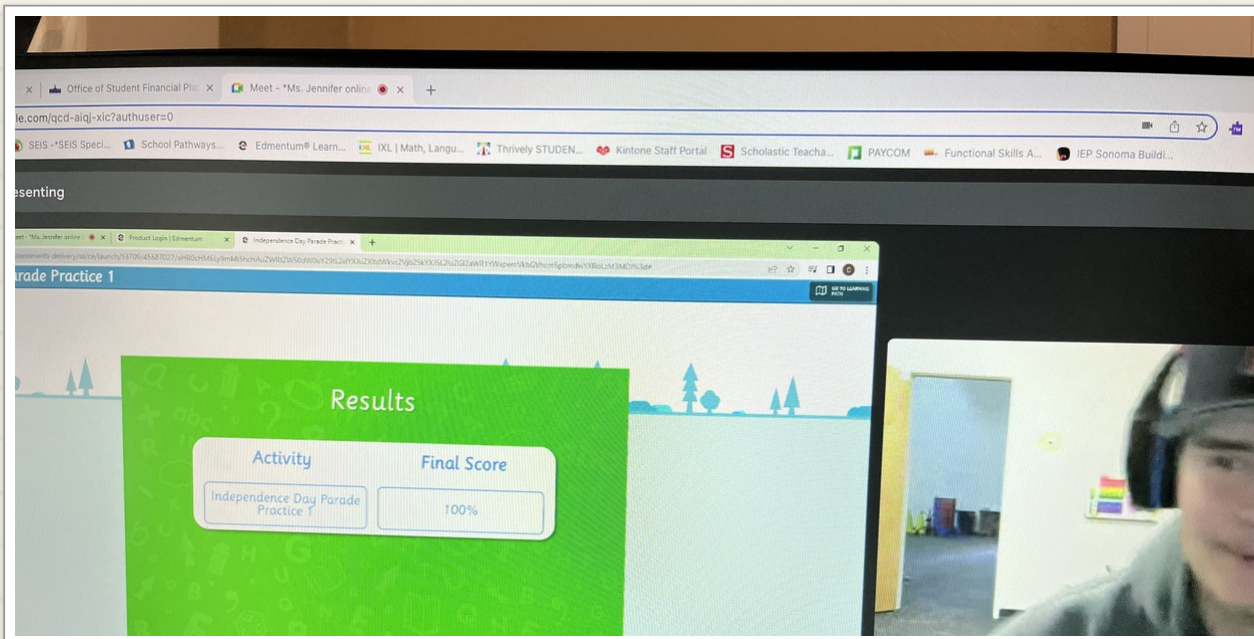
Shared by Teacher, Ms. Clark:

Ava P. painting for her Art History and Appreciation class.



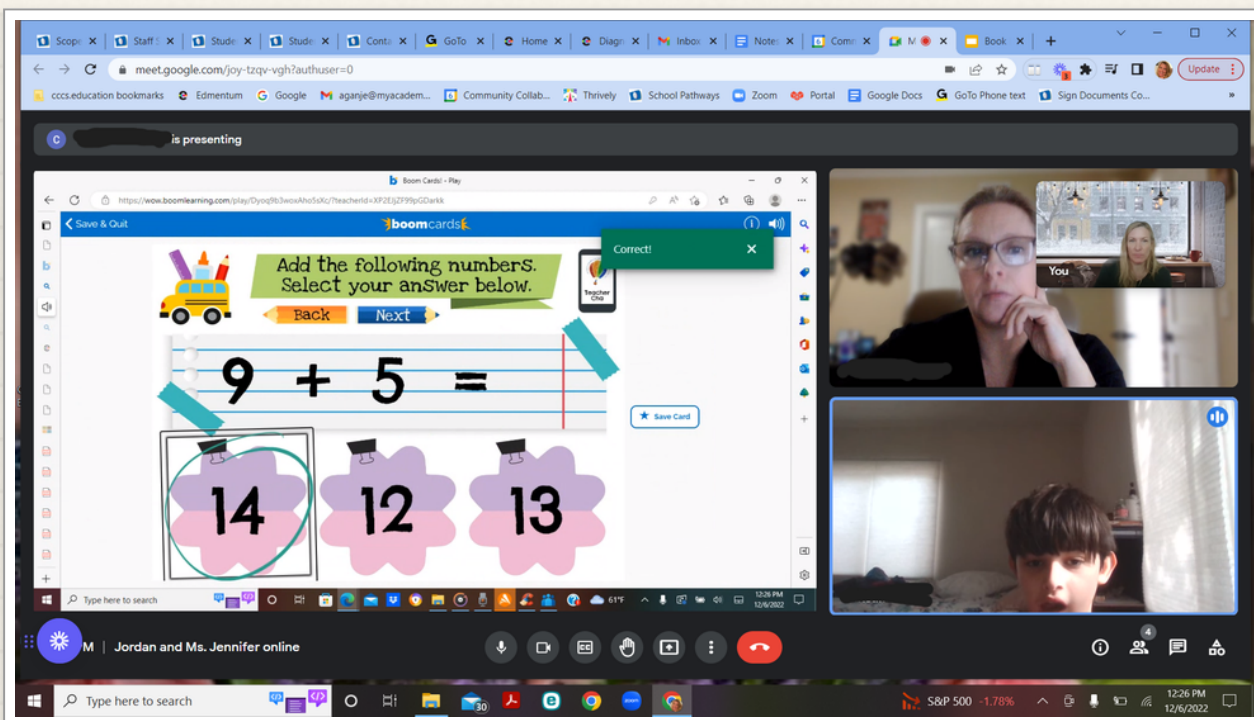
Shared by Educational Specialist, Ms. Cook York:

Student Understanding of Learning Expectations after 2 weeks off for the break.

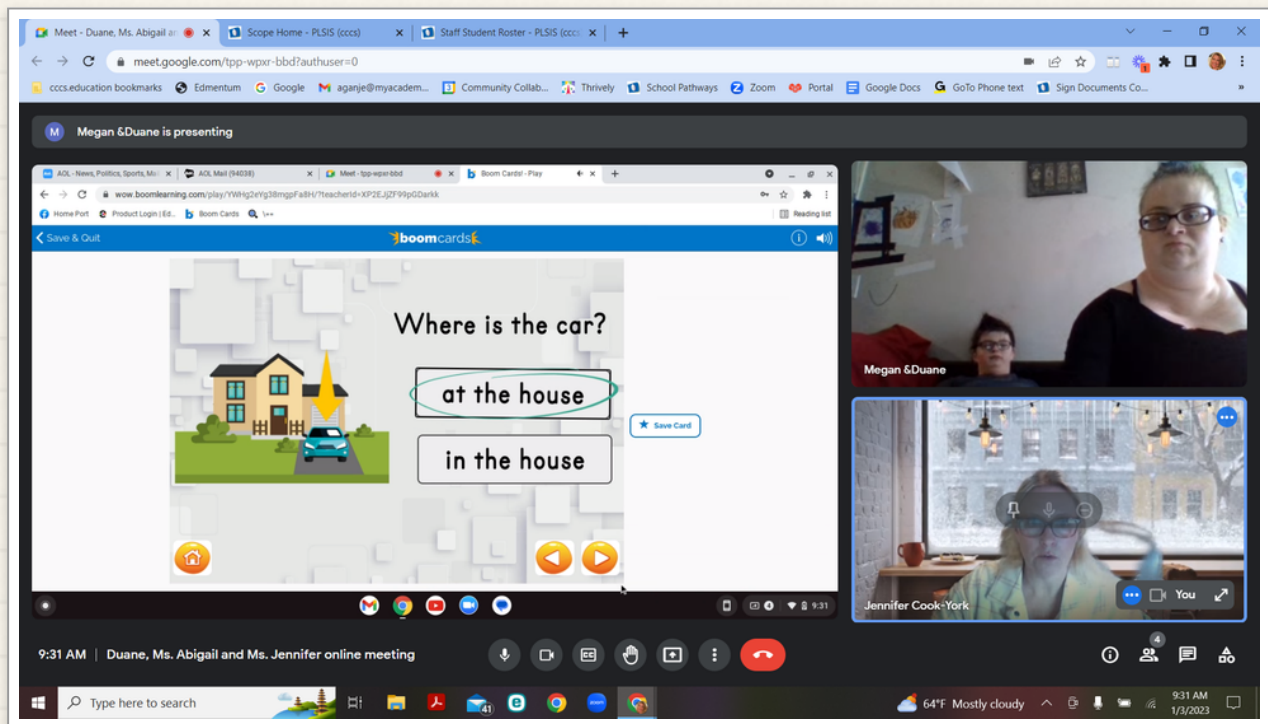


Shared by Teacher, Ms. Ganje:

Jennifer Cook-York and I working with Jordan (student) and his parent on skills to meet his math instructional goals.



Working with our student on Language Arts. His mother, Megan, also joined us to assist him



Shared by Instructional Assistant, Ms. Siegel:

Larisa applied for an internship at UCSD Hospital and was successful in being accepted into the work program. She did this by carefully studying the role and expectations and practicing the interview questions. Larisa wants to be a Medical Technician and I have no doubt she will accomplish this goal.

Have a notebook to write notes in

Have a pen to take notes

1. **Flexibility and Adaptability:** Tell me about a time when you changed or modified your priorities to meet another person's or group's expectations.

2. **Respect & Courtesy:** Tell me about a time when a customer, coworker, or peer challenged your patience. What was the scenario? How did you respond? What was the end result?

3. **Initiative:** Please provide an example of when you provided assistance without being asked? What was the situation?

4. **Composure:** Tell me about a time when you were overwhelmed by your responsibilities. How did you deal with the pressure and what effect did it have on you?

a. My name is Larisa J. and I am in 11 grade. My dream is to be a Medical Assistant or to work on a hospital. I am a fast learner and calm under pressure. I enjoy being around people and working with others. I enjoy helping others and often help my mom test her blood pressure, temperature. I enjoy being busy, working, and learning.

b. I am bilingual. I can read Spanish and speak Spanish fluently.

2. How would your teachers describe you?

a. On-time

b. Good personality

c. Hard worker

d. Kind

e. Caring

f. I always have a smile on my face

g. Respectful

h. Responsible

i. Fast learner

j. Team player

3. Why would you like to volunteer at UCSD?

I decided to volunteer at UCSD because I want to have experience when I go to college. I want to be a Medical Assistant.

4. What are you most interested in doing as a volunteer?

a. **Transporting patients**

b. **Running errands to different parts of the clinic or hospital**

c. Guiding ladies

d. Greeting patients and families

e. Helping staff with patients

f. Anything that I can do to help

5. Do you have any experience volunteering?

6. What is your experience in the medical field?

I have helped family members with their medical needs.

Mom, sister, and sister-in-law

- interpret at GI appointments
- take blood pressure
- give injections

I have medical experience because I helped my mom with her blood pressure and temperature. I also helped my sister when she had surgery.

7. What are your available hours?

My schedule is pretty flexible, and I can usually accommodate changes to my schedule, but this is when I am usually available.

a. Monday 4-8 pm

b. Tues 8-4

c. Wednesday 4-8

d. Thursday 8-4

e. Friday 8-4

f. Saturday 8-4

g. Sunday 8-4

8. Which locations are you interested in volunteering at?

I would prefer to go to Chula Vista, but if that isn't possible, I would be willing to go to Kearney Mesa or Hillcrest.

What it means to volunteer at UCSD

<https://health.ucsd.edu/about/volunteer/pages/default.aspx>

UCSD clinic locations

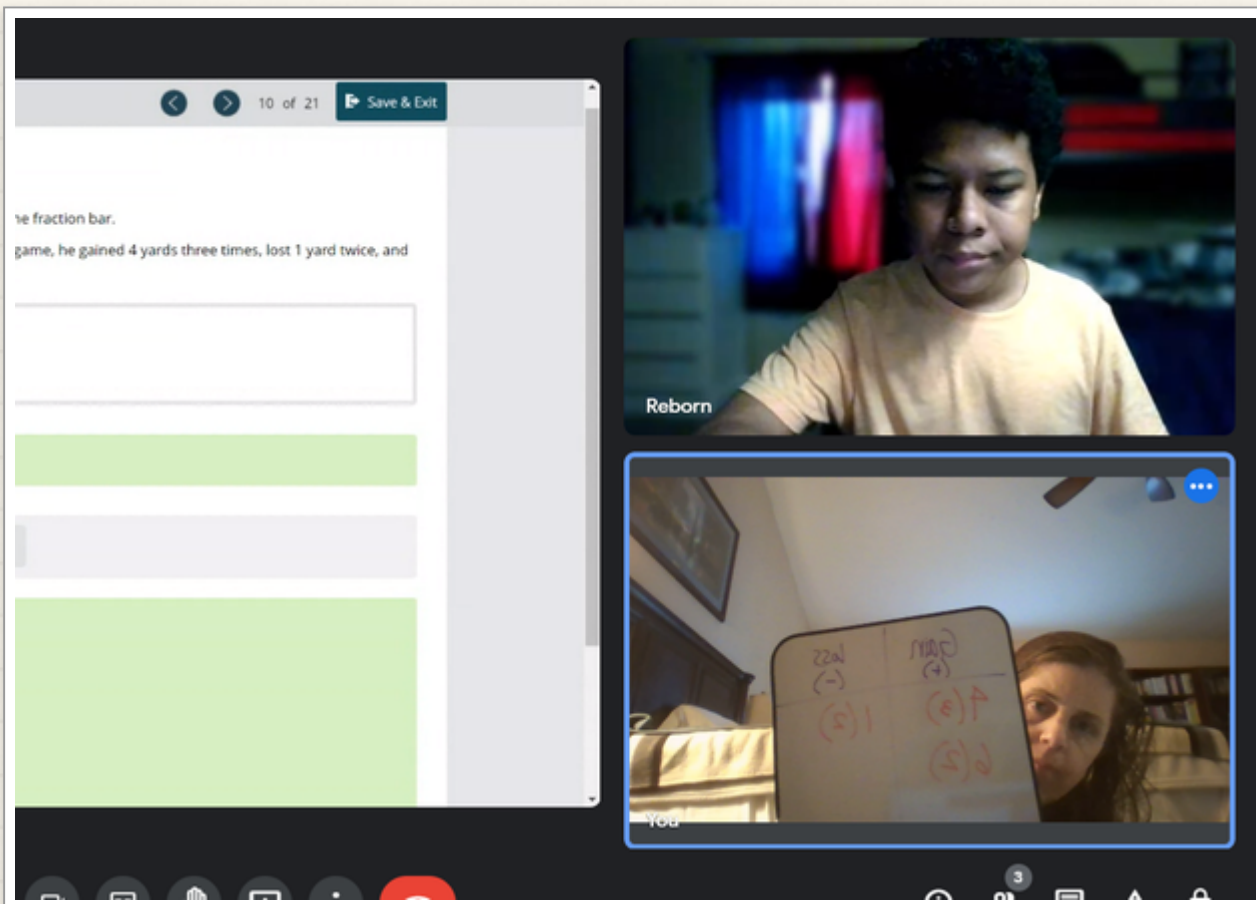
<https://healthlocations.ucsd.edu/index.html>

9. Questions: (What questions do you have for them?)

- I'm getting my first COVID vaccine tomorrow. Will I be able to start after that or do I need to wait until I have all three shots?
- Do you know if the Chula Vista clinics have a need for volunteers right now?
- Do I need to buy a uniform or any other supplies?

Shared by Teacher, Ms. Thomsen:

A student and I worked on solving real world problems involving rational numbers.



Shared by Education Specialist, Ms. Torbenson:

This is my 3rd year with this adult student and he is getting ready to graduate! He will be the first in his family to get a high school diploma thanks to MYA and their flexible curriculum. He and I are able to work in the career centered curriculum called Thrively. This student enjoys learning about his specific strengths and how they tie into career choices. Although he already has a job and received a certification in this field, he really wants his high school diploma and is excited to be so close to achieving his dream.

Video Game Industry : How to Become a Game Tester

thrive

★★★★ 4 ratings

Complete video

Report issue

In order to become a video game tester, call the HR department of the game company and find out which temp agency they use to hire playability testers. Find out how to use a resume to show interest in game testing with help from an experienced member of the gaming industry in this free video on video game testers.

STRENGTHS	RECOMMENDED AGE	GENDER
Memory	6 to 24	All
Patience		
Academic		
Creative Thinking		
Drive		

or browser window. Share

David Leyva

You

ASSESSMENTS AND ACCOUNTABILITY

MY Academy staff participated in the following:

Hosted by English Language Proficiency Assessments for California (ELPAC):

- ELPAC What's New for Testing? Webinar
- Summative Alternate ELPAC Certification Course

Hosted by San Diego County Office of Education (SDCOE)

- Assessment, Accountability and Evaluation Meeting (Virtual)

My Academy staff participated in the following:

Become a Nationally Certified Nonviolent Crisis Intervention (CPI) trainer

COPES Monthly Charter Meeting

Hosted by California Association of Public Information Officers (CAPIO)

- Demystifying Communications Strategies for Diverse Communities

Hosted by California Department of Education (CDE)

- Scalable Community Schools, Sustainable Charter Funding

Hosted by Live Well San Diego

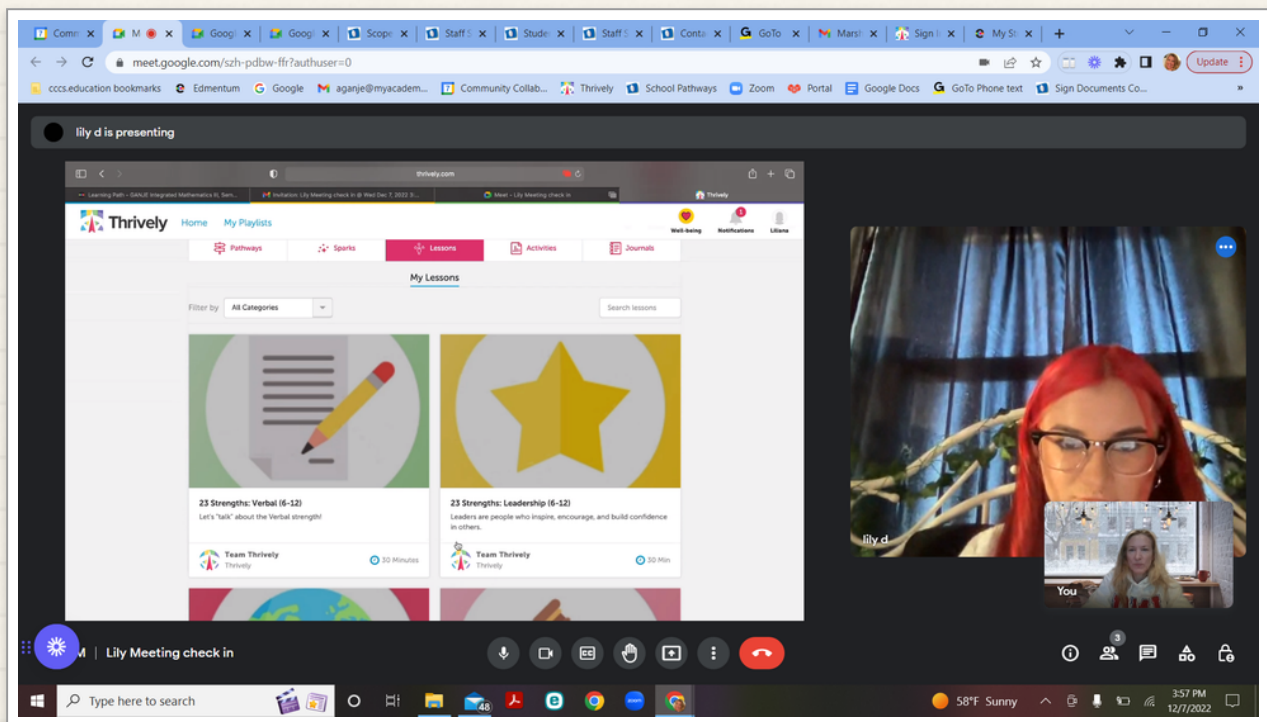
- 2022 Live Well Advance Conference and School Summit

Hosted by National Association of ESEA State Program Administrators:

- Conversation on ESSA Requirements at the Federal Level for Parent, Family, and Community Engagement for the Parents and Families of Multilingual Learners

Shared by Teacher, Ms. Ganje:

My student Lily and I taking a brain break on Thrively and playing Would You Rather.... Good way to take a break and get to know each other better and build our relationship. LP 4 December 7th



Shared by Teacher, Ms. Larsen:

On December 14, 2022, TOR, Ms. Larsen, attended CALTRIN's webinar titled, Trauma-Informed Care 101: Understanding Your Role in Creating a Trauma-Informed Environment. For more information about the information presented, please see the weblink to the Guidance for a Trauma-Informed Approach pdf.

<https://ncsacw.samhsa.gov/user...>

ncsacw.samhsa.gov

Shared by Teacher, Ms. Salas:

Middle and High School student exploring Fleet Science Center!





SCHOOL CULTURE

MY Academy staff participated in the following:

In-person Staff Meeting and Luncheon

On December 12th we had the opportunity to meet in person for our monthly, all-staff, meeting. During this time we were able to introduce our new Student Success Coordinator, Chantel, and share our progress for the 2022-23 school year thus far.

As a team activity, in the spirit of the holiday season, MYA staff brought new and used items to be donated to a local outreach organization.

Hosted by San Diego County Office of Education (SDCOE)

- American Indian Education Talking Circle (Virtual)
- San Diego Reentry Roundtable
- Education Subcommittee (Virtual)
- Monthly Meeting (Virtual)



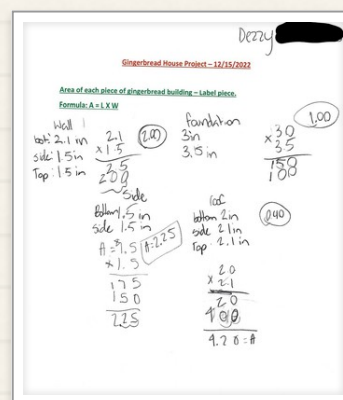
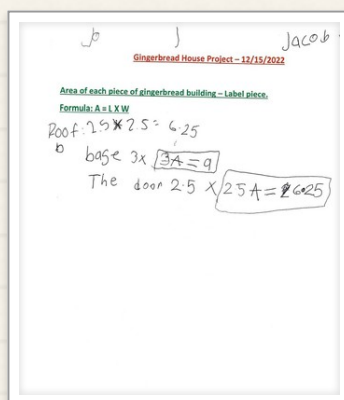
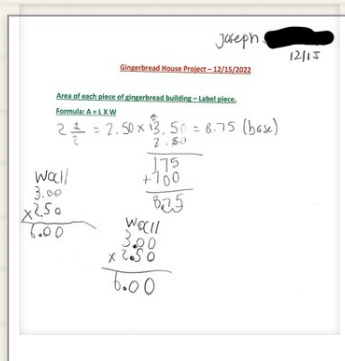
Shared by Teacher, Ms. Ganje:

My student and I met up to work on History at our local gym. We followed up the History class by doing a cardio/weight workout, which counted towards her PE class.



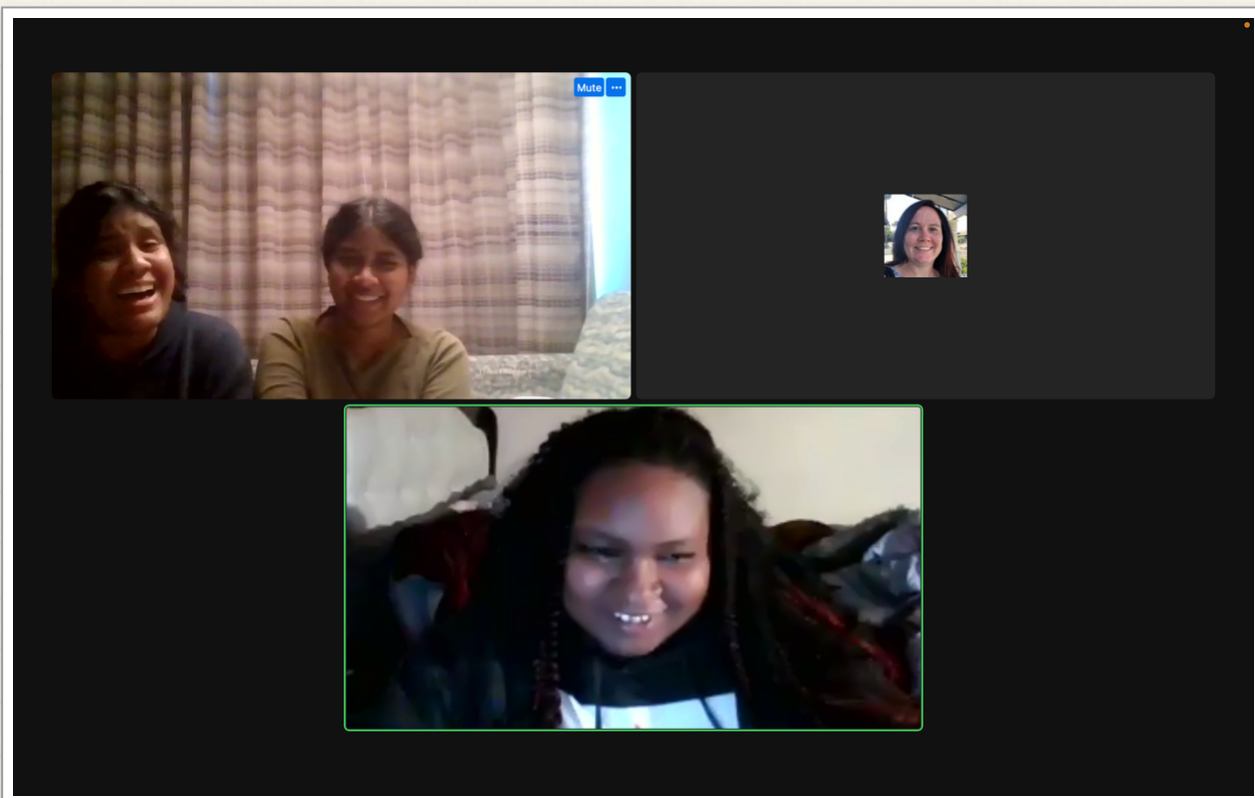
Shared by Teacher, Ms. Laff:

Students participated in a gingerbread house math assignment right before the winter break. This allowed them to wind down a bit and partake in a group activity that included time for socialization.

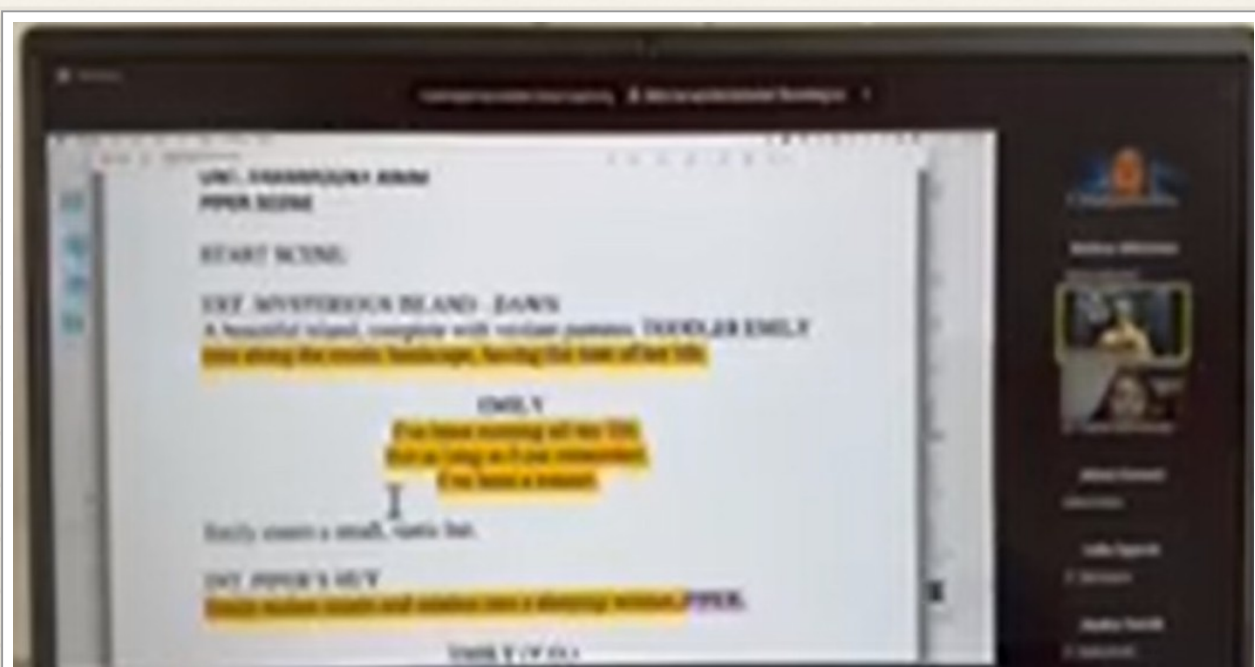


Shared by School Counselor, Ms. Sevcik:

First Book Club meeting of 2023 with Nawani, Kalani, and Maxie discussing the book *Solstice*.



Friday, January 6th we had Voice Actor Donna engage with our students during Daily Live Interaction. Student Adam read lines with Donna. She was a great speaker, and everyone learned a lot!



Shared by Teacher, Ms. Sullivan:

Matias took a "Field Trip" with mom over the winter break. Matias will be using the information gathered on this trip to complete assignments in standards for English and Earth Science. Mom is excited to be involved. Mom wanted to work with Matias on the goal of completing his English and Earth Science assignments.



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Coversheet

Financial Report - November 2022, Presented by Bill Dobson, Interim Director

Section:	VIII. Correspondence/Proposals/Reports
Item:	B. Financial Report - November 2022, Presented by Bill Dobson, Interim Director
Purpose:	Discuss
Submitted by:	
Related Material:	Nov_2022_Financials_2023-01-12.pdf



Motivated Youth Academy

November 2022 Financials

Prepared for the 1/12/2023 Board Meeting

Highlights

- Revenue and expenses remains consistent with the prior month forecast.
- The school received \$148K from the Learning Recovery Emergency Block Grant funds. This is only half of the total award and is being placed in deferred revenue as it will be recognized in a future fiscal year.
- Days cash on hand projection for year-end: 170 days

Compliance and Reporting

- 15.5 : 1 Pupil to Teacher – compliant
- 40/80 currently supports an 85% funding determination – working to shift spending to instructional-related areas.

Pupil:Teacher Ratio	
15.52 : 1	

Cert.	Instr.
55.4%	73.1%
467,977	(209,851)

Revenue

- ADA forecast remains as budgeted at 202 and will be updated next month.
- Other State Revenue recognized \$8K from Creating Opportunities in Preventing & Eliminating Suicide (COPES) Funds. This is year 1 of 4 from a total award of \$32K.
- Mandated Cost Funds increased slightly by \$1K.
- Local Revenue received \$2.5K from California Pacific Charter School fundraising.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	\$ 821,402	\$ 712,339	\$ 109,063	\$ 2,669,291	\$ 2,477,754	\$ 191,537
Federal Revenue	28,512	31,883	(3,371)	94,226	124,900	(30,674)
Other State Revenue	15,354	102,348	(86,994)	212,732	441,594	(228,862)
Other Local Revenue	47,459	3,167	44,292	70,570	7,600	62,970
Total Revenue	\$ 912,727	\$ 849,737	\$ 62,990	\$ 3,046,819	\$ 3,051,848	\$ (5,029)

Expenses

- Personnel costs are forecasting lower by \$13K due to savings from 2 TBD positions that are pending hire/replacement.
- Operational costs increased by \$13K, mainly from General Consulting for Acacia HR Solutions, KRA Corp. Career Coaching, & California Pacific Charter School.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 505,717	\$ 486,475	\$ (19,242)	\$ 1,314,101	\$ 1,258,204	\$ (55,897)
Classified Salaries	101,905	143,204	41,298	302,090	349,034	46,944
Benefits	186,142	275,562	89,420	537,273	695,146	157,873
Books and Supplies	99,741	65,057	(34,684)	196,231	156,225	(40,006)
Subagreement Services	41,637	65,587	23,950	159,431	157,577	(1,854)
Operations	38,164	30,118	(8,046)	77,749	72,284	(5,465)
Facilities	9,955	9,479	(476)	25,176	22,750	(2,426)
Professional Services	150,274	131,994	(18,280)	371,885	318,087	(53,798)
Total Expenses	\$1,133,535	\$1,207,476	\$ 73,941	\$ 2,983,935	\$ 3,029,307	\$ 45,372

Fund Balance

- Forecasted year-end surplus at 2% of total expenses.
- Forecasted year-end fund balance at 39.6% of annual expenses, which can serve as a reserve for economic uncertainty.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (220,808)	\$ (357,739)	\$ 136,931	\$ 62,884	\$ 22,541	\$ 40,343
Beginning Fund Balance	<u>1,117,501</u>	<u>1,117,501</u>		<u>1,117,501</u>	<u>1,117,501</u>	
Ending Fund Balance	<u>\$ 896,693</u>	<u>\$ 759,762</u>		<u>\$ 1,180,385</u>	<u>\$ 1,140,042</u>	
<i>As a % of Annual Expenses</i>	30.1%	25.1%		39.6%	37.6%	

Appendices

- Monthly Cash Flow / Forecast 22-23
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- AP Aging
- Compliance Reminders

Motivated Youth Academy

Monthly Cash Flow/Forecast FY22-23

Revised 1/04/2023

ADA = 201.78



Revenues

State Aid - Revenue Limit

8011	LCFF State Aid
8012	Education Protection Account
8096	In Lieu of Property Taxes

Federal Revenue

8181	Special Education - Entitlement
8290	Title I, Part A - Basic Low Income
8291	Title II, Part A - Teacher Quality
8296	Other Federal Revenue

Other State Revenue

8311	State Special Education
8550	Mandated Cost
8560	State Lottery
8599	Other State Revenue

Other Local Revenue

8660	Interest Revenue
8699	School Fundraising
8980	Contributions, Unrestricted

Total Revenue

Expenses

Certificated Salaries

1100	Teachers' Salaries
1175	Teachers' Extra Duty/Stipends
1200	Pupil Support Salaries
1300	Administrators' Salaries
1900	Other Certificated Salaries

Classified Salaries

2100	Instructional Salaries
2200	Support Salaries
2400	Clerical and Office Staff Salaries

Benefits

3101	STRS
3301	OASDI
3311	Medicare
3401	Health and Welfare
3501	State Unemployment
3601	Workers' Compensation
3901	Other Benefits

Books and Supplies

4100	Textbooks and Core Materials
4302	School Supplies
4305	Software
4310	Office Expense
4311	Business Meals
4400	Noncapitalized Equipment

Subagreement Services

5102	Special Education
5104	Transportation
5106	Other Educational Consultants

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
															ADA = 201.78	
	95,528	95,528	171,950	171,950	171,950	121,180	121,180	121,180	150,645	150,645	150,645	150,645	500,127	2,173,152	2,107,751	65,401
	-	-	8,920	-	-	-	10,089	-	-	11,258	-	-	10,088	40,356	40,356	(0)
	-	-	-	-	105,576	26,921	26,921	26,921	89,815	44,907	44,907	44,907	44,907	455,783	329,647	126,136
	95,528	95,528	180,870	171,950	277,526	148,101	158,190	148,101	240,460	206,811	195,552	195,552	555,123	2,669,291	2,477,754	191,537
	-	-	-	-	-	1,864	1,864	1,864	4,491	4,491	4,491	4,491	4,491	28,048	21,933	6,115
	-	-	-	-	-	18,695	-	-	-	-	-	-	6,232	24,927	24,449	478
	-	-	2,574	-	-	1,324	-	-	-	-	-	-	515	4,413	4,117	296
	-	-	25,938	-	-	3,333	-	-	3,333	-	-	3,333	900	36,838	74,401	(37,563)
	-	-	28,512	-	-	25,216	1,864	1,864	7,825	4,491	4,491	7,825	12,138	94,226	124,900	(30,674)
	-	-	-	-	-	12,156	12,156	12,156	23,152	23,152	23,152	23,152	23,152	152,226	122,375	29,851
	-	-	-	-	7,354	-	-	-	-	-	-	-	-	7,354	6,302	1,052
	-	-	-	-	-	-	8,827	-	-	8,827	-	-	30,190	47,844	40,585	7,259
	-	-	-	-	8,000	1,327	-	-	1,327	-	-	1,327	(6,673)	5,308	272,333	(267,025)
	-	-	-	-	15,354	13,483	20,983	12,156	24,479	31,979	23,152	24,479	46,668	212,732	441,594	(228,862)
	152	131	-	243	-	217	217	217	217	217	217	217	-	2,043	2,600	(557)
	-	-	-	-	2,574	-	-	-	-	-	-	-	-	2,574	-	2,574
	-	-	-	44,359	-	3,085	3,085	3,085	3,085	3,085	3,085	3,085	-	65,953	5,000	60,953
	152	131	-	44,602	2,574	3,302	3,302	3,302	3,302	3,302	3,302	3,302	-	70,570	7,600	62,970
	95,680	95,659	209,382	216,552	295,454	190,101	184,338	165,422	276,065	246,582	226,497	231,157	613,929	3,046,819	3,051,848	(5,029)
	17,673	76,413	71,526	73,096	73,607	72,885	72,885	72,885	72,885	72,885	72,885	72,885	-	822,513	780,745	(41,768)
	625	3,674	2,199	2,310	2,535	7,107	5,607	5,607	5,607	5,607	5,607	5,607	-	52,090	34,175	(17,915)
	15,453	18,571	14,571	14,571	14,571	15,292	15,292	15,292	15,292	15,292	15,292	15,292	-	184,780	183,503	(1,277)
	19,249	23,282	19,082	19,082	20,608	20,851	20,851	20,851	20,851	20,851	20,851	20,851	-	247,260	259,781	12,521
	404	456	847	596	717	634	634	634	634	634	634	634	-	7,457	-	(7,457)
	53,403	122,396	108,225	109,655	112,038	116,769	115,269	115,269	115,269	115,269	115,269	115,269	-	1,314,101	1,258,204	(55,897)
	3,717	11,635	7,817	5,842	5,467	9,869	9,869	9,869	9,869	9,869	9,869	9,869	-	103,559	114,608	11,049
	-	-	-	-	-	3,496	3,496	3,496	3,496	3,496	3,496	3,496	-	24,470	-	(24,470)
	12,659	15,421	9,826	13,501	16,022	15,233	15,233	15,233	15,233	15,233	15,233	15,233	-	174,061	234,426	60,365
	16,375	27,056	17,643	19,343	21,489	28,598	28,598	28,598	28,598	28,598	28,598	28,598	-	302,090	349,034	46,944
	8,795	18,337	19,038	19,079	19,276	22,494	22,205	22,205	22,205	22,205	22,205	22,205	-	240,249	198,290	(41,958)
	1,376	1,767	1,508	1,519	1,810	1,980	1,980	1,980	1,980	1,980	1,980	1,980	-	21,840	69,874	48,033
	997	2,141	1,797	1,842	1,908	2,168	2,146	2,146	2,146	2,146	2,146	2,146	-	23,731	46,610	22,878
	9,496	17,642	14,563	14,660	14,350	15,583	15,583	15,583	15,583	15,583	15,583	15,583	-	179,795	309,120	129,325
	550	735	51	74	163	2,029	10,146	8,117	4,059	2,029	2,029	2,029	-	32,012	33,499	1,487
	2,537	770	1,731	1,870	3,885	1,824	1,805	1,805	1,805	1,805	1,805	1,805	-	23,447	14,000	(9,447)
	325	120	318	473	635	2,065	2,044	2,044	2,044	2,044	2,044	2,044	-	16,199	23,754	7,555
	24,077	41,512	39,006	39,518	42,027	48,144	55,909	53,880	49,822	47,792	47,792	47,792	-	537,273	695,146	157,873
	-	-	-	-	-	1,666	833	833	833	833	833	833	-	6,666	50,000	43,334
	103	130	17	-	44	2,660	1,360	1,360	1,360	1,360	1,360	1,360	-	11,113	3,365	(7,748)
	20,722	1,308	25,773	6,844	1,133	10,024	6,024	6,024	6,024	6,024	6,024	6,024	-	101,945	25,000	(76,945)
	604	4,241	604	3,629	3,135	1,301	2,221	2,221	2,221	2,221	2,221	2,221	-	26,841	11,321	(15,520)
	-	75	1,030	-	185	1,265	750	750	750	750	750	750	-	7,055	11,352	4,297
	10,840	1,514	108	3,729	13,975	1,778	1,778	1,778	1,778	1,778	1,778	1,778	-	42,610	55,187	12,577
	32,268	7,269	27,531	14,202	18,472	18,694	12,966	12,966	12,966	12,966	12,966	12,966	-	196,231	156,225	(40,006)
	3,944	978	1,234	688	2,324	5,033	4,033	4,033	4,033	4,033	4,033	4,033	4,033	42,434	-	(42,434)
	-	-	-	-	-	5,978	3,125	3,125	3,125	3,125	3,125	3,125	-	24,728	-	(24,728)
	4,750	14,880	6,638	6,201	-	12,900	6,700	6,700	6,700	6,700	6,700	6,700	6,700	92,269	157,577	65,308
	8,694	15,858	7,873	6,888	2,324	23,911	13,858	13,858	13,858	13,858	13,858	13,858	10,733	159,431	157,577	(1,854)

Motivated Youth Academy

Monthly Cash Flow/Forecast FY22-23

Revised 1/04/2023

ADA = 201.78



Operations and Housekeeping

5201	Auto and Travel
5300	Dues & Memberships
5400	Insurance
5900	Communications
5901	Postage and Shipping

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year-End Accruals
1,330	6,891	-	-	1,264	367	367	667	667	667	667	667	-
6,870	(4,995)	2,379	-	801	417	417	417	417	417	417	417	-
2,184	1,545	2,160	1,751	1,751	2,408	2,108	2,108	2,108	2,108	2,108	2,108	-
1,449	654	1,873	660	7,780	590	1,090	2,590	2,590	2,590	2,590	2,590	-
100	536	394	-	786	560	392	392	392	392	392	392	-
11,933	4,632	6,806	2,411	12,382	4,342	4,374	6,174	6,174	6,174	6,174	6,174	-

Annual Forecast
13,552
7,972
24,449
27,050
4,726
77,749

Original Budget Total	Favorable / (Unfav.)
8,000	(5,552)
8,000	28
25,300	851
26,284	(766)
4,700	(26)
72,284	(5,465)

Facilities, Repairs and Other Leases

5601	Rent
5602	Additional Rent
5604	Other Leases

1,896	2,001	-	3,523	1,761	2,026	1,896	1,896	1,896	1,896	1,896	1,896	-
258	258	-	-	258	260	260	260	260	260	260	260	-
2,135	(2,135)	-	-	-	-	-	-	-	-	-	-	-
4,289	123	-	3,523	2,019	2,286	2,156	2,156	2,156	2,156	2,156	2,156	-

22,582
2,594
-
25,176

22,750	168
-	(2,594)
-	-
22,750	(2,426)

Professional/Consulting Services

5801	IT
5802	Audit & Taxes
5803	Legal
5804	Professional Development
5805	General Consulting
5806	Special Activities/Field Trips
5807	Bank Charges
5809	Other taxes and fees
5810	Payroll Service Fee
5811	Management Fee
5812	District Oversight Fee
5815	Public Relations/Recruitment

17,143	(1,444)	4,018	2,316	2,416	1,941	2,179	2,179	2,179	2,179	2,179	2,181	-
-	2,048	-	1,050	-	4,325	7,576	-	-	-	-	-	-
-	-	1,323	5,534	669	4,167	4,167	4,167	4,167	4,167	4,167	4,167	13,306
2,080	14,245	-	1,125	1,266	3,734	2,500	2,500	2,500	2,500	2,500	2,500	-
2,500	6,150	14,463	7,345	17,972	7,217	7,217	7,217	7,217	7,217	7,217	7,218	-
-	-	-	192	-	892	500	500	500	500	500	500	-
-	-	70	-	25	-	-	70	-	-	50	-	-
198	4,820	67	198	33	100	100	100	100	100	100	100	-
1,371	2,679	1,732	1,483	1,515	1,789	1,700	1,700	1,700	1,700	1,700	1,700	-
5,086	5,541	5,023	5,771	6,298	5,403	5,403	5,403	5,403	5,403	5,403	5,403	(703)
-	-	-	-	4,705	1,333	1,424	1,333	2,164	1,861	1,760	1,760	7,684
-	1,248	-	-	-	2,346	1,246	1,246	1,246	1,246	1,246	1,246	-
28,379	35,286	26,696	25,013	34,900	33,248	34,013	26,416	27,177	26,874	26,823	26,776	20,287

39,464
14,999
50,000
37,450
98,950
4,086
215
6,019
20,769
64,836
24,024
11,073
371,885

-	(39,464)
9,975	(5,024)
50,000	-
17,100	(20,350)
172,500	73,550
814	(3,272)
-	(215)
-	(6,019)
16,000	(4,769)
-	(64,836)
23,500	(524)
28,198	17,125
318,087	(53,798)

Total Expenses

179,419	254,132	233,779	220,553	245,652	275,991	267,143	259,316	256,019	253,687	253,636	253,589	31,020
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2,983,935

3,029,307	45,372
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Monthly Surplus (Deficit)

(83,739)	(158,473)	(24,397)	(4,001)	49,803	(85,890)	(82,805)	(93,894)	20,046	(7,104)	(27,139)	(22,431)	582,909
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62,884

22,541	40,343
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Cash Flow Adjustments

Monthly Surplus (Deficit)
Cash flows from operating activities
Depreciation/Amortization
Public Funding Receivables
Grants and Contributions Rec.
Due To/From Related Parties
Prepaid Expenses
Other Assets
Accounts Payable
Accrued Expenses
Other Liabilities

(83,739)	(158,473)	(24,397)	(4,001)	49,803	(85,890)	(82,805)	(93,894)	20,046	(7,104)	(27,139)	(22,431)	582,909
-	-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	(613,929)
11,772	65,552	45,510	5,353	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
23,505	(3,842)	5,333	15,766	(17,151)	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	-	-
(12,513)	(6,522)	5,022	(36)	-	-	-	-	-	-	-	-	31,020
(5,171)	(24,581)	(10,526)	3,048	(4,613)	-	-	-	-	-	-	-	-
2,863	-	45,086	(44,359)	148,090	148,090	59,414	-	-	-	207,504	-	-

2%
62,884
-
(613,929)
128,187
-
23,612
-
16,971
(41,843)
566,688

Cert.	Instr.
55.4%	73.1%
467,977	(209,851)

Pupil:Teacher Ratio
15.52 : 1

Total Change in Cash

(63,283)	(127,866)	66,028	(24,228)	176,129	62,200	(23,391)	(93,894)	20,046	(7,104)	180,365	(22,431)	
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Days Cash
170

Cash, Beginning of Month

1,243,991	1,180,708	1,052,843	1,118,870	1,094,642	1,270,771	1,332,971	1,309,580	1,215,686	1,235,731	1,228,627	1,408,992	
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Cash, End of Month

1,180,708	1,052,843	1,118,870	1,094,642	1,270,771	1,332,971	1,309,580	1,215,686	1,235,731	1,228,627	1,408,992	1,386,561	
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MY Academy Charter**Budget vs Actual**

For the period ended November 30, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 171,950	\$ 189,696	\$ (17,746)	\$ 706,906	\$ 590,164	\$ 116,742	\$2,107,751
Education Protection Account	-	-	-	8,920	10,094	(1,174)	40,356
In Lieu of Property Taxes	105,576	26,372	79,204	105,576	112,080	(6,504)	329,647
Total State Aid - Revenue Limit	277,526	216,068	61,458	821,402	712,339	109,063	2,477,754
Federal Revenue							
Special Education - Entitlement	-	1,974	(1,974)	-	6,142	(6,142)	21,933
Title I, Part A - Basic Low Income	-	-	-	-	6,112	(6,112)	24,449
Title II, Part A - Teacher Quality	-	-	-	2,574	1,029	1,545	4,117
Other Federal Revenue	-	-	-	25,938	18,600	7,338	74,401
Total Federal Revenue	-	1,974	(1,974)	28,512	31,883	(3,371)	124,900
Other State Revenue							
State Special Education	-	11,014	(11,014)	-	34,265	(34,265)	122,375
Mandated Cost	7,354	-	7,354	7,354	-	7,354	6,302
State Lottery	-	-	-	-	-	-	40,585
Other State Revenue	8,000	-	8,000	8,000	68,083	(60,083)	272,333
Total Other State Revenue	15,354	11,014	4,340	15,354	102,348	(86,994)	441,594
Other Local Revenue							
Interest Revenue	-	217	(217)	526	1,083	(557)	2,600
School Fundraising	2,574	-	2,574	2,574	-	2,574	-
Contributions, Unrestricted	-	417	(417)	44,359	2,083	42,275	5,000
Total Other Local Revenue	2,574	633	1,941	47,459	3,167	44,292	7,600
Total Revenues	295,454	229,689	65,766	912,727	849,737	62,990	3,051,848
Expenses							
Certificated Salaries				505,717			
Teachers' Salaries	73,607	70,200	(3,407)	312,315	289,346	(22,969)	780,745
Teachers' Extra Duty/Stipends	2,535	3,107	572	11,343	12,427	1,085	34,175
Pupil Support Salaries	14,571	15,292	721	77,737	76,460	(1,277)	183,503
Administrators' Salaries	20,608	21,648	1,040	101,302	108,242	6,940	259,781
Other Certificated Salaries	717	-	(717)	3,020	-	(3,020)	-
Total Certificated Salaries	112,038	110,247	(1,791)	505,717	486,475	(19,242)	1,258,204
Classified Salaries				101,905			
Instructional Salaries	5,467	9,869	4,402	34,477	45,526	11,049	114,608
Clerical and Office Staff Salaries	16,022	19,536	3,514	67,428	97,678	30,250	234,426
Total Classified Salaries	21,489	29,404	7,916	101,905	143,204	41,298	349,034
Benefits				186,142			
State Teachers' Retirement System, certificated positions	19,276	17,375	(1,902)	84,525	76,667	(7,858)	198,290
OASDI/Medicare/Alternative, certificated positions	1,810	5,886	4,076	7,980	28,668	20,688	69,874
Medicare/Alternative, certificated positions	1,908	4,050	2,142	8,686	18,261	9,574	46,610
Health and Welfare Benefits, certificated positions	14,350	25,760	11,410	70,712	128,800	58,088	309,120
State Unemployment Insurance, certificated positions	163	1,675	1,512	1,573	8,375	6,802	33,499
Workers' Compensation Insurance, certificated positions	3,885	1,216	(2,668)	10,794	5,485	(5,309)	14,000
Other Benefits, certificated positions	635	2,064	1,429	1,871	9,306	7,435	23,754
Total Benefits	42,027	58,026	15,999	186,142	275,562	89,420	695,146
Books & Supplies							
Textbooks and Core Materials	-	4,167	4,167	-	20,833	20,833	50,000
School Supplies	44	280	236	294	1,400	1,106	3,365
Software	1,133	2,083	951	55,781	10,417	(45,364)	25,000
Office Expense	3,135	943	(2,192)	12,212	4,717	(7,495)	11,321
Business Meals	185	946	761	1,290	4,730	3,440	11,352
Noncapitalized Equipment	13,975	4,592	(9,383)	30,165	22,960	(7,205)	55,187
Total Books & Supplies	18,472	13,012	(5,460)	99,741	65,058	(34,684)	156,225
Subagreement Services							
Special Education	2,324	-	(2,324)	9,167	-	(9,167)	-
Other Educational Consultants	-	13,117	13,117	32,469	65,587	33,117	157,577
Total Subagreement Services	2,324	13,117	10,793	41,637	65,587	23,950	157,577
Operations & Housekeeping							
Auto and Travel	1,264	667	(597)	9,485	3,333	(6,152)	8,000
Dues & Memberships	801	667	(134)	5,055	3,333	(1,722)	8,000
Insurance	1,751	2,108	357	9,391	10,542	1,151	25,300
Communications	7,780	2,190	(5,590)	12,417	10,952	(1,465)	26,284

MY Academy Charter**Budget vs Actual**

For the period ended November 30, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Postage and Shipping	786	392	(394)	1,816	1,958	142	4,700
Total Operations & Housekeeping	12,382	6,024	(6,359)	38,164	30,118	(8,046)	72,284
Facilities, Repairs & Other Leases							
Rent	1,761	1,896	134	9,181	9,479	298	22,750
Additional Rent	258	-	(258)	774	-	(774)	-
Other Leases	-	-	-	-	-	-	-
Total Facilities, Repairs & Other Leases	2,019	1,896	(124)	9,955	9,479	(476)	22,750
Professional/Consulting Services							
IT	2,416	-	(2,416)	24,449	-	(24,449)	-
Audit & Taxes	-	3,325	3,325	3,098	6,650	3,553	9,975
Legal	669	4,167	3,497	7,526	20,833	13,307	50,000
Professional Development	1,266	1,425	159	18,716	7,125	(11,591)	17,100
General Consulting	17,972	14,375	(3,597)	48,429	71,875	23,446	172,500
Special Activities/Field Trips	-	68	68	192	339	147	814
Bank Charges	25	-	(25)	95	-	(95)	-
Other Taxes and Fees	33	-	(33)	5,317	-	(5,317)	-
Payroll Service Fee	1,515	1,333	(182)	8,780	6,667	(2,113)	16,000
Management Fee	6,298	-	(6,298)	27,719	-	(27,719)	-
District Oversight Fee	4,705	2,049	(2,656)	4,705	6,756	2,051	23,500
Public Relations/Recruitment	-	2,350	2,350	1,248	11,749	10,501	28,198
Total Professional/Consulting Services	34,900	29,092	(5,808)	150,274	131,994	(18,280)	318,087
Total Expenses	245,652	260,818	15,166	1,133,535	1,207,476	73,941	3,029,307
Change in Net Assets	49,803	(31,129)	80,932	(220,807)	(357,739)	136,931	22,541
Net Assets, Beginning of Period	846,891			1,117,501			
Net Assets, End of Period	\$ 896,693			\$ 896,693			

MY Academy Charter**Statement of Financial Position****November 30, 2022**

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Unrestricted Cash	\$ 931,890	\$ 1,243,991	\$ (312,101)	-25%
Restricted Cash	338,881	-	338,881	0%
Cash & Cash Equivalents	1,270,771	1,243,991	26,780	2%
Accounts Receivable	106,904	235,091	(128,187)	-55%
Due To/From Related Parties	1,116	1,116	-	0%
Prepaid Expenses	26,659	50,271	(23,612)	-47%
Total Current Assets	1,405,450	1,530,469	(125,019)	-8%
Total Assets	\$ 1,405,450	\$ 1,530,469	\$ (125,019)	-8%
Liabilities				
Current Liabilities				
Accounts Payable	\$ -	\$ 14,049	\$ (14,049)	-100%
Accrued Liabilities	169,876	211,719	(41,843)	-20%
Deferred Revenue	338,881	187,201	151,680	81%
Total Current Liabilities	508,757	412,969	95,788	23%
Total Liabilities	508,757	412,969	95,788	23%
Total Net Assets	896,693	1,117,501	(220,807)	-20%
Total Liabilities and Net Assets	\$ 1,405,450	\$ 1,530,469	\$ (125,019)	-8%

MY Academy Charter**Statement of Cash Flows****For the period ended November 30, 2022**

	Month Ended 11/30/22	YTD Ended 11/30/22
Cash Flows from Operating Activities		
Change in Net Assets	\$ 49,803	\$ (220,807)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Grants, Contributions & Pledges Receivable	-	128,187
Prepaid Expenses	(17,151)	23,612
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	-	(14,049)
Accrued Expenses	(4,613)	(41,843)
Deferred Revenue	148,090	151,680
Total Cash Flows from Operating Activities	176,129	26,780
Change in Cash & Cash Equivalents	176,129	26,780
Cash & Cash Equivalents, Beginning of Period	1,094,642	1,243,991
Cash and Cash Equivalents, End of Period	\$ 1,270,771	\$ 1,270,771

MY Academy Charter**Check Register****For the period ended November 30, 2022**

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20136	SchoolsFirst Plan Administration LLC	Schools First 403b/457b 10/25/22	11/3/2022	\$ 2,319.30
20137	Amazon Capital Services	Monitor (1) & Office/School Supplies	11/4/2022	246.28
20138	Charter Impact	Business Mgmt Svcs - 11/22 , FedEx Reimb & Rush Processing Fee - 08/22	11/4/2022	5,556.28
20139	KM Educational Consulting and Executive Coaching S	Reimb - 09/14/22 - 09/15/22	11/4/2022	925.08
20140	Acacia HR Solutions	Consulting Svcs - 11/22	11/9/2022	2,500.00
20141	Alpha Vision, Inc.	IT Svcs - 10/22, Software - Backupify G-Suite	11/9/2022	245.00
20142	Arbitech LLC	Chromebook (1)-(98)	11/9/2022	13,468.75
20143	Berkshire Hathaway Homestate Companies	Workers Comp - 07/01/22 - 07/01/23	11/9/2022	2,704.11
20144	California Pacific Charter Schools	Consulting Svcs - 07/22 - 10/22, Education Stipend & Professional Develop	11/9/2022	4,185.40
20145	CaliforniaChoice Benefit Administrators	Health Ins. - 11/22 - 12/22	11/9/2022	25,205.24
20146	Keyn Group, LLC	IT Svcs & Software & Communication Svcs	11/9/2022	1,983.98
20147	Specialized Therapy Services, Inc.	SpEd Svcs - 09/30/22	11/9/2022	587.50
20148	Amazon Capital Services	Office Supplies	11/17/2022	140.81
20149	Charter Impact	Student Data Svcs - 10/22	11/17/2022	975.00
20150	Charter Schools Development Center	CSDC Membership - 1 Year - 11/24/22 - 11/23/23	11/17/2022	609.00
20151	Golden Acorn Casino	Meals - 09/22	11/17/2022	VOID
20152	Oxford Consulting Services, Inc.	SpEd Svcs - 09/22	11/17/2022	52.50
20153	R&B Communications	IT Svcs - 10/22	11/17/2022	491.00
20154	Sherman R. Garnett & Assoc.	Student Records Workshop Registration Fee	11/17/2022	400.00
20155	TSW Therapy, Inc.	SpEd Svcs - 10/03/2022 - 10/31/22	11/17/2022	1,684.38
20156	YMCA of San Diego County	Joiner's and Membership Fee - Lopez, A	11/17/2022	192.00
20157	Acacia HR Solutions	Consulting Svcs - 12/22	11/28/2022	2,500.00
20158	Amazon Capital Services	HP OfficeJet Pro Printer (1), Office/School Supplies	11/28/2022	477.97
20159	Berkshire Hathaway Homestate Companies	Workers Comp - 10/22	11/28/2022	2,166.28
20160	Buchalter	Legal Svcs - 10/07/22 - 10/26/22	11/28/2022	669.38
20161	KRA Corporation	Consulting Svcs - Career Coaching - 10/01/22 - 10/31/22	11/28/2022	5,952.69
20162	Larry Albert Alvarado	Stipend - 11/22	11/28/2022	600.00
20163	Philadelphia Insurance Companies	Accident Ins. - 11/22	11/28/2022	5,047.20
20164	San Diego County Office of Education	Fingerprint Svcs	11/28/2022	28.00
ACH	Michael P. Humphrey	Stipend - 11/22	11/28/2022	600.00
ACH	Peter Matz	Stipend - 11/22	11/28/2022	600.00
ACH	Steve Fraire	Stipend - 11/22	11/28/2022	600.00
ACH	William W. Hall	Stipend - 11/22	11/28/2022	<u>600.00</u>
Total Disbursements Issued in November				<u>\$ 84,313.13</u>

MY Academy Charter

Accounts Payable Aging

November 30, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Outstanding Invoices				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

COMPLIANCE REMINDERS

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jan-18	Mid-Year Expenditure Report due to SELPA (LACOE) - Interim financial reporting for actuals through December 31 are due to LACOE Charter SELPA.	Charter Impact	No	No	https://www.lacountycharterselpa.org/
FINANCE	Jan-13	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP. (ESSER I, GEER, ESSER II, ESSER III). LEAs are required to report status of funds for the period October 1, 2021 - December 31, 2021.	Charter Impact with MYA support	No	No	https://www.cde.ca.gov/fg/cr/reporting.asp
DATA TEAM	Set by Authorizer (by Jan 17)	Principal Apportionment P1 - The First Principal attendance period, designated P-1, is the attendance count for all full school months during the period from July 1 through the last school month that ends on or before December 31 of the FY, and is used by the CDE to compute the P-1 Apportionment. Attendance data collected within the P-1 reporting date range must be uploaded into the state's Principal Apportionment Data Collection portal.	MYA	No	Yes	https://www.cde.ca.gov/fg/sf/pa/
DATA	Jan-20	CALPADS - Fall 1 Amendment deadline - Final opportunity to review and correct your certified CALPADS - Fall 1 student data. Students' program eligibility information associated with lunch, special education, homeless, English language learner, school enrollment and graduation statuses will be submitted to the CDE. This data will be used to in CDE's CA Dashboard calculations and determine access to funding such as student meal reimbursements and unduplicated count factors.	MYA	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
FINANCE	Jan-31	Federal Cash Management - Period 3 - The Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III EL; Title III Immigrant; and Title IV, Part A programs under the Elementary and Secondary Education Act of 1965 (ESEA), as amended by the ESSA, will utilize the Federal Cash Management program. Charter schools that are awarded a grant under any of these programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/cm/
FINANCE	Jan-31	IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage - Employers with 50 or more full-time employees (including full-time equivalent employees) in the previous year use Forms 1094-C and 1095-C to report the information required under sections 6055 and 6056 about offers of health coverage and enrollment in health coverage for their employees.	MYA with Charter Impact support	No	No	https://www.irs.gov/forms-pubs/about-form-1095-c
DATA	Feb-01	School Accountability Report Card - All public schools in California are required to prepare an annual SARC (2021/22). SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals. EC Section 35256 requires LEA governing boards to approve SARCs for publications.	MYA	Yes	No	http://www.cde.ca.gov/ta/ac/sa/
FINANCE	Feb-15	Board of Equalization Property Tax Exemption - Property used exclusively for public schools, community colleges, state colleges, and state universities is exempt from property taxation (article XIII, section 3, subd. (d), Revenue and Taxation Code section 202, subd. (a)(3)). The property is exempt from taxation on the basis of its exclusive use for public school purposes. If the property is not owned by the public school, the owner of the property is required to file a claim for the Lessor's Exemption. If the owner of the property does not claim the exemption, the public school may file the Public School Exemption claim.	Charter Impact	No	Yes	https://www.boe.ca.gov/proptaxes/lessor_exemption.htm
FINANCE	Feb-20	Certification of the First Principal Apportionment - The Principal Apportionment includes funding for the Local Control Funding Formula, the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The First Principal Apportionment (P-1), certified by February 20, is based on the first period data that LEAs report to CDE in November through January. P-1 supersedes the Advance Apportionment calculations and establishes each LEA's monthly state aid payment for February through May.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/pa/
DATA	Feb-24	CALPADS - Fall 2 deadline - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 2 data within CALPADS, which can impact a number of things, including LCFF funding, student course enrollments, staff assignments and English learner education services. Students' course enrollments, teacher course assignments, staff job assignments, FTE count and English Learner education services are reported datasets.	MYA	No	No	https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp
FINANCE	Set by Authorizer (by Mar 15)	2nd Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second is due March 15 for the period ending January 31	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp

Coversheet

Special Education Department Mid-Year Review, Presented by Daniel Espinoza, Motivated Youth Academy Program Manager/School Psychologist

Section: VIII. Correspondence/Proposals/Reports
Item: C. Special Education Department Mid-Year Review, Presented by Daniel
Espinoza, Motivated Youth Academy Program Manager/School Psychologist
Purpose: Discuss
Submitted by:
Related Material: SPED SY22_23 MidYear Review 2023.01.12.pdf



Special Education Mid-Year Review
By Daniel Espinoza
Program Manager/School Psychologist



Special Education Highlights

- On Census day (October 5, 2022), MYA had a total of 34 students with IEPs
- Ended the 2021-2022 school year with 62 students with IEPs.
- MYA graduated 7 students with IEPs in the 2021-2022 school year



	MYA Enrollment	SPED Enrollment	SLD	OHI	Autism	ED	SLI	MD	ID
MEUSD (Authorizer)	7	4	2				2		
San Diego County (Non-MEUSD)	128	17	4	7	4	2			
Imperial County	11	1	1						
Orange County	22	5		1	2	1		1	
Riverside County	62	14	4	4	4	1			1
MYA Totals	230	41 (17.8%)							



Special Education Staff

Educational Specialist 1

- Held teaching credential since 2004
- Taught in California and Arizona
- Holds a Masters Degree in Special Education, Single Subject credential in English, and a Moderate/Severe Disability Specialist credential
- Enjoys teaching and having an opportunity to connect and have a positive influence on students' lives

Educational Specialist 2

- Has been teaching Special Education for 34 years in a variety of positions (Special Day Class Teacher, Inclusion Specialist and Resource Specialist Teacher)
- Holds a valid teaching credential in multiple Subjects K-6, Severely Handicapped K-12, Resource Specialist K-12 and has additional authorizations in Autism and ELD education
- Has experience with teaching students with a variety of disabilities, including Emotional Disturbance, Autism, Learning Disabled, Physically Disabled, and students with Other Health Impairments



Special Education Staff (continued)

Education Specialist 3

- Earned a Bachelor's degree in Sociology and Minor in Education from the University of California Santa Barbara
- Worked as a middle school RSP teacher for three years on the eastside of San Jose
- Received a Master's degree in Special Education from Loyola Marymount University
- Cares deeply about educational equity and supporting each students' individualized needs

School Psychologist/Program Manager

- Has been working in education since 2001
- Obtained a Master's Degree in School Psychology in 2012
- Has worked in both site-based and non-site based schools.
- Has strong knowledge on Special Education laws and regulations including extensive experience working with at-risk students
- Focuses on strong communication skills and a true student-centered approach
- Nonviolent Crisis Intervention CPI certified trainer



Use of Vendors

MYA uses vendors to provide the following services:

- Language and Speech
 - 12 Students
- Occupational Therapy
 - 3 Students
- Adaptive PE
 - 1 Student



Special Education Curriculum Modification

Edmentum Courseware Grades 6-12

Edmentum Courseware makes customization simple. Teachers of Record, in collaboration with Case Managers, have control to restructure content and even add custom content to create personalized courses and assignments.

Edmentum Exact Path Grades 6-12

Exact Path meets students exactly where they are to close discrete skill gaps and propel learning forward so that students below, on, and above grade level receive what they need.

Exact Path allows MYA staff to spot every deep-seated academic gap; understand just how deep it goes; and employ individualized targeted instruction to set each student on a path toward success.



Curriculum Modification

Thrively All Grades

Thrively is a strengths-based learning platform that develops a “Thriving” student. Thrively enables students to embark on a strengths-based journey that develops the whole child. The learner-centered platform offers personalized learning through an interdisciplinary approach that bridges any learning gaps, develops student agency and enables learners to develop skills for success.

Teacher Created Curriculum All Grades

The use of teacher-made instructional materials often improves the student's ability to create learning connections. They are applying their individual skills to access new combinations and relationships in organizing ideas, symbols, objects, and words.



HOW ARE STUDENTS BEING ASSESSED TO CHECK FOR UNDERSTANDING AND DEMONSTRATING PROFICIENCY TOWARDS ACADEMIC CONTENT STANDARDS?

- Students receiving SPED services, like all MYA students, are assessed using multiple measures including standardized state testing (ELPAC, CAASPP and PFT), unit tests, quizzes, projects, written expression, and work samples, weekly meetings with the ToR
- In addition students receiving SPED services meet with their case manager who supports the student's access to general education and IEP goals
- Specific assessments created for SPED students include the use of Edmentum/Exact Path assessments and diagnostic tests and progress towards IEP goals



Celebrations

Graduates with an IEP:

- 2019-2020 SY: 3 IEP 12th graders
- 2019-2020 SY: 2 IEP 12th graders
- 2020-2021 SY: 8 IEP 12th graders
- 2021-2022 SY: 7 IEP 12th graders
- 2022-2023 SY: 8 students with IEPs projected to graduate



End of the Year Goals

- Hold all IEP meetings within required timeline
- IEPs due in August and September will be held in May
- Collaborate with Teacher of Record to ensure all statewide assessment accommodations/modifications are properly documented in TOMs by the end of January
- Professional Development
 - SPED staff will become more active attendees in the bi-weekly core subject matter workshops facilitated by the Assistant Director



Questions

???

Coversheet

Consent - Business/Financial Services

Section: IX. Consent
Item: A. Consent - Business/Financial Services
Purpose:
Submitted by:
Related Material: MYA - Preliminary December 2022 Check Register.pdf
Contract_Erickson Law Firm_MYA_2023.1.4.pdf
Erickson Law Firm Merger_Announcement_2023.1.4.pdf
Ltr re_Erickson Law Firm_MYA_Merger_2023.1.4.pdf

BACKGROUND:

Approval of Contract for Legal Services with McDougal Boehmer Foley Lyon Mitchell & Erickson

Erickson Law Firm provides Legal and Consulting Services to Motivated Youth Academy. Erickson Law Firm has completed a merger with McDougal Love Boehmer Foley Lyon & Mitchell. Effective January 1, 2023, the new law firm McDougal Boehmer Foley Lyon Mitchell & Erickson will begin operations. Current Erickson associates and staff will also be part of the merged firm.

RECOMMENDATION:

It is recommended the Board approve the contract with McDougal Boehmer Foley Lyon Mitchell & Erickson as presented.

Motivated Youth Academy

Check Register

For the Month Ending December 31, 2022

Check Number	Vendor Name	Transaction Description	Check Date	Amount
20165	SchoolsFirst Plan Administration LLC	Schools First 403b/457b 11/25/22	12/1/2022	2,599.30
20166	Charter Impact	Business Mgmt Svcs - 12/22	12/1/2022	5,023.00
20167	Golden Acorn Casino	Meals - 09/22	12/1/2022	464.00
20168	Alpha Vision, Inc.	IT Svcs - 11/22	12/8/2022	220.00
	Alpha Vision, Inc.	Software - Backupify G-Suite	12/8/2022	220.00
20169	CaliforniaChoice Benefit Administrators	Health Ins. - 01/23	12/8/2022	16,651.05
20170	Clifton Larson Allen LLP	Audit Svcs - FYE 06/30/22	12/8/2022	3,622.50
20171	Keyn Group, LLC	IT Svcs & Software & Communication Svcs	12/8/2022	2,702.73
20172	KM Educational Consulting and Executive Coaching Services	Consulting Svcs - 10/22	12/8/2022	4,237.50
	KM Educational Consulting and Executive Coaching Services	Consulting Svcs - 11/22	12/8/2022	4,237.50
20173	Law Office of Young, Minney & Corr. LLP	Legal Svcs - 10/04/22 - 10/28/22	12/8/2022	5,373.00
20174	Mobile Beacon	Internet Svcs	12/8/2022	1,375.00
20175	MyBaseGuide	Membership - 2022 3 Star Military Partnership Alpha	12/8/2022	2,720.00
20176	R&B Communications	IT Svcs - 11/22	12/8/2022	1,211.00
20177	San Diego County Office of Education	Equity Conference - 01/19/23 - 01/20/23 - M. Blitzstein	12/8/2022	475.00
20178	YMCA of San Diego County	Joiner's and Membership Fee - Evans, D	12/8/2022	264.00
20179	YMCA of San Diego County	Joiner's and Membership Fee - Gonzalez, M & Hernandez, I	12/8/2022	384.00
20180	YMCA of San Diego County	Joiner's and Membership Fee - Fernandez, B	12/8/2022	246.00
20181	Amazon Capital Services	School Supplies	12/15/2022	94.61
20182	California Association of Public Information Officials	Demystifying Communications - Webinar Registration Lenz, G	12/15/2022	30.00
20183	Keyn Group, LLC	IT Svcs	12/15/2022	1,500.00
20184	Larry Albert Alvarado	Stipend - 12/22	12/15/2022	600.00
20185	Philadelphia Insurance Companies	Accident Ins. - 12/22	12/15/2022	7,545.80
20186	Golden Acorn Casino	Meals - 10/22	12/21/2022	512.00
20187	KRA Corporation	Consulting Svcs - Career Coaching - 11/01/22 - 11/30/22	12/21/2022	7,602.11
20188	Verizon Wireless	Communication Svcs - 11/02/22 - 12/01/22	12/21/2022	3,151.39
20189	Berkshire Hathaway Homestate Companies	Workers Comp - 11/22	12/23/2022	2,221.20
MYA221208-01	Michael P. Humphrey	Stipend - 11/22	12/8/2022	900.00
MYA221208-02	William W. Hall	Stipend - 11/22	12/8/2022	900.00
MYA221215-01	Michael P. Humphrey	Stipend - 12/22	12/15/2022	600.00
MYA221215-02	Michael P. Humphrey	Stipend - 12/22	12/15/2022	450.00
MYA221215-03	Peter Matz	Stipend - 12/22	12/15/2022	600.00
MYA221215-04	Steve Fraire	Stipend - 12/22	12/15/2022	600.00
MYA221215-05	William W. Hall	Stipend - 12/22	12/15/2022	600.00
MYA221215-06	William W. Hall	Stipend - 12/22	12/15/2022	450.00
Total Disbursements Issued in December				80,382.69

CONTRACT FOR LEGAL AND CONSULTANT SERVICES

THIS WRITTEN FEE CONTRACT ("Contract") is entered into by and between MOTIVATED YOUTH ACADEMY, a California non-profit public benefit corporation ("MYA" or "Client"), and McDougal Boehmer Foley Lyon Mitchell & Erickson ("Attorneys and/or Consultants") as authorized by the Education Code, Government Code, and Public Contracts Code.

1. **Scope of Agreement:** Client hires Attorneys to provide legal and consultant services in connection with the operation of the MYA. Attorneys will provide those legal and consultant services reasonably required to represent Client. If at any point a charge or complaint is filed, Attorneys' services will include handling the case through hearing or trial and all appeals and execution on any judgment obtained. This Agreement shall commence on January 1, 2023, and shall continue in effect until terminated, modified or amended. This Agreement may be modified or amended by the parties in writing. This Agreement may be terminated by the Client at any time with written notice to Attorneys.

2. **Fee Arrangement:** Client agrees to pay to Attorney the sum of \$157.50 per hour of Attorney time for all matters relating to legal services. Client further agrees to pay \$115.00 per hour for Law Clerk/Paralegal time to the extent time is expended in the performance of the above-described services, plus reasonable costs and expenses as described herein. All sums due under this Agreement shall be paid by the Client monthly in arrears upon receipt of a statement for fees and costs incurred on a monthly basis. There is no retainer or minimum commitment.

The parties expressly agree that Attorneys may increase the billable rates set forth above upon providing notice to Client at least thirty days in advance. Said increase may occur no more than once per year.

3. **Billing Practices:** Attorneys bill in minimum units of 0.1 hours (6 minutes) for any task. Telephone calls with Client's administrators and board members lasting less than 15 minutes shall appear on the billing statement but not be charged to Client.

4. **Costs and Other Charges in General:** Attorneys may incur various costs and expenses in performing legal services under this contract. Client agrees to pay for these actual costs and expenses, without markup, in addition to the hourly charges for services rendered. The costs and expenses commonly include sheriffs', marshals' and process servers' fees, filing fees and other charges assessed by courts and other public agencies, court reporters' fees, jury fees, witness fees, travel expenses (e.g., air fare, lodging and car rental), messenger and other delivery fees, postage, charges for computer research and outside assisted legal research, investigation expenses, consultants' fees, expert witness fees, mileage and parking, photocopying and other reproduction, and other similar items.

5. **Billing Statements:** Attorneys will send Client an invoice and a statement for fees and costs incurred on a monthly basis. Costs and expenses shall be identified separately from hourly fees on Attorneys' statement. For Attorneys' fees, the statements shall clearly state the matter, a description of the work done, the amount, and the time spent and the hourly rate, (or other method of determination).

Attorneys shall also present Client with a monthly invoice for costs, expenses, and hourly fees for services rendered. Client only provides payment upon presentation of an invoice (i.e., not upon receipt of a statement only). Invoices shall be paid by Client net 45 days. Attorneys shall also provide Client with an invoice and/or statement within ten (10) days of Client's request.

6. **Duties of Attorneys/Consultant and Client:** Attorneys shall provide those legal and consulting services reasonably required to represent Client in matters described in paragraph 1 of this contract. Attorneys shall also take reasonable steps to keep Client informed and to respond to Client's inquiries. Client shall cooperate with Attorneys, keep them informed of developments, perform the obligations as agreed to under this agreement, and pay Attorneys' bills in a timely manner.

7. **Discharge and Withdrawal:** Client may discharge Attorneys at any time by written notice. Attorneys may withdraw only for cause. Among the facts constituting cause of Client's breach of this

contract include Client's refusal to cooperate with Attorneys or to follow its advice in a material matter, or any fact or circumstance that would render Attorneys' continuing representation of Client unlawful or unethical.

Attorneys and Client agree to sign any documents reasonably necessary to effect or complete Attorneys' discharge or withdrawal.

8. **Termination and Conclusion:** Upon the termination or conclusion of services, all unpaid charges for services rendered and costs incurred or advanced through the termination or conclusion date shall become immediately due and payable.

9. **Insurance:** Attorney maintains errors and omissions insurance coverage applicable to services to be rendered.

10. **Disclaimer of Guarantee:** Attorneys make no promises or guarantees to Client about the outcome of matters in which they represent Client, and nothing in this contract shall be construed as such a promise or guarantee.

11. **Written Contract Required by Law:** This document constitutes the written fee agreement between Attorneys and Client required by California Business and Professions Code Section 6148. Client shall be presumed to be in agreement with all the provisions set forth in this document when Client duly signs it.

In witness whereof Attorneys and Client do hereby attest that they are duly authorized to sign and accept the terms of this Contract.

Dated: _____

Rex Randall Erickson, Partner
McDougal Boehmer Foley Lyon Mitchell & Erickson
8100 La Mesa Blvd., Suite 200
La Mesa, California 91942
Phone: (619) 440-4444

As the duly authorized representative of the Motivated Youth Academy, a California non-profit public benefit corporation ("MYA" or "Client"), I accept the terms of this contract.

Dated: _____

Kurt Madden, CEO
Motivated Youth Academy
100 E. San Marcos Blvd., Suite 350
San Marcos, California 92068

Its: _____

M E R G E R A N N O U N C E M E N T

It is with great pleasure that we announce the merger of McDougal Love Boehmer Foley Lyon & Mitchell and Erickson Law Firm. The merger of the two legal practices will become effective January 1, 2023. The new law firm, McDougal Boehmer Foley Lyon Mitchell & Erickson, will consist of fifteen attorneys and seven staff members.

McDougal Love Boehmer Foley Lyon & Mitchell was founded in San Diego County in 1946 and since that time has represented cities and special districts in San Diego County longer than any other local firm. Key practice areas include municipal and special district law, litigation, labor and employment, municipal finance, family, estate planning, and business and corporate law. Five former firm members have been appointed to the judicial bench. Currently, McDougal Love Boehmer Foley Lyon & Mitchell represents the cities of El Cajon and Imperial Beach as city attorneys; the Lakeside Fire Protection District, Ramona Municipal Water District, and San Diego Convention Center Corporation as general counsel; and a number of other special districts in California. Additionally, the firm provides special counsel services to many public entities, including but not limited to the County of San Diego and North County Transit District. The firm has numerous private clients throughout California.

Rex Randall Erickson, the owner and principal of Erickson Law Firm, started his career at the McDougal law firm thirty years ago, where he practiced for eight years. After leaving the McDougal law firm, Mr. Erickson joined Zampi & Associates in late 1999, which then became Zampi, Determan & Erickson, and then the Erickson Law Firm. For the past twenty-two years, Mr. Erickson and his law firms have represented California school districts, charter schools, community college districts, and California State University auxiliary organizations in all aspects of public school and education law, employment and employer-employee relations law, collective bargaining, and discrimination complaints. Currently, the Erickson Law Firm represents twenty-five community college districts, eighteen K-12 school districts, seven charter schools, and six CSU auxiliary organizations.

The combined practice will bring together a compilation of more than 100 years of public law experience. The key practice areas will include municipal law, education law, litigation, labor and employment law, collective bargaining/negotiations, family law, estate planning, probate and trust administration, and business and corporate law.

The merger combines two extraordinary law firms with complementary strengths that together escalate the blended practice to a higher level of service to accommodate our clients' needs. With the combined departments and specialties, the merged law firm will be able to offer additional services that were not available separately.

This is a very exciting occasion for both firms, our staff, as well as our existing and future clients. We pride ourselves in the quality of our attorneys, the quality of our work product, and the quality of our service. You can expect from the combined firm a shared commitment to the same responsiveness, high-quality of service, and the same team that you have come to know and rely upon.



2878 Camino Del Rio South, Suite 115 | San Diego, California 92108

December 5, 2022

Client No.: 118.00

VIA E-MAIL

Kurt Madden, CEO
Motivated Youth Academy
100 E. San Marcos Blvd., Ste. 350
San Marcos, California 92068
Email: kmadden@cccs.education

Re: Merger

Dear Mr. Madden:

As we've discussed, I am excited to announce the merger of Erickson Law Firm with McDougal Love Boehmer Foley Lyon & Mitchell. Effective January 1, 2023, the new law firm McDougal Boehmer Foley Lyon Mitchell & Erickson will begin operations. My current associates and staff will also be part of the merged firm. We will continue to practice law under the Erickson Law Firm until December 31, 2022.

Beginning January 1, 2023, we can be reached at:

McDougal Boehmer Foley Lyon Mitchell & Erickson
8100 La Mesa Blvd., Suite 200
La Mesa, California 91942
(619) 440-4444 or (619) 231-9920

Enclosed is an updated fee agreement reflecting the new change. At your earliest opportunity, please take it to the Board for consideration and approval and return at your convenience.

Please note that in January, the District will receive a bill from Erickson Law Firm for all matters which are worked on through December 31, 2022. Subsequently in February, the District will receive a bill from McDougal Boehmer Foley Lyon Mitchell & Erickson for any matters worked on after January 1, 2023.

Please be assured that we are committed to continue providing the same responsiveness and high-quality of service you have come to expect. As a result of the merger, we will also be able to provide additional services that were not available separately, including a full litigation department, bond counsel, and additional experience in facilities and land use matters.

Thank you again for placing your trust and confidence in Erickson Law Firm. We look forward to our continued relationship and will strive to meet your expectations. Should you have any questions, please do not hesitate to contact me.

Very truly yours,



REX RANDALL ERICKSON

Coversheet

Consent - Personnel Services

Section:	IX. Consent
Item:	B. Consent - Personnel Services
Purpose:	
Submitted by:	
Related Material:	2023 IRS Mileage Rate.pdf

2023 Standard Mileage Rates

Notice 2023-03

SECTION 1. PURPOSE

This notice provides the optional 2023 standard mileage rates for taxpayers to use in computing the deductible costs of operating an automobile for business, charitable, medical, or moving expense purposes. This notice also provides the amount taxpayers must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that may be used in computing the allowance under a fixed and variable rate (FAVR) plan. Additionally, this notice provides the maximum fair market value (FMV) of employer-provided automobiles first made available to employees for personal use in calendar year 2023 for which employers may use the fleet-average valuation rule in § 1.61-21(d)(5)(v) or the vehicle cents-per-mile valuation rule in § 1.61-21(e).¹

SECTION 2. BACKGROUND

Rev. Proc. 2019-46, 2019-49 I.R.B. 1301, provides rules for computing the deductible costs of operating an automobile for business, charitable, medical, or moving expense purposes, and for substantiating, under § 274(d) and § 1.274-5, the amount of

¹ Unless otherwise specified, all “section” or “§” references are to sections of the Internal Revenue Code (Code) or the Income Tax Regulations (26 CFR part 1).

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ordinary and necessary business expenses of local transportation or travel away from home. Taxpayers using the standard mileage rates must comply with Rev. Proc. 2019-46. However, a taxpayer is not required to use the substantiation methods described in Rev. Proc. 2019-46, but instead may substantiate using actual allowable expense amounts if the taxpayer maintains adequate records or other sufficient evidence.

An independent contractor conducts an annual study for the Internal Revenue Service of the fixed and variable costs of operating an automobile to determine the standard mileage rates for business, medical, and moving use reflected in this notice. The standard mileage rate for charitable use is set by § 170(i).

Longstanding regulations under § 61 provide special valuation rules for employer-provided automobiles. The amount that must be included in the employee's income and wages for the personal use of an employer-provided automobile generally is determined by reference to the automobile's FMV. If an employer chooses to use a special valuation rule, the special value is treated as the FMV of the benefit for income tax and employment tax purposes. Section 1.61-21(b)(4). Two such special valuation rules, the fleet-average valuation rule and the vehicle cents-per-mile valuation rule, are set forth in § 1.61-21(d)(5)(v) and § 1.61-21(e), respectively. These two special valuation rules are subject to limitations, including that they may be used only in connection with automobiles having values that do not exceed a maximum amount set forth in the regulations.

SECTION 3. STANDARD MILEAGE RATES

The standard mileage rate for transportation or travel expenses is 65.5 cents per mile for all miles of business use (business standard mileage rate). See section 4 of

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Rev. Proc. 2019-46. However, § 11045 of Public Law 115-97, 131. Stat. 2054 (December 22, 2017), commonly known as the Tax Cuts and Jobs Act (TCJA) suspends all miscellaneous itemized deductions that are subject to the two-percent of adjusted gross income floor under § 67, including unreimbursed employee travel expenses, for taxable years beginning after December 31, 2017, and before January 1, 2026. Thus, the business standard mileage rate provided in this notice cannot be used to claim an itemized deduction for unreimbursed employee travel expenses during the suspension. Notwithstanding the foregoing suspension of miscellaneous itemized deductions, deductions for expenses that are deductible in determining adjusted gross income are not suspended. For example, members of a reserve component of the Armed Forces of the United States (Armed Forces), state or local government officials paid on a fee basis, and certain performing artists are entitled to deduct unreimbursed employee travel expenses as an adjustment to total income on line 12 of Schedule 1 of Form 1040 (2022), *U.S. Individual Income Tax Return*, not as an itemized deduction on Schedule A of Form 1040 (2022), and therefore may continue to use the business standard mileage rate.

The standard mileage rate is 14 cents per mile for use of an automobile in rendering gratuitous services to a charitable organization under § 170. See section 5 of Rev. Proc. 2019-46.

The standard mileage rate is 22 cents per mile for use of an automobile: (1) for medical care described in § 213; or (2) as part of a move for which the expenses are deductible under § 217(g). See section 5 of Rev. Proc. 2019-46. Section 11049 of the TCJA suspends the deduction for moving expenses for taxable years beginning after

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December 31, 2017, and before January 1, 2026. However, the suspension does not apply to members of the Armed Forces on active duty who move pursuant to a military order and incident to a permanent change of station. Thus, except for taxpayers to whom § 217(g) applies, the standard mileage rate provided in this notice is not applicable for the use of an automobile as part of a move occurring during the suspension.

SECTION 4. BASIS REDUCTION AMOUNT

For automobiles a taxpayer uses for business purposes, the portion of the business standard mileage rate treated as depreciation is 26 cents per mile for 2019, 27 cents per mile for 2020, 26 cents per mile for 2021, 26 cents per mile for 2022, and 28 cents per mile for 2023. See section 4.04 of Rev. Proc. 2019-46.

SECTION 5. MAXIMUM STANDARD AUTOMOBILE COST

For purposes of computing the allowance under a FAVR plan, the standard automobile cost may not exceed \$60,800 for automobiles (including trucks and vans). See section 6.02(6) of Rev. Proc. 2019-46.

SECTION 6. MAXIMUM VALUE OF EMPLOYER-PROVIDED AUTOMOBILES

For purposes of the fleet-average valuation rule in § 1.61-21(d)(5)(v) and the vehicle cents-per-mile valuation rule in § 1.61-21(e), the maximum FMV of automobiles (including trucks and vans) first made available to employees in calendar year 2023 is \$60,800.

SECTION 7. EFFECTIVE DATE

This notice is effective for: (1) deductible transportation expenses paid or incurred on or after January 1, 2023; (2) mileage allowances or reimbursements paid to

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a charitable volunteer or a member of the Armed Forces to whom § 217(g) applies: (a) on or after January 1, 2023, and (b) for transportation expenses the charitable volunteer or such member of the Armed Forces pays or incurs on or after January 1, 2023; and (3) for purposes of the maximum FMV of employer-provided automobiles for which employers may use the fleet-average valuation rule in § 1.61-21(d)(5)(v) or the vehicle cents-per-mile rule in § 1.61-21(e), automobiles first made available to employees for personal use on or after January 1, 2023.

SECTION 8. EFFECT ON OTHER DOCUMENTS

Notice 2022-03 is superseded.

DRAFTING INFORMATION

The principal author of this notice is Christian Lagorio of the Office of Associate Chief Counsel (Income Tax and Accounting). For further information on this notice regarding the use of an employee-provided automobile, contact Mr. Lagorio at (202) 317-7005 (not a toll-free number). For further information on this notice regarding the use of an employer-provided automobile, contact Stephanie Caden of the Office of Associate Chief Counsel (Employee Benefits, Exempt Organizations, and Employment Taxes), at (202) 317-4774 (not a toll-free number).

Coversheet

Consent - Policy Development

Section: IX. Consent

Item: C. Consent - Policy Development

Purpose: Vote

Submitted by:

Related Material:

Motivated Youth Academy Summary of Changes for the Board = 9000 series _ Bylaws.pdf

9323 Motivated Youth Academy - Public Participation at Board Meetings NEW.docx.pdf



Motivated Youth Academy Summary of Changes for the Board 9000 series/Bylaws

Unless otherwise noted in the chart below, the changes that were made were the following:

1. Moved the policy language to be included in the bylaws or the new Board of Directors Manual depending on what is the most appropriate location for the information.
2. Removed the policy language entirely if the language is included in current law and/or it is duplicative.
3. Maintained the policy as a stand-alone policy when appropriate.
4. Removed references to specific entities such as the Charter Schools Development Center for training resources.
 - a. Rationale: This provides the school with flexibility on training resources without naming any one specific entity.
5. Titles were mismatched between the bylaws and policies; titles are now all aligned to what has been our ongoing practice and align throughout all corporate documents and policies:
 - a. Corporate Roles
 - i. Executive Director/Chief Executive Officer (CEO)
 - ii. Chief Financial Officer (CFO)
 - iii. Secretary
 - b. Elected Board Positions
 - i. Board President
 - ii. Board Vice President
 - iii. Board Clerk

9000 Series Policy #	Topic	Notes
9000	Role of the Board	Moved to Board of Directors Manual
9005	Governance Standards	Moved to Board of Directors Manual
9010	Public Statements	Moved to Board of Directors Manual; In reference to frequency of board evaluation, "periodically evaluate" was changed to "annually evaluate" since that is our practice;

		Clarification was added regarding staying politically neutral and Brown Act requirements.
9011	Disclosure of Confidential-Privileged Information	Moved to Board of Directors Manual; Language added that clarifies that action may be taken if confidentiality is breached.
9012	Board Member Electronic Communications	Moved to Board of Directors Manual; Clarification added regarding social media communication and remaining politically neutral in communications.
9100	Organization	Covered in bylaws
9110	Terms of Office	Covered in bylaws
9121	President	Covered in bylaws
9122	Secretary	Covered in bylaws
9123	Clerk	Covered in bylaws
9200	Limits of Board Member Authority	Moved to Board of Directors Manual
9222	Resignation	Covered in bylaws
9223	Filling Vacancies	Covered in bylaws
9224	Oath or Affirmation	Moved to Board of Directors Manual
9224E	Oath or Affirmation Exhibit	Moved to Board of Directors Manual
9230	Orientation	Moved to Board of Directors Manual; Language added in alignment with the Political Reform Act regarding the need for board members to complete a Form 700 within 30 days of assuming office.
9240	Board Training	Moved to Board of Directors Manual; Language added in alignment with new legislation that board members must receive annual ethics training.
9250	Remuneration, Reimbursement	Moved to Board of Directors Manual; Updated language to reflect current stipend of \$600 a month; Added language to indicate that a

		compensation study would be conducted for ongoing increases to the stipend.
9260	Legal Protection	Covered in bylaws
9270	Conflict of Interest	Covered in Conflict of Interest Code
9270E	Conflict of Interest Exhibit	Covered in Conflict of Interest Code
9310	Board Policies	Moved to Board of Directors Manual; Removed section on administrative regulations
9320	Meetings and Notices	Covered in bylaws
9321	Closed Sessions Purposes and Agendas	Covered in bylaws
9321.1	Closed Sessions Actions and Reports	Covered in bylaws
9322	Agenda, Meeting Materials	Moved to Board of Directors Manual and removed duplication
9323	Public Participation	<p>Moved most of this policy to the Board of Directors Manual; Added the duties of the Board president to bylaws.</p> <p>Remaining language under “Public Participation” stays as a stand-alone policy; Added language on how to handle disruption in a virtual Board meeting with multiple locations</p>
9323.1	Actions by the Board	Covered by bylaws
9324	Minutes and Recordings	<p>Moved to Board of Directors Manual; Updated language to reflect current practice which is that the Secretary of the Corporation, not the Board Clerk, is responsible for taking the minutes;</p> <p>Updated language to reflect current practice that the Board president and Clerk sign the minutes.</p>
9400	Board Self Evaluation	Moved to Board of Directors Manual

BOARD MEETING**9323-MYA****PUBLIC PARTICIPATION AT BOARD MEETINGS**

Members of the public are encouraged to attend Board of Directors (“Board”) meetings and to address the Board concerning any item on the agenda or within the Board’s jurisdiction (e.g., on charter school matters). The Board provides for public participation at meetings in accordance with this policy. Meetings of the Board with respect to charter school operations shall be called, held, and conducted in accordance with the terms and provisions of the Ralph M. Brown Act (Government Code Sections 54950, *et seq.*) (“Brown Act”) and the Charter Schools Act.

Brown Act and Charter Schools Act

Board meetings are called, held, and conducted in accordance with the Ralph M. Brown Act (“Brown Act”) and the Charter Schools Act. The notice and agenda for each Board meeting will be publicly available and posted in advance of the meeting in accordance with the Brown Act in a location that is freely accessible to the public and on the school’s website. The calendar for regular meetings of the Board is also posted on the school’s website.

Members of the public may attend each Board meeting in person, or they may participate and address the Board through an online platform, such as Zoom, or by telephone. In accordance with the Charter Schools Act, the Board will meet within the physical boundaries of the county in which the greatest number of students enrolled in the nonprofit corporation’s charter schools reside, and a two-way teleconference location will be established at each school site and each resource center in order for members of the public to participate in the Board meeting.

Members of the public may also view Board meetings after-the-fact. An audio and/or video recording of each Board meeting will be posted on the school’s website.

Addressing the Board

In order to conduct Board meetings and business in an orderly and efficient manner, the Board requires that public comments comply with the following procedures:

1. Members of the public will have an opportunity to address the Board on any agenda item, and will have such opportunity either before or during the Board's consideration of that item.
2. At a regular meeting, members of the public may bring before the Board any matter that is within the subject-matter jurisdiction of the Board (e.g., charter school matters), even matters that are not listed on the agenda. At a special meeting, the Board may restrict public comments to only those matters listed on the agenda. Members of the public shall make such comments during the time designated on the agenda at the regular or special meeting. Please note that the Board cannot take action or discuss any item that does not appear on the posted agenda, except as authorized by law.
3. A person wishing to address the Board shall first be recognized by the Board President, and shall then proceed to comment as briefly as the subject permits.

Individual speakers shall be allowed up to three (3) minutes to address the Board on each agenda or non-agenda item.

4. The Board limits the total time for public input on each item to 20 minutes. The Board President has discretion to adjust (i.e., increase or decrease) the time allowed for public comments, depending on the topic and the number of persons wishing to be heard. The Board President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.
5. In order to ensure that non-English speakers receive the same opportunity to address the Board, a member of the public who utilizes a translator may be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously.
6. The Board President may rule on the appropriateness of a topic, and has discretion to indicate the suitable time and place when it should be presented or to inform the commenter of the appropriate complaint procedure.

Disruptions and Removals

The Board President will not permit the disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group, or any conduct or statements that threaten the safety of any person(s) at the meeting, are grounds for the Board President to terminate the privilege of addressing the Board.

The Board President may remove disruptive individuals from a Board meeting, following a prior warning that their behavior is disrupting the meeting and failure to cease such behavior may result in removal. If the behavior does not promptly cease, the individuals may be removed.

The Board President may also clear the room when meeting order cannot be restored. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board President.

When disruptive conduct occurs, the Superintendent/CEO/Executive Director or designee may contact local law enforcement as necessary.

Recording by the Public

Members of the public may record Board meetings using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent/CEO/Executive Director or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board President finds that noise, illumination, or obstruction of view related to these activities will persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board President.