



## MY Academy

### Regular Meeting of the Board of Directors

Published on November 5, 2022 at 1:10 PM PDT

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#### **Date and Time**

Thursday November 10, 2022 at 8:30 AM PST

#### **Location**

The meeting will be held virtually.

#### **Join by telephone or via Zoom conferencing link below:**

Dial by your location

+1 213 338 8477 US (Los Angeles)

+1 669 900 6833 US (San Jose)

Meeting ID: 918 5173 2050

<https://cal-pacs-org.zoom.us/j/91851732050>

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#### **MISSION STATEMENT**

MY Academy believes in diversity, inclusivity, academic excellence, hope, service, feedback, and gratitude. Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community.

#### **THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### **REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

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#### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

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#### **Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:30 AM</b>
<b>A. Call the Meeting to Order</b>		Board President	1 m
<b>B. Record Attendance</b>		Board President	1 m
Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Peter Matz, Member Larry Alvarado, Member			
<b>II. Approve Minutes</b>			<b>8:32 AM</b>
<b>A. Minutes of the Regular Board Meeting that was held on October 13, 2022</b>	Approve Minutes	Board President	2 m
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>B. Minutes of the Special Board Meeting that was held on October 21, 2022</b>	Approve Minutes	Board President	2 m
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>III. Approve/Adopt Agenda</b>			<b>8:36 AM</b>
<b>A. Approve Agenda</b>	Vote	Board President	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of November 10, 2022.  Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>IV. Board Governance</b>			<b>8:37 AM</b>

	Purpose	Presenter	Time
<b>A. Approval of Resolution No. 2022-11-10 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361</b>	Vote	Board President	2 m

It is recommended the Board approve Resolution No. 2022-11-10 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

**Option 1**

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safely in person.

**Option 2**

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

**Roll Call Vote:**

William Hall  
Michael Humphrey  
Steve Fraire  
Peter Matz  
Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**V. Public Comment - Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

**VI. Adjourn to Closed Session**

**8:39 AM**

The Board will consider and may act on any of the Closed Session matters.

**Roll Call Vote:**

William Hall  
Michael Humphrey  
Steve Fraire  
Peter Matz  
Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>A. Closed Session</b>	Discuss	Board President	20 m
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PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code 54957

1. Performance Evaluation, Interim Director

**VII. Reconvene Regular Meeting**

**8:59 AM**

<b>A. Report out any action taken in closed session.</b>	Discuss	Board President	2 m
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	Purpose	Presenter	Time
<b>VIII. Pledge of Allegiance</b>			<b>9:01 AM</b>
A. Led by Board President or designee.		Board President	5 m

**IX. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

<b>X. Correspondence/Proposals/Reports</b>			<b>9:06 AM</b>
A. School Highlights, Presented by Bill Dobson, Interim Director	Discuss	Bill Dobson	10 m
B. CliftonLarsonAllen LLP (CLA) Governance Entrance Letter, Presented by Kurt Madden, CEO	Discuss	Kurt Madden	5 m
C. Financial Update, Presented by Rebecca Heinricy, Director of Client Finance, Charter Impact	Discuss	Rebecca Heinricy	10 m
D. Overview of Registration and Enrollment Process, Presented by Bill Dobson, Interim Director	Discuss	Bill Dobson	10 m
E. Website Update, Presented by R&B Communications, Jacob Griscom, Chief Business Development Officer	Discuss	Jacob Griscom	10 m

**XI. Consent** **9:51 AM**

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

A. Consent - Business/Financial Services	Vote	Bill Dobson	1 m
1. Check Register - October 2022 2. Approval of My Base Guide Contract 2023-2024 (Renewal)			
B. Consent - Education Student/Services	Vote	Bill Dobson	1 m
1. Approval of the Purchase of Edmentum Health and Fitness Library - Program License			
C. Consent - Personnel Services			1 m
1. Approval of Classified Personnel Report			



	Purpose	Presenter	Time
<b>Consent items listed A through C are considered routine and will be approved/adopted by a single motion.</b>			

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## XII. Calendar

The next scheduled meeting will be held virtually on December 8, 2022.

## XIII. Comments

**9:54 AM**

**A. Board Comments**

Discuss

5 m

**B. CEO Comments**

Discuss

5 m

## XIV. Closing Items

**10:04 AM**

**A. Adjourn Meeting**

Vote

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## FOR MORE INFORMATION

For more information concerning this agenda, contact  
Motivated Youth Academy.

## Coversheet

### Minutes of the Regular Board Meeting that was held on October 13, 2022

**Section:** II. Approve Minutes  
**Item:** A. Minutes of the Regular Board Meeting that was held on  
October 13, 2022  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Regular Meeting of the Board of Directors on October 13, 2022

APPROVED



## MY Academy

### Minutes

#### Regular Meeting of the Board of Directors

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**Date and Time**

Thursday October 13, 2022 at 8:30 AM

**Location**

The meeting will be held virtually.

**Join by telephone or via Zoom conferencing link below:**

**Dial In:** +1 669 900 6833

**Meeting ID:** 929 6510 9940

**Join URL:** <https://cal-pacs-org.zoom.us/j/92965109940>

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**Directors Present**

L. Alvarado (remote), M. Humphrey (remote), P. Matz (remote), S. Fraire (remote)

**Directors Absent**

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W. Hall

**Guests Present**

B. Dobson (remote), G. Lenz (remote), K. Madden (remote), L. Hath (remote), Melissa Blitzstein (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

M. Humphrey called a meeting of the board of directors of MY Academy to order on Thursday Oct 13, 2022 at 8:31 AM.

**B. Record Attendance**

**II. Approve/Adopt Agenda**

**A. Approve Agenda**

L. Alvarado made a motion to Michael Humphrey, Vice President.  
P. Matz seconded the motion.

Michael Humphrey, Vice President made a motion to amend the agenda and move the order of Closed Session on the agenda to 9:30 a.m..  
The board **VOTED** to approve the motion.

**III. Approve Minutes**

**A. Minutes of the Regular Board Meeting held on September 8, 2022**

P. Matz made a motion to approve the minutes from Regular Meeting of the Board of Directors on 09-08-22.  
L. Alvarado seconded the motion.  
The board **VOTED** to approve the motion.

**B. Minutes of the Board of Directors Study Session held on September 8, 2022**

P. Matz made a motion to approve the minutes from Board of Directors Study Session on 09-08-22.  
L. Alvarado seconded the motion.  
The board **VOTED** to approve the motion.

**IV. Board Governance**

**A. Approval of Resolution No. 2022-10-13 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361**

S. Fraire made a motion to Michael Humphrey, Vice President.  
L. Alvarado seconded the motion.

Option II was selected by Board Members present.  
The board **VOTED** to approve the motion.

**Roll Call**

S. Fraire	Aye
W. Hall	Absent

**Roll Call**

P. Matz        Aye  
L. Alvarado    Aye  
M. Humphrey   Aye

**V. Public Comment**

**A. Closed Session**

There were no comments regarding closed session.

**VI. Adjourn to Closed Session**

**A. Closed Session**

Michael Humphrey, Vice President requested Board Members adjourn to Closed Session at 9:31 a.m..

**VII. Reconvene Regular Meeting**

**A. Report out any action taken in closed session.**

The meeting reconvened at 9:45 a.m.

Michael Humphrey, Vice President reported “there was no action was taken during the closed session.”

**VIII. Public Comments**

**A. Recognition and Reports**

There were no public comments regarding recognition and reports.

**IX. Correspondence/Proposals/Reports**

**A. School Highlights**

Presented by Bill Dobson, Interim Director.

**B. Student Achievement Data 2021-2022**

Presented by Melissa Blitzstein, Interim Assistant Director.

**C. California School Dashboard Local Indicators (Detailed) 2021-2022**

Presented by Bill Dobson, Interim Director.

**D. Multi Tiered System of Supports (MTSS) and Intervention Plan 2022-2023**

Presented by Melissa Blitzstein, Interim Assistant Director.

**E. Board Meeting Calendar and Schedule Revisions 2022-2023**

Presented by Bill Dobson, Interim Director.

- Cancelled the Study Session in November and rescheduled to March 2023.
- Added a Regular Board meeting in November.

- Added a Regular Board meeting in April 2023.

## **X. Consent**

### **A. Consent - Business/Financial Services**

1. Check Register - September 2022

### **B. Consent - Education Student/Services**

1. Approval of LocoRobo Innovations TryDrones Curriculum

### **C. Consent - Personnel Services**

P. Matz made a motion to Michael Humphrey, Vice President.  
L. Alvarado seconded the motion.

1. Approval of Classified Personnel Report

**Consent items A through C were approved by Board Members present.**

The board **VOTED** to approve the motion.

#### **Roll Call**

L. Alvarado	Aye
M. Humphrey	Aye
W. Hall	Absent
S. Fraire	Aye
P. Matz	Aye

## **XI. Comments**

### **A. Board Comments**

The Board thanked everyone for their presentations, saying they were concise and well prepared. The good work of MYA staff is making a difference. Thank you.

### **B. CEO Comments**

The CEO was not available for comment. Bill Dobson, Interim Director expressed his gratitude of everyone at MYA for their support and work they do for MYA, it is very meaningful work. Their model is to make a difference in somebody's life, and they continue to do this. Thank you.

## **XII. Closing Items**

### **A. Adjourn Meeting**

L. Alvarado made a motion to Michael Humphrey, Vice President.  
S. Fraire seconded the motion.  
The board **VOTED** to approve the motion.

#### **Roll Call**

P. Matz	Aye
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**Roll Call**

M. Humphrey Aye  
W. Hall Absent  
S. Fraire Aye  
L. Alvarado Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:47 AM.

Respectfully Submitted,  
M. Humphrey

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**Documents used during the meeting**

- AMENDED-MYA Resolution-re-authorizing-AB-361\_10.13.22.docx.pdf
- Board Highlights 10.13.22.pdf
- 2021-2022 Student Achievement Data.pdf
- MYA CA Dashboard Local Indicators Report 2022.pdf
- MTSS and Intervention at MY Academy (1).pdf
- Board Meeting Calendar 2022-23 Motivated Youth Academy .pdf
- 22.09-MYA-Check Register - Board Agenda 10.13.22.pdf
- MY\_Academy\_6383\_2023-01-01.pdf

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**FOR MORE INFORMATION**

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Motivated Youth Academy.

## Coversheet

### Minutes of the Special Board Meeting that was held on October 21, 2022

**Section:** II. Approve Minutes  
**Item:** B. Minutes of the Special Board Meeting that was held on  
October 21, 2022  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Special Meeting of the Board of Directors on October 21, 2022



APPROVED



## MY Academy

### Minutes

#### Special Meeting of the Board of Directors

---

**Date and Time**

Friday October 21, 2022 at 8:30 AM

**Location**

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**Meeting ID:** 976 2763 4908

Join Zoom Meeting

<https://cal-pacs-org.zoom.us/j/97627634908>

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**Directors Present**

P. Matz (remote), S. Fraire (remote), W. Hall (remote)

**Directors Absent**

L. Alvarado, M. Humphrey

**Guests Present**

B. Dobson (remote), G. Lenz (remote), K. Madden (remote), L. Hath (remote)

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**I. Opening Items****A. Call the Meeting to Order**

W. Hall called a meeting to order on Friday Oct 21, 2022 at 8:32 AM.

**B. Record Attendance****II. Public Comment - Closed Session****A. Public Comments**

The public has a right to comment on any items of the closed session agenda.

*There were no public comments.*

**III. Adjourn to Closed Session****A. Closed Session**

William Hall, President requested Board Members to adjourn to closed session at 8:34 a.m.

**IV. Reconvene Special Board Meeting****A. Report out any action taken in closed session.**

The meeting reconvened at 8:48 a.m.

William Hall, President reported that the Board Members present voted 3/0 to approve the Agreement Letter for Legal Services & Joint Consent in re: Lares v. Reid v. Sage Oak Charter Schools, et al. with Buchalter, A Professional Corporation.

**V. Closing Items****A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 AM.

Respectfully Submitted,  
W. Hall

## Coversheet

### Approval of Resolution No. 2022-11-10 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

**Section:** IV. Board Governance  
**Item:** A. Approval of Resolution No. 2022-11-10 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
AMENDED-MYA Resolution-re-authorizing-AB-361\_11.10.22.docx (1).pdf

#### BACKGROUND:

In response to the COVID-19 Pandemic, Governor Newsom signed AB 361 into law, permitting public agencies to continue conducting meetings remotely in the following circumstances:

1. There is a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or
2. There is a proclaimed state of emergency, and the local agency's meeting is for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. There is a proclaimed state of emergency, and the local agency has determined, by majority vote, that as a result of the emergency meeting in person would present an imminent risk to the health or safety of attendees.

#### RECOMMENDATION:

It is recommended the Board adopt Resolution 2022-11-10, to make a finding that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the Motivated Youth Academy Board of Directors to conduct meetings virtually/remotely.

**Fiscal Impact:** None.



**RESOLUTION RECOGNIZING A STATE OF EMERGENCY AND RE-AUTHORIZING  
TELECONFERENCED MEETINGS PURSUANT TO AB 361**

**MOTIVATED YOUTH ACADEMY GOVERNING BOARD**

**RESOLUTION NO. 2022-11-10**

WHEREAS, in response to the novel coronavirus ("COVID-19") pandemic, Governor Newsom adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Ralph M. Brown Act ("Brown Act") were followed; and

WHEREAS, on Sept. 16, 2021, Governor Newsom signed AB 361, which immediately amended the Brown Act allowing governing boards to continue holding virtual meetings outside the teleconferencing requirements of Government Code section 54953(b), if the board makes a finding that there is a proclaimed State of Emergency, and either (1) state or local officials have imposed or recommended social distancing measures, or (2) meeting in person would present imminent risks to the health or safety of attendees due to the emergency; and

WHEREAS, on March 4, 2020, Governor Newsom declared a statewide emergency arising from COVID-19 pursuant to Government Code section 8625; and

WHEREAS, on October 12, 2021, the governing board of the California Pacific Charter Schools Board of Directors passed Resolution 2021-10-12 pursuant to AB 361, and

WHEREAS, AB 361 requires governing boards to make findings every 30 days that the board has reconsidered the circumstances of the State of Emergency and that either the State of Emergency continues to directly impact the ability of the members to meet safely in person, or state or local officials continue to impose or recommend measures to promote social distancing; and

NOW THEREFORE, BE IT RESOLVED, that the recitals set forth above are true and correct and fully incorporated into this Resolution by reference.

BE IT FURTHER RESOLVED, that the governing board of the California Pacific Charter Schools Board of Directors recognizes that a State of Emergency in the State of California continues to exist due to the COVID-19 pandemic.

[OPTION 1] BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safely in person.

[OPTION 2] BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

BE IT FURTHER RESOLVED, the governing board of the Motivated Youth Academy Board of Directors authorizes the use of teleconferencing for all meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act, for a period of thirty (30) days from the adoption of this resolution, or such a time that the Governing Board adopts a subsequent resolution in accordance with Government Code section 54953(e)(3).

Adopted this 10th day of the month of November in 2022.

AYES

NOES

ABSENT

ABSTAIN

Signed:

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William Hall  
President, Governing Board

Signed:

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Steve Fraire  
Clerk, Governing Board

# Coversheet

## School Highlights, Presented by Bill Dobson, Interim Director

<b>Section:</b>	X. Correspondence/Proposals/Reports
<b>Item:</b>	A. School Highlights, Presented by Bill Dobson, Interim Director
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Board Highlights 11.10.22.pdf

# MY ACADEMY

## School Highlights- October 2022

### 2022-2023 ENROLLMENT

**2022-2023 ENROLLMENT 204 (as of 10/31/2022)**

**Track E** - July 1, 2022 - March 31, 2023

- 17 Enrolled
  - 1 - Imperial County
  - 0 - Orange County
  - 5 - Riverside County
  - 11 - San Diego County

**Track F** - August 22, 2022 - May 26, 2023

- 187 Enrolled
  - 9 - Imperial County
  - 19 - Orange County
  - 50 - Riverside County
  - 109 - San Diego County

### IMPORTANT DATES

January 18, 2023 - Mid Year Graduation - IN PERSON

February 2, 2023 - WASC Mid Cycle Review - VIRTUAL VISIT

May 31, 2023 - End of the Year Graduation - IN PERSON

### ORGANIZATION

MY Academy staff participated in the following:

Hosted by Acacia HR Solutions

- Weekly Checkin

Hosted by APLUS+

- 2022 Annual Conference

Hosted by Charter Impact

- **Weekly Financial Checkin**

Hosted by Hatch & Cesario

- Navigating the Nuances of Special Education Laws for Charter Schools

Hosted Live Well San Diego, San Diego County Health and Human Services (HHSA)

- Community Conversations: Housing and Homelessness, Youth, and Behavioral Health
- K-12 School Sector Telebriefing
- North County Community Leadership Team Meeting

Hosted by KM Educational Consulting

- Tactics, Tidbits, and Strategies to Optimize Your Board Governance

Hosted by San Diego County Office of Education (SDCOE)

- 4-year update for CSU San Marcos
- 4-year update for Point Loma Nazarene
- LCAP 101
- My Voice Count: Parent and Community Role in School Site Council, English Learner Advisory Committee, and District English Learner Advisory Committee
- Putting It All Together - Community Engagement
- San Diego County Charter Instructional Leader Meeting
- American Indian Education Talking Circle

Hosted by Young, Minney & Corr

- Jumpstarting After the Renewal Extension: Key Steps to Take Now to Win Charter Renewal (Webinar)

Hosted by WASC:

- Mid-Cycle Review Training

## CURRICULUM

MY Academy staff participated in the following:

Hosted by San Diego Office of Education (SDCOE)

- COPES Meeting

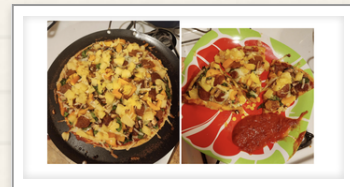
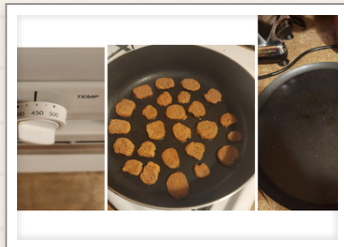
**Shared by Teacher, Ms. Sullivan:**

The student used his talents in the kitchen to integrate the disciplines of English and Photography. The student constructed step-by-step written instructions and chronological photos. The student used his elective class in photography to share examples for his recipe with step-by-step photographs. The student then integrated his writing to describe the sequencing of events for his English lesson. The parent was also involved in the learning process for this assignment.



**Instructions:**

The first thing you want to do is preheat the oven to 450 degrees fahrenheit then cook your vegan sausage, and after you lightly oil your pizza pan. You can either make your own pizza crust or buy a premade one, we purchased a premade cauliflower crust. Put the crust on the pan, and lightly oil the crust as well. Add minced garlic (or you can use powdered garlic) and black pepper for taste. Evenly add on pizza sauce, we will now layer the toppings. Add some finely chopped basil for flavor, then lightly add your vegan cheese spread evenly on the pizza. Add finely chopped spinach, onions, and mushrooms then we will add another light layer of vegan cheese. Next, add chopped bell pepper (it doesn't matter what color you get but we used orange) then add sausage and pineapple. Finally, for the last layer, you guessed it a light layer of vegan cheese. We lightly layered the vegan cheese throughout the ingredients to make sure the toppings stick and won't fall off while eating. Then we put the finished product in the oven for 12 minutes. Once you bring it out of the oven, cut it into slices immediately while hot (it makes cutting easier). Let it cool down for about 5 minutes and then serve warm on a plate with a side of ranch and/or warm marinara sauce so you can dip it while eating. Enjoy!

**Shared by Teacher, Ms. Brock:**

A group of students met with me at Balboa Park on free museum day to explore the integration of science, art, story-telling, and history at the Automotive Museum and Comic-Con Museum.



Three students met with their TOR and Karla Johnson from the Possibility Project at the Career Center in Downtown San Diego to discuss their interests in career preparation, register with CalJobs, and discuss next steps.

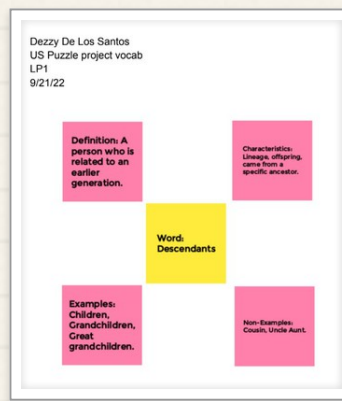
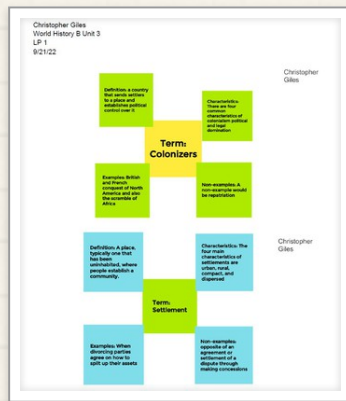




### Shared by Teacher, Ms. Laff:

Within the History curriculum on Edmentum for each student, they had to learn about Pearl Harbor and 9/11. I combined these two assignments into a research/iMovie assignment. We all watched 3 documentaries on Pearl Harbor and 9/11, then we discussed the events and wrote down research questions for students to answer in the form of an iMovie. This was an awesome engagement strategy that also allowed for students to be creative utilizing technology! Attached is one example.

Students were asked to complete a vocabulary assignment based on a previous history project that we did. They were shown how to complete the Frayer Model of Vocabulary Comprehension, which allows them to thoroughly research their vocabulary term. They used a Google Jamboard for this, then presented it to their classmates via the Smart Board. This was a lot of fun for the students, and they still remember their vocabulary words, which is awesome!



## LEARNING AND TEACHING

MY Academy staff participated in the following:

Hosted by San Diego County Office of Education (SDCOE)

- CTE Leaders Network Meeting
- Together Again Career Pathways Conference

San Diego Youth Homelessness and Higher Education Quarterly

Hosted by MY Academy:

- ELA Instructional Workshop
- Math Instructional Workshop
- Science Instructional Workshop
- Social Science Instructional Workshop

HelpNow: Online Tutoring for K-12 Educators

**Shared by Teacher, Ms. Ochs:**

Student, Angie was assigned a course activity for her Art Class Elective Introduction to Visual Arts. She truly enjoyed this activity and felt deeply about the artwork she was able to find and then learn about.



**Student: Angie**

**GRADE: 100%**

## Analyze a Piece of Artwork

Instructions: Visit a museum, a gallery, or a church or do online research and find a work you admire and analyze it. The work could be a manuscript, painting on wood, architectural décor, stained glass, decorative sculpture, a gold leaf item, wood carving, metalwork, etc.



The purpose of this art form is to inspire people through the love shown and produced by this wonderful work of art!

The materials used in the making of this artwork were chisels, wood mallet, scale and pencil, KG cardboard, carbon sheets, L-shaped ruler, router machine, wax, and sand paper. This artwork also expresses and utilizes the principles of design of balance, proportion, and emphasis. This is a Catholic artwork that was made to illustrate the love and peace given to the people/humanity of this world, it is an artwork that reflects on the calling to become better people and unite to make this world a better place for all humanity and animals...

And what better way than to show your love and appreciation to one-another, love all around you, and live more close and connected to the celestial and eternal.

## ASSESSMENTS AND ACCOUNTABILITY

MY Academy staff participated in the following:

CALPADS Connections Meeting - October 2022

LCAP MEGA - EL Support 2022-23 Putting it All Together Promoting Equitable Outcomes for All Students

Summative ELPAC: What's New Overview

Hosted by Sherman Garnett and Associates:

- Student Records Workshop

**Shared by Teacher, Ms. Laff:**

This week we started Math and Science with our students. This fun Halloween-themed informal assessment gave me a glimpse into students' basic math understanding. They will also be completing multiplication and division worksheets so we can assess student math understanding for future assignments and tutoring sessions.

Name: Jacob Date: 10/25 Score: 95%

Start with three and count three more each time.

3	6	9	12	15
18	21	24	27	30
33	36	39	42	45
48	51	54	57	60
63	66	69	72	75

**CURSED PATTERNS**

INSTRUCTIONS: THE PATTERNS ON THIS WORKSHEET ARE CURSED. FIX THE NUMBERS THAT DOESN'T FOLLOW THE PATTERN RULE.

TERM	VALUE	TERM	VALUE	TERM	VALUE	TERM	VALUE
1	2	1	16	1	7		
2	4	2	14	2	10		
3	6	3	12	3	13		
4	8	4	10	4	16		
5	10	5	8	5	19		
6	12	6	6	6	19		
TERM <th>VALUE</th> <td>1</td> <td>256</td> <td>1</td> <td>3</td> <td>1</td> <td>61</td>	VALUE	1	256	1	3	1	61
2	3	2	128	2	2	2	2
3	5	3	64	3	34	3	3
4	7	4	32	4	7	4	4
5	11	5	16	5	11	5	6
6	17	6	8	6	16	6	6
TERM <th>VALUE</th> <td>1</td> <td>1</td> <td>1</td> <td>43</td> <td>1</td> <td>4</td>	VALUE	1	1	1	43	1	4
2	8	2	3	2	38	2	8
3	13	3	9	3	30	3	12
4	19	4	24	4	28	4	16
5	21	5	81	5	23	5	22
6	25	6	243	6	18	6	24
TERM <th>VALUE</th> <td>1</td> <td>11</td> <td>1</td> <td>18</td> <td>1</td> <td>19</td>	VALUE	1	11	1	18	1	19
2	21	2	13	2	25	2	28
3	31	3	18	3	32	3	37
4	41	4	22	4	39	4	46
5	51	5	25	5	44	5	54
6	61	6	28	6	53	6	64

**UNUSUAL SPIDER NUMBERS (A)**

Re-order each set of mixed up numbers from least to greatest.

50	16	10	21	31	45	14	41	60
15	30	19	22	30	33	42	44	
45	21	33	35	40	45	45	45	
5	8	10	23	23	31	36	30	
16	19	21	26	27	29	30	47	
13	14	17	22	27	28	43	46	

## SCHOOL CULTURE AND SUPPORT

My Academy staff participated in the following:

Hosted by Alliance for Regional Solutions

- North County Transitional Aged Youth Collaborative Hybrid Meeting

Hosted by Drug-Free Escondido

- All Staff Professional Development - Fentanyl Presentation

Hosted by Metropolitan Area Providers of Social Services

- Monthly Meeting

Hosted by Peacebuilder Rotary Club

- Legalizing California Indigenous Languages

Hosted by San Diego Reentry Roundtable

- Education Subcommittee Monthly Meeting
- General Monthly Meeting

Hosted by U.S. Attorneys Office

- United Against Hate Informational Meeting

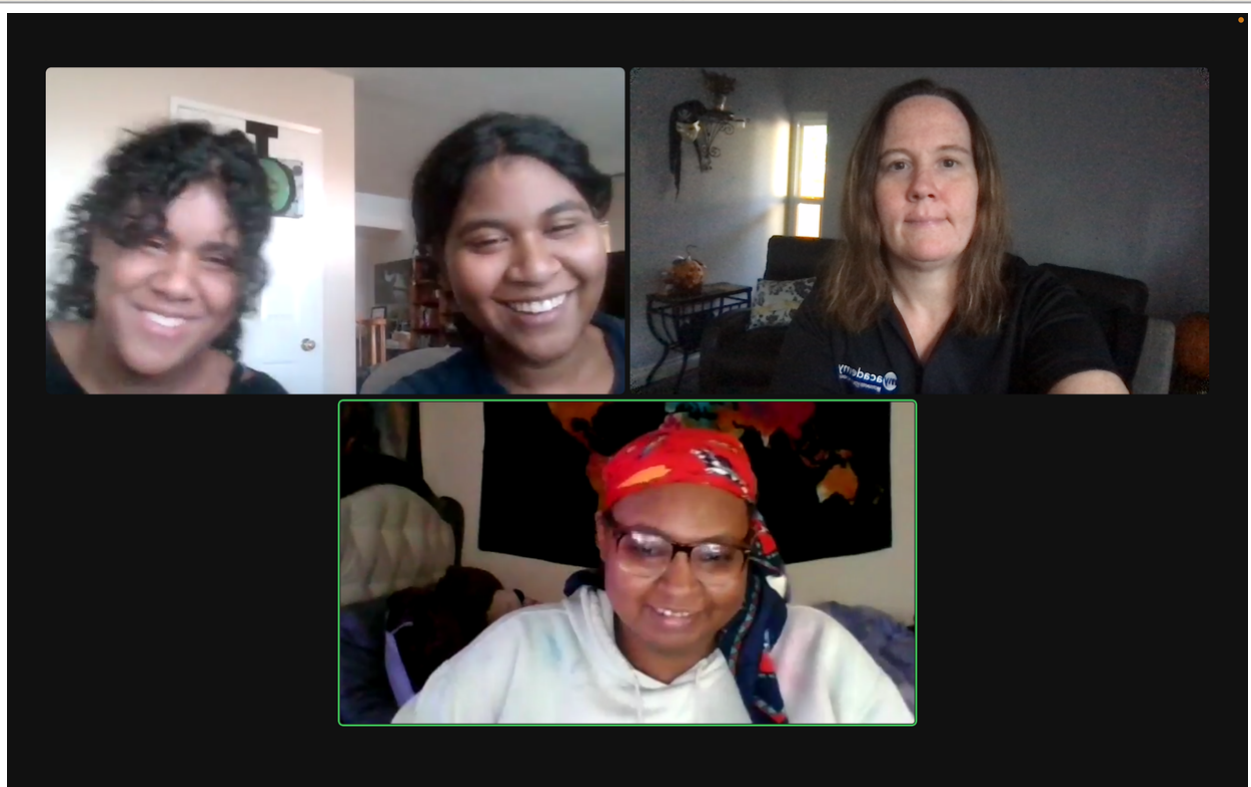
**Shared by School Counselor, Ms. Sevcik:**



School Counselor, Stacie Sevcik, made a special visit to the Campo Ed Center on Tuesday, October 25th. She got to see firsthand the awesome work teacher Sarina Laff and instructional aide Jolene White are doing out there. The counselor held individual meetings with all students to check on academic progress as well as emotional health. Doughnuts were enjoyed by all!

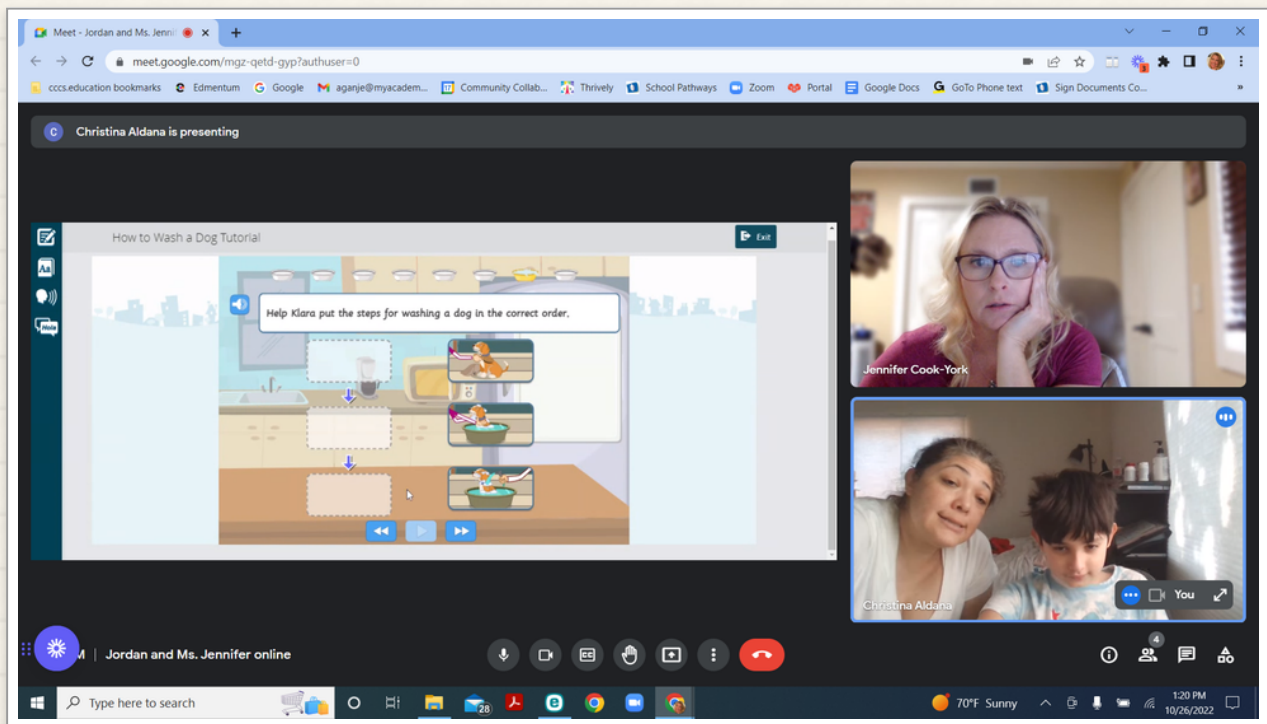


We had our first book club meeting in September. Maxie, Nawani, and Kalani read the book Anastasia and had a lively discussion about it.



### Shared by Teacher, Ms. Ganje:

Here we are working with Jordan, his mom, and Jennifer on Exact Path. Working as a team we enjoy watching Jordan complete his lessons and grow.



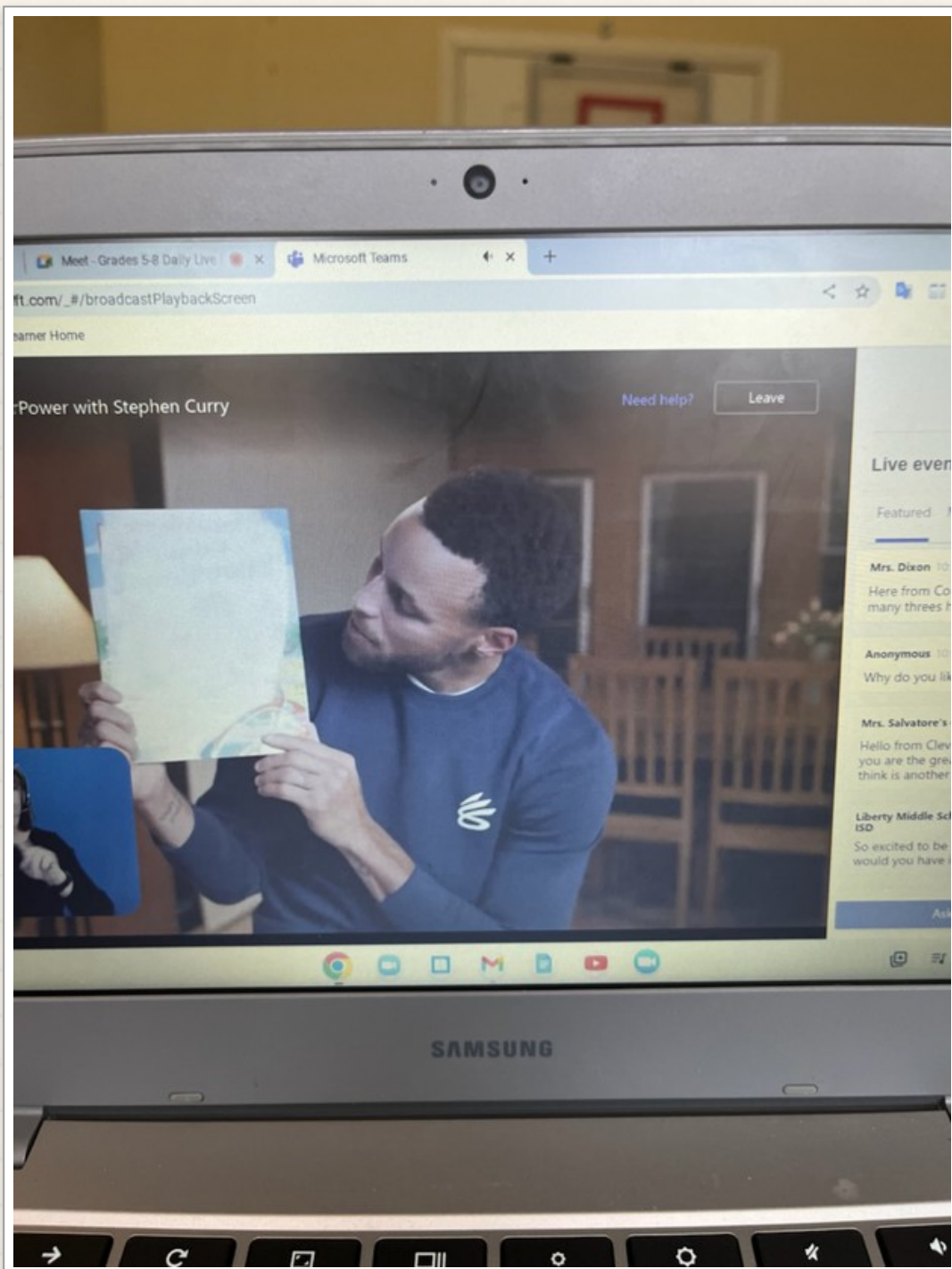
### Shared by Teacher, Ms. Larsen:

October 24, 2022. School counselor, Stacie Sevcik, and TOR, Noël Larsen worked with some of the Nomad student-athletes helping fill out community college applications for concurrent enrollment, discussing course selection for next semester, and time management strategies.



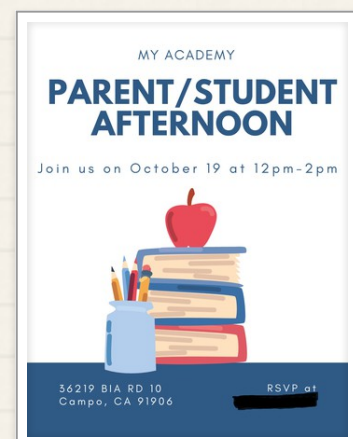


One of my students aspires to be a professional basketball player. As a co-curricular/supplemental activity, this student attended a live Flipgrid with his basketball hero, Stephen Curry, on Oct 4th. Curry shared his new, inspiring children's book about overcoming self-doubt and criticism. My student, Kris, listened to his favorite basketball player teach how any goal is achievable through hard work, heart, and determination.



### Shared by Teacher, Ms. Laff:

We hosted a parent/student afternoon at the Education Center in order to allow time for students' educational partners to come in and ask questions, while also reviewing all the work that students have completed thus far in the school year. There was pie, cookies, and drinks. We had about 5 educational partners come in to browse student work and ask questions. We will be hosting another one right before the end of the semester where educational partners could either join the zoom call or they could come into the Education Center. This will likely increase educational partners' attendance at the event, as they will have two options of joining us to see student work and ask questions.





# Get Social with us!

## STAY UP TO DATE ON MY ACADEMY



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## CONTACT US



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619-344-0967



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## Coversheet

### CliftonLarsonAllen LLP (CLA) Governance Entrance Letter, Presented by Kurt Madden, CEO

**Section:** X. Correspondence/Proposals/Reports  
**Item:** B. CliftonLarsonAllen LLP (CLA) Governance Entrance Letter,  
Presented by Kurt Madden, CEO  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:**  
MYA Governance Entrance.pdf  
Charter Schools Industry Tools.pdf  
Sage\_Oak\_\_Excel\_\_MYA\_Combined\_Governance\_Entrance.pdf

#### BACKGROUND:

CliftonLarsonAllen LLP (CLA) is currently conducting an audit of the financial statements of Motivated Youth Academy for the school year ending June 30, 2022. CLA has provided communication to Motivated Youth Academy that outlines timelines, deadlines, auditing standards, and requirements.

#### RECOMMENDATION:

The audit is scheduled to be completed and presented to the Board during the December Board meeting, ahead of the statutory December 15 annual deadline.



CliftonLarsonAllen LLP

2210 East Route 66  
Glendora, CA 91740

phone 626.857.7300 fax 626.857.7302  
CLAconnect.com

October 18, 2022

To the Board and Management of  
Motivated Youth Academy

We are engaged to audit the financial statements of Motivated Youth Academy as of and for the year ended June 30, 2022. Professional standards require that we communicate to you the following information related to our audit. We will contact you to schedule a meeting to discuss this information since a two-way dialogue can provide valuable information for the audit process. We ask if you have any questions or need clarification to any of email the following: [Wade.McMullen@claconnect.com](mailto:Wade.McMullen@claconnect.com), [Derrick.Debruyne@claconnect.com](mailto:Derrick.Debruyne@claconnect.com), [Lili.Huang@claconnect.com](mailto:Lili.Huang@claconnect.com), [Marlen.Gomez@claconnect.com](mailto:Marlen.Gomez@claconnect.com).

### Timelines and Deadlines

Audit reports must be filed with the CDE, the State Controller's Office (SCO), the local County Superintendent of Schools, and, if applicable, the chartering entity, by **December 15** of each year.

We request that basic financial information (**trial balance and general ledger as of June 30, 2022 and general ledger for the next fiscal year**) be transmitted to us no later than **October 15**.

In order to file the report on or before the December 15 state deadline, **all audit information requests made prior to October 25 should be received no later than October 31**. This will allow us the time needed to complete the audit and submit our working-papers to our national assurance quality control team.

If a *significant amount* of the audit information requests are not received by the specified date, we will send a letter to Board and Management specifying the extent of outstanding information and possibly recommend notifying Motivated Youth Academy's authorizer that an audit report filing extension to **January 31** is needed. The decision to apply for this extension is solely the responsibility of Motivated Youth Academy's Board and Management.

### Our responsibility under Auditing Standards Generally Accepted in the United States of America and Government Auditing Standards

#### ***Financial statements, internal control, and compliance***

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Those standards also require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material

misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under U.S. GAAS and *Government Auditing Standards*.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.
- Form and express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America.
- Plan and perform the audit to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. GAAS and the standards for financial audits contained in *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.
- Perform, as part of obtaining reasonable assurance about whether the financial statements as a whole are free from material misstatement, tests of the entity's compliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our tests is not to provide an opinion on compliance with such provisions and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.
- Provide a report (which does not include an opinion) on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements, as required by *Government Auditing Standards*.

- Communicate significant matters related to the financial statement audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.
- Communicate circumstances that affect the form and content of the auditors' report.
- Communicating any matters relevant to compliance with the *California State K-12 Audit Guide*.

**Our responsibility under Auditing Standards Generally Accepted in the United States of America, *Government Auditing Standards*, and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* *Financial statements, internal control, and compliance***

If it is determined that Motivated Youth Academy has expended more than \$750,000 in federal funds during the course of the year being audited, the additional following responsibilities apply:

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS); the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). In addition to the Auditing Standards Generally Accepted in the United States of America and *Government Auditing Standards*, we will:

- Obtain an understanding of internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control over compliance that we identify during the audit that are required to be communicated.
- Plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the applicable compliance requirements occurred. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. Material noncompliance can arise from fraud or error and is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report.
- Perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with the direct and material compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

- Consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.
- Perform tests of transactions and other applicable procedures described in the “OMB Compliance Supplement” for the types of compliance requirements that could have a direct and material effect on each of the entity’s major programs. The purpose of these procedures will be to express an opinion on the entity’s compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on the entity’s compliance with those requirements.
- Provide a report on internal control over compliance related to major programs and express an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.
- Our responsibility for the schedule of expenditures of federal awards (SEFA) accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the SEFA in relation to the financial statements as a whole and to report on whether the SEFA is fairly stated, in all material respects, in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the SEFA to determine whether the SEFA complies with the requirements of the Uniform Guidance, the method of preparing it has not changed from the prior period, and the SEFA is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the SEFA to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Our audit of the financial statements does not relieve you or management of your responsibilities.

We gave significant consideration to assisting management with the preparation of the financial statements to be provided, which may reasonably be thought to bear on independence, in reaching the conclusion that independence has not been impaired.

#### ***Supplementary information in relation to the financial statements as a whole***

Because we were engaged to report on the supplementary information accompanying the financial statements, our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the information to determine whether the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the supplementary



information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

***Use of financial statements***

Our auditors' opinion, the audited financial statements, and the notes to financial statements should only be used in their entirety. Inclusion of the audited financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document. You are responsible to provide us the opportunity to review such documents before issuance.

**Planned scope and timing of the audit**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit of the financial statements will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters may be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Revenue recognition
- Management override of controls

As a result of unexpected events, changes in conditions, or the audit evidence obtained from the results of audit procedures performed, we may need to modify the overall audit strategy and audit plan and, thereby, the resulting planned nature, timing, and extent of further audit procedures, based on the revised consideration of assessed risks.

We expect to begin our audit in the Spring of 2022 and to issue our report no later than December 15.

**Other planning matters**

Recognizing the importance of two-way communication, we encourage you to provide us with information you consider relevant to the audit. This may include, but is not limited to, the following items:

- Your views about the following matters:

- The appropriate person(s) in the entity's governance structure with whom we should communicate.
- The allocation of responsibilities between those charged with governance and management.
- The entity's objectives and strategies and the related business risks that may result in material misstatements.
- Matters you believe warrant particular attention during the audit and any areas for which you request additional procedures to be undertaken.
- Significant communications between the entity and regulators.
- Other matters you believe are relevant to the audit of the financial statements.
- The attitudes, awareness, and actions of those charged with governance concerning (a) the entity's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control, and (b) the detection or the possibility of fraud.
- The actions of those charged with governance in response to developments in law, accounting standards, corporate governance practices, and other related matters, and the effects of such developments on, for example, the overall presentation, structure, and content of the financial statements, including the following:
  - The relevance, reliability, comparability, and understandability of the information presented in the financial statements.
  - Whether all required information has been included in the financial statements, and whether such information has been appropriately classified, aggregated or disaggregated, and presented.
- The actions of those charged with governance in response to previous communications with the auditor.
- Your understanding of the risks of fraud and the controls in place to prevent and detect fraud, including your views on the following matters:
  - The “tone at the top” conveyed by management.
  - Programs and controls that the entity has established to mitigate identified fraud risks or that otherwise help to prevent, deter, and detect fraud.
  - How and how often you review the entity’s policies on fraud prevention and detection.
  - If a fraud hotline is in place, how it is monitored and how you are notified of allegations or concerns.

- How you exercise oversight of management's processes for identifying and responding to the risks of fraud and the programs and controls management has established to mitigate those risks.
  - The risks of fraud at the entity, including any specific fraud risks the entity has identified or account balances, classes of transactions, or disclosures for which a risk of fraud may be likely to exist.
  - Examples of fraud-related discussions management has had with you.
  - Any actual or suspected fraud affecting the entity that you are aware of, including measures taken to address the fraud.
  - Any allegations of fraud or suspected fraud (e.g., received in communications from employees, former employees, grantors, regulators, or others) that you are aware of.
  - Any knowledge of possible or actual policy violations or abuses of broad programs and controls occurring during the period being audited or the subsequent period.
  - Any accounting policies or procedures applied to smooth earnings, meet debt covenants, minimize taxes, or achieve budget, bonus, or other financial targets that you are aware of; and whether you are aware of any accounting policies that you consider aggressive.
- How you oversee the entity's (1) compliance with laws, regulations, and provisions of contracts and grant agreements, (2) policies relative to the prevention of noncompliance and illegal acts, and (3) use of directives (for example, a code of ethics) and periodic representations obtained from management-level employees about compliance with laws, regulations, and provisions of contracts and grant agreements.
  - Whether you are aware of any noncompliance with laws, regulations, contracts, and grant agreements, including measures taken to address the noncompliance.
  - If the entity uses a service organization, your knowledge of any fraud, noncompliance, or uncorrected misstatements affecting the entity's financial statements reported by the service organization or otherwise known to you.

Motivated Youth Academy  
Page 8

This communication is intended solely for the information and use of the Board of Directors and management of Motivated Youth Academy and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

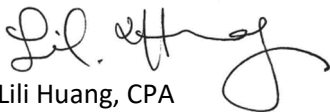
**CliftonLarsonAllen LLP**



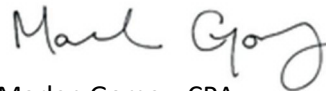
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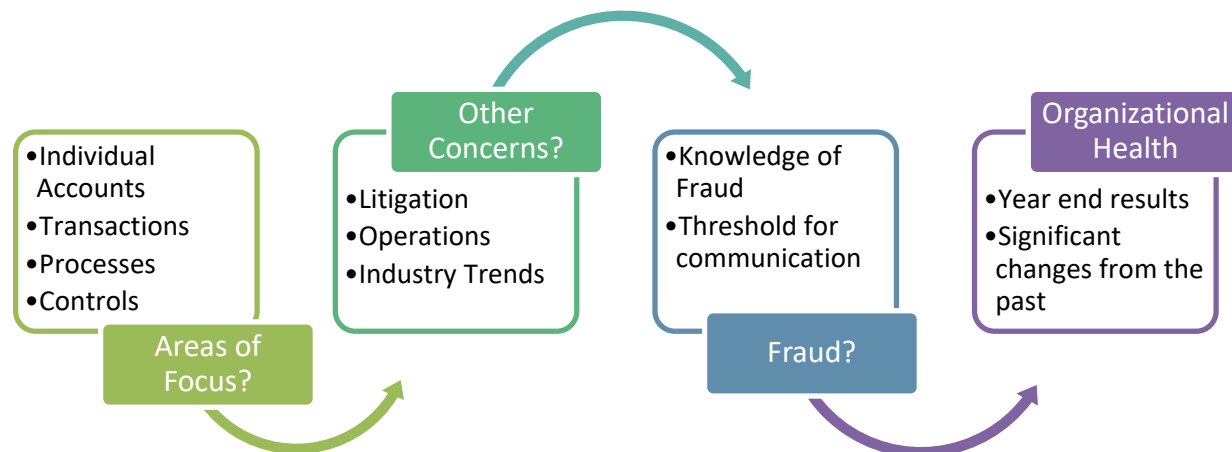


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Marlen Gomez, CPA  
Principal  
626-857-7300  
[Marlen.Gomez@claconnect.com](mailto:Marlen.Gomez@claconnect.com)

## Governance and Management



## Upcoming Accounting Standards Applicable to Your Organization ASU 2016-02 (Topic 842) Leases

- Requires lessees to recognize the assets and liabilities arising from all leases on the statement of financial position.
- A lessee should recognize the liability to make lease payments (the lease liability) and a right-of-use asset representing its right to use the underlying asset for the lease term.
- Continued differentiation between finance and operating leases.
- Expanded qualitative and quantitative disclosures

### How CLA can help:

- Assurance Consulting Team develops turnkey implementation solutions, including proposals, pricing guides, implementation guides, template forms, and support systems.

## Resource Tools

CLACONNECT: <https://www.claconnect.com/industries/nonprofit#Resources>

Charter School Audit Guide: <http://eaap.ca.gov/>

OMB Compliance Supplement: <https://www.whitehouse.gov/omb/office-federal-financial-management/>

CDE Revenue Funding: <https://www.cde.ca.gov/fg/fo/fr/>

## Create Opportunities

### Implementing best practices

- Observation: Changes in personnel and operations have focused more attention on processes and procedures.
- Recommendation: CLA business opportunity assessment to analyze your structure, process and systems.

### Cybersecurity and risk management

- Observation: Cyber attacks are a prevalent threat and constantly evolving.
- Recommendation: CLA professionals can analyze key aspects of cybersecurity and make specific recommendations for your organization.

### Financial planning and wealth management

- Observation: High 401(k) fees
- Recommendation: CLA Retirement Plan Diagnostic with CLA Wealth Advisor



**CLAconnect.com**

WEALTH ADVISORY  
OUTSOURCING  
AUDIT, TAX, AND CONSULTING



CliftonLarsonAllen LLP

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Glendora, CA 91740

phone 626.857.7300 fax 626.857.7302  
CLAconnect.com

October 18, 2022

To the Board and Management of  
Sage Oak Charter Schools, Excel Academy Charter Schools, and Motivated Youth Academy

We are engaged to audit the combined financial statements of Sage Oak Charter Schools, Excel Academy Charter Schools, and Motivated Youth Academy as of and for the year ended June 30, 2022. Professional standards require that we communicate to you the following information related to our audit. We will contact you to schedule a meeting to discuss this information since a two-way dialogue can provide valuable information for the audit process. We ask if you have any questions or need clarification to any of email the following:

[Wade.McMullen@claconnect.com](mailto:Wade.McMullen@claconnect.com), [Derrick.Debruyne@claconnect.com](mailto:Derrick.Debruyne@claconnect.com), [Lili.Huang@claconnect.com](mailto:Lili.Huang@claconnect.com),  
[Marlen.Gomez@claconnect.com](mailto:Marlen.Gomez@claconnect.com).

**Our responsibility under Auditing Standards Generally Accepted in the United States of America combined financial statements**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS). Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Those standards also require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

- Identify and assess the risks of material misstatement of the combined financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the combined financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the combined financial statements, including the amounts and disclosures, and whether the combined financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

- Form and express an opinion about whether the combined financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America.
- Plan and perform the audit to obtain reasonable assurance about whether the combined financial statements as a whole are free from material misstatement. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with U.S. GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the combined financial statements.
- Communicate significant matters related to the combined financial statement audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.
- Communicate circumstances that affect the form and content of the auditors' report.

Our audit of the combined financial statements does not relieve you or management of your responsibilities.

***Supplementary information in relation to the combined financial statements as a whole, as applicable***

Because we were engaged to report on the supplementary information accompanying the combined financial statements, our responsibility for the supplementary information accompanying the combined financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the combined financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the combined financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the information to determine whether the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the combined financial statements. We will compare and reconcile the supplementary information to the underlying accounting records used to prepare the combined financial statements or to the combined financial statements themselves.

***Use of combined financial statements***

Our auditors' opinion, the audited combined financial statements, and the notes to combined financial statements should only be used in their entirety. Inclusion of the audited combined financial statements in a document you prepare, such as an annual report, should be done only with our prior approval and review of the document. You are responsible to provide us the opportunity to review such documents before issuance.

***Planned scope and timing of the audit***

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the combined financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.



Our audit of the combined financial statements will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the combined financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters may be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Revenue recognition
- Management override of controls

As a result of unexpected events, changes in conditions, or the audit evidence obtained from the results of audit procedures performed, we may need to modify the overall audit strategy and audit plan and, thereby, the resulting planned nature, timing, and extent of further audit procedures, based on the revised consideration of assessed risks.

We expect to begin our audit in the October of 2022.

### **Other planning matters**

Recognizing the importance of two-way communication, we encourage you to provide us with information you consider relevant to the audit. This may include, but is not limited to, the following items:

- Your views about the following matters:
  - The appropriate person(s) in the entity's governance structure with whom we should communicate.
  - The allocation of responsibilities between those charged with governance and management.
  - The entity's objectives and strategies and the related business risks that may result in material misstatements.
  - Matters you believe warrant particular attention during the audit and any areas for which you request additional procedures to be undertaken.
  - Significant communications between the entity and regulators.
  - Other matters you believe are relevant to the audit of the combined financial statements.



- The attitudes, awareness, and actions of those charged with governance concerning (a) the entity's internal control and its importance in the entity, including how those charged with governance oversee the effectiveness of internal control, and (b) the detection or the possibility of fraud.
- The actions of those charged with governance in response to developments in law, accounting standards, corporate governance practices, and other related matters, and the effects of such developments on, for example, the overall presentation, structure, and content of the combined financial statements, including the following:
  - The relevance, reliability, comparability, and understandability of the information presented in the combined financial statements.
  - Whether all required information has been included in the combined financial statements, and whether such information has been appropriately classified, aggregated or disaggregated, and presented.
- The actions of those charged with governance in response to previous communications with the auditor.
- Your understanding of the risks of fraud and the controls in place to prevent and detect fraud, including your views on the following matters:
  - The “tone at the top” conveyed by management.
  - Programs and controls that the entity has established to mitigate identified fraud risks or that otherwise help to prevent, deter, and detect fraud.
  - How and how often you review the entity’s policies on fraud prevention and detection.
  - If a fraud hotline is in place, how it is monitored and how you are notified of allegations or concerns.
  - How you exercise oversight of management’s processes for identifying and responding to the risks of fraud and the programs and controls management has established to mitigate those risks.
  - The risks of fraud at the entity, including any specific fraud risks the entity has identified or account balances, classes of transactions, or disclosures for which a risk of fraud may be likely to exist.
  - Examples of fraud-related discussions management has had with you.
  - Any actual or suspected fraud affecting the entity that you are aware of, including measures taken to address the fraud.
  - Any allegations of fraud or suspected fraud (e.g., received in communications from employees, former employees, grantors, regulators, or others) that you are aware of.

- Any accounting policies or procedures applied to smooth earnings, meet debt covenants, minimize taxes, or achieve budget, bonus, or other financial targets that you are aware of; and whether you are aware of any accounting policies that you consider aggressive.
- How you oversee the entity's (1) compliance with laws and regulations, (2) policies relative to the prevention of noncompliance and illegal acts, and (3) use of directives (for example, a code of ethics) and periodic representations obtained from management-level employees about compliance with laws and regulations.
- Whether you are aware of any noncompliance with laws and regulations, including measures taken to address the noncompliance.
- If the entity uses a service organization, your knowledge of any fraud, noncompliance, or uncorrected misstatements affecting the entity's combined financial statements reported by the service organization or otherwise known to you.

\* \* \*

This communication is intended solely for the information and use of the Board of Directors and management of Sage Oak Charter Schools, Excel Academy Charter Schools, and Motivated Youth Academy and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

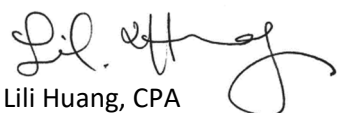
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## Coversheet

### Financial Update, Presented by Rebecca Heinrich, Director of Client Finance, Charter Impact

**Section:** X. Correspondence/Proposals/Reports  
**Item:** C. Financial Update, Presented by Rebecca Heinrich, Director  
of Client Finance, Charter Impact  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 22.09-MYA - Board Packet 2022-11-10.pdf



# Motivated Youth Academy

Monthly Financial Presentation – September 2022

# Highlights

## Highlights

- Revenue and expenses are consistent with prior projections.
- Year-end cash on hand projection increased due to anticipated advance payments on the Arts, Music, and Materials and Learning Recovery grants – no borrowing anticipated.

## Compliance and Reporting

- 15.5 : 1 Pupil to Teacher – compliant
- 40/80 currently supports an 85% funding determination – working to shift spending to instructional-related and reduce non-instructional areas. FY22/23 is not a Funding Determination reporting year.

Pupil:Teacher Ratio	
15.52 : 1	

Cert.	Instr.
55.4%	72.6%
466,509	(225,361)

# Revenue

- ADA forecast at budget of 202 as ADA has historically increased during the year. ADA for the last period was at 184, which was an increase over the previous reporting period of 175.

## Revenue

	<i>Year-to-Date</i>		
	<b>Actual</b>	<b>Budget</b>	<b>Fav/(Unf)</b>
State Aid-Rev Limit	\$ 371,926	\$ 270,110	\$ 101,816
Federal Revenue	28,512	27,935	577
Other State Revenue	-	80,321	(80,321)
Other Local Revenue	283	1,900	(1,617)
<b>Total Revenue</b>	<b>\$ 400,721</b>	<b>\$ 380,266</b>	<b>\$ 20,455</b>

	<i>Annual/Full Year</i>		
	<b>Forecast</b>	<b>Budget</b>	<b>Fav/(Unf)</b>
	\$ 2,660,899	\$ 2,477,754	\$ 183,145
	98,037	124,900	(26,863)
	240,926	441,594	(200,668)
	29,997	7,600	22,397
	<b>\$ 3,029,859</b>	<b>\$ 3,051,848</b>	<b>\$ (21,989)</b>

# Expenses

- A budget for transportation was added within subagreement services for contracting with a vendor to transport students to/from teacher meetings.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Expenses</b>						
Certificated Salaries	\$ 284,024	\$ 265,981	\$ (18,044)	\$ 1,291,571	\$ 1,258,204	\$ (33,368)
Classified Salaries	61,074	84,395	23,321	319,340	349,034	29,694
Benefits	104,596	159,509	54,913	590,551	695,146	104,596
Books and Supplies	67,068	39,034	(28,033)	169,247	156,225	(13,022)
Subagreement Services	32,424	39,352	6,928	161,524	157,577	(3,947)
Operations	23,371	18,071	(5,300)	80,134	72,284	(7,850)
Facilities	4,413	5,688	1,275	25,971	22,750	(3,221)
Professional Services	90,361	73,715	(16,646)	343,906	318,087	(25,819)
<b>Total Expenses</b>	<b>\$ 667,330</b>	<b>\$ 685,744</b>	<b>\$ 18,414</b>	<b>\$ 2,982,244</b>	<b>\$ 3,029,307</b>	<b>\$ 47,063</b>

# Fund Balance

- Forecasted year-end surplus at 6% of total expenses
- Forecasted year-end fund balance at 25.9% of annual expenses, as a reserve.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	<b>\$ (266,609)</b>	<b>\$ (305,478)</b>	<b>\$ 38,870</b>	<b>\$ 47,615</b>	<b>\$ 22,541</b>	<b>\$ 25,074</b>
Beginning Fund Balance	<u>726,275</u>	<u>726,275</u>		<u>726,275</u>	<u>726,275</u>	
<b>Ending Fund Balance</b>	<b><u>\$ 459,666</u></b>	<b><u>\$ 420,797</u></b>		<b><u>\$ 773,890</u></b>	<b><u>\$ 748,816</u></b>	
<i>As a % of Annual Expenses</i>	15.4%	13.9%		25.9%	24.7%	



# Appendices

- Monthly Cash Flow / Forecast 22-23
- Budget vs. Actual
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- AP Aging
- Compliance Reminders

**Motivated Youth Academy****Monthly Cash Flow/Forecast FY22-23**

Revised 11/01/2022

ADA = 201.78



	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
8011 LCFF State Aid	95,528	95,528	171,950	141,077	141,077	141,077	141,077	141,077	229,649	229,649	229,649	229,649	177,773	2,164,760	2,107,751	57,009
8012 Education Protection Account	-	-	8,920	10,089	-	-	10,089	-	-	1,169	-	-	10,089	40,356	40,356	-
8096 In Lieu of Property Taxes	-	-	-	26,921	26,921	26,921	26,921	26,921	107,059	53,529	53,529	53,529	53,529	455,783	329,647	126,136
	95,528	95,528	180,870	178,087	167,998	167,998	178,087	167,998	336,708	284,348	283,179	283,179	241,391	2,660,899	2,477,754	183,145
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	-	-	-	1,864	1,864	1,864	1,864	1,864	3,746	3,746	3,746	3,746	3,746	28,047	21,933	6,114
8290 Title I, Part A - Basic Low Income	-	-	-	-	-	18,695	-	-	-	-	-	-	6,232	24,927	24,449	478
8291 Title II, Part A - Teacher Quality	-	-	2,574	-	-	1,324	-	-	-	-	-	-	515	4,413	4,117	296
8296 Other Federal Revenue	-	-	25,938	-	-	3,333	-	-	3,333	-	-	3,333	4,712	40,650	74,401	(33,751)
	-	-	28,512	1,864	1,864	25,216	1,864	1,864	7,079	3,746	3,746	7,079	15,204	98,037	124,900	(26,863)
<b>Other State Revenue</b>																
8311 State Special Education	-	-	-	12,156	12,156	12,156	12,156	12,156	18,289	18,289	18,289	18,289	18,289	152,223	122,375	29,848
8550 Mandated Cost	-	-	-	-	-	6,252	-	-	-	-	-	-	-	6,252	6,302	(50)
8560 State Lottery	-	-	-	-	-	-	7,487	-	-	7,487	-	-	25,610	40,584	40,585	(0)
8599 Other State Revenue	-	-	-	-	-	10,467	-	-	10,467	-	-	10,467	10,467	41,867	272,333	(230,466)
	-	-	-	12,156	12,156	28,874	19,643	12,156	28,755	25,776	18,289	28,755	54,365	240,926	441,594	(200,668)
<b>Other Local Revenue</b>																
8660 Interest Revenue	152	131	-	217	217	217	217	217	217	217	217	217	-	2,233	2,600	(367)
8980 Contributions, Unrestricted	-	-	-	3,085	3,085	3,085	3,085	3,085	3,085	3,085	3,085	3,085	-	27,764	5,000	22,764
	152	131	-	3,302	3,302	3,302	3,302	3,302	3,302	3,302	3,302	3,302	-	29,997	7,600	22,397
<b>Total Revenue</b>	<b>95,680</b>	<b>95,659</b>	<b>209,382</b>	<b>195,408</b>	<b>185,319</b>	<b>225,390</b>	<b>202,896</b>	<b>185,319</b>	<b>375,844</b>	<b>317,171</b>	<b>308,515</b>	<b>322,315</b>	<b>310,961</b>	<b>3,029,859</b>	<b>3,051,848</b>	<b>(21,989)</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	17,673	76,413	71,526	70,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200	70,200	-	797,411	780,745	(16,667)
1175 Teachers' Extra Duty/Stipends	625	3,674	2,199	5,607	5,607	5,607	5,607	5,607	5,607	5,607	5,607	5,607	-	56,959	34,175	(22,784)
1200 Pupil Support Salaries	15,453	18,571	14,571	15,292	15,292	15,292	15,292	15,292	15,292	15,292	15,292	15,292	-	186,222	183,503	(2,719)
1300 Administrators' Salaries	19,249	23,282	19,082	20,851	20,851	20,851	20,851	20,851	20,851	20,851	20,851	20,851	-	249,272	259,781	10,509
1900 Other Certificated Salaries	404	456	847	-	-	-	-	-	-	-	-	-	-	1,707	-	(1,707)
	53,403	122,396	108,225	111,950	111,950	111,950	111,950	111,950	111,950	111,950	111,950	111,950	-	1,291,571	1,258,204	(33,368)
<b>Classified Salaries</b>																
2100 Instructional Salaries	3,717	11,635	7,817	9,869	9,869	9,869	9,869	9,869	9,869	9,869	9,869	9,869	-	111,988	114,608	2,620
2200 Support Salaries	-	-	-	3,594	3,594	3,594	3,594	3,594	3,594	3,594	3,594	3,594	-	32,346	-	(32,346)
2400 Clerical and Office Staff Salaries	12,659	15,421	9,826	15,233	15,233	15,233	15,233	15,233	15,233	15,233	15,233	15,233	-	175,005	234,426	59,421
	16,375	27,056	17,643	28,696	28,696	28,696	28,696	28,696	28,696	28,696	28,696	28,696	-	319,340	349,034	29,694
<b>Benefits</b>																
3101 STRS	8,795	18,337	19,038	21,327	21,327	21,327	21,327	21,327	21,327	21,327	21,327	21,327	-	238,110	198,290	(39,819)
3301 OASDI	1,376	1,767	1,508	6,069	6,069	6,069	6,069	6,069	6,069	6,069	6,069	6,069	-	59,271	69,874	10,603
3311 Medicare	997	2,141	1,797	4,116	4,116	4,116	4,116	4,116	4,116	4,116	4,116	4,116	-	41,978	46,610	4,632
3401 Health and Welfare	9,496	17,642	14,563	15,583	15,583	15,583	15,583	15,583	15,583	15,583	15,583	15,583	-	181,952	309,120	127,168
3501 State Unemployment	550	735	51	1,937	1,937	1,937	1,937	1,937	1,937	1,937	1,937	1,937	-	34,272	33,499	(773)
3601 Workers' Compensation	2,537	770	1,731	1,236	1,236	1,236	1,236	1,236	1,236	1,236	1,236	1,236	-	16,165	14,000	(2,165)
3901 Other Benefits	325	120	318	2,005	2,005	2,005	2,005	2,005	2,005	2,005	2,005	2,005	-	18,804	23,754	4,950
	24,077	41,512	39,006	52,273	52,273	52,273	60,022	58,085	54,210	52,273	52,273	52,273	-	590,551	695,146	104,596
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	-	-	-	833	833	833	833	833	833	833	833	833	2,500	10,000	50,000	40,000
4302 School Supplies	103	130	17	360	360	360	360	360	360	360	360	360	-	3,488	3,365	(123)
4305 Software	20,722	1,308	25,773	5,318	5,318	5,318	5,318	5,318	5,318	5,318	5,318	5,318	-	95,662	25,000	(70,662)
4310 Office Expense	604	4,241	604	755	755	755	755	755	755	755	755	755	-	12,241	11,321	(920)
4311 Business Meals	-	75	1,030	750	750	750	750	750	750	750	750	750	-	7,855	11,352	3,497
4400 Noncapitalized Equipment	10,840	1,514	108	2,778	2,778	2,778	2,778	2,778	2,778	2,778	2,778	2,778	2,539	40,000	55,187	15,187
	32,268	7,269	27,531	10,793	10,793	10,793	10,793	10,793	10,793	10,793	10,793	10,793	5,039	169,247	156,225	(13,022)
<b>Subagreement Services</b>																
5102 Special Education	3,944	978	1,234	4,867	4,867	4,867	4,867	4,867	4,867	4,867	4,867	4,867	-	49,956	-	(49,956)
5104 Transportation	-	-	-	2,778	2,778	2,778	2,778	2,778	2,778	2,778	2,778	2,778	-	25,000	-	(25,000)
5106 Other Educational Consultants	4,750	14,880	6,638	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700	6,700	-	86,568	157,577	71,009
	8,694	15,858	7,873	14,344	14,344	14,344	14,344	14,344	14,344	14,344	14,344	14,344	-	161,524	157,577	(3,947)

**Motivated Youth Academy****Monthly Cash Flow/Forecast FY22-23**

Revised 11/01/2022

ADA = 201.78



	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	1,330	6,891	-	667	1,867	667	667	667	667	667	667	667	-	15,421	8,000	(7,421)
5300 Dues & Memberships	6,870	(4,995)	2,379	417	417	417	417	417	417	417	417	417	-	8,004	8,000	(4)
5400 Insurance	2,184	1,545	2,160	2,108	2,108	2,108	2,108	2,108	2,108	2,108	2,108	2,108	-	24,864	25,300	436
5900 Communications	1,449	654	1,873	2,590	2,590	2,590	2,590	2,590	2,590	2,590	2,590	2,590	-	27,290	26,284	(1,006)
5901 Postage and Shipping	100	536	394	392	392	392	392	392	392	392	392	392	-	4,555	4,700	145
	<b>11,933</b>	<b>4,632</b>	<b>6,806</b>	6,174	7,374	6,174	6,174	6,174	6,174	6,174	6,174	6,174	-	80,134	<b>72,284</b>	<b>(7,850)</b>
<b>Facilities, Repairs and Other Leases</b>																
5601 Rent	1,896	2,001	-	3,792	1,896	1,896	1,896	1,896	1,896	1,896	1,896	1,896	-	22,855	22,750	(105)
5602 Additional Rent	258	258	-	520	260	260	260	260	260	260	260	260	-	3,116	-	(3,116)
5604 Other Leases	2,135	(2,135)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	4,289	123	-	4,312	2,156	2,156	2,156	2,156	2,156	2,156	2,156	2,156	-	25,971	<b>22,750</b>	<b>(3,221)</b>
<b>Professional/Consulting Services</b>																
5801 IT	17,143	(1,444)	4,018	1,061	1,061	1,061	1,061	1,061	1,061	1,061	1,061	1,063	-	29,267	-	(29,267)
5802 Audit & Taxes	-	2,048	-	4,325	4,325	4,325	-	-	-	-	-	-	-	15,023	9,975	(5,048)
5803 Legal	-	-	1,323	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	11,177	50,000	50,000	-
5804 Professional Development	2,080	14,245	-	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	2,083	-	35,075	17,100	(17,975)
5805 General Consulting	2,500	6,150	14,463	6,542	6,542	6,542	6,542	6,542	6,542	6,542	6,542	6,543	-	81,989	172,500	90,511
5806 Special Activities/Field Trips	-	-	-	500	500	500	500	500	500	500	500	500	-	4,502	814	(3,688)
5807 Bank Charges	-	-	70	-	-	-	-	-	-	-	-	-	-	70	-	(70)
5809 Other taxes and fees	198	4,820	67	100	100	100	100	100	100	100	100	100	-	5,988	-	(5,988)
5810 Payroll Service Fee	1,371	2,679	1,732	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700	-	21,082	16,000	(5,082)
5811 Management Fee	5,086	5,541	5,023	5,375	5,375	5,375	5,375	5,375	5,375	5,375	5,375	5,375	474	64,497	-	(64,497)
5812 District Oversight Fee	-	-	-	1,603	1,512	1,512	1,603	1,512	3,030	2,559	2,549	2,549	5,519	23,948	23,500	(448)
5815 Public Relations/Recruitment	-	1,248	-	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	1,246	-	12,466	28,198	15,732
	28,379	35,286	26,696	28,702	28,611	28,611	24,377	24,286	25,804	25,333	25,323	25,326	17,170	343,906	<b>318,087</b>	<b>(25,819)</b>
<b>Total Expenses</b>	<b>179,419</b>	<b>254,132</b>	<b>233,779</b>	<b>257,244</b>	<b>256,197</b>	<b>254,997</b>	<b>258,513</b>	<b>256,484</b>	<b>254,128</b>	<b>251,719</b>	<b>251,709</b>	<b>251,712</b>	<b>22,209</b>	<b>2,982,244</b>	<b>3,029,307</b>	<b>47,063</b>
<b>Monthly Surplus (Deficit)</b>	<b>(83,739)</b>	<b>(158,473)</b>	<b>(24,397)</b>	<b>(61,836)</b>	<b>(70,878)</b>	<b>(29,607)</b>	<b>(55,617)</b>	<b>(71,165)</b>	<b>121,716</b>	<b>65,452</b>	<b>56,805</b>	<b>70,602</b>	<b>288,752</b>	<b>47,615</b>	<b>22,541</b>	<b>25,074</b>
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(83,739)	(158,473)	(24,397)	(61,836)	(70,878)	(29,607)	(55,617)	(71,165)	121,716	65,452	56,805	70,602	288,752	47,615		
Cash flows from operating activities																
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Public Funding Receivables	-	-	-	-	-	-	-	-	-	-	-	-	(310,961)	(310,961)		
Grants and Contributions Rec.	11,772	65,552	45,510	-	-	-	-	-	-	-	-	-	-	122,834		
Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Prepaid Expenses	23,505	(3,842)	5,333	-	-	-	-	-	-	-	-	-	-	24,997		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable	(12,513)	(6,522)	5,022	-	-	-	-	-	-	-	-	-	-	-		
Accrued Expenses	(5,171)	(24,581)	(10,526)	-	-	-	-	-	-	-	-	-	22,209	8,196		
Other Liabilities	2,863	-	45,086	-	-	148,090	59,414	-	-	-	207,504	-	-	(40,278)		
														462,957		
<b>Total Change in Cash</b>	<b>(63,283)</b>	<b>(127,866)</b>	<b>66,028</b>	<b>(61,836)</b>	<b>(70,878)</b>	<b>118,483</b>	<b>3,797</b>	<b>(71,165)</b>	<b>121,716</b>	<b>65,452</b>	<b>264,309</b>	<b>70,602</b>				
<b>Cash, Beginning of Month</b>	<b>1,243,991</b>	<b>1,180,708</b>	<b>1,052,843</b>	<b>1,118,870</b>	<b>1,057,035</b>	<b>986,157</b>	<b>1,104,640</b>	<b>1,108,437</b>	<b>1,037,272</b>	<b>1,158,988</b>	<b>1,224,440</b>	<b>1,488,749</b>				
<b>Cash, End of Month</b>	<b>1,180,708</b>	<b>1,052,843</b>	<b>1,118,870</b>	<b>1,057,035</b>	<b>986,157</b>	<b>1,104,640</b>	<b>1,108,437</b>	<b>1,037,272</b>	<b>1,158,988</b>	<b>1,224,440</b>	<b>1,488,749</b>	<b>1,559,351</b>				

Cert.	Instr.
55.4%	72.6%
466,509	(225,361)

Pupil:Teacher Ratio
15.52 : 1

**MY Academy Charter****Budget vs Actual**

For the period ended September 30, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 171,950	\$ 105,387	\$ 66,564	\$ 363,006	\$ 210,773	\$ 152,233	\$ 2,107,751
Education Protection Account	8,920	-	8,920	8,920	-	8,920	40,356
In Lieu of Property Taxes	-	39,558	(39,558)	-	59,337	(59,337)	329,647
Total State Aid - Revenue Limit	180,870	144,944	35,926	371,926	270,110	101,816	2,477,754
Federal Revenue							
Special Education - Entitlement	-	1,097	(1,097)	-	2,193	(2,193)	21,933
Title I, Part A - Basic Low Income	-	6,112	(6,112)	-	6,112	(6,112)	24,449
Title II, Part A - Teacher Quality	2,574	1,029	1,545	2,574	1,029	1,545	4,117
Other Federal Revenue	25,938	18,600	7,338	25,938	18,600	7,338	74,401
Total Federal Revenue	28,512	26,838	1,674	28,512	27,935	577	124,900
Other State Revenue							
State Special Education	-	6,119	(6,119)	-	12,237	(12,237)	122,375
Mandated Cost	-	-	-	-	-	-	6,302
State Lottery	-	-	-	-	-	-	40,585
Other State Revenue	-	68,083	(68,083)	-	68,083	(68,083)	272,333
Total Other State Revenue	-	74,202	(74,202)	-	80,321	(80,321)	441,594
Other Local Revenue							
Interest Revenue	-	217	(217)	283	650	(367)	2,600
Contributions, Unrestricted	-	417	(417)	-	1,250	(1,250)	5,000
Total Other Local Revenue	-	633	(633)	283	1,900	(1,617)	7,600
<b>Total Revenues</b>	<b>209,382</b>	<b>246,618</b>	<b>(37,236)</b>	<b>400,721</b>	<b>380,266</b>	<b>20,455</b>	<b>3,051,848</b>
<b>Expenses</b>							
Certificated Salaries				284,024			
Teachers' Salaries	71,526	70,200	(1,326)	165,613	148,946	(16,667)	780,745
Teachers' Extra Duty/Stipends	2,199	3,107	908	6,497	6,214	(284)	34,175
Pupil Support Salaries	14,571	15,292	721	48,595	45,876	(2,719)	183,503
Administrators' Salaries	19,082	21,648	2,567	61,613	64,945	3,333	259,781
Other Certificated Salaries	847	-	(847)	1,707	-	(1,707)	-
Total Certificated Salaries	108,225	110,247	2,022	284,024	265,981	(18,044)	1,258,204
Classified Salaries				61,074			
Instructional Salaries	7,817	9,869	2,052	23,169	25,788	2,620	114,608
Clerical and Office Staff Salaries	9,826	19,536	9,710	37,905	58,607	20,701	234,426
Total Classified Salaries	17,643	29,404	11,762	61,074	84,395	23,321	349,034
Benefits				104,596			
State Teachers' Retirement System, certificated positions	19,038	17,375	(1,663)	46,170	41,918	(4,252)	198,290
OASDI/Medicare/Alternative, certificated positions	1,508	5,886	4,379	4,651	16,895	12,244	69,874
Medicare/Alternative, certificated positions	1,797	4,050	2,253	4,936	10,161	5,225	46,610
Health and Welfare Benefits, certificated positions	14,563	25,760	11,197	41,702	77,280	35,578	309,120
State Unemployment Insurance, certificated positions	51	1,675	1,624	1,336	5,025	3,689	33,499
Workers' Compensation Insurance, certificated positions	1,731	1,216	(515)	5,039	3,052	(1,987)	14,000
Other Benefits, certificated positions	318	2,064	1,746	763	5,178	4,415	23,754
Total Benefits	39,006	58,026	19,020	104,596	159,509	54,913	695,146
Books & Supplies				67,068			
Textbooks and Core Materials	-	4,167	4,167	-	12,500	12,500	50,000
School Supplies	17	280	263	250	840	590	3,365
Software	25,773	2,083	(23,689)	47,804	6,250	(41,554)	25,000
Office Expense	604	943	340	5,448	2,830	(2,618)	11,321
Business Meals	1,030	946	(84)	1,105	2,838	1,733	11,352
Noncapitalized Equipment	108	4,592	4,484	12,461	13,776	1,315	55,187
Total Books & Supplies	27,531	13,012	(14,519)	67,068	39,035	(28,033)	156,225
Subagreement Services				32,424			
Special Education	1,234	-	(1,234)	6,156	-	(6,156)	-
Other Educational Consultants	6,638	13,117	6,479	26,268	39,352	13,084	157,577
Total Subagreement Services	7,873	13,117	5,245	32,424	39,352	6,928	157,577
Operations & Housekeeping				23,371			
Auto and Travel	-	667	667	8,221	2,000	(6,221)	8,000
Dues & Memberships	2,379	667	(1,712)	4,254	2,000	(2,254)	8,000
Insurance	2,160	2,108	(51)	5,889	6,325	436	25,300
Communications	1,873	2,190	317	3,977	6,571	2,594	26,284

**MY Academy Charter****Budget vs Actual**

For the period ended September 30, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Postage and Shipping	394	392	(2)	1,030	1,175	145	4,700
Total Operations & Housekeeping	6,806	6,024	(782)	23,371	18,071	(5,300)	72,284
Facilities, Repairs & Other Leases				4,413			
Rent	-	1,896	1,896	3,897	5,687	1,791	22,750
Additional Rent	-	-	-	516	-	(516)	-
Total Facilities, Repairs & Other Leases	-	1,896	1,896	4,413	5,687	1,275	22,750
Professional/Consulting Services				90,361			
IT	4,018	-	(4,018)	19,717	-	(19,717)	-
Audit & Taxes	-	-	-	2,048	-	(2,048)	9,975
Legal	1,323	4,167	2,844	1,323	12,500	11,177	50,000
Professional Development	-	1,425	1,425	16,325	4,275	(12,050)	17,100
General Consulting	14,463	14,375	(88)	23,113	43,125	20,012	172,500
Special Activities/Field Trips	-	68	68	-	203	203	814
Bank Charges	70	-	(70)	70	-	(70)	-
Other Taxes and Fees	67	-	(67)	5,085	-	(5,085)	-
Payroll Service Fee	1,732	1,333	(399)	5,782	4,000	(1,782)	16,000
Management Fee	5,023	-	(5,023)	15,650	-	(15,650)	-
District Oversight Fee	-	1,375	1,375	-	2,562	2,562	23,500
Public Relations/Recruitment	-	2,350	2,350	1,248	7,049	5,802	28,198
Total Professional/Consulting Services	26,696	25,093	(1,603)	90,361	73,715	(16,646)	318,087
<b>Total Expenses</b>	<b>233,779</b>	<b>256,819</b>	<b>23,039</b>	<b>667,330</b>	<b>685,744</b>	<b>18,414</b>	<b>3,029,307</b>
<b>Change in Net Assets</b>	<b>(24,397)</b>	<b>(10,201)</b>	<b>(14,196)</b>	<b>(266,609)</b>	<b>(305,479)</b>	<b>38,870</b>	<b>22,541</b>
Net Assets, Beginning of Period	-			1,117,501			
<b>Net Assets, End of Period</b>	<b>\$ (24,397)</b>			<b>\$ 850,891</b>			

**MY Academy Charter****Statement of Financial Position****September 30, 2022**

	<b>Current Balance</b>	<b>Beginning Year Balance</b>	<b>YTD Change</b>	<b>YTD % Change</b>
<b>Assets</b>				
<b>Current Assets</b>				
Unrestricted Cash	\$ 883,721	\$ -	\$ 883,721	0%
Restricted Cash	235,150	-	235,150	0%
Cash & Cash Equivalents	\$ 1,118,870	\$ 1,243,991	\$ (125,121)	-10%
Accounts Receivable	112,257	235,091	(122,834)	-52%
Due To/From Related Parties	1,116	1,116	-	0%
Prepaid Expenses	25,275	50,271	(24,997)	-50%
<b>Total Current Assets</b>	<b>1,257,518</b>	<b>1,530,469</b>	<b>(272,951)</b>	<b>-18%</b>
<b>Total Assets</b>	<b>\$ 1,257,518</b>	<b>\$ 1,530,469</b>	<b>\$ (272,951)</b>	<b>-18%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 36	\$ 14,049	\$ (14,013)	-100%
Accrued Liabilities	171,441	211,719	(40,278)	-19%
Deferred Revenue	235,150	187,201	47,949	26%
<b>Total Current Liabilities</b>	<b>406,627</b>	<b>412,969</b>	<b>(6,342)</b>	<b>-2%</b>
<b>Total Liabilities</b>	<b>406,627</b>	<b>412,969</b>	<b>(6,342)</b>	<b>-2%</b>
<b>Total Net Assets</b>	<b>850,891</b>	<b>1,117,501</b>	<b>(266,609)</b>	<b>-24%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 1,257,518</b>	<b>\$ 1,530,469</b>	<b>\$ (272,951)</b>	<b>-18%</b>

**MY Academy Charter****Statement of Cash Flows****For the period ended September 30, 2022**

###

<b>YTD Ended</b> <b>09/30/22</b>
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**Cash Flows from Operating Activities**

Change in Net Assets	\$ (266,609)
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Adjustments to reconcile change in net assets to net cash flows from operating activities:

Depreciation	-
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Decrease/(Increase) in Operating Assets:

Public Funding Receivables	-
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Grants, Contributions & Pledges Receivable	122,834
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Due from Related Parties	-
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Prepaid Expenses	24,997
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Other Assets	-
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(Decrease)/Increase in Operating Liabilities:

Accounts Payable	(14,013)
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Accrued Expenses	(40,278)
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Deferred Revenue	47,949
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Other Liabilities	-
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<b>Total Cash Flows from Operating Activities</b>	<b>(125,121)</b>
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**Cash Flows from Investing Activities**

Purchase of Property & Equipment	-
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<b>Total Cash Flows from Investing Activities</b>	<b>-</b>
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**Cash Flows from Financing Activities**

Proceeds from Factoring	-
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Proceeds from (payments on) Long-Term Debt	-
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<b>Total Cash Flows from Financing Activities</b>	<b>-</b>
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Change in Cash & Cash Equivalents	(125,121)
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Cash & Cash Equivalents, Beginning of Period	1,243,991
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<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 1,118,870</b>
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## MY Academy Charter

### Check Register

For the period ended September 30, 2022

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20081	Acacia HR Solutions	Consulting Svcs - 08/22 - 09/22	9/2/2022	\$ 4,375.00
20082	Alpha Vision, Inc.	Consulting Svcs	9/9/2022	270.00
20083	Amazon Capital Services	HP Printer (1)	9/9/2022	273.91
20084	Buchalter	Legal Svcs - 07/31/22	9/9/2022	1,071.00
20085	Erickson Law Firm, A.P.C.	Legal Svcs - 07/22	9/9/2022	252.00
20086	Keyn Group, LLC	IT Svcs	9/9/2022	2,027.45
20087	R&B Communications	IT Svcs - 08/22	9/9/2022	491.00
20088	SchoolsFirst Plan Administration LLC	Schools First 403b/457b 08/25/22	9/9/2022	420.13
20089	Amazon Capital Services	Prime Membership Fee	9/16/2022	139.00
20090	CaliforniaChoice Benefit Administrators	Health Ins. - 09/22	9/16/2022	27,177.17
20091	KM Educational Consulting and Executive Coaching S	Consulting Svcs - 08/22	9/16/2022	4,387.75
20092	MyBaseGuide	Membership - 2021 3 Star Military Partnership Bravo	9/16/2022	2,240.00
20093	Berkshire Hathaway Homestate Companies	Workers Comp - 07/01/22 - 07/31/22	9/19/2022	4,166.75
20094	Charter Impact	FedEx Reimb. - 08/22	9/19/2022	258.07
20095	ChoiceBuilder	Health Ins. - Sept. 2022 Balance & Oct. 2022 Coverage	9/19/2022	2,062.36
20096	Bolton Insurance Services LLC	Cyber Liability Insurance - 07/01/2022 - 07/01/2023	9/21/2022	2,450.41
20097	Amazon Capital Services	Books	9/23/2022	16.58
20098	Keyn Group, LLC	IT Svcs	9/23/2022	1,500.00
20099	Specialized Therapy Services, Inc.	SpEd Svcs - 07/31/22	9/23/2022	87.50
20100	TSW Therapy, Inc.	SpEd Svcs - 08/30/2022	9/23/2022	103.13
20101	Larry Albert Alvarado	Stipend - 09/22	9/28/2022	600.00
20102	Acacia HR Solutions	Consulting Svcs - 10/22	9/30/2022	2,500.00
20103	Fully Promoted EmbroidMe La Mesa	Apparel (14)	9/30/2022	382.33
20104	KRA Corporation	Consulting Svcs - Career Coaching - 08/01/22 - 08/31/22	9/30/2022	6,638.34
20105	Oxford Consulting Services, Inc.	SpEd Svcs - 05/22	9/30/2022	1,043.63
ACH	Michael P. Humphrey	Stipend - 09/22	9/28/2022	600.00
ACH	Peter Matz	Stipend - 09/22	9/28/2022	600.00
ACH	Steve Fraire	Stipend - 09/22	9/28/2022	600.00
ACH	William W. Hall	Stipend - 09/22	9/28/2022	<u>600.00</u>
Total Disbursements Issued in September				<u>\$ 67,333.51</u>

**MY Academy Charter*****Accounts Payable Aging*****September 30, 2022**

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
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**Total Outstanding Invoices**    \$ \_\_\_\_\_ -    \$ \_\_\_\_\_ -    \$ \_\_\_\_\_ -    \$ \_\_\_\_\_ -    \$ \_\_\_\_\_ -    \$ \_\_\_\_\_ -

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Nov-15	<b>Review and/or Update Non-Profit Policies - although not required, it is recommended to review these policies annually.</b> The IRS Form 990 is the annual information return filed by most non-profit charter schools which includes a Governance, Management and Disclosure section. <b>Charter Schools are required to disclose the following policies within the IRS Form 990:</b> Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy.	MYA	Yes	No	<a href="http://www.publiccounsel.org/useful_materials?id=0025">http://www.publiccounsel.org/useful_materials?id=0025</a>
FINANCE	Nov-15	<b>Tax return due</b> - The IRS Form 990 is the annual information return filed by most non-profit charter schools. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO’s fiscal year. <b>Most schools extend this deadline, via the auditor/tax preparer, to file the IRS Form 990 to the following May 15th.</b>	MYA	Yes	Yes	<a href="http://www.publiccounsel.org/useful_materials?id=0025">http://www.publiccounsel.org/useful_materials?id=0025</a>
FINANCE	Set by Authorizer (by Dec 15)	<b>1st Interim Financial Report</b> - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th).	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp">https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp</a>
FINANCE	Dec-15	<b>Annual Audit Review and Board Approval</b> - Charter Schools are required to submit an independent audit report to the CDE, the State Controller’s Office (SCO), the local County Superintendent of Schools, and, if applicable, the chartering entity, by December 15 of each year.	MYA with Charter Impact support	Yes	No	<a href="https://www.cde.ca.gov/fg/au/ag/submitauditrpt.asp">https://www.cde.ca.gov/fg/au/ag/submitauditrpt.asp</a>
DATA TEAM	Dec-16	<b>CALPADS - Fall 1 Certification deadline</b> - Please be mindful that Level-2 certification within CALPADS means that these data have been reviewed and approved by your superintendent or IRC administrator. Failure to properly review and amend these data in CALPADS within the allotted amendment window will result in the improper certification of official Fall 1 data within CALPADS, which can impact a number of things, including LCFF funding, reclassified fluent-English proficient (RFEP) counts/rates, and A–G graduate counts.	Charter Impact with MYA support	No	No	<a href="https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp">https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp</a>
DATA TEAM	Set by Authorizer	<b>Principal Apportionment P1</b> - The First Principal attendance period, designated P-1, is the attendance count for all full school months during the period from July 1 through the last school month that ends on or before December 31 of the FY, and is used by the CDE to compute the P-1 Apportionment. Attendance data collected within the P-1 reporting date range must be uploaded into the state's Principal Apportionment Data Collection portal.	Charter Impact with MYA support	No	Yes	<a href="https://www.cde.ca.gov/fg/sf/pa/">https://www.cde.ca.gov/fg/sf/pa/</a>

# Coversheet

## Overview of Registration and Enrollment Process, Presented by Bill Dobson, Interim Director

**Section:** X. Correspondence/Proposals/Reports  
**Item:** D. Overview of Registration and Enrollment Process, Presented  
by Bill Dobson, Interim Director  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** MYA Enrollment Process Revised V.2.pdf



# ENROLLMENT ROADMAP

## Presentation

November 10, 2022  
Bill Dobson

## Who is MYA?



<b>English Learners</b> 10 %	<b>Students with Disabilities</b> 22%	<b>Socioeconomically Disadvantaged</b> 72%
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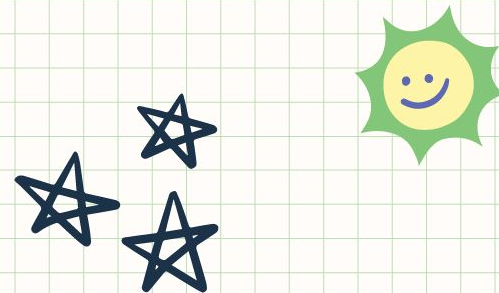
## DASS Student Groups

<b>Credit Deficient</b> 58.5 %	<b>Gaps in Enrollment</b> 22.5%	<b>Recovered Dropouts</b> 15.7%	<b>High Transiency</b> 11.9%
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## By the Numbers

<b>Graduation Rate</b> 93.4 %	<b>Course Completion Rate</b> 93.9%	<b>Attendance Rate</b> 92.3%
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# How Do Students Find MYA?



## Website

### Google Business Profile

- Increase search engine optimization (SEO)

### Call to Action Buttons

- Apply Now
- Enroll Now
- Enrollment Interested Form
- Schedule a Meeting
- Create Registration

**New Marketing Hub Website  
launching Soon**

## Advertising

### Google and Facebook Ads

- Link to MYA enrollment page

### Family Feedback

- Google reviews

### Community Events

- Flyers
- Branded items (Tshirts, pens, lanyards, etc)

### QR Code

- Easy, quick view of enrollment page

Powered by BoardOnTrack

## Word of Mouth

### Alumni, Teachers, Friends, and Family

- Referral to an enrollment specialist to schedule a call or Zoom conference

### Student Admissions Liaison

- Meets with potential families in person or over Zoom to assist with registration paperwork



# 3 Ways to Start Enrollment

## 1 Enrollment Interest Form

### School Enrollment Interest Form

my Charter School is delighted that you are interested in enrolling in our program! When we have an opening for your child, you will receive an email with a direct link to our Online Registration System (Reg-Online).

to check the email address you provided for our REG-Online link.\*\*

**IMPORTANT\*\* The student will have a spot with MY Academy after you have completed Reg-Online and required documents are uploaded and verified.**

Documents required for enrollment:

- Completed Online Registration Application (Reg-Online)
- Proof of Residence (NOTE: service address must be listed)
- en's Birth Record (birth certificate, baptismal certificate, or passport)
- en's Current Immunization Record
- Required documents include:
- 1 School Transcript (for high school students)
- Copy of the student's 504 Plan or Individual Education Plan (IEP) if applicable

[myacademy.org](https://myacademy.org)  
2 out of 11  
10/11/2022 8:00AM-2:00PM

\* Student Last Name:

## 2 Create Reg-Online Account

### Welcome to REG-Online!

Instructions

Log In

[Forgot Password](#) [Forgot Username](#)

Create Account

## 3 Enrollment Specialist

Gigi Lenz

30 Minute Zoom/Video Conference

30 min

Select a Date & Time

November 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Time zone:  
Pacific Time - US & Canada (2:50pm)

[Cookie settings](#)





# Enrollment Roadmap

## Complete Registration-Online

Provide household and student contact information.

## Documents Verified

Documents and application are audited by the admissions office.

## Master Agreement

Signed master agreement completes the enrollment process.



## Upload Required Documents

Age verification, immunization record, and proof of address

## Profile Imported

Profile is uploaded to the Student Information System (SIS).



# Keys to Continued Growth

- Enrollment Interest Form - Same day call back
- 24-hour response to Registration-Online questions
- Enrollment Specialist appointments available M-F 8am - 5pm
- Review and adjust marketing campaigns





# QUESTIONS

*Thank you!*

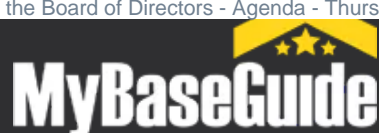
# Coversheet

## Consent - Business/Financial Services

<b>Section:</b>	XI. Consent
<b>Item:</b>	A. Consent - Business/Financial Services
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	22.10-MYA-Check Register.pdf MYA Renewals - Pendleton DG 11-04-22.pdf

**Motivated Youth Academy****Check Register****For the Month Ending October 31, 2022**

Check Number	Vendor Name	Transaction Description	Check Date	Amount
20106	Law Office of Young, Minney & Corr. LLP	Legal Svcs - 08/04/22 - 08/25/22	10/3/2022	\$ 1,528.50
20107	SchoolsFirst Plan Administration LLC	Schools First 403b/457b 09/23/22	10/3/2022	1,475.65
20108	Charter Impact	Business Mgmt Svcs - 10/22	10/7/2022	5,023.00
20109	Keyn Group, LLC	IT Svcs & Software & Communication Svcs	10/7/2022	4,918.77
20110	Procopio, Cory, Hargreaves & Savitch LLP	Legal Svcs through 08/31/22	10/7/2022	220.00
20111	Ztelco	Voicemail Svcs	10/7/2022	309.73
20112	Alpha Vision, Inc.	IT Svcs - 09/22	10/12/2022	145.00
20113	Buchalter	Legal Svcs - 08/29/22 - 08/31/22	10/12/2022	2,120.38
20114	Edmentum	Software - 09/01/22 - 09/30/22	10/12/2022	1,625.00
20115	R&B Communications	IT Svcs - 09/22	10/12/2022	491.00
20116	Scenario Learning LLC	Employee Safety and Compliance Library	10/12/2022	650.00
20117	TSW Therapy, Inc.	SpEd Svcs - 09/06/2022 - 09/28/22	10/12/2022	687.50
20118	Amazon Capital Services	Dell Laptop (2)	10/21/2022	1,193.10
20119	Aurora Institute	Aurora Institute Symposium 2022	10/21/2022	200.00
20120	Charter Impact	Student Data Svcs - 08/22	10/21/2022	747.50
20121	Digital Wish	Hotspot Donation Admin Fee	10/21/2022	198.00
20122	Hatch & Cesario, Attorneys-at-Law	Webinar -10/07/22 - 07/27/23	10/21/2022	275.00
20123	KM Educational Consulting and Executive Coaching Serv	Consulting Svcs - 09/22	10/21/2022	4,344.82
20124	KRA Corporation	Consulting Svcs - Career Coaching - 08/01/22 - 08/31/22	10/21/2022	6,200.94
20125	Law Office of Young, Minney & Corr. LLP	Legal Svcs - 09/01/22	10/21/2022	258.50
20126	School Pathways LLC	Annual Subscription - 07/01/22 - 06/30/23	10/21/2022	4,702.51
20127	YMCA of San Diego County	Joiner's and Membership Fee - Juarez, L	10/21/2022	192.00
20128	Ztelco	Voicemail Svcs - 10/10/22 - 11/09/22	10/21/2022	150.33
20129	Larry Albert Alvarado	Stipend - 10/22	10/25/2022	600.00
20130	Amazon Capital Services	Office Supplies	10/28/2022	125.76
20131	Buchalter	Legal Svcs - 09/01/22 - 09/28/22	10/28/2022	1,091.46
20132	Calendly	Professional Yearly - 10/15/22 - 10/15/23	10/28/2022	412.80
20133	Clifton Larson Allen LLP	Audit Svcs - FYE 06/30/22	10/28/2022	1,050.00
20134	Philadelphia Insurance Companies	Accident Ins. - 10/22	10/28/2022	2,523.60
20135	Procopio, Cory, Hargreaves & Savitch LLP	Legal Svcs through 09/30/22	10/28/2022	315.00
ACH	Michael P. Humphrey	Stipend - 10/22	10/25/2022	600.00
ACH	Peter Matz	Stipend - 10/22	10/25/2022	600.00
ACH	William W. Hall	Stipend - 10/22	10/25/2022	600.00
<b>Total Disbursements Issued in October</b>				<b><u>\$ 45,575.85</u></b>



# MyBaseGuide Advertising Agreement

Listing Rep:  
Natalie Sheppard  
nsheppard@mybaseguide.com

**MyBaseGuide**  
501 Great Circle Rd, Suite 200  
Nashville, TN  
37228  
615-560-1934

Invoice # **M289217**

**Project:** MCB Camp Pendleton DG

**Bill To:**

Gigi Lenz

**Motivated Youth Academy**

500 La Terraza Blvd, Ste 150  
Escondido,  
CA 92025  
United States

Phone: (619) 377-4797

Email: glenz@myacademy.org

Name	Price	Qty	Subtotal
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<b>2022 - 3 Star Military Partnership Alpha</b> This partnership provides: *Featured Business Listing in Military Trusted Business Directory with a highly visible gold box *Customizable Business Profile - Address, Phone, Website, Hours of Operation, Location Map, Social Media Links, Fully Customizable Business Description, Image/Video Gallery *Facebook Integration - Your business' Facebook feed and content automatically populated on your MBG profile *Military Trusted Badge - Military Trusted Badge with Social Sharing *Unlimited access to the MBG Deals Page *Mobile-Optimized Business Listing *Military Audience Extension - Extend your reach by retargeting specific audiences using location based geo-targeting with digital display ads. Up to 100k Impressions Annually *Reporting dashboard to monitor performance and edit listing in one place	\$3,400.00	1	\$3,400.00
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Subtotal **\$3,400.00**

<b>Discount Amount</b>	<b>20%</b>
<b>Final Amount</b>	<b>\$ 2,720.00</b>
<b>Payment Type</b>	<b>Invoice</b>
<b>Contract Term</b>	<b>12months</b>
<b>Billing Terms</b>	<b>Invoice</b>

Approved Payment Terms: Client will be invoiced for payment.

**Terms and Conditions - Important!**

Please Read All Terms linked above. Signer agrees to all terms linked and listed on agreement.



*G.L.*

Customer Signature:	<i>Gigi Leuz</i>
MyBaseGuide Signature:	<i>Natalie Sheppard</i>



# Signature Certificate

Reference number: EJPQC-JTEGX-ZUCRW-NB2Z4

Signer	Timestamp	Signature
<b>Gigi Lenz</b> Email: glenz@myacademy.org Shared via link  Sent: Viewed: Signed:	   02 Nov 2022 21:27:57 UTC 03 Nov 2022 23:10:51 UTC 03 Nov 2022 23:11:21 UTC	  IP address: 68.111.205.238 Location: Escondido, United States
<b>Natalie Sheppard</b> Email: nsheppard@mybaseguide.com  Sent: Viewed: Signed:	   02 Nov 2022 21:27:57 UTC 02 Nov 2022 21:27:59 UTC 04 Nov 2022 00:30:59 UTC	  IP address: 107.197.115.70 Location: Nashville, United States

Document completed by all parties on:

04 Nov 2022 00:30:59 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 30,000+ companies worldwide.





# Coversheet

## Consent - Education Student/Services

<b>Section:</b>	XI. Consent
<b>Item:</b>	B. Consent - Education Student/Services
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	Bill Dobson
<b>Related Material:</b>	Edmentum invoice- Health and Fitness Library.pdf

### BACKGROUND:

Motivated Youth Academy staff has reviewed curriculum options that will satisfy the CA Healthy Youth Act. The product selected is included in the Health and Fitness Library from Edmentum. This resource will provide 8th-graders with the curriculum to satisfy the California Healthy Youth Act and will be implemented in the spring semester. In addition, students at all grade levels will have access to the library which will increase the number of available health and fitness elective classes.

Fiscal Impact: \$4,714.00

### RECOMMENDATION:

It is recommended the Board approve the purchase of the Health and Fitness Library - Program License from Edmentum.



Date: 10/13/2022  
 Order Number: Q-482651  
 Revision: 1  
 Order Form Expiration Date: 10/31/2022

## ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com  
 Orders Under \$25,000.00 may pay by Credit Card:  
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

## Customer and Billing Address

Customer No.: 441609  
 Customer Name: MY Academy  
 Billing Address: 500 La Terraza Blvd, Suite 150  
 Escondido, CA 92025

## Products and Services

Products	Qty	License Start Date	License End Date	License Term (Months)
Courseware: Health and Fitness Library - Program License	200	01/02/2023	06/30/2023	6

**Subtotal:** \$4,714.00

**Subtotal:** \$4,714.00

**Estimated Tax:** \$0.00

**Total US Funds:** \$4,714.00

\*\* Unless otherwise specified in this Order Form, the Start Date for your license(s) will be one of the following: (a) the day immediately following the expiration date of the prior license term or (b) the date in which we have accepted your order and have issued log-in credentials for your software license.

## Invoicing and Payment Terms

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

## Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

## Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | [www.edmentum.com](http://www.edmentum.com)





Date: 10/13/2022  
 Order Number: Q-482651  
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Please fax all pages to 1.877.519.9555 or email to [orders@edmentum.com](mailto:orders@edmentum.com)  
 Orders Under \$25,000.00 may pay by Credit Card:  
 Call 214.294.9901 or e-mail [creditcardprocessing@edmentum.com](mailto:creditcardprocessing@edmentum.com)

**Acceptance**

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified. Please fax all pages to 1.877.519.9555 or email to [orders@edmentum.com](mailto:orders@edmentum.com).

Customer Signature

Name (Printed or Typed)

Title

Date

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | [www.edmentum.com](http://www.edmentum.com)