



## MY Academy

### Regular Meeting of the Board of Directors

Published on August 5, 2022 at 6:51 AM PDT

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#### Date and Time

Monday August 8, 2022 at 9:00 AM PDT

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#### MISSION STATEMENT

MY Academy believes in diversity, inclusivity, academic excellence, hope, service, feedback, and gratitude. Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community.

#### THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

#### REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Motivated Youth Academy.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>9:00 AM</b>
<b>A. Record Attendance</b>		Board President	1 m
Roll Call: William Hall, President Michael Humphrey, Vice President Steve Fraire, Clerk Peter Matz, Member			

	Purpose	Presenter	Time
Larry Alvarado, Member			
<b>B. Call the Meeting to Order</b>		Board President	1 m
<b>C. Approve Minutes</b>	Approve Minutes	Board President	1 m
Minutes of the Regular Board Meeting that was held on June 23, 2022			
Minutes of the Special Board Meeting that was held on July 21, 2022			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

**II. Approve/Adopt Agenda****9:03 AM**

<b>A. Approve Agenda</b>	Vote	Board President	1 m
It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of August 8, 2022.			
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

**III. Public Comment - Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under Public Comments/Recognition/Reports.

**IV. Adjourn to Closed Session****9:04 AM**

The Board will consider and may act on any of the Closed Session matters.

Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>A. Closed Session</b>	Discuss	Board President	25 m

Purpose	Presenter	Time
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- |  |  |  |
|--|--|--|
| 1. Public Employee Discipline/Dismissal/Release/Reassignment/Resignation/Non-reelection Pursuant to Government Codes 54954.5(e), and 54957 |  |  |
|--|--|--|

## V. Reconvene Regular Meeting

Report out any action taken in closed session.

## VI. Pledge of Allegiance

## VII. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

## VIII. Correspondence/Proposals/Reports

9:29 AM

- |   |         |             |     |
|---|---------|-------------|-----|
| <b>A.</b> School Highlights, Presented by Bill Dobson, Interim Director                     | Discuss | Bill Dobson | 5 m |
| <b>B.</b> Board Meeting Start Times for 2022-23, Presented by Kurt Madden, Board Consultant | Discuss | Kurt Madden | 5 m |

## IX. Consent

9:39 AM

Items listed under Consent are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent upon the request of any member of the Board, discussed, and acted upon separately.

- |   |     |
|---|-----|
| <b>A.</b> Consent - Business/Financial Services | 1 m |
|---|-----|

1. Check Register - June 2022
2. Ratification of Bolton Property & Casualty Insurance Renewal
3. Approval of California Charter School Association (CCSA) Membership through June 30, 2023

- |  |     |
|--|-----|
| <b>B.</b> Consent - Education Student/Services | 1 m |
|--|-----|

1. Approval of Modified Track E and Track F Instructional Calendars 2022-23

- |  |     |
|--|-----|
| <b>C.</b> Consent - Personnel Services | 1 m |
|--|-----|

1. Approval of Certificated Personnel Report

	Purpose	Presenter	Time
2. Approval of Classified Personnel Report			
<b>D. Consent - Policy Development</b>	Vote	Board President	1 m
Approval of existing board policies revised, reviewed, and eliminated by staff for the 2022-2023 school year.			
Board Policies: Revised The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.			
6000 Series - Instruction 6010-MYA Independent Study Policy			
<b>Items listed under Consent are considered routine and will be approved/adopted by a single motion.</b>			
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

## **X. Business/Financial Services**

**9:43 AM**

<b>A. Approval of Acacia HR Solutions Contract</b>	Vote	5 m
It is recommended the Board approve the one-year contract with Acacia HR Solutions to provide full-service HR solutions and consulting for Motivated Youth Academy (#1628).		
Fiscal Impact: \$30,000		
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____		

## **XI. Personnel Services**

**9:48 AM**

<b>A. Approval of a One-Time Retention Bonus</b>	Vote	5 m
It is recommended the Board approve a one-time retention bonus for Motivated Youth Academy returning staff.		
Fiscal Impact: \$30,000		
Roll Call Vote: William Hall Michael Humphrey Steve Fraire Peter Matz Larry Alvarado		

	Purpose	Presenter	Time
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			
<b>B. Approval of One-Time Transition Bonus for School Operations and Projects Manager</b>	Vote		5 m

It is recommended the Board approve a one-time transition bonus for Motivated Youth Academy School Operations and Project Manager.

Fiscal Impact: \$8,264.25

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **XII. Policy Development**

**9:58 AM**

<b>A. Approval to Amend Board Policy 9250-MYA Remuneration, Reimbursement and Other Benefits - Monthly Compensation Rate for 2022-23</b>	Vote	Kurt Madden	5 m
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It is recommended the Board take action to establish the monthly compensation rate for the 2022-23 school year.

Fiscal Impact: Amount not to exceed \$6,000

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

<b>B. Approval of Revised Mission and Vision Statement</b>	Vote	Bill Dobson	5 m
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It is recommended the Board approve the revised Mission and Vision Statement as presented.

Roll Call Vote:

William Hall

Michael Humphrey

Steve Fraire

Peter Matz

Larry Alvarado

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

## **XIII. Calendar**

The next scheduled meeting will be held virtually on September 8, 2022.

## **XIV. Board Comments**

	Purpose	Presenter	Time
<b>XV. CEO Comments</b>			
<b>XVI. Closing Items</b>			<b>10:08 AM</b>
<b>A. Adjourn Meeting</b>	Vote	Board President	2 m
Roll Call Vote:			
William Hall			
Michael Humphrey			
Steve Fraire			
Peter Matz			
Larry Alvarado			
Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____			

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FOR MORE INFORMATION  
For more information concerning this agenda, contact  
Motivated Youth Academy.

# Coversheet

## Approve Minutes

<b>Section:</b>	I. Opening Items
<b>Item:</b>	C. Approve Minutes
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes - MYA 6.23.22.pdf Minutes - MYA Special Board Mtg 7.21.22 (1).pdf

**MOTIVATED YOUTH ACADEMY**  
**Regular Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**Minutes**

**Thursday, June 23, 2022**  
**Regular Meeting Begins at 8:20 a.m.**

The meeting will be held virtually.  
Join by telephone or via Zoom conferencing link below:

**Dial In: 1-669-900-9128**

**Meeting ID: 892 0873 0503**

**Join URL: <https://us06web.zoom.us/j/89208730503>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 8:23 a.m.

**1.1. Roll Call**

William Hall	President	<i>Present</i>
Michael Humphrey	Vice President	<i>Present</i>
Steve Fraire	Clerk	<i>Present</i>
Peter Matz	Member	<i>Absent for Roll Call</i>
Larry Alvarado	Member	<i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 23, 2022.

Moved by LAlvarado

Seconded by MHumphrey

Roll Call Vote:                      Ayes    Nays    Abstained    Absent

William Hall                              X

Michael Humphrey                      X

Steve Fraire                              X

Peter Matz    X

Larry Alvarado                              X

***Motion carried unanimously, 4-0.***

**3. PLEDGE OF ALLEGIANCE**

Led by: *William Hall*



**4. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

*There were no public comments.*

**5. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes & Calendar**

- 5.1. Minutes of the Regular Board meeting that was held on June 16, 2022
- 5.2. Approval of 2022-23 Board Meeting Calendar

**Consent Calendar - Personnel Services**

- 5.3. Approval of Classified Personnel Report
- 5.4. Approval of Job Description

Moved by SFraire	Seconded by MHumphrey			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Peter Matz				X
Larry Alvarado	X			

*Motion carried unanimously, 4-0.*

**6. BUSINESS/FINANCIAL SERVICES****6.1. (Action) Budget Adoption 2022-23**

It is recommended the Board adopt the budget for Motivated Youth Academy for the 2022-23 school year.

- a. 2022-23 Preliminary Budget

- b. 2021-22 Education Protection Account (EPA) Plan Actuals
- c. 2022-23 Education Protection Account (EPA) Multi-Year Plan
- d. 2022-23 Local Control Funding Formula (LCFF) Budget Overview for Parents

Moved by M Humphrey

Seconded by L Alvarado

Roll Call Vote:                      Ayes    Nays    Abstained    Absent

William Hall                              X

Michael Humphrey                      X

Steve Fraire                              X

Peter Matz                                X

Larry Alvarado                          X

*Motion carried unanimously, 5-0.*

## **7. EDUCATION/STUDENT SERVICES**

### **7.1. (Action) Approval of Local Control & Accountability Plan (LCAP) 2022-23**

It is recommended the Board approve the LCAP for Motivated Youth Academy for the 2022-23 school year.

- a. 2022-23 LCAP Plan Summary

Moved by L Alvarado

Seconded by S Fraire

Roll Call Vote:                      Ayes    Nays    Abstained    Absent

William Hall                              X

Michael Humphrey                      X

Steve Fraire                              X

Peter Matz                                X

Larry Alvarado                          X

*Motion carried unanimously, 5-0.*

## **8. CALENDAR**

The next scheduled meeting will be held virtually on August 8, 2022.

## **9. BOARD COMMENTS**

The Board thanked everyone for their hard work and said this is a great end to the school year. They said to enjoy the short break and keep up the good work. They will look forward to the next school year. Thank you.

## **10. CEO COMMENTS**

The CEO, Kurt Madden said it is nice to see MYA finishing strong. Bill Dobson is doing a great job and he is in it for the long-term. He asks the right questions and is a good leader. Enjoy the short break. Thank you

**11. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 8:31 a.m.

Moved by MHumphrey

Seconded by LAlvarado

Roll Call Vote:

Ayes   Nays   Abstained   Absent

William Hall

X

Michael Humphrey

X

Steve Fraire

X

Peter Matz

X

Larry Alvarado

X

***Motion carried unanimously, 5-0.***

Signed:

Signed:

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William Hall

President, Governing Board

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Steve Fraire

Clerk, Governing Board

**MOTIVATED YOUTH ACADEMY**  
**Special Meeting of the Board of Directors**  
**Virtual/Zoom Conferencing**



**Minutes**

**Thursday, July 21, 2022**

**Special Board Meeting Begins at 9:00 a.m.**

**Closed Session Begins at 9:05 a.m.**

**The meeting will be held virtually.**

**Join by telephone or via Zoom conferencing link below:**

**Dial In: 1-669-900-9128**

**Meeting ID: ~~958-7313-4873~~**

**936 2237 1969**

**Join URL: ~~<https://cal-pacs-org.zoom.us/j/95873134873>~~**

**<https://cal-pacs-org.zoom.us/j/93622371969>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 9:15 a.m.

**1.1. Roll Call**

William Hall	President	<i>Present</i>
Michael Humphrey	Vice President	<i>Present</i>
Steve Fraire	Clerk	<i>Present</i>
Peter Matz	Member	<i>Present</i>
Larry Alvarado	Member	<i>Absent</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Special Board meeting of July 21, 2022.

Moved by PMatz

Seconded by SFraire

Roll Call Vote:

Ayes   Nays   Abstained   Absent

William Hall

X

Michael Humphrey

X

Steve Fraire

X

Peter Matz

X

Larry Alvarado

X

***Motion carried unanimously, 4-0.***

### **3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda.

### **4. ADJOURN TO CLOSED SESSION**

Time: 9:16 a.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by MHumphrey

Seconded by PMatz

Roll Call Vote:

Ayes   Nays   Abstained   Absent

William Hall

X

Michael Humphrey

X

Steve Fraire

X

Peter Matz

X

Larry Alvarado

X

***Motion carried unanimously, 4-0.***

### **5. CLOSED SESSION**

Conference with Legal Counsel – Existing Litigation (Gov. Code section 54956.9)

Lares v. The Collaborative Charter Services Organization, et al.

### **6. RECONVENE MEETING**

Time: 9:35 a.m.

*William Hall, President reported out “no action was taken during the closed session.”*

### **7. ADJOURNMENT**

The special meeting of the Board of Directors adjourned at 9:38 a.m.

Moved by MHumphrey

Seconded by PMatz

Roll Call Vote:

Ayes   Nays   Abstained   Absent

William Hall

X

Michael Humphrey

X

Steve Fraire

X

Peter Matz

X

Larry Alvarado

X

***Motion carried unanimously, 4-0.***

Signed:

Signed:

\_\_\_\_\_  
William Hall

Vice President, Governing Board

\_\_\_\_\_  
Steve Fraire

Clerk, Governing Board

# Coversheet

## Consent - Business/Financial Services

**Section:** IX. Consent

**Item:** A. Consent - Business/Financial Services

**Purpose:**

**Submitted by:**

**Related Material:**

MYA June 2022 Check Register.pdf

BUS MYA Renewal Property & Casualty Insurance Portfolio 2022-2023

2022\_08\_08.docx (1).pdf

Bolton Ins Svs\_Motivated Youth Academy 2022\_Signed.pdf

7.12.22 - CCSA School Invoice (Single-Site) - Motivated Youth Academy \$1875.pdf

**Motivated Youth Academy****Check Register****For the Month Ending June 30, 2022**

Check Number	Vendor Name	Check Date	Amount
ACH	Berkshire Hathaway Homestate Companies	6/6/2022	\$ 1,421.35
10135000181	Alpha Vision, Inc.	6/7/2022	70.00
20135000133	KM Ed Consulting and Exec Coaching Services	6/7/2022	2,650.00
10135000180	Procopio, Cory, Hargreaves & Savitch LLP	6/7/2022	1,811.48
10135000183	Clifton Larson Allen LLP	6/7/2022	1,417.50
10135000182	ASTA	6/7/2022	592.50
20135000135	Michael P. Humphrey	6/7/2022	450.00
20135000134	William W. Hall	6/7/2022	450.00
10135000117	VOID	6/9/2022	VOID
ACH	Schools First	6/10/2022	532.28
10135000105	VOID	6/10/2022	VOID
10135000184	Oxford Consulting Services, Inc.	6/14/2022	595.13
10135000186	Natalie Neal	6/14/2022	208.34
10135000185	Little Ears Therapy Center	6/14/2022	60.00
10135000187	R&B Communications	6/15/2022	1,569.67
10135000191	CALCP/CAROC CTE Conference	6/15/2022	650.00
10135000192	Golden Acorn Casino	6/15/2022	296.00
10135000189	TSW Therapy, Inc.	6/15/2022	236.25
10135000188	Natalie Neal	6/15/2022	208.34
10135000190	Amazon Capital Services	6/15/2022	195.49
20135000136	Effectual Educational Consulting Services	6/15/2022	467.50
10135000195	Golden Acorn Casino	6/16/2022	456.00
10135000196	C and L Hath Consulting, LLC	6/16/2022	451.72
10135000193	ZTelco Payment Processing	6/16/2022	150.07
10135000194	Amazon Capital Services	6/16/2022	32.31
20135000137	The Collaborative Charter Services Organization	6/16/2022	977.58
10135000197	California Department of Education	6/17/2022	674.00
20135000138	The Collaborative Charter Services Organization	6/17/2022	77,553.57
20135000139	GoGuardian	6/17/2022	5,425.00
20135000140	KRA Corporation	6/17/2022	2,675.82
20135000145	William W. Hall	6/21/2022	500.00
20135000143	The Collaborative Charter Services Organization	6/21/2022	1,447.66
20135000144	Michael P. Humphrey	6/21/2022	554.36
20135000146	Steve Fraire	6/21/2022	500.00
20135000142	Peter Matz	6/21/2022	500.00
20135000141	Larry Albert Alvarado	6/21/2022	500.00
20135000147	The Collaborative Charter Services Organization	6/22/2022	846.67
ACH	Schools First	6/23/2022	1,893.38
20135000148	The Collaborative Charter Services Organization	6/23/2022	150.00
ACH	Chase	6/28/2022	<u>7,478.47</u>

**Total Disbursements Issued in June \$ 116,648.44**

**MOTIVATED YOUTH ACADEMY****Agenda Item:****Date:** August 8, 2022

	Correspondence/Proposals/Reports
X	Consent Agenda
X	Business/Financial Services
	Education/Student Services
	Personnel Services
	Curriculum
	Policy Development

**Item Requires Board Action:** X**Item is for Information Only:** \_\_\_\_\_**Item:** Ratification of Renewal Proposal of Property & Casualty Insurance 2022-2023

**Background:** The Property & Casualty insurance portfolio for Motivated Youth Academy has been provided by Bolton Insurance Services. The expiring premium for 2021-2022 was \$50,522. The renewal premium for 2022-2023 is \$44,089, a 13% decrease totaling \$6,433.

It is recommended the Board approve the Renewal Proposal of Insurance with Bolton Insurance Services.

[MYA Renewal Property/Casualty Insurance 2022\\_08\\_08](#)

**Fiscal Impact:** \$44,089



*A Renewal Proposal for*

# Motivated Youth Academy

Effective: July 1, 2022

**Jonathan Schreter, MBA, CIC**  
*Executive Vice President*

**Craig Myers**  
*Associate Vice President*

*Bolton Insurance Services, LLC*  
*License # 6004772*

Prepared: July 19, 2022

## Motivated Youth Academy

### Service Team

<b>Brokers</b>	<b>Jonathan Schreter, Executive Vice President</b> E-mail: jschreter@boltonco.com	Direct: (626) 535-1408 Fax: (626) 583-4609
	<b>Craig Myers, Associate Vice President</b> E-mail: cmyers@boltonco.com	Direct: (626) 535-1447 Fax: (626) 583-4609
<b>Service Team</b>	<b>Debra Rosas, Associate Vice President</b> E-mail: drosas@boltonco.com	Direct: (626) 535-1829
	<b>Kim Morris, Client Manager</b> E-mail: kmorris@boltonco.com	Direct: (626) 507-1329
	<b>Mary Ann Sun, Associate Client Manager</b> E-mail: msun@boltonco.com	Direct: (408) 780-7558
	Service Team Fax:	(626) 583-2117

### Property & Casualty Resources

<b>Certificates/ Evidences</b>	<b>Standard - Receipt in 24 Hours</b> Email: certrequest@boltonco.com Fax: (626) 583-2117	<b>Rush - Receipt in 3 Hours</b> Email: rushcertrequest@boltonco.com
<b>Property &amp; Casualty Claims</b>	<b>Carly Alba, Esq., Vice President of Claims and Risk Management</b>	
	Direct: (626) 535-1466 E-mail: calba@boltonco.com	Fax: (626) 583-2117
<b>Workers' Comp Claims</b>	<b>Cheryl Bigelow, Workers' Compensation Manager</b>	
	Direct: (626) 405-3818 E-mail: cbigelow@boltonco.com	Fax: (626) 583-2117
<b>Risk Control</b>	<b>Stefanie Nobriga, Associate Vice President of Risk Control</b>	
	Direct: (626) 535-1436 E-mail: snobriga@boltonco.com	Fax: (626) 583-2117
<b>Bonds</b>	<b>Mary Smith, Associate Producer Surety</b>	
	Direct: (626) 535-1473 E-mail: msmith@boltonco.com	Fax: (626) 583-2124



## Motivated Youth Academy

### Department Leads

Property & Casualty	Erin Powell, Vice President, Property & Casualty			
	Direct:	(626) 535-1439	Fax:	(626) 583-2117
	E-mail:	epowell@boltonco.com		
Employee Benefits	Jacqueline Roth, Director of Employee Benefits			
	Direct:	(626) 535-1968	Fax:	(626) 583-2119
	E-mail:	jroth@boltonco.com		
Personal Risk Management	Jessica Gunnar, Vice President			
	Direct:	(626) 535-1817	Fax:	(626) 583-2116
	E-mail:	jgunnar@boltonco.com		

## Premium Comparison

### Motivated Youth Academy

	2021-2022	2022-2023	\$	%
	Expiring Premium	Renewal Premium	Difference	Difference
Property including Inland Marine*	\$ 969	\$ 969	\$ -	0%
Automobile	\$ 2,287	\$ 2,391	\$ 104	5%
General Liability	\$ 2,879	\$ 3,842	\$ 963	33%
Umbrella	\$ 2,978	\$ 3,146	\$ 168	6%
Educators Legal Liability including D&O and EPL	\$ 5,918	\$ 6,276	\$ 358	6%
Crime	\$ 1,826	\$ 1,935	\$ 109	6%
Student Accident	\$ 635	\$ 635	\$ -	0%
Cyber Liability	Premium paid by CSO	\$ 2,228	\$ 2,228	100%
Fee	\$ -	\$ 150	\$ 150	100%
Surplus Lines Taxes & Fees	\$ -	\$ 72	\$ 72	100%
Workers' Compensation	\$ 32,218	\$ 21,264	\$ (10,954)	-34%
State Taxes	\$ 812	\$ 1,181	\$ 369	45%
<b>TOTAL</b>	<b>\$ 50,522</b>	<b>\$ 44,089</b>	<b>\$ (6,433)</b>	<b>-13%</b>

\*Additional premium to increase Business Income/Extra Expense to \$1,808,690 is \$3,636

This proposal is a summary of terms and conditions proposed by the insurers based on the information obtained from you. The policy must be reviewed for all of the coverages, terms, conditions, and exclusions. Policy forms will be made available at your request.

The issued policy will supersede this proposal.

Higher Limits May be Available for All Coverages



## Subjectivities

### WORKERS COMPENSATION

#### **Independent Contractors and Subcontractors:**

In the event that an Insured utilizes subcontracted labor, the insured must furnish satisfactory evidence that the subcontractor has workers compensation insurance in force, covering the work performed for the insured. The following documents may be used to provide satisfactory evidence:

- Certificate of Insurance for the subcontractor's workers compensation policy
- Certificate of exemption (if available in their state - not available in CA)
- Copy of the Subcontractor's workers compensation policy

In the event any form of this documentation is not available for review or deemed otherwise insufficient, amounts paid to these subcontractors or independent contractors will be included as payroll and utilized in the calculation of final audit premium

#### **Package Subject to:**

Signed Statement of Values

Signed and dated Philadelphia application

#### **Crime Subject to:**

Application must be signed by the chief executive officer or chief financial officer of the Applicant acting as the authorized representatives of the person(s) and entity(ies) proposed for this insurance

#### **Optional Coverage Quote/Indications**

Business Income/Extra Expense increase to \$1,808,690 = \$3,636 additional premium

## **Named Insureds**

Motivated Youth Academy  
FKA Community Collaborative Charter School  
Community Collaborative Charter School

## Schedule of Locations

- 1 500 La Terraza Blvd., Suite 150, Escondido, CA 92025

**Statement of Values****2022-2023**

Loc #	Entity Name/ Location	Occupancy	Buildings	Business Personal Prop.	EDP	Bus. Income/ Extra Expense	Year Built/ Year Roof & Elec Updated	Const. Type/ Roof Type	# Stories	Total Bldg. Sq. Ft./ Occupied Sq. Ft.	Sprinklers	Local/ Central Alarm
1	500 La Terraza Blvd., Suite 150 Escondido, CA 92025	Office	\$0	\$5,000	\$100,000	\$250,000						
TOTAL			\$0	\$5,000	\$100,000	\$250,000						

July 20, 2022

Date

Name of Insured: Motivated Youth AcademyBy: William B. DobsonTitle: Interim Director



## Renewal Proposal of Insurance 2022-2023

### Motivated Youth Academy

	2021-2022 Expiring	2022-2023 Renewal	Remarks
Property	Philadelphia A++ XV Admitted	Philadelphia A++ XV Admitted	
Business Personal Property	\$5,000	\$5,000	
Business Income/Extra Expense	\$250,000	\$250,000	*Additional premium to increase to \$1,808,690 is \$3,636
Business Personal Property Deductible	\$1,000	\$1,000	
Business Income Waiting Period	24 Hours	24 Hours	
Earthquake Sprinkler Leakage	\$10,000	\$10,000	
Equipment Breakdown	Included	Included	
<u>Locations:</u> See Statement of Values			
<u>CONDITIONS</u> : Special Form; Replacement Cost; 90% Co-Insurance. Includes Philadelphia Bell Endorsement, Workplace Violence Loss of Income Endorsement, Crisis Management Endorsement and Elite Property Enhancement: Schools			
<u>EXCLUSIONS</u> : Including, but not limited to Virus or Bacteria; Mold; Inflatable Structures; Earthquake and Flood			
Inland Marine	Philadelphia A++ XV Admitted	Philadelphia A++ XV Admitted	
Computer Coverage	\$100,000	\$100,000	
Deductible	\$1,000	\$1,000	
<u>EXCLUSIONS</u> : Including, but not limited to Governmental Action; Nuclear Hazard; Off-Premises Services; War or Military Action			
Business Auto	Philadelphia A++ XV Admitted	Philadelphia A++ XV Admitted	
Auto Liability - Non-Owned & Hired	\$1,000,000	\$1,000,000	
Hired Auto Physical Damage - Cost of Hire	\$5,000	\$5,000	
Hired Auto Physical Damage Deductibles	\$500 Comp \$1,000 Coll	\$500 Comp \$1,000 Coll	
<u>CONDITIONS</u> : Employees and Volunteers as Insureds; Employees as Insureds for Hired Autos			
<i>We are not aware of any excluded drivers at the time of quoting. The carrier may review driving records and exclude any drivers that do not meet their guidelines of acceptability.</i>			

## Renewal Proposal of Insurance 2022-2023

### Motivated Youth Academy

	2021-2022 Expiring	2022-2023 Renewal	Remarks
General Liability	Philadelphia A++ XV Admitted	Philadelphia A++ XV Admitted	
General Aggregate Limit	\$3,000,000	\$3,000,000	
Products-Completed Operations Aggregate	\$3,000,000	\$3,000,000	
Personal & Advertising Injury Limit	\$1,000,000	\$1,000,000	
Each Occurrence Limit	\$1,000,000	\$1,000,000	
Damage to Premises Rented to You Limit - Any One Premises	\$300,000	\$300,000	
Medical Payments Limit - Any One Person	\$15,000	\$15,000	
Sexual/Physical Abuse or Molestation/Aggregate	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	
Employee Benefits Liability/Aggregate	\$1,000,000/\$3,000,000	\$1,000,000/\$3,000,000	
Deductible	N/A	N/A	
Student Count	178	244	
<p><b>CONDITIONS:</b> Employee Benefits Liability is a Claims-Made &amp; Reported Form. Retroactive Date: 7/1/2014; Includes Employee Defense Coverage; Volunteers and Employees as Insureds; Fund Raising Events Endorsement; General Liability Deluxe: Schools Endorsement</p> <p>The wording adding additional insured status for vendors, landlords, contractors or owners on your Commercial General Liability Policy applies only when there is a written contract between you and one of these entities requiring they be added to your policy as an additional insured. Please make sure to advise us if there is no contract at the time these are requested so special arrangements can be made with your insurance carrier. An unaltered purchase order is not considered a contract. Requests from these entities for additional insured status with no contract in force should be resisted as you have no legal obligation to provide this and claims against your policy in this situation could reduce the liability limits on your policy.</p> <p><b>EXCLUSIONS:</b> Including, but not limited to Asbestos; Employment-Related Practices; Fungi or Bacteria; Lead; Communicable Disease; Athletic or Sports Participants; Corporal Punishment; Nuclear Energy; Absolute Cyber Liability and Electronic;</p>			

## Renewal Proposal of Insurance 2022-2023

### Motivated Youth Academy

	2021-2022 Expiring	2022-2023 Renewal	Remarks
<b>Umbrella</b>	<b>Philadelphia A++ XV Admitted</b>	<b>Philadelphia A++ XV Admitted</b>	
Per Occurrence	\$4,000,000	\$4,000,000	
Aggregate Limit	\$4,000,000	\$4,000,000	
Retention	\$10,000	\$10,000	
<u><b>CONDITIONS</b></u> : Limits are excess of Primary General Liability, Sexual Abuse or Molestation, Employee Benefits Liability, Non-Owned & Hired Auto Liability, Employers Liability			
<u><b>EXCLUSIONS</b></u> : Including, but not limited to Fungi or Bacteria; Lead; Directors and Officers Liability; Silica; Subsidence; Liquor Liability; Employers Liability (Stop Gap); Designated Professional Services; Athletic Participants and Officials; Medical Professional Liability; Cyber Liability and Electronic			
<b>Educators Professional Select</b>	<b>Philadelphia A++ XV Admitted</b>	<b>Philadelphia A++ XV Admitted</b>	
Educators Legal Liability - Each Claim/Aggregate	\$2,000,000/\$2,000,000	\$2,000,000/\$2,000,000	
Retention-Per Claim	\$25,000	\$25,000	
Employment Practices Liability - Each Claim/Aggregate	\$2,000,000/\$2,000,000	\$2,000,000/\$2,000,000	
Retention-Per Claim	\$25,000	\$25,000	
Non-Monetary Defense - Occurrence/Aggregate	\$100,000/\$300,000	\$100,000/\$300,000	
Retention-Per Claim	\$10,000	\$10,000	
<u><b>CONDITIONS</b></u> : Claims-Made & Reported Form; Retroactive Date: 6/30/2017 Includes Wrongful Acts arising out of Education, Employment Practices, Directors, Officers and Trustees; Defense costs paid in addition to the policy limit; Includes Third Party Coverage in respects to Employment Practices Liability; Shared Limits; 12 Month Extended Reporting Period; Includes Crisis Management Enhancement Endorsement			
<u><b>EXCLUSIONS</b></u> : Including, but not limited to Pollution; Asbestos; Bodily Injury or Property Damage; Fraudulent, Dishonest, Malicious, Criminal or Intentional Wrongful Acts or Omissions; Fungi, Bacteria or Organic Pathogens; Intellectual Property; Lead; Personal and Advertising Injury; Radioactive/Nuclear Materials; Sexual Abuse & Molestation; War; Failure to Maintain Insurance; Securities; Access or Disclosure of Confidential or Personal Information; Wage and Hour Violations			

**Renewal Proposal of Insurance****2022-2023****Motivated Youth Academy**

2021-2022		2022-2023	Remarks
Expiring		Renewal	
Hanover		Hanover	
Crime	A XV Admitted	A XV Admitted	
Employee Theft	\$1,000,000	\$1,000,000	
ERISA Fidelity	\$1,000,000	\$1,000,000	
Client Property	\$1,000,000	\$1,000,000	
Forgery or Alteration	\$1,000,000	\$1,000,000	
Premises Coverage	\$1,000,000	\$1,000,000	
Transit Coverage	\$1,000,000	\$1,000,000	
Computer Fraud	\$1,000,000	\$1,000,000	
Funds Transfer Fraud	\$1,000,000	\$1,000,000	
Credit, Debit or Charge Card Fraud	\$1,000,000	\$1,000,000	
Money Orders & Counterfeit Money	\$1,000,000	\$1,000,000	
Investigative Expense	\$15,000	\$15,000	
Deductible	\$5,000	\$5,000	
<u>CONDITIONS:</u> Loss Sustained Form			

## Renewal Proposal of Insurance 2022-2023

### Motivated Youth Academy

	2021-2022 Expiring	2022-2023 Renewal	Remarks
<b>Cyber Liability</b>	<b>Houston Casualty A++ XV Non-Admitted</b>	<b>Houston Casualty A++ XV Non-Admitted</b>	
Maximum Policy Aggregate Limit of Liability	\$1,000,000	\$1,000,000	
Multimedia Liability	\$1,000,000	\$1,000,000	
Security and Privacy Liability	\$1,000,000	\$1,000,000	
Privacy Regulatory Defense and Penalties	\$1,000,000	\$1,000,000	
PCI DSS Liability	\$1,000,000	\$1,000,000	
TCPA Defense	\$1,000,000	\$1,000,000	
Breach Events Costs	\$1,000,000	\$1,000,000	
Post Breach Remediation Costs	\$25,000	\$25,000	
BrandGuard	\$1,000,000	\$1,000,000	
System Failure	\$1,000,000	\$1,000,000	
Dependent System Failure	\$1,000,000	\$1,000,000	
Cyber Extortion	\$1,000,000	\$1,000,000	
Cyber Crime Sublimit Aggregate*	\$250,000	\$250,000	
Reward Expense	\$50,000	\$50,000	
Court Attendance Costs	\$25,000	\$25,000	
Additional Defense Costs	\$1,000,000	\$1,000,000	
Deductible	\$1,000	\$5,000	
<p><b>CONDITIONS</b> : BrandGuard (2 week Waiting period; 12 months Period of Indemnity), System Failure (8 hour waiting period 6 months Period of Indemnity), Dependent System Failure (12 hour waiting period; 4 months Period of Indemnity), Cyber Crime Sublimit \$250,000 (includes: Financial Fraud, Telecommunications Fraud, \$250,000 Phishing Fraud), Court Attendance Costs Sublimit (No deductible);</p> <p><b>EXCLUSIONS</b> : Including, but not limited to Nuclear Incident; Prior Knowledge; Cyber-bullying</p> <p>*2021 Term was a shared policy policy under The Collaborative</p>			
<b>Student/Volunteer Accident</b>	<b>Philadelphia Indemnity Ins Co. A XV Admitted</b>	<b>Philadelphia Indemnity Ins Co. A XV Admitted</b>	
Basic Medical Expense Limit	\$50,000	\$50,000	
Deductible	\$0	\$0	
Benefit Period	52 Weeks	52 Weeks	
Accidental Death/Accidental Dismemberment	\$25,000/\$50,000	\$25,000/\$50,000	
Accidental Paralysis	\$50,000	\$50,000	
<p><b>CONDITIONS</b> : This policy is excess over primary health insurance if available. Incurred Period is 180 Days for Medical Expenses and 365 days for AD&amp;D. Authorized Volunteers and Enrolled Students are Insureds.</p> <p><b>EXCLUSIONS</b>: Please see the policy for a full list of exclusions.</p>			

## Workers' Compensation Comparison

### Motivated Youth Academy

Workers' Compensation	2021-2022 Expiring	2022-2023 Renewal	Remarks
	Oak River A+ XV Admitted	Oak River A+ XV Admitted	
Employers Liability Limits	\$ 1,000,000	\$ 1,000,000	
Quote is contingent upon the insured's participation in the Medical Provider Network (MPN); Subject to Final Audit; Volunteer Coverage Not Included. USL&H Not included.			

Coverage Description	2021-2022 Premium	2022-2023 Premium	\$ Difference	% Difference
Workers' Compensation	\$ 32,218	\$ 21,264	\$ (10,954)	-34%
Taxes & Fees	\$ 812	\$ 1,181	\$ 369	45%
<b>Total Premium</b>	<b>\$ 33,030</b>	<b>\$ 22,445</b>	<b>\$ (10,585)</b>	<b>-32%</b>

Classifications	2021-2022 Payroll	2022-2023 Payroll	\$ Difference	% Difference
Class Code 8868 – College: Professionals Employees - Alabama	If Any	If Any	\$ -	
Class Code 9109 - School: All Other Employees - Alabama	\$ 367,441	\$ 22,946	\$ (344,495)	-94%
Class Code 8875 – Public Colleges/Schools - California	\$ 1,314,839	\$ 1,064,822	\$ (250,017)	-19%
Class Code 8875 – Public Colleges/Schools - Colorado	\$ 108,884	\$ 98,180	\$ (10,704)	-10%
<b>Total Payroll</b>	<b>\$ 1,791,164</b>	<b>\$ 1,185,948</b>	<b>\$ (605,216)</b>	<b>-34%</b>

Classifications	2021-2022 Net Rate	2022-2023 Net Rate	# Difference	% Difference
Class Code 8868 – College: Professionals Employees - Alabama	0.50	0.70	0.20	40%
Class Code 9109 - School: All Other Employees - Alabama	3.05	4.01	0.96	31%
Class Code 8875 – Public Colleges/Schools - California	1.56	1.87	0.31	20%
Class Code 8875 – Public Colleges/Schools - Colorado	0.46	0.45	-0.01	-2%
Experience Modification - California	127%	128%	0.01	1%
Net Rates do not include Expense Constant, Terrorism, or CA Assessments & Fees.				

## Insurance Coverage Checklist

Below is a list of usually available, but not all inclusive, coverages. Those items checked represent the coverages proposed. If the item is not checked, the coverage is not included. If you are interested in an explanation of and/or quotation for any of these coverages, please let us know.

<input checked="" type="checkbox"/>	Property (Building and Contents,	<input checked="" type="checkbox"/>	Crime/ERISA
<input checked="" type="checkbox"/>	Including Property of Others)	<input checked="" type="checkbox"/>	Employee Dishonesty
<input type="checkbox"/>	Building Ordinance	<input checked="" type="checkbox"/>	Money and Securities
<input checked="" type="checkbox"/>	Equipment Breakdown	<input checked="" type="checkbox"/>	Forgery and Alteration
<input checked="" type="checkbox"/>	Business Income	<input checked="" type="checkbox"/>	Computer Fraud
<input checked="" type="checkbox"/>	Extra Expense	<input checked="" type="checkbox"/>	General Liability
<input type="checkbox"/>	Loss of Rents	<input checked="" type="checkbox"/>	Employee Benefits Liability
<input type="checkbox"/>	Flood	<input type="checkbox"/>	Aircraft Liability/Drone
<input type="checkbox"/>	Earthquake	<input checked="" type="checkbox"/>	Automobile
<input checked="" type="checkbox"/>	Earthquake Sprinkler Leakage	<input type="checkbox"/>	Foreign Property/Liability/WC
<input checked="" type="checkbox"/>	Electronic Data Processing	<input checked="" type="checkbox"/>	Umbrella/Excess Liability
<input type="checkbox"/>	Signs	<input checked="" type="checkbox"/>	Workers' Compensation Employers Liability
<input type="checkbox"/>	Motor Truck Cargo Liability	<input checked="" type="checkbox"/>	Directors and Officers Liability
<input type="checkbox"/>	Transportation	<input checked="" type="checkbox"/>	Employment Practices Liability
<input type="checkbox"/>	Ocean Cargo	<input type="checkbox"/>	Fiduciary Liability
<input type="checkbox"/>	Employee's Tool Floater	<input type="checkbox"/>	Kidnap & Ransom
<input type="checkbox"/>	Equipment Floater	<input checked="" type="checkbox"/>	Cyber/Privacy Liability/Internet Exposure
<input type="checkbox"/>	Installation Floater	<input checked="" type="checkbox"/>	Educators Legal Liability
<input checked="" type="checkbox"/>	Valuable Papers (On & Off Premises)	<input type="checkbox"/>	Pollution Liability
<input checked="" type="checkbox"/>	Accounts Receivable	<input type="checkbox"/>	Miscellaneous Professional Liability
<input type="checkbox"/>	Mold	<input type="checkbox"/>	Law Enforcement Liability
<input type="checkbox"/>	Terrorism	<input checked="" type="checkbox"/>	Student Accident
<input checked="" type="checkbox"/>	Funds Transfer Fraud	<input type="checkbox"/>	Active Assailant/Workplace Violence
		<input checked="" type="checkbox"/>	Volunteer Accident

## Proposal Acceptance

### Motivated Youth Academy

<u>Yes</u>	<u>No</u>	<u>Quote Option</u>
<u>          </u>	<u>          </u>	Package/Auto/Umbrella/Educators Legal - Philadelphia
<u>          </u>	<u>          </u>	Increase Business Income/Extra Expense to \$1,808,690
<u>          </u>	<u>          </u>	Crime - Hanover
<u>          </u>	<u>          </u>	Student Accident - Philadelphia
<u>          </u>	<u>          </u>	Workers' Compensation - Oak River
<u>          </u>	<u>          </u>	Cyber Liability - Tokio Marine
<u>          </u>	<u>          </u>	
<u>          </u>	<u>          </u>	Insurance Coverage Checklist – Would you like a quote for any of the coverages listed on the insurance coverage checklist section of our proposal?

(NOTES:)

This proposal is a summary of terms and conditions proposed by the insurers based on information obtained from you. The policy must be reviewed for all of the coverages, terms, conditions, and exclusions. Policy forms will be made available at your request. The issued policy will supersede this proposal.

Higher limits may be available for all coverages.

I have reviewed and accept the coverages and disclosures as summarized in this proposal with any changes indicated above.

*William B. Dobson*

Signature

July 20, 2022

Date

Interim Director

Title





## BEST FINANCIAL STRENGTH RATING GUIDE - (FSR)

A Best's Financial Strength Rating (FSR) is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. An FSR is not assigned to specific insurance policies or contracts and does not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. An FSR is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In addition, an FSR may be displayed with a rating identifier, modifier or affiliation code that denotes a unique aspect of the opinion.

### Best's Financial Strength Rating (FSR) Scale

Rating Categories	Rating Symbols	Rating Notches*	Category Definitions
Superior	A+	A++	Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.
Excellent	A+	A-	Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.
Good	B+	B++	Assigned to insurance companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.
Fair	B	B-	Assigned to insurance companies that have, in our opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Marginal	C+	C++	Assigned to insurance companies that have, in our opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Weak	C	C-	Assigned to insurance companies that have, in our opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Poor	D		Assigned to insurance companies that have, in our opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.

### Financial Strength Non-Rating Designations

Designation Symbols	Designation Definitions
E	Status assigned to insurance companies that are publicly placed under a significant form of regulatory supervision, control or restraint - including cease and desist orders, conservatorship or rehabilitation, but not liquidation - that prevents conduct of normal ongoing insurance operations; an impaired insurer.
F	Status assigned to insurance companies that are publicly placed in liquidation by a court of law or by forced liquidation; an impaired insurer.
S	Status assigned to rated insurance companies to suspend the outstanding FSR when sudden and significant events impact operations and rating implications cannot be evaluated due to lack of timely or adequate information; or in cases where continued maintenance of the previously published rating opinion is in violation of evolving regulatory requirements.
NR	Status assigned to insurance companies that are not rated; may include previously rated insurance companies of insurance companies that have never been rated by A.M. Best

### Rating Disclosure - Use and Limitations

A Best's Credit Rating (BCR) is a forward-looking independent and objective opinion regarding an insurer's, issuer's or financial obligation's relative creditworthiness. The opinion represents a comprehensive analysis consisting of a quantitative and qualitative evaluation of balance sheet strength, operating performance, business profile and enterprise risk management or, where appropriate, the specific nature and details of a security. Because a BCR is a forward-looking opinion as of the date it is released, it cannot be considered as a fact or guarantee of future credit quality and therefore cannot be described as accurate or inaccurate. A BCR is a relative measure of risk that implies credit quality and is assigned using a scale with a defined population of categories and notches. Entities or obligations assigned the same BCR symbol developed using the same scale, should not be viewed as completely identical in terms of credit quality. Alternatively, they are alike in category (or notches within a category), but given there is a prescribed progression of categories (and notches) used in assigning the ratings of a much larger population of entities or obligations, the categories (notches) cannot mirror the precise subtleties of risk that are inherent within similarly rated entities or obligations. While a BCR reflects the opinion of A.M. Best Rating Services, Inc. (AM Best) of relative creditworthiness, it is not an indicator or predictor of defined impairment or default probability with respect to any specific insurer, issuer or financial obligation. A BCR is not investment advice, nor should it be construed as a consulting or advisory service, as such; it is not intended to be utilized as a recommendation to purchase, hold or terminate any insurance policy, contract, security or any other financial obligation, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. Users of a BCR should not rely on it in making any investment decision; however, if used, the BCR must be considered as only one factor. Users must make their own evaluation of each investment decision. A BCR opinion is provided on an "as is" basis without any expressed or implied warranty. In addition, a BCR may be changed, suspended or withdrawn at any time for any reason at the sole discretion of AM Best.

BCRs are distributed via the AM Best website at [www.ambest.com](http://www.ambest.com). For additional information regarding the development of a BCR and other rating-related information and definitions, including outlooks, modifiers, identifiers and affiliation codes, please refer to the report titled "Understanding Best's Credit Ratings" available at no charge on the AM Best website. BCRs are proprietary and may not be reproduced without permission.

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Version 010219



## Types of Insurance Carriers

### Non-Admitted

This is an insurance carrier that is not licensed by the State of California, but is domiciled and admitted in other states and approved for use in California by the Department of Insurance. It is published on the List of Approved Surplus Lines Insurers (LASLI).

Carriers are strictly regulated by their state of domicile and must meet strict surplus lines laws and regulations in order to provide insurance in California.

These carriers are not backed by the California Insurance Guarantee Association (CIGA). They are used when coverage is not available from an admitted company either because domestic carriers feel it is too risky or because broader coverage may be available from a non-admitted carrier.

### Admitted

This is an insurance carrier that is licensed to do business in California and regulated by the Department of Insurance. Carriers are strictly regulated. Rates and policy forms must be filed with the Department of Insurance and approved before they can be offered to the insurance consumer.

The carrier is backed by the Insurance Guarantee Association (CIGA), which provides insurance against carriers which become insolvent. It assumes limited responsibility for all claims up to \$500,000, with the exception of Worker's Compensation, which has no limitation. Ocean Cargo and Crime coverages are not insured through the Association.

## Claims-Made and Reported Liability Policy

A Claims-Made and Reported Liability Policy provides third party liability coverage when a claim for damages is first made during the policy period. The incident causing the claim must occur during the policy period between the **retroactive (or continuity date) and the expiration date**, whichever is later. The claim must be reported to the carrier prior to the policy expiration date or **extended reporting period**.

### Retroactive Date

The **retroactive date** is important in determining if a Claims-Made and Reported Policy will respond to a claim. This date is usually the same as the first date this coverage was first carried. For coverage to apply, the claim must fall between the **retroactive (or continuity) date** and the expiration date of the policy or **extended reporting period**.

### Extended Reporting Period

As mentioned above, the claim must occur and be reported prior to the end of the expiration date or **extended reporting period**. An extension of time to report claims following the end of the expiration date may be purchased for claims made during the specified term purchased. This extension or **extended reporting period** is needed when a policy is cancelled or non-renewed and not placed with another carrier, renewed with an advanced **retroactive date** or changed to an "occurrence" form policy. Please note the **extended reporting period** does not extend the coverage period, only the time to report. The **extended reporting period** is usually available for a period of 12, 24, or 36 months, in some cases, longer.

### Continuity Date

This is the first date that a policy or particular limit is carried. It may act as a **retroactive date**. Some policies may have a **retroactive date and a continuity date**, especially if limits have been changed over the years.

It is very important that careful consideration be given to all of the above issues when moving coverage provided by a claims-made and reported policy.

## **CERTIFIED TERRORISM Terrorism Risk Insurance Act – “TRIA” and Terrorism Risk Insurance Program Reauthorization Act of 2015 – “TRIPRA”)**

"Certified Terrorism" is coverage offered by insurance carriers that have the financial backing of the U. S. government under the Terrorism Act of 2002, the Terrorism Risk Insurance Extension Act of 2005, the Reauthorization Act of 2007 and the Reauthorization Act of 2015. The Act is known as “TRIA.”

"Certified Terrorism" is defined under the act as: Any act that is certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security, and the Attorney General of the United States, to be an act of terrorism. Criteria include:

- a. The act is an act of terrorism.
- b. The act is violent or dangerous to human life, property of infrastructure.
- c. The act resulted in damage within the United States, or outside of the United States Missions or certain air carriers or vessels.
- d. The act has been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States government by coercion.
- e. The act must cause at least \$5,000,000 in overall insured losses attributable to all types of insurance subject to the Act.
- f. The Federal Government will pay based on formula established by law; 85% through 2015, 84% 2016; 83% 2017; 82% 2018; 81% 2019 and 80% 2020, but no more than 100 billion dollars. The carrier's maximum payment is 100 billion dollars in total for all losses.

No act may be certified as an act of terrorism if the act is committed as part of the course of a war declared by Congress (except for Workers' Compensation) or if losses resulting from the act, in the aggregate for insurance subject to TRIA, do not exceed \$5,000,000.

## IMPORTANT DECLARATION AND DISCLOSURE INFORMATION

This document and the information contained herein is designed in a format that is easy to understand and compare against previous insurance programs. As such, it is necessary to use generalized terminology. This document does not in any way confirm that coverage is, or will be, in effect. Coverage can only commence after your request for coverage is accepted by the insurance company, and a deposit premium has been received. This proposal does not in any way infer or suggest that coverage as proposed will be broader than the standard forms provided by the quoted insurance company unless the broadening features are specifically mentioned in writing in this format. The presenter of this proposal has no authority to broaden or infer coverages beyond those that are stated in writing. This proposal is only valid for 30 days.

This proposal is a summary of terms and conditions proposed by the insurers based on the information obtained from you. Therefore, you are solely responsible for the accuracy of the information furnished to the insurance carriers. We are not responsible for verifying any of this information which you have provided, nor shall we have any liability that arises from the inaccuracy of the information which you provided. All changes in your exposures to loss should be reported to us immediately so that proper coverage may be affected.

The policy must be reviewed for all of the coverages, terms, conditions, and exclusions. Policy forms will be made available at your request. The issued policy will supersede this proposal.

Upon acceptance of this proposal, it is necessary to effect insurance with proper values. Reviewing each of the coverages proposed and making changes and updates in accordance with current information and conditions is recommended. Higher limits may be available upon request.

It is important to note that any requests that you make, regarding this proposal or into the future, to change or bind your insurance coverage through email, voicemail or verbally with our staff will not take effect until written notice is received from us.

Any advice or guidance provided by any of our staff shall not be construed or relied upon as legal, accounting or actuarial advice. We encourage you to work with other professionals in those specific areas and for those specific matters.

Please also note that many insurance carriers have very strict claim reporting terms and conditions and can include wording that restricts or negates coverage should the carrier not be immediately notified of a potential claim. It is important that you refer to your actual policies for these requirements and follow them closely.

### **Compensation**

For the placement and service of your insurance program, we will receive commission-based compensation from selected insurance companies and/or wholesale intermediaries. The compensation received by us may differ depending on the product and the insurance company. We may receive additional contingent compensation from these insurance companies based upon other aggregate factors, such as claims experience, growth in new business, retention of the business, total premium volume placed, etc. We may also be reimbursed for services rendered under contract with selected premium finance companies that agree to finance your insurance premiums. Any additional fees in lieu of commissions or for services such as claims, loss control and general risk management, will be outlined in the proposal.

### **Data Protection and Use**

We are committed to protecting the privacy of your personal data. In our role as an insurance broker, we may use the data you provided us in the process of securing quotes or coverage, claims management, typical policy servicing, etc. and that data may be provided to various insurance carriers or intermediaries. If you have any specific questions about the use or access to this data, please let us know and we would be happy to discuss it with you.



## IMPORTANT DECLARATION AND DISCLOSURE INFORMATION

With respect to your logo(s) and unless otherwise instructed by you, we may, without notice or consent, use your logo(s) and other publicly available information in our marketing efforts and materials with the intent of adding additional clients and growing our business.

### **Insurance Carrier Rating**

If we have provided information in the proposal as to the current rating of an insurance carrier through the AM Best Company, which is an independent rating company, please understand that to the best of our ability we are providing their current rating as of the date of the proposal. However, these ratings are subject to change at any time. Therefore, if the rating of the carrier is important to you or your business, we advise that you check the current rating by accessing their website directly at [ambest.com](https://www.ambest.com) for the most current status and rating of your insurance carrier.



## **IMPORTANT NOTICE:**

- 1. The insurance policy that you are applying to purchase is being issued by an insurer that is not licensed by the State of California. These companies are called "nonadmitted" or "surplus line" insurers.**
- 2. The insurer is not subject to the financial solvency regulation and enforcement that apply to California licensed insurers.**
- 3. The insurer does not participate in any of the insurance guarantee funds created by California law. Therefore, these funds will not pay your claims or protect your assets if the insurer becomes insolvent and is unable to make payments as promised.**
- 4. The insurer should be licensed either as a foreign insurer in another state in the United States or as a non-United States (alien) insurer. You should ask questions of your insurance agent, broker, or "surplus line" broker or contact the California Department of Insurance at the toll-free number 1-800-927-4357 or internet website [www.insurance.ca.gov](http://www.insurance.ca.gov). Ask whether or not the insurer is licensed as a foreign or non-United States (alien) insurer and for additional information about the insurer. You may also visit the NAIC's internet website at [www.naic.org](http://www.naic.org). The NAIC-the National Association of Insurance Commissioners-is the regulatory support organization created and governed by the chief insurance regulators in the United States.**
- 5. Foreign insurers should be licensed by a state in the United States and you may contact that state's department of insurance to obtain more information about that insurer. You can find a link to each state from this NAIC internet website: [https://naic.org/state\\_web\\_map.htm](https://naic.org/state_web_map.htm).**

**6. For non-United States (alien) insurers, the insurer should be licensed by a country outside of the United States and should be on the NAIC's International Insurers Department (IID) listing of approved nonadmitted non-United States insurers. Ask your agent, broker, or "surplus line" broker to obtain more information about that insurer.**

**7. California maintains a "List of Approved Surplus Line Insurers (LASLI)." Ask your agent or broker if the insurer is on that list, or view that list at the internet website of the California Department of Insurance: [www.insurance.ca.gov/01-consumers/120-company/07-](http://www.insurance.ca.gov/01-consumers/120-company/07-)**

**8. If you, as the applicant, required that the insurance policy you have purchased be effective immediately, either because existing coverage was going to lapse within two business days or because you were required to have coverage within two business days, and you did not receive this disclosure form and a request for your signature until after coverage became effective, you have the right to cancel this policy within five days of receiving this disclosure. If you cancel coverage, the premium will be prorated and any broker's fee charged for this insurance will be returned to you.**

*William B. Dobson*

Signature

Date: July 20, 2022

Insured: Motivated Youth Academy

**D-1 (Effective January 1, 2020)**





California  
Charter Schools  
Association

PO Box 86087 Los Angeles, CA 90086 • [www.ccsa.org](http://www.ccsa.org)

## Membership Invoice

Attn: Accounts Payable  
Motivated Youth Academy  
100 E. San Marcos Boulevard Suite 350  
San Marcos, CA 92069

<b>Invoice Date</b>		<b>Member ID</b>	
7/12/22		A-10779	
<b>Member Type</b>	<b>Current Expiration Date</b>	<b>Due Date</b>	<b>P.O. No.</b>
Charter School Membership (Full Year)			
<b>Description</b>			
Charter School Membership ID A-10779 Membership through 6/30/2023			
<b>We appreciate your support and participation! Please email <a href="mailto:membership@ccsa.org">membership@ccsa.org</a> with any questions.</b>			
<b>Number of Students</b>	<b>Amount</b>		
150	\$1875		
<b>Amount Paid:</b>	\$ 0.00		
<b>Total Amount Due:</b>	<b>\$1875</b>		

**REMITTANCE STUB**  
(Please Return)

**Initial Billing** CCSA membership through 6/30/2023

Please make checks payable to the  
California Charter Schools Association.  
Mail payments to:

California Charter Schools Association  
PO Box 86087 Los Angeles, CA 90086

Member ID: A-10779  
Motivated Youth Academy  
100 E. San Marcos Boulevard Suite 350  
San Marcos, CA 92069

**Questions:** You can pay by credit card in  
the member portal, or if you have  
questions about your invoice email  
[membership@ccsa.org](mailto:membership@ccsa.org)

**Total Amount Due: \$1875**

**Pay by Wire:**

City National Bank  
Account #: 401599797  
Account Name: California Charter Schools  
Association  
Bank Routing #: 122016066  
Swift Code: CINAUS6L  
EIN: 51-0465703

Link to [W-9](#)



# Coversheet

## Consent - Education Student/Services

**Section:** IX. Consent

**Item:** B. Consent - Education Student/Services

**Purpose:**

**Submitted by:**

**Related Material:**

BUS MYA Track E\_F Calender Update 2022\_08\_08.pdf

Modified 2022\_2023 MYA Calendars (Track E\_F) - Track E Calendar 22\_23.pdf

Modified 2022\_2023 MYA Calendars (Track E\_F) - Track F Attendance\_185 Day

Contract Calendar 22\_23.pdf

**MOTIVATED YOUTH ACADEMY CHARTER SCHOOL****Agenda Item:****Date:** August 8, 2022

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
X	Education/Student Services
	Personnel Services
	Curriculum
	Policy Development

**Item Requires Board Action:** X**Item is for Information Only:** \_\_\_\_\_**Item:** Approval of Modified Track E/F Instructional Calendar**Background:**

When the initial calendar was submitted on February 10, 2022 it did not include the Juneteenth Federal Holiday.

It is recommended that the Board approve the modified Track E/F Instructional Calendar that includes the Juneteenth holiday

[Modified 2022/2023 MYA Calendars \(Track E/F\).](#)

**Fiscal Impact:**

None

# 2022/2023 Track E Calendar

Month	Su	Mo	Tu	We	Th	Fr	Sa	Federal holidays / notes
	26	27	28	29	30	1	2	LP 1 Track E July 1 - July 22 (15/15) // Start of Track E Semester 1
Jul 2022	3	4	5	6	7	8	9	Independence Day
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	LP 2 Track E July 25 - August 19 (20/35)
	31	1	2	3	4	5	6	
Aug	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	LP 3 Track E August 22 - September 16 (19/54)
	28	29	30	31	1	2	3	
Sep	4	5	6	7	8	9	10	Labor Day
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	LP 4 Track E September 19 - October 14 (20/74)
	25	26	27	28	29	30	1	
Oct	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	LP 5 Track E October 17 - November 11 (19/93)
	23	24	25	26	27	28	29	
	30	31	1	2	3	4	5	
Nov	6	7	8	9	10	11	12	End of Track E Semester 1 = November 10, 2022 // Veterans Day
	13	14	15	16	17	18	19	LP 6 Track E November 14 - December 9 (15/108) // Start of Track E Semester 2
	20	21	22	23	24	25	26	Thanksgiving Break // Thanksgiving Day, Friday after Thanksgiving
	27	28	29	30	1	2	3	
Dec	4	5	6	7	8	9	10	P-1 Dec 9
	11	12	13	14	15	16	17	LP 7 Track E December 12 - January 13 (14/122)
	18	19	20	21	22	23	24	Winter Break // Christmas Eve
	25	26	27	28	29	30	31	Winter Break // Christmas Day, Christmas Day (observed), New Years Eve
Jan 2023	1	2	3	4	5	6	7	New Year's Day, New Year's Day (observed)
	8	9	10	11	12	13	14	
	15	16	17	18	19	20	21	LP 8 Track E January 17 - February 10 (19/141) // Martin Luther King Day
	22	23	24	25	26	27	28	Mid Year Graduation January 18
	29	30	31	1	2	3	4	
	5	6	7	8	9	10	11	

Feb	12	13	14	15	16	17	18	LP 9 Track E February 13 - March 10 (19/160)
	19	20	21	22	23	24	25	Presidents' Day
	26	27	28	1	2	3	4	
Mar	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	LP 10 Track F March 13 - March 31 (15/175)
	19	20	21	22	23	24	25	
	26	27	28	29	30	31	1	End of Track E Semester 2 = Mar 31, 2023
Apr	2	3	4	5	6	7	8	P-2 April 7
	9	10	11	12	13	14	15	Spring Break // Easter April 9
	16	17	18	19	20	21	22	
	23	24	25	26	27	28	29	
	30	1	2	3	4	5	6	
May	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	
	21	22	23	24	25	26	27	
	28	29	30	31	1	2	3	Memorial Day
Jun	4	5	6	7	8	9	10	
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	Juneteenth
	25	26	27	28	29	30	1	
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# 2022/2023 Track F Attendance and 185 Day Contract Calendar

Month	Su	Mo	Tu	We	Th	Fr	Sa	Federal holidays / notes
	26	27	28	29	30	1	2	
Jul 2022	3	4	5	6	7	8	9	Independence Day
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	24	25	26	27	28	29	30	
	31	1	2	3	4	5	6	
Aug	7	8	9	10	11	12	13	
	14	15	16	17	18	19	20	August 15 - August 19 Teacher Non Instructional Days (5)
	21	22	23	24	25	26	27	LP 1 Track F August 22 - September 16 (19/19) / Start of Track F Semester 1
	28	29	30	31	1	2	3	
Sep	4	5	6	7	8	9	10	Labor Day
	11	12	13	14	15	16	17	
	18	19	20	21	22	23	24	LP 2 Track F September 19 - October 14 (20/39)
	25	26	27	28	29	30	1	
Oct	2	3	4	5	6	7	8	
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	LP 3 Track F October 17 - November 11 (19/58)
	23	24	25	26	27	28	29	
	30	31	1	2	3	4	5	
Nov	6	7	8	9	10	11	12	Veterans Day
	13	14	15	16	17	18	19	LP 4 Track F November 14 - December 9 (15/73)
	20	21	22	23	24	25	26	Thanksgiving Break // Thanksgiving Day, Friday after Thanksgiving
	27	28	29	30	1	2	3	
Dec	4	5	6	7	8	9	10	P-1 Dec 9
	11	12	13	14	15	16	17	LP 5 Track F December 12 - January 13 (14/87)
	18	19	20	21	22	23	24	Winter Break // Christmas Eve
	25	26	27	28	29	30	31	Winter Break // Christmas Day, Christmas Day (observed), New Years Eve
Jan 2023	1	2	3	4	5	6	7	New Year's Day, New Year's Day (observed)
	8	9	10	11	12	13	14	End of Track F Semester 1 = January 13, 2023
	15	16	17	18	19	20	21	LP 6 Track F January 17 - February 10 (19/106) / Start of Track F Semester 2 / Martin Luther King Day
	22	23	24	25	26	27	28	Mid Year Graduation January 18
	29	30	31	1	2	3	4	
Feb	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	LP 7 Track F February 13 - March 10 (19/125)
	19	20	21	22	23	24	25	Presidents' Day
	26	27	28	1	2	3	4	
	5	6	7	8	9	10	11	

<b>Mar</b>	12	13	14	15	16	17	18	LP 8 Track F March 13 - April 7 (20/145)	
	19	20	21	22	23	24	25		
	26	27	28	29	30	31	1		
<b>Apr</b>	2	3	4	5	6	7	8	P-2 April 7	
	9	10	11	12	13	14	15	Spring Break // Easter April 9	
	16	17	18	19	20	21	22	LP 9 Track F April 17 - May 5 (15/160)	
	23	24	25	26	27	28	29		
	30	1	2	3	4	5	6		
<b>May</b>	7	8	9	10	11	12	13	LP 10 Track F May 8 - May 26 (15/175)	
	14	15	16	17	18	19	20		
	21	22	23	24	25	26	27	End of Track F Semester 2 = May 26, 2023	
	28	29	30	31	1	2	3	Memorial Day // Graduation May 31, 2023	
<b>Jun</b>	4	5	6	7	8	9	10	May 30 - June 5 Teacher Non Instructional Work Days (5)	
	11	12	13	14	15	16	17		
	18	19	20	21	22	23	24	Juneteenth	
	25	26	27	28	29	30	1		
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# Coversheet

## Consent - Policy Development

**Section:** IX. Consent  
**Item:** D. Consent - Policy Development  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
BUS MYA Revised Board Policy (6010 Independent Study Policy)\_2022.08.08.docx.pdf  
MYA - 6010 INDEPENDENT STUDY POLICY 2022 (4858-0191-6970.v1).docx.pdf

**MOTIVATED YOUTH ACADEMY****Agenda Item:****Date:** August 8, 2022

	Correspondence/Proposals/Reports
X	Consent Agenda
	Business/Financial Services
	Education/Student Services
	Personnel Services
	Curriculum
X	Policy Development

**Item Requires Board Action:** X**Item is for Information Only:** \_\_\_\_\_**Item:** Approval of Revised Board Policy

**Background:** On June 30, 2022 Assembly Bill 181, the 2022-23 omnibus budget trailer bill, was enacted. The bill contains significant revisions to the provisions of the Education Code for Independent Study (Sections 72-79 of the bill). Amongst these changes, AB 181 updates independent study law, prompting changes to the independent study policy, written agreements, and collection of independent study attendance. The revised Board Policy 6010 Independent Study Policy document was reviewed and edited by Young, Minney & Corr.

It is recommended the Board approve the revised Board Policy 6010 Independent Study Policy.

[MYA - 6010 INDEPENDENT STUDY POLICY 2022 \(4858-0191-6970.v1\)](#)

**Fiscal Impact:** None.

**INSTRUCTION****6010-MYA****INDEPENDENT STUDY POLICY**

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Motivated Youth Academy (hereinafter, “MYA”) offers independent study to meet the educational needs of students enrolled in MYAs. Independent study is an optional alternative education program in which no pupil may be required to participate and is designed to teach the knowledge and skills of the core curriculum. MYA shall provide appropriate existing services and resources to enable students to complete their independent study successfully.

The following written policies have been adopted by the Board of Directors for implementation at MYA:

1. For students in all grade levels offered by MYA, the maximum length of time that may elapse between the time an assignment is made and the date by which the student must complete the assigned work shall be twenty (20) school days.
2. MYA shall provide content aligned to grade level standards that is substantially equivalent to in-person instruction. For high school grade levels this shall include access to all courses offered by MYA for graduation and approved by the UC or CSU as creditable under the A-G admissions criteria.
3. Regular attendance is critical to the success of all students. Attendance is defined as “*a student is engaged in educational activities required of them by the school, on days when school is actually taught. (5 C.C.R. 11960(a).)*”

Motivated Youth Academy utilizes an Independent Study model, which is a non-classroom-based instructional program. Attendance is calculated based on the work completed by the student and submitted by the due dates established in the Independent Study Master Agreement. The assigned Teacher of Record (TOR) assesses the student’s work to determine whether the work completed constitutes a full day of attendance. When determining the time value of a student’s work, the teacher will consider each student individually and may adjust the assignments accordingly.

4. An evaluation shall be completed to determine whether it is in the best interests of the student to remain in independent study under the following circumstances:
  - a. When any pupil fails to complete 10 graded assignments during any period of twenty (20) school days.
  - b. In the event that a student’s educational progress falls below satisfactory levels as determined by MYA’s Attendance Policy which considers ALL of the following indicators:
    - i. The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of

**INSTRUCTION****6010-MYA****INDEPENDENT STUDY POLICY**

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- pupil achievement and pupil engagement set forth in Education Code Section 52060(d) paragraphs (4) and (5).
- ii. The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
- iii. Learning required concepts, as determined by the supervising teacher.
- iv. Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. The record shall be maintained for a period of three years from the date of the evaluation and, if the pupil transfers to another California public school, the record shall be forwarded to that school.

5. MYA has adopted tiered reengagement strategies as outlined in its Attendance Policy for the following pupils:
  - a. All pupils who are not generating attendance for more than 10 percent of required minimum instructional time over four continuous weeks of the Charter School's approved instructional calendar;
  - b. Pupils found not participatory in synchronous instructional offerings pursuant to Education Code Section 51747.5 for more than 50 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span; or
  - c. Pupils who are in violation of the written agreement pursuant to Education Code Section 51747(g).

These procedures shall include, but are not necessarily limited to, all of the following:

- a. Verification of current contact information for each enrolled pupil;
  - b. Notification to parents or guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation;
  - c. A plan for outreach from the school to determine pupil needs including connection with health and social services as necessary;
  - d. A clear standard for requiring a pupil-parent-educator conference to review a pupil's written agreement, and reconsider the independent study program's impact on the pupil's achievement and well-being, consistent with the policies adopted pursuant to paragraph (4) of subdivision (g) of Education Code Section 51747.
6. The following plan shall be in place in accordance with Education Code Section 51747(e):

**INSTRUCTION****6010-MYA****INDEPENDENT STUDY POLICY**

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- a. For pupils in transitional kindergarten through grade 3, inclusive, the plan to provide opportunities for daily synchronous instruction for all pupils throughout the school year by each pupil's teacher or teachers of record shall be as follows: Daily synchronous activity will be online, in person and with group or one-to-one instruction.
  - b. For pupils in grades 4-8, inclusive, the plan to provide opportunities for daily live interaction between the pupil and a certificated or non-certificated employee of MYA and at least weekly synchronous instruction for all pupils throughout the school year by each pupil's teacher or teachers of record shall be as follows: daily check in through online, phone, text message, or email. Weekly synchronous activity will be online, in person and with group or one-to-one instruction.
  - c. For pupils in grades 9-12, inclusive, the plan to provide opportunities for at least weekly synchronous instruction for all pupils throughout the school year by each pupil's teacher or teachers of record shall be as follows: Weekly synchronous activity will be online, in person and with group or one-to-one instruction.
7. A current written agreement shall be maintained on file for each independent study student, including but not limited to, all of the following:
- a. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
  - b. The objectives and methods of study for the student's work, and the methods utilized to evaluate that work.
  - c. The specific resources, including materials and personnel, which will be made available to the student. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
  - d. A statement of the policies adopted herein, pursuant to Education Code Section 57147, subdivisions (a) and (b), regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, and the number of missed assignments allowed prior to an evaluation of whether or not the student should be allowed to continue in independent study.
  - e. The duration of the independent study agreement, including beginning and ending dates for the student's participation in independent study under the agreement.
    - i. No independent study agreement shall be valid for any period longer than one school year.
  - f. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by

**INSTRUCTION****6010-MYA****INDEPENDENT STUDY POLICY**

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the student upon completion.

- g. The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no student may be required to participate. In the case of a student who is referred or assigned to any school, class or program pursuant to Education Code Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through independent study only if the student is offered the alternative of classroom instruction.
- h. A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health support.
- i. For a pupil participating in an independent study program that is scheduled for more than 14 school days, each written agreement shall be signed, prior to the commencement of independent study, by the student, the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. Beginning in the 2022–23 school year, for a pupil participating in an independent study program that is scheduled for less than 15 school days, each written agreement shall be signed within 10 school days of the commencement of the first day of the pupil's enrollment in independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and the certificated employee designated as having responsibility for the special education programming of the pupil, as applicable. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of Division 11 of the Family Code.
  - i. Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education, that may be a marking that is either computer generated or produced by electronic means and is intended by the signatory to have the same effect as a handwritten signature. The use of an electronic signature shall have the same force and effect as the use of a manual signature if the requirements for digital signatures and their acceptable technology, as provided

## INSTRUCTION

**6010-MYA**

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### INDEPENDENT STUDY POLICY

in Section 16.5 of the Government Code and in Chapter 10 (commencing with Section 22000) of Division 7 of Title 2 of the California Code of Regulations, are satisfied.

8. The following plan shall be utilized to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days: The withdraw form will be sent to the parent or guardian of the pupil or adult student within 24 hours (on business days) of the request. Within four (4) business days of receiving the signed form, MYA will prepare withdraw documents (including exit grades) and send them to the parent/guardian or adult student.

MYA shall comply with the Education Code Sections 51745 through 51749.3 and the provisions of MYA's Act and the State Board of Education regulations adopted thereunder.

The Executive Director may establish regulations to implement these policies in accordance with the law.

# Coversheet

## Approval of Acacia HR Solutions Contract

<b>Section:</b>	X. Business/Financial Services
<b>Item:</b>	A. Approval of Acacia HR Solutions Contract
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	MYA BUS - Acacia HR Solutions 8.8.22.pdf HR Consulting Proposal.pdf



**MOTIVATED YOUTH ACADEMY****Agenda Item:****Date:** August 8, 2022

	Correspondence/Proposals/Reports
	Consent Agenda
X	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

**Item Requires Board Action:** X**Item is for Information Only:** \_\_\_\_\_**Item:** Approval of full service HR with Acacia HR Solutions**Background:**

Motivated Youth Academy has contracted with the Collaborative Charter Services Organizations for Full Human Resources services since the CSO was established.

Following the dissolution of the Collaborative Charter Services Organizations, MYA staff planned to absorb all HR duties internally. In addition, MYA reached out to several HR consulting firms to research services, menu options and costs. MYA has decided to go with the services provided by Acacia HR Solutions.

MYA staff continues to do the additional necessary elements of HR including the more in depth nuances of the HR work as they transitioned from CSO support.

Multiple factors have created an increased level of concern for MYA staff regarding HR. As a result of MYA no longer offering a large group rate, MYA staff have incurred astronomical increases in cost to individual employee benefit selection options and reduced benefits. To ensure the smoothest transition possible to another successful school year, providing HR support services for MYA staff is necessary.

Acacia HR Solutions is a small business focused HR outsourcing and consulting business. They offer services that cover the full employee life-cycle in businesses up to 500 employees. This means they can handle everything from recruiting to onboarding, training to performance management, leadership development and more.

It is recommended the Board approve the 1 year contract with Acacia HR Solutions.

[Acacia HR Solutions - proposal](#)

**Fiscal Impact:** \$30,000



## Human Resource Consulting Proposal for Motivated Youth Academy

### Current State

Motivated Youth Academy is a charter school with 25 employees in California, Colorado and Alabama. They are a hybrid charter school offering both virtual and in-community education across four counties in California. They have no dedicated HR resource currently. Parts of HR are being handled by outsourced vendors but no one to handle the day-to-day HR activities.

### Proposal\*

Acacia HR Solutions will serve as the day-to-day HR liaison for Motivated Youth Academy. A senior consultant and generalist will work with the company to ensure HR policies and processes are established, updated as needed and executed properly. While recruiting and payroll will be handled in-house, Acacia will be the lead for all other HR aspects.

Employees will interact with Acacia consultants directly which mitigates legal risk and ensure consistency in leadership action and decisions around employee relations issues. In short, Acacia consultants become the HR team for My Youth Academy.

The staff at Acacia are experienced HR professionals and are not lawyers. We are experts in Federal and State law. While we feel confident that we can perform this work without legal intervention, should we come across something that we feel needs legal advice we will reach out to lawyers in our network who we work with frequently. We find that many of our questions can be answered by them quickly and easily.

Should we come across something that has great legal liability for the company, we will suggest they retain counsel and work with them through the process of doing so.

### Fees

*\$2500 per month*

The work is based on a monthly retainer of \$2,500 per month. Payments are due by the 7<sup>th</sup> of each month and can be paid via ACH, online payment or check.

This agreement and associated fee is in place for one-year from the start of contract and will not increase unless there are scope changes. Either party can end the contract at any time and for any reason with a 30-day written notice.

Sabrina Baker, CEO  
Acacia HR Solutions  
[www.acaciahrsolutions.com](http://www.acaciahrsolutions.com)

\*this proposal is for discussion purposes only. The fees and job duties may change from this proposal to the final contract based on added scope or negotiation.

# Coversheet

## Approval of a One-Time Retention Bonus

**Section:** XI. Personnel Services  
**Item:** A. Approval of a One-Time Retention Bonus  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
BUS MYA One Time Retention Bonus for Staff 2022.08.08.docx (1).pdf

**MOTIVATED YOUTH ACADEMY****Agenda Item:****Date:** August 8, 2022

	Correspondence/Proposals/Reports
	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

**Item Requires Board Action:** \_\_X\_\_ **Item is for Information Only:** \_\_\_\_\_**Item:** Approval of a One Time Retention Bonus for Staff

**Background:** California ranks first among the top 10 states with teacher shortages, spanning the subject areas of early childhood education, language arts, mathematics, science and special education. The unique model of Motivated Youth Academy requires staff to develop specific skills to support successful student outcomes.

In an effort to acknowledge employees for their dedication and commitment to MY Academy, it is proposed that a one time retention bonus be issued to all staff who were employed during the 2021-2022 school year and have signed an employment agreement for the 2022-2023 school year.

Thirteen (13) full time employees would receive a one time retention bonus of \$2000 and four (4) part time employees would receive a one time retention bonus of \$1000. ESSER funds are available to support this request.

It is recommended the Board approve the one time retention bonus for continuing staff.

**Fiscal Impact:** \$30,000

## Coversheet

### Approval of One-Time Transition Bonus for School Operations and Projects Manager

**Section:** XI. Personnel Services  
**Item:** B. Approval of One-Time Transition Bonus for School  
Operations and Projects Manager  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
BUS MYA - One Time Transition Bonus for School Operations and Projects  
Manager.docx.pdf

**MOTIVATED YOUTH ACADEMY****Agenda Item:****Date:** August 8, 2022

	Correspondence/Proposals/Reports
	Consent Agenda
	Business/Financial Services
	Education/Student Services
X	Personnel Services
	Curriculum
	Policy Development

**Item Requires Board Action:** \_\_X\_\_ **Item is for Information Only:** \_\_\_\_\_**Item:** Approval of One Time Transition Bonus for School Operations and Projects Manager

**Background:** In light of the challenging transition that MYA has experienced with the closure of the CSO and the loss of back office services provided, the responsibilities of the School Operations and Projects Manager position have grown in scope, complexity, and volume of work.

The essential duties of this role have increased to support the new Fiscal, IT, and HR vendors and at this time. It is anticipated this will remain through this transition and thereafter until such time that MYA can support the hiring of full time employee(s) to fill these roles.

The salary grade for this classification is currently 28. The position should be more accurately placed at grade 32 due to the additional responsibilities and increased areas of oversight. The difference in monthly salary from grade 28 to 32 is \$711.19. The total is \$8264.25 over 12 months.

The Board is asked to approve a One Time Transition Bonus for the School Operations and Projects Manager in the amount of \$8,264.25.

**Fiscal Impact:** \$8,264.25

## Coversheet

### Approval to Amend Board Policy 9250-MYA Remuneration, Reimbursement and Other Benefits - Monthly Compensation Rate for 2022-23

**Section:** XII. Policy Development  
**Item:** A. Approval to Amend Board Policy 9250-MYA Remuneration,  
Reimbursement and Other Benefits - Monthly Compensation Rate for 2022-23  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:**  
BUS MYA 9250 Remuneration, Reimbursement and Other Benefits 2022.08.08.docx.pdf  
MYA BB 9250 Remuneration, Reimbursement and Other Benefits\_.docx.pdf

#### RECOMMENDATION:

It is recommended the Board take action to establish the monthly compensation rate for the 2022-23 school year.

Fiscal Impact: Amount not to exceed \$6,000



**MOTIVATED YOUTH ACADEMY****Agenda Item:****Date:** August 8, 2022

	Correspondence/Proposals/Reports
	Consent Agenda
	Business/Financial Services
	Education/Student Services
	Personnel Services
	Curriculum
X	Policy Development

**Item Requires Board Action:** \_\_X\_\_ **Item is for Information Only:** \_\_\_\_\_**Item:** Approval of BB 9250 Remuneration, Reimbursement and Other Benefits

**Background:** The 9000 series of the board policies serves to outline the board's role and operations in its duties to the nonprofit and its charter school. BB 9250 Remuneration, Reimbursement and Other Benefits will strengthen MYA's strong foundation and board governance.

It is recommended the Board approve BB 9250 Remuneration, Reimbursement and Other Benefits.

[9250 Remuneration, Reimbursement and Other Benefits](#)

**Fiscal Impact:** ???? Trying to get info from CI

**BOARD BY-LAWS****9250-MYA**

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**REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS**

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**Compensation**

Each member of the Board of Directors (Board) may receive a monthly compensation of \$500.00.

On an annual basis, the Board may increase the compensation of Board members in an amount not to exceed \$100.00/month annually based on the present monthly rate of compensation.

Board members are not required to accept payment for meetings attended.

A member may be compensated for meetings they missed when the Board finds that they were performing designated services for the non-profit corporation that operates charter school(s) at the time of the meeting or that they were absent because of illness, jury duty, or a hardship deemed acceptable by the Board.

Student Board members shall receive no compensation for meetings attended.

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting.

**Reimbursement of Expenses**

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the non-profit corporation. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for the non-profit corporation personnel and at the same rate of reimbursement.

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board.

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the non-profit corporation's interests; attendance at the non-profit corporation or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on the non-profit corporation-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while at the non-profit corporation.

## **BOARD BY-LAWS**

**9250-MYA**

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### **REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS**

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent/CEO or designee before the expense is incurred.

# Coversheet

## Approval of Revised Mission and Vision Statement

<b>Section:</b>	XII. Policy Development
<b>Item:</b>	B. Approval of Revised Mission and Vision Statement
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	Bill Dobson/Gigi Lenz
<b>Related Material:</b>	About_Motivated_Youth__MY__Academy_v_2022.08.08.pdf

### BACKGROUND:

MY Academy engages in ongoing assessment and evaluation of every aspect of the organization. Continual staff participation in professional development offered by SDCOE and CDE ensures MYA is aware of and implements language and actions that reflect best practices. Based on knowledge from these trainings MY Academy staff refined the school's mission and vision. This document will be posted on the school's website, used as a resource when inquiries are made about MY Academy, and shared in outreach to the communities MY Academy serves.

### RECOMMENDATION:

It is recommended the Board approve the revised Mission and Vision statement as presented.



## About Motivated Youth Academy (MYA)

MYA is a tuition-free California non-classroom-based public charter school offering Independent Study for students seeking a personalized learning option rather than the traditional education classroom setting. MYA utilizes an Enriched Virtual model of blended learning where students get the flexibility of virtual learning combined with personalized 1:1 instruction from a credentialed teacher. In person sessions are face-to-face; teachers go to the students and meet with them in their communities, at libraries, community centers, and similar public facilities, providing students with the best of both worlds.

MYA serves students in grades TK-12, and young adults ages 19-24 seeking a high school diploma.

MYA is WASC accredited and offers UC/CSU a-g coursework. Class lists are accepted by the NCAA and NAIA. MYA's independent study program offers three pathways to graduation; At-Promise, College and Career, and Credit Recovery. MYA offers multiple calendars each year to provide students and families greater flexibility to pursue interests outside of school and more time to take advantage of enrichment opportunities.

At MYA, we know how important it is to provide students with a personalized course of study, which is why every MYA student gets a "MY PLAN" - **Motivated Youth Personalized Learning Adventure Now**. This is developed based on their own interests and support levels. MYA staff provides the support every student needs to reach their goals. That's one of the many reasons students thrive at MYA - working from home, on the road, or anywhere their experiences and adventures take them.

## Mission Statement

MY Academy believes in equity, inclusivity, academic excellence, hope, service, feedback, and gratitude. MYA's mission is to create an equitable and individualized learning environment that supports every student and strengthens relationships between all MY Academy Educational Partners.

## Core Values

- All are welcome
- We celebrate the small things
- We choose hope
- We are servant leaders
- Feedback is critical
- We pursue gratitude

## Vision

MYA's vision is to be able to pivot and adapt to meet student needs and interests as they evolve and emerge in the 21st century. .

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