

APPROVED



The New American Academy Charter School

Minutes

TNAACS Board Meeting

Date and Time

Thursday November 20, 2025 at 5:00 PM

Directors Present

C. Cuellar-Lezcano (remote), C. Kelly (remote), D. Dula (remote), F. Monroe (remote), H. Hunt (remote), V. McDonald (remote)

Directors Absent

J. Beavers

Guests Present

J. Trani (remote), L. Parquette Silva

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Kelly called a meeting of the board of directors of The New American Academy Charter School to order on Thursday Nov 20, 2025 at 5:00 PM.

C. Approve Minutes

D. Dula made a motion to approve the minutes from TNAACS Board Meeting on 10-16-25.

C. Kelly seconded the motion.

The board **VOTED** to approve the motion.

II. Finance & Data

A. Monthly Financials

Elaine Schmiededhoff shared October's Monthly Financials. Currently, TNAACS has 57 days of cash on hand. The school's CD has been moved out of restricted cash to unrestricted cash. Only funds in the school's escrow account are considered restricted cash.

Per-pupil enrollment will be updated next month by 2, resulting in a net increase of \$40,000. Per pupil is slightly down due to slightly lower enrollment. However, an increase in Special Education enrollment offsets this loss. There is also a decrease in "in-kind" rent, which is in tandem with the decrease in enrollment. Title funds are essentially at budget.

CSBM anticipates \$19,000 in interest revenue for TNAACS from our new CD, which matures in March.

Overall, there were a few changes in expenses in October. The school is slightly under budget for Operations, with savings from two open teacher positions that the school is actively working to fill.

Classroom and curriculum expenses are at budget. Afterschool expenses have increased and need to be adjusted. Insurance expenses are slightly higher than budgeted, as are staff recruitment costs.

C. Kelly made a motion to To approve purchasing 120 new Chromebooks and using the school's Ink Credit card for this purchase.

D. Dula seconded the motion.

Jenny Trani shared bids for new Chromebooks. She noted that TNAACS needs to replace devices to ensure all students have access to functioning Chromebooks. Ms. Trani shared four bids: CTS (Charter Tech Solutions), Staples, Best Buy, and Amazon. She shared that the school needs to purchase 120 devices. The goal is to select the lowest price, since the school uses CTS to set up and manage its devices. She also shared that the school is seeking approval to use its INK business credit card to make this purchase to earn reward points that can be used to give back to our families in the form of gift cards.

The board **VOTED** to approve the motion.

B. TNAACS Academic and Behavioral Data

J. Trani first shared TNAACS's initial student infraction data for the first two months of 2025, covering infractions at levels 1 through 5, as well as in-school and out-of-school suspensions. Overall, high-level infractions (levels 4 and 5) remain low. Level 3 infractions remain the largest category. There were fewer infractions compared to the same time last year. There was a 75% decrease in both in-school and out-of-school suspensions. SST is using a variety of strategies to improve student behavioral outcomes, including HEART classes, at-risk counseling, regular PPC meetings, and Restorative Classroom practices. Teaching teams are also using a variety of strategies, including flexible student placements, regular parent communication, and improved classroom management techniques.

J. Trani next shared the new shifts that would be deployed in this year's data meetings. She shared how she is looking to improve data meetings this year, with a shift to meetings that are less inquiry based and more targeted and direct, due to time constraints. She discussed how data will be broken down for teams this year. Jenny shared the schoolwide goal of no students being in the red in iReady by the end of the year and that each team will be targeting specific students and creating an action plan to address their needs. These action plans and progress will be reviewed every six weeks. DTLs will also be developing coaching plans to support their teachers in meeting these goals. Jenny then walked the board through a sample Teacher team data meeting.

III. Governance

A. Academic Excellence Committee

There were no updates from the Academic Excellence Committee this month.

B. Staffing Updates

D. Dula made a motion to Move to Executive Session to allow the board to discuss staffing updates of a sensitive nature.

C. Cuellar-Lezcano seconded the motion.

The board **VOTED** to approve the motion.

C. TNAACS Principal Evaluation and Board Evaluation

C. Kelly noted that she had previously shared the Principal Evaluation and the Board's Self-evaluation with the Board, along with goals that L. Silva has already developed for the 2025/2026 school year. She shared that, in addition to the goals Lisa has already developed, it may be necessary to add one or two more based on her evaluation.

The board then spent several minutes reviewing the Principal evaluation and Lisa's goals. A discussion followed on adding a goal of building more community partnerships with elected officials and CBOs, and on strengthening the relationship with the administration of the co-located school as a way to achieve this. There was also a discussion on using

this to develop fundraising opportunities for the school. The board also suggested adding a goal around strengthening school and staff culture.

IV. Other

A. Board Professional Development Resources

L. Silva shared professional development resources available to Board Members on BoardOnTrack.

V. Closing Items

A. Adjourn Meeting

D. Dula made a motion to Adjourn the meeting.

F. Monroe seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

L. Parquette Silva