## **BOT Academy**

## **Quarterly Meeting**

## **Date and Time** Monday November 22, 2021 at 5:00 PM EST For example: for public comment, please give us notice an hour for a meeting. Generic notice for everyone to read every time, etc. **Agenda** I. **Opening Items** A. Record Attendance B. Call the Meeting to Order C. Approve Minutes II. **Compliance Tracking** III. **CEO Support And Eval** IV. **Academic Evaluation** ٧. **Facility** VI. 2019/20 Goals VII. **Finance Draft Budget Proposal**

## VIII. Governance

- A. Sample
- IX. Other Business
- X. Closing Items
  - A. Adjourn Meeting