DRAFT

El Camino Real Charter High School

Minutes

Travel Committee Meeting

11-12-2026 Travel Committee Meeting

Date and Time
Thursday November 12, 2026 at 10:45 AM

Location
El Camino Real Charter High School - (Principal's Conference Room)

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

22048 Sherman Way Ste 106 Canoga Park CA 91303

20014 Hemmingway St. Winnetka CA 91306

Committee Members Present
Beatriz Chen, Brian Archibald, Mariellen Webster

Committee Members Absent
None

Committee Members who arrived after the meeting opened
Beatriz Chen

Guests Present

Ryan Guinto

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Mariellen Webster called a meeting of the Travel Committee Committee of El Camino Real Charter High School to order on Thursday Nov 12, 2026 at 10:50 AM.

C. Public Comments

Mr. Guinto reported that no requests for public comment were received.

II. Travel Committee

A. Discuss and Vote to Approve the Travel Plan for Journalism Class

Motion to approve the Travel Plan for Journalism Class (Journalism/Yearbook) to Orlando, November 19-22, 2026, for 20 students and 2 chaperones, traveling by plane and shuttle service to and from the Orlando airport and hotel.
Mr. Bennett presented the request for the journalism and yearbook students who qualified for the journalism national convention. The school would pay for airfare, shuttle service between the airport and hotel, and registration fees, for an estimated total of about $20,000. Committee members noted that about $15,000 was budgeted in the yearbook and journalism budgets, that the program has about $3,800 available in its ASB trust account, and that last year's trip cost about $14,000. The amount requested from the school was discussed as approximately $16,000 [verify].
The committee **VOTED** to approve the motion.

Roll Call	
Beatriz Chen	Absent
Mariellen Webster	Aye
Brian Archibald	Aye

B. Discuss and Vote to Approve the Travel Plan for Acadeca

Motion to approve the Travel Plan for AcaDeca (Academic Decathlon) to Arizona, December 4-6, 2026, for 9 students and 2 chaperones, traveling by plane and rental van in Arizona.
Mr. Bennett presented the request for the Academic Decathlon team to compete in Arizona. The estimated total cost, including airfare, rental vehicles, hotel, and meals, is about $13,700, plus bus transportation to and from the departure airport (LAX or Burbank). The program budgeted $8,500 for this trip and has about $3,100 available in its ASB account. Committee members asked why the actual cost exceeds the budget and

requested a comparison with last year's costs for future reviews; staff attributed the increase to higher airfare and rental vehicle costs.
The committee **VOTED** to approve the motion.

Roll Call	
Mariellen Webster	Aye
Brian Archibald	Aye
Beatriz Chen	Absent

Beatriz Chen arrived at 10:55 AM.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:57 AM.

Respectfully Submitted,
Ryan Guinto