DRAFT

El Camino Real Charter High School

Minutes

Special Board Meeting

10-22-2026 Special Board Meeting

Date and Time
Thursday October 22, 2026 at 5:15 PM

Location
El Camino Real Charter High School - Media Center

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

ANNUAL MEETING AND REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES: El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

PUBLIC COMMENTS

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.” “Public Comments” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, Due to public meeting laws, the Board can only listen to your issue, not respond or take action during the Public Comments periods. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS: Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person. There is no obligation on the part of the school to have a school official read public comments during in person Board Meetings. Powered by BoardOnTrack 2 of 4 A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and may be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Emilie Larew, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Beth Corbett, Mandy Rogers, Mariellen Webster

Directors Absent
Steven Kofahl

Guests Present
Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Mariellen Webster called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Oct 22, 2026 at 5:26 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

The Board Chair led the Pledge of Allegiance.

D. Public Comments

The Board Chair asked members of the public to hold their comments until the next meeting. No public comments were taken at this meeting.

II. Governance

A. Board Resolution Adopting In-Person Paper Ballot Framework Resolution No. 2026-10-22

Beth Corbett made a motion to adopt the In-Person Paper Ballot Framework, Resolution No. 2026-10-22.
Mandy Rogers seconded the motion.
Dr. Clark read the resolution formally adopting the in-person paper ballot framework the Board approved on October 20, 2026. Its operational directives: (1) mandatory in-person voting, with no proxy, absentee, or mail-in ballots; (2) a neutral, independent election administrator with no conflicts of interest, and a ban on anyone named in prior election complaints administering, counting, or certifying ballots; (3) separate check-in lines (parents/guardians with photo ID and white ballots; certificated staff with school ID and blue ballots); (4) hand-stamped ballots, with unstamped, late, or over-voted ballots invalid; (5) two neutral monitors at the locked ballot boxes and an open public hand count, with results co-signed by both monitors; and (6) a written election interference complaint process routed through the Executive Director (or Board Chair/Vice Chair if they are implicated), with referral to legal counsel and protection against retaliation.
The board **VOTED** to approve the motion.

Roll Call

Mariellen Webster	Aye
Mandy Rogers	Aye
Steven Kofahl	Absent
Beth Corbett	Aye

B. Discuss and Vote to Adopt the Whistleblower Policy

Mariellen Webster made a motion to continue the process of building the whistleblower policy portal that IT has begun. The Board did not adopt the whistleblower policy at this meeting.
Beth Corbett seconded the motion.
Staff described a whistleblower reporting portal being developed by the marketing and technology departments, with input from employees, staff, and management, to give staff a documented channel for raising concerns and routing them to the appropriate people, including complaints involving board members, with the advice of legal counsel. Approving the project's continuation allows legal counsel to begin reviewing it and allows it to be referenced as a project in progress in next week's responses to the Charter Schools Division's Notice of Concern and Notice of Alleged Violations. A full presentation will be brought to a future special or regular meeting. At the Board's request, the minutes reflect that the Board voted only to continue the project and did NOT adopt the whistleblower policy or portal; adoption will be considered at a future meeting.
The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Absent
Mandy Rogers	Aye
Mariellen Webster	Aye
Beth Corbett	Aye

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:40 PM.

Respectfully Submitted,
Ryan Guinto