APPROVED

El Camino Real Charter High School

Minutes

Board Meeting

Date and Time
Wednesday January 18, 2017 at 5:00 PM

Location
El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website, (http://ecrchs.net/ecr-board/).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to

respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present
Beatriz Chen, Darin Ryburn, Diane Wynne, Jonathan Wasser, Julie Kornack, Robert Weinberg, Scott Silverstein, Steven Kofahl

Directors Absent
Steve Cohen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Jan 18, 2017 at 5:09 PM.

C. Pledge of Allegiance

D.

Public Comments

There were two speakers with public comments. One speaker expressed concern over rumors of changes to the marching band. The second speaker spoke in opposition to agenda item IIIF.

E. Presentation by The Village Nation

F. Executive Director's Report

G. UTLA Update

II. Consent

A. Review and Vote on December 14, 2016 Regular Board Meeting Minutes

Steven Kofahl made a motion to approve minutes from the Board Meeting on 12-14-16 Board Meeting on 12-14-16.
Julie Kornack seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Diane Wynne	Absent
Julie Kornack	Aye
Steven Kofahl	Aye
Darin Ryburn	Abstain
Jonathan Wasser	Aye
Steve Cohen	Absent
Scott Silverstein	Aye
Beatriz Chen	Abstain
Robert Weinberg	Abstain

B. Review and Vote on December 19, 2016 Special Board Meeting Minutes

Steven Kofahl made a motion to approve minutes from the Special Board Meeting on 12-19-16 Special Board Meeting on 12-19-16.
Julie Kornack seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Beatriz Chen	Abstain
Robert Weinberg	Abstain
Scott Silverstein	Aye
Steven Kofahl	Aye
Julie Kornack	Aye
Diane Wynne	Absent
Darin Ryburn	Aye
Steve Cohen	Absent

Roll Call

Jonathan Wasser	Aye

III. School Business

A. Closed Session: Public Employment, Title: Chief Business Officer (Location: ECRA Faculty Lounge)

At the start of the meeting, Jonathan Wasser moved Section III to the end of the agenda, and moved Section III Item A and Item B to the end of Section III. As a result, new Board member Diane Wynne was able to vote on all voting items in Section III and Section V of the agenda, and members of the public did not have to wait throughout closed session in order to be present for voting on other agenda items.
Steven Kofahl made a motion to enter into closed session. Beatriz Chen seconded the motion. The Board entered into closed session at 9:15 pm.

B. Open Session: Possible Board Approval of Resolution Regarding Executive Compensation for CBO

The Board returned to open session at 9:32 pm.
Darin Ryburn made a motion to approve the resolution regarding executive compensation for CBO.
Julie Kornack seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Darin Ryburn	Aye
Steve Cohen	Absent
Jonathan Wasser	Aye
Julie Kornack	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Robert Weinberg	Aye
Scott Silverstein	Aye
Diane Wynne	Abstain

C. Possible Board Approval of Employment Agreement for the Chief Business Officer

Beatriz Chen made a motion to approve the employment agreement for the Chief Business Officer.
Julie Kornack seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Aye
Julie Kornack	Aye
Beatriz Chen	Aye
Robert Weinberg	Aye

Roll Call	
Diane Wynne	Aye
Jonathan Wasser	Aye
Steve Cohen	Absent
Darin Ryburn	Aye
Scott Silverstein	Aye

D. Public Hearing:ECRA's Initial Proposal for re-opening negotiations for 2016-17 school year with UTLA

E. Public Hearing:UTLA's Initial Proposal for re-opening negotiations for 2016-17 school year with ECRA

F. Discuss The Village Nation Events and Contract

G. Vote on 2015-16 School Accountability Report Card (SARC)

Beatriz Chen made a motion to approve the 2015-16 School Accountability Report Card.
Robert Weinberg seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Scott Silverstein	Aye
Robert Weinberg	Aye
Steven Kofahl	Aye
Jonathan Wasser	Aye
Steve Cohen	Absent
Darin Ryburn	Aye
Beatriz Chen	Aye
Diane Wynne	Aye

H. Shoup Property Update

IV. Governance

A. Update on Election for Classified Representative

B. Vote to Install New Classified Representative (Term Expires 6/30/18)

Darin Ryburn made a motion to install Diane Wynne as the new Classified Representative (term expires 6/30/18).
Beatriz Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Darin Ryburn	Aye
Scott Silverstein	Aye
Jonathan Wasser	Aye

Roll Call

Julie Kornack	Aye
Steve Cohen	Absent
Beatriz Chen	Aye
Robert Weinberg	Aye
Steven Kofahl	Aye
Diane Wynne	Absent

C. Discuss Spring 2017 Board Goals and Objectives

The goals discussed include allocating additional resources for college counselors; increasing transparency in the community; and enhancing use of social media to promote the school's achievements. The Board also created an ad hoc committee to discuss the use of Prop 39 funds; Scott Silverstein is the committee chair, and Darin Wynne and Julie Kornack are members. Scott Silverstein also brought up the issue of conducting a traffic study as an objective for Spring 2017.

D. Discuss Agenda Items for Upcoming Months

V. Financial

A. Discuss and Possibly Take Action on Security of Cash Deposits

Darin Ryburn made a motion to table this item to the next meeting.
Scott Silverstein seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Darin Ryburn	Aye
Steve Cohen	Absent
Beatriz Chen	Aye
Diane Wynne	Aye
Steven Kofahl	Aye
Scott Silverstein	Aye
Jonathan Wasser	Aye
Robert Weinberg	Aye
Julie Kornack	Aye

B. Review and Vote on November Check Register

Darin Ryburn made a motion to table this item to the next meeting.
Robert Weinberg seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steve Cohen	Absent
Jonathan Wasser	Aye

Roll Call

Julie Kornack	Aye
Robert Weinberg	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Scott Silverstein	Aye
Diane Wynne	Aye
Darin Ryburn	Aye

C. November 2016 Financial Update

D. Review and Vote on Plan for Use of College Readiness Block Grant Funds

Darin Ryburn made a motion to approve the plan for use of College Readiness Block Grant funds.
Julie Kornack seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steve Cohen	Absent
Jonathan Wasser	Aye
Julie Kornack	Aye
Diane Wynne	Aye
Darin Ryburn	Aye
Steven Kofahl	Aye
Beatriz Chen	Aye
Robert Weinberg	Aye
Scott Silverstein	Aye

E. Assign Permission to Validate Checks in ERP System to New Controller

Robert Weinberg made a motion to assign permission to validate checks in the ERP system to the new Controller.
Beatriz Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Aye
Diane Wynne	Aye
Scott Silverstein	Aye
Darin Ryburn	Aye
Steve Cohen	Absent
Robert Weinberg	Aye
Beatriz Chen	Aye
Julie Kornack	Aye
Jonathan Wasser	Aye

F.

Discuss and Vote on the Transfer of Contacts for All 403 (b) and 457 Accounts

Darin Ryburn made a motion to remove Dave Fehte and Marshall Mayotte as trustees, and add David Hussey and Dean Bennett as trustees, on all 403 (b) and 457 (b) accounts.
Beatriz Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steve Cohen	Absent
Diane Wynne	Aye
Darin Ryburn	Aye
Beatriz Chen	Aye
Julie Kornack	Aye
Robert Weinberg	Aye
Scott Silverstein	Aye
Jonathan Wasser	Aye
Steven Kofahl	Aye

VI. Closing Items

A. Recognition of Outgoing Board Member

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

Respectfully Submitted,
Melanie Horton
Julie Kornack made a motion to adjourn the meeting.
Scott Silverstein seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Steve Cohen	Absent
Darin Ryburn	Aye
Diane Wynne	Aye
Julie Kornack	Aye
Scott Silverstein	Aye
Beatriz Chen	Aye
Robert Weinberg	Aye
Steven Kofahl	Aye