APPROVED

El Camino Real Charter High School

Minutes

Board Meeting

Date and Time
Wednesday December 14, 2016 at 5:00 PM

Location
El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

REGULAR BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website, (http://ecrchs.net/ecr-board/).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present
Jonathan Wasser, Scott Silverstein, Steve Cohen, Steven Kofahl

Directors Absent
Dennis Thompson, Julie Kornack, Robert Weinberg

Guests Present
David Hussey, Dean Bennett, Eric Wilson, Fernando Delgado, Melanie Horton

---

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Dec 14, 2016 at 5:11 PM.

C. Pledge of Allegiance

D. Public Comment on Non-Agenda Items

There was one public speaker with comments.

E. Welcome New Board Members

F. Public Comment from Candidates for New Board Positions

Six candidates made comments.

G. Executive Director's Report

H. UTLA Update

II. Consent

A. Review and Vote on the November 30th Special Board Meeting Minutes

Scott Silverstein made a motion to approve minutes from the Board Meeting on 11-30-16 Board Meeting on 11-30-16.
Steve Cohen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Dennis Thompson	Absent
Scott Silverstein	Aye
Steve Cohen	Aye
Robert Weinberg	Absent
Jonathan Wasser	Aye
Steven Kofahl	Abstain
Julie Kornack	Absent

III. Governance

A. Discuss Timeline and Process for Upcoming ECRA Board Election

B. Discuss Board Committee's Recommendations for Community Representatives

The Community Representative Nomination Committee recommended Andrea Breur for the term expiring 6/30/18, and Sheila Williams for the term expiring 6/30/19.

C. Vote to Install New Community Representative (Term Expires 6/30/18)

Scott Silverstein made a motion to install Andrea Breur as the new Community Representative (term expires 6/30/18).

Steve Cohen seconded the motion.
The motion did not carry.

Roll Call

Julie Kornack	Absent
Dennis Thompson	Absent
Steven Kofahl	Abstain
Scott Silverstein	Aye
Robert Weinberg	Absent
Steve Cohen	Abstain
Jonathan Wasser	Aye

D. Vote to Install New Community Representative (Term Expires 6/30/19)

Scott Silverstein made a motion to table this item until the next board meeting.
Steve Cohen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Steven Kofahl	Aye
Julie Kornack	Absent
Steve Cohen	Aye
Dennis Thompson	Absent
Scott Silverstein	Aye
Robert Weinberg	Absent

E. Discuss Stakeholder Questions Regarding Why Current Parents & Paid Employees Cannot Serve on Board

IV. Financial

A. Review and Vote on 2015-16 Audited Financial Statements

Steve Cohen made a motion to approve the 2015-16 audited financial statements.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Scott Silverstein	Aye
Dennis Thompson	Absent
Julie Kornack	Absent
Jonathan Wasser	Aye
Steven Kofahl	Aye
Robert Weinberg	Absent
Steve Cohen	Aye

B. Review and Vote on October Check Register

Steve Cohen made a motion to approve the October check register.
Scott Silverstein seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steve Cohen	Aye
Steven Kofahl	Aye
Robert Weinberg	Absent
Scott Silverstein	Aye
Jonathan Wasser	Aye
Dennis Thompson	Absent
Julie Kornack	Absent

C. October 2016 Financial Update

D. Review and Vote on 2016/17 1st Interim Financials

Scott Silverstein made a motion to approve the 2016/17 1st interim financials.
Steve Cohen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Aye
Steve Cohen	Aye
Dennis Thompson	Absent
Robert Weinberg	Absent
Jonathan Wasser	Aye
Julie Kornack	Absent
Scott Silverstein	Aye

E. Review and Vote on the 2016/17 EPA Expenditure Plan & Resolution

Steve Cohen made a motion to approve the 2016/17 EPA expenditure plan and resolution.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Julie Kornack	Absent
Steven Kofahl	Aye
Robert Weinberg	Absent
Scott Silverstein	Aye
Dennis Thompson	Absent
Steve Cohen	Aye

F. Business Updates

G.

Discuss Plan for Use of College Readiness Block Grant Funds

V. School and Policies

A. Review and Vote on Copier Agreement

Steve Cohen made a motion to approve the copier agreement.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steve Cohen	Aye
Jonathan Wasser	Aye
Scott Silverstein	Aye
Julie Kornack	Absent
Steven Kofahl	Aye
Robert Weinberg	Absent
Dennis Thompson	Absent

B. Discuss and Vote to Rescind March 2016 Material Revision

Steven Kofahl made a motion to rescind the March 2016 material revision.
Steve Cohen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Steve Cohen	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye
Julie Kornack	Absent
Dennis Thompson	Absent
Robert Weinberg	Absent

C. Vote on New Material Revision

Steve Cohen made a motion to approve the new material revision.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steve Cohen	Aye
Jonathan Wasser	Aye
Julie Kornack	Absent
Dennis Thompson	Absent
Scott Silverstein	Aye
Robert Weinberg	Absent
Steven Kofahl	Aye

D.

Review and Vote on Revised Fiscal Polices & Procedures

Steve Cohen made a motion to approve the revised Fiscal Polices and Procedures.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steve Cohen	Aye
Jonathan Wasser	Aye
Dennis Thompson	Absent
Scott Silverstein	Aye
Julie Kornack	Absent
Steven Kofahl	Aye
Robert Weinberg	Absent

E. Discuss International Student Program

VI. Other Business

A. CBO and CCO Recruitment Update

B. Discuss Executive Position Titles

C. Discuss and Vote on Salary Tables for New Positions

Steve Cohen made a motion to table this item until the next board meeting.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Scott Silverstein	Aye
Dennis Thompson	Absent
Robert Weinberg	Absent
Julie Kornack	Absent
Jonathan Wasser	Aye
Steven Kofahl	Aye
Steve Cohen	Aye

VII. Closing Items

A. Recognition of Outgoing Board Member

B. Training on New Fiscal Policies and Procedures

C. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.
Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Scott Silverstein	Aye
Dennis Thompson	Absent
Julie Kornack	Absent
Robert Weinberg	Absent
Jonathan Wasser	Aye
Steven Kofahl	Aye
Steve Cohen	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:40 PM.

Respectfully Submitted,
Melanie Horton