



# El Camino Real Charter High School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday December 14, 2016 at 5:00 PM

#### Location

El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

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#### REGULAR BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or [do.bennett@ecrchs.net](mailto:do.bennett@ecrchs.net). Some board meeting materials are also posted in the school's website, (<http://ecrchs.net/ecr-board/>).

#### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.*

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#### **Directors Present**

Jonathan Wasser, Scott Silverstein, Steve Cohen, Steven Kofahl

#### **Directors Absent**

Dennis Thompson, Julie Kornack, Robert Weinberg

#### **Guests Present**

David Hussey, Dean Bennett, Eric Wilson, Fernando Delgado, Melanie Horton

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Dec 14, 2016 at 5:11 PM.

**C. Pledge of Allegiance**

**D. Public Comment on Non-Agenda Items**

There was one public speaker with comments.

**E. Welcome New Board Members**

**F. Public Comment from Candidates for New Board Positions**

Six candidates made comments.

**G. Executive Director's Report**

**H. UTLA Update**

**II. Consent**

**A. Review and Vote on the November 30th Special Board Meeting Minutes**

Scott Silverstein made a motion to approve minutes from the Board Meeting on 11-30-16 Board Meeting on 11-30-16.

Steve Cohen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Dennis Thompson Absent

Robert Weinberg Absent

Steve Cohen Aye

Julie Kornack Absent

Steven Kofahl Abstain

Jonathan Wasser Aye

Scott Silverstein Aye

**III. Governance**

**A. Discuss Timeline and Process for Upcoming ECRA Board Election**

**B. Discuss Board Committee's Recommendations for Community Representatives**

The Community Representative Nomination Committee recommended Andrea Breur for the term expiring 6/30/18, and Sheila Williams for the term expiring 6/30/19.

**C. Vote to Install New Community Representative (Term Expires 6/30/18)**

Scott Silverstein made a motion to install Andrea Breur as the new Community Representative (term expires 6/30/18).

Steve Cohen seconded the motion.

The motion did not carry.

**Roll Call**

Jonathan Wasser	Aye
Robert Weinberg	Absent
Steve Cohen	Abstain
Scott Silverstein	Aye
Steven Kofahl	Abstain
Julie Kornack	Absent
Dennis Thompson	Absent

**D. Vote to Install New Community Representative (Term Expires 6/30/19)**

Scott Silverstein made a motion to table this item until the next board meeting.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Scott Silverstein	Aye
Jonathan Wasser	Aye
Steven Kofahl	Aye
Julie Kornack	Absent
Steve Cohen	Aye
Dennis Thompson	Absent
Robert Weinberg	Absent

**E. Discuss Stakeholder Questions Regarding Why Current Parents & Paid Employees Cannot Serve on Board**

**IV. Financial**

**A. Review and Vote on 2015-16 Audited Financial Statements**

Steve Cohen made a motion to approve the 2015-16 audited financial statements.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Jonathan Wasser	Aye
Steven Kofahl	Aye
Julie Kornack	Absent
Scott Silverstein	Aye
Robert Weinberg	Absent
Steve Cohen	Aye
Dennis Thompson	Absent

**B. Review and Vote on October Check Register**

Steve Cohen made a motion to approve the October check register.

Scott Silverstein seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Jonathan Wasser	Aye
Julie Kornack	Absent
Steven Kofahl	Aye
Scott Silverstein	Aye
Robert Weinberg	Absent
Dennis Thompson	Absent
Steve Cohen	Aye

**C. October 2016 Financial Update**

**D. Review and Vote on 2016/17 1st Interim Financials**

Scott Silverstein made a motion to approve the 2016/17 1st interim financials.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dennis Thompson	Absent
Robert Weinberg	Absent
Steven Kofahl	Aye
Steve Cohen	Aye
Scott Silverstein	Aye
Julie Kornack	Absent
Jonathan Wasser	Aye

**E. Review and Vote on the 2016/17 EPA Expenditure Plan & Resolution**

Steve Cohen made a motion to approve the 2016/17 EPA expenditure plan and resolution.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Scott Silverstein	Aye
Julie Kornack	Absent
Steve Cohen	Aye
Jonathan Wasser	Aye
Steven Kofahl	Aye
Robert Weinberg	Absent
Dennis Thompson	Absent

**F. Business Updates**

**G.**

## Discuss Plan for Use of College Readiness Block Grant Funds

### V. School and Policies

#### A. Review and Vote on Copier Agreement

Steve Cohen made a motion to approve the copier agreement.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Dennis Thompson	Absent
Julie Kornack	Absent
Jonathan Wasser	Aye
Steven Kofahl	Aye
Steve Cohen	Aye
Robert Weinberg	Absent
Scott Silverstein	Aye

#### B. Discuss and Vote to Rescind March 2016 Material Revision

Steven Kofahl made a motion to rescind the March 2016 material revision.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Jonathan Wasser	Aye
Steve Cohen	Aye
Dennis Thompson	Absent
Robert Weinberg	Absent
Julie Kornack	Absent
Steven Kofahl	Aye
Scott Silverstein	Aye

#### C. Vote on New Material Revision

Steve Cohen made a motion to approve the new material revision.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Robert Weinberg	Absent
Steven Kofahl	Aye
Julie Kornack	Absent
Jonathan Wasser	Aye
Scott Silverstein	Aye
Steve Cohen	Aye
Dennis Thompson	Absent

#### D.

### **Review and Vote on Revised Fiscal Policies & Procedures**

Steve Cohen made a motion to approve the revised Fiscal Policies and Procedures.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Steven Kofahl	Aye
Jonathan Wasser	Aye
Scott Silverstein	Aye
Julie Kornack	Absent
Dennis Thompson	Absent
Robert Weinberg	Absent
Steve Cohen	Aye

### **E. Discuss International Student Program**

## **VI. Other Business**

### **A. CBO and CCO Recruitment Update**

### **B. Discuss Executive Position Titles**

### **C. Discuss and Vote on Salary Tables for New Positions**

Steve Cohen made a motion to table this item until the next board meeting.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Dennis Thompson	Absent
Robert Weinberg	Absent
Jonathan Wasser	Aye
Steve Cohen	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye
Julie Kornack	Absent

## **VII. Closing Items**

### **A. Recognition of Outgoing Board Member**

### **B. Training on New Fiscal Policies and Procedures**

### **C. Adjourn Meeting**

Steven Kofahl made a motion to adjourn the meeting.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Scott Silverstein	Aye
Steve Cohen	Aye
Steven Kofahl	Aye
Dennis Thompson	Absent
Jonathan Wasser	Aye
Robert Weinberg	Absent
Julie Kornack	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:40 PM.

Respectfully Submitted,  
Melanie Horton