APPROVED

El Camino Real Charter High School

Minutes

Board Meeting

Date and Time
Wednesday October 26, 2016 at 5:00 PM

Location
El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

REGULAR MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (www.ecrchs.net).

INSTRUCTIONS FOR PRESENTATIONS
TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present
Dennis Thompson, Jonathan Wasser, Larry Rubin, Odus Caldwell, Scott Silverstein

Directors Absent
Alex Placencio, Jackie Keene

Guests Present
Amy Carter, Beth Corbett, David Hussey, Janelle Ruley, Kerry Hirsch, Lisa DeRubertis, Lisa Ring, Lori Chandler, Marshall Mayotte, Melanie Horton, Melissa Charters, Raul Ayala, Shelly Marshall, Sue Freitag, Susan Niven

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Oct 26, 2016 at 5:04 PM.

C. Pledge of Allegiance

D. UTLA Update

E. Public Comment on Non-Agenda Items

There were 11 speakers on non-agenda items.

II. Ratifying the Memorandum of Understanding with LAUSD

A. Ratification of the MOU

The Board's legal counsel, Janelle Ruley, explained the details of the MOU.

B. Discuss Executive Director Transition

III. Consent

A. Review and Vote for the September 16th Special Board Meeting

Scott Silverstein made a motion to approve minutes from the Board Meeting on 09-16-16 Board Meeting on 09-16-16.
Larry Rubin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Rubin	Aye
Alex Placencio	Absent
Jackie Keene	Absent
Odus Caldwell	Aye
Jonathan Wasser	Aye
Dennis Thompson	Aye
Scott Silverstein	Aye

B. Review and Vote September 21st Regular Board Minutes

Larry Rubin made a motion to approve minutes from the Board Meeting on 09-21-16 Board Meeting on 09-21-16.
Scott Silverstein seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Alex Placencio	Absent
Larry Rubin	Aye
Odus Caldwell	Aye
Dennis Thompson	Aye

Roll Call

Scott Silverstein	Aye
Jackie Keene	Absent
Jonathan Wasser	Aye

C. Review and Vote October 5th Special Board Minutes

Scott Silverstein made a motion to approve minutes from the Board Meeting on 10-05-16 Board Meeting on 10-05-16.
Larry Rubin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jackie Keene	Absent
Jonathan Wasser	Aye
Alex Placencio	Absent
Larry Rubin	Aye
Odus Caldwell	Aye
Dennis Thompson	Aye
Scott Silverstein	Aye

D. Review and Vote October 17th Special Board Meeting

Scott Silverstein made a motion to approve minutes from the Board Meeting on 10-17-16 Board Meeting on 10-17-16.
Larry Rubin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Rubin	Aye
Odus Caldwell	Aye
Scott Silverstein	Aye
Alex Placencio	Absent
Jonathan Wasser	Aye
Dennis Thompson	Aye
Jackie Keene	Absent

IV. Governance

A. Committee Updates

There were no committee updates.

B. Discuss Upcoming Board Vacancies

Janelle Ruley explained that, in accordance with the terms of the MOU, a new community representative will be appointed in November 2016, and elections will be held in November 2016 for the positions of teacher representative and parent representative. A

second community representative will be appointed in December 2016. An election for a new classified representative will be held in January 2017.

C. Discuss Process for Board Member Elections

Fernando Delgado discussed options for electronic voting.
Jon Wasser requested an update on the status of the electronic voting system by next Wednesday, November 2.

D. Discuss Community Member Nomination Guidelines and Establish Community Member Nomination Committee

Jon Wasser asked Fernando Delgado to start working on uploading the online application for new board members, using last year's application as a guide.

Dennis Thompson made a motion to nominate Jon Wasser and Scott Silverstein to the community member nomination committee.
Larry Rubin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Scott Silverstein	Aye
Jackie Keene	Absent
Alex Placencio	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Jonathan Wasser	Aye
Odus Caldwell	Aye

E. Discuss and Establish Guidelines for Community Member Vetting

Larry Rubin made a motion to establish guidelines for community member vetting as per the ECRA Bylaws.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Odus Caldwell	Aye
Jackie Keene	Absent
Jonathan Wasser	Aye
Dennis Thompson	Aye
Alex Placencio	Absent
Larry Rubin	Aye
Scott Silverstein	Aye

F. Discuss and Establish an Ad Hoc Board Committee for CBO Replacement

Scott Silverstein made a motion to appoint Jon Wasser and Scott Silverstein to an ad-hoc Board committee for CBO replacement.
Larry Rubin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Jackie Keene	Absent
Odus Caldwell	Aye
Larry Rubin	Aye
Jonathan Wasser	Aye
Scott Silverstein	Aye
Alex Placencio	Absent
Dennis Thompson	Aye

The ad hoc Board committee will research headhunter firms and bring suggestions to the next ECRA Board meeting on November 16.

G. Discuss and Establish a Board Travel Committee

Scott Silverstein made a motion to approve a substitute motion to give Jon Wasser the authority to rule on all out-of-state travel through January 31, 2017.
Larry Rubin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Jonathan Wasser	Aye
Scott Silverstein	Aye
Jackie Keene	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Alex Placencio	Absent
Odus Caldwell	Aye

V. Financials

A. EdTec's July and August Financial Presentation

B. Review and Vote 2015-16 Unaudited Actual Financials

Scott Silverstein made a motion to approve the 2015-16 unaudited actual financials.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Odus Caldwell	Aye
Alex Placencio	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Jackie Keene	Absent

Roll Call

Scott Silverstein	Aye
Jonathan Wasser	Aye

C. Review and Vote July Check Register

Scott Silverstein made a motion to approve the July check register.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Dennis Thompson	Aye
Jonathan Wasser	Aye
Alex Placencio	Absent
Odus Caldwell	Aye
Scott Silverstein	Aye
Jackie Keene	Absent
Larry Rubin	Aye

D. Review and Vote August Check Register

Larry Rubin made a motion to approve the August check register.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Odus Caldwell	Aye
Larry Rubin	Aye
Dennis Thompson	Aye
Scott Silverstein	Aye
Jonathan Wasser	Aye
Jackie Keene	Absent
Alex Placencio	Absent

E. Discuss and Vote on the Transfer of Bank Account Contacts

Larry Rubin made a motion to remove Dave Fehte as check signer; remove Marshall Mayotte as online bank account administrator; and add Melanie Horton as online bank account administrator.
Scott Silverstein seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Scott Silverstein	Aye
Jackie Keene	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Alex Placencio	Absent

Roll Call

Odus Caldwell	Aye

VI. School and Policies

A. Update: Executive Director's Report

B. Review and Vote Mathematics Placement Act 2015

Larry Rubin made a motion to approve the ECRCHS Mathematics Placement Policy in order to ensure the success of every student and to meet the Legislative intent of the California Mathematics Placement Act of 2015.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Jackie Keene	Absent
Odus Caldwell	Aye
Dennis Thompson	Aye
Alex Placencio	Absent
Scott Silverstein	Aye
Larry Rubin	Aye

C. Discuss FCMAT Postponement Until After New Fiscal Policies and Staff

Larry Rubin made a motion to postpone further work with FCMAT until after new fiscal policies have been adopted and new staff members have been hired.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Dennis Thompson	Aye
Jackie Keene	Absent
Scott Silverstein	Aye
Larry Rubin	Aye
Jonathan Wasser	Aye
Alex Placencio	Absent
Odus Caldwell	Aye

D. Discuss Parking Lot Improvements

Scott Silverstein asked to discuss a traffic plan at the next Board meeting.

E. Discuss Schoolwide Email Policy

Scott Silverstein asked if the school has a social media policy for its social media accounts. Melanie Horton will start drafting a social media policy.

VII. Personnel Matters

A. Board Review of Comparable Compensation Data for Charter School Directors / CEOs / Superintendents

B. Closed Session

Larry Rubin made a motion to enter into closed session at 8:46pm.
Odus Caldwell seconded the motion.
The Board VOTED unanimously to approve the motion.

C. Reconvene to Open Session

Larry Rubin made a motion to reconvene into open session at 9:52pm.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Rubin	Aye
Jackie Keene	Absent
Jonathan Wasser	Aye
Odus Caldwell	Aye
Dennis Thompson	Aye
Alex Placencio	Absent
Scott Silverstein	Aye

D. Possible Board Approval of Resolution Regarding Executive Compensation

Larry Rubin made a motion to approve resolution regarding executive compensation.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Odus Caldwell	Aye
Dennis Thompson	Aye
Scott Silverstein	Aye
Larry Rubin	Aye
Jackie Keene	Absent
Alex Placencio	Absent

E. Possible Board Approval of Employment Agreement for the Executive Director

Larry Rubin made a motion to approve an employment agreement for the Executive Director through June 30, 2017 with a salary of $186,000.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Rubin	Aye
Jonathan Wasser	Aye
Jackie Keene	Absent
Dennis Thompson	Aye
Alex Placencio	Absent
Odus Caldwell	Aye
Scott Silverstein	Aye

F. Approval of Employment of Executive Director

This motion was withdrawn.

VIII. Other Business

A. Future Agenda Items

There were no future agenda items.

IX. Closing Items

A. Adjourn Meeting

Odus Caldwell made a motion to adjourn the meeting.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jackie Keene	Absent
Dennis Thompson	Aye
Odus Caldwell	Aye
Alex Placencio	Absent
Jonathan Wasser	Aye
Scott Silverstein	Aye
Larry Rubin	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:56 PM.

Respectfully Submitted,
Melanie Horton