APPROVED

# El Camino Real Charter High School

# Minutes

## Board Meeting

**Date and Time**
Wednesday September 21, 2016 at 5:00 PM

**Location**
El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

**REGULAR MEETING**

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (www.ecrchs.net).

**INSTRUCTIONS FOR PRESENTATIONS**
**TO THE BOARD BY PARENTS AND CITIZENS**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. For this meeting, V. LAUSD's Notice of Violations to ECR section will not exceed twenty-four (24) minutes.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367

***In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.***

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**Directors Present**
Jackie Keene, Jonathan Wasser, Larry Rubin, Odus Caldwell, Scott Silverstein

**Directors Absent**
Alex Placencio, Dennis Thompson

**Guests Present**
Adam Jacobson, Amy Carter, Anita Gruen, Beth Corbett, Bianca Oro, Brian Finley, Carlos Monroy, Casey Sensayeri, Daniel Holmes, David Fehte, David Hussey, Dean Bennett, Dermot Givens, Dia Nash, Elena Burnstein, Ernestine White G, Evelyn Sanchez Garabayo, Fernando Delgado, Fluke Fluker, James DeLarme, Janelle Ruley, Julie Pratt, Kayvan Shebuh, Kyna Collins, Marlene Widawer, Marshall Mayotte, Melanie Horton, Meredith Adams, Patrick O’Brien, Raven Hardy, Richard Sheinberg, Ro Gyella, Ron Burnstein, Ryan Hardy, Shelley Marshall, Sheryl Aldrich, Shirley Ceveda, Stacey Meltzer, Theresa Bennett, Zasha Endres

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## I. Opening Items

### A.

**Record Attendance and Guests**

### B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Sep 21, 2016 at 5:04 PM.

### C. Pledge of Allegiance

### D. Public Comment on Non-Agenda Items

There were 26 speakers on non-agenda items. Jon Wasser asked speakers on specific agenda items to hold their comments until right before the agenda item; 11 people spoke on Item V later in the meeting.

## II. Consent

### A. Review and Vote August 10th Regular Board Minutes

The minutes were approved on the condition that Mr. Falgien's name be removed. Mr. Falgien was listed as an absent board member. Staff has contacted BoardOnTrack and resolved the issue.
Jackie Keene made a motion to approve minutes from the Board Meeting on 08-10-16 Board Meeting on 08-10-16.
Scott Silverstein seconded the motion.
The board **VOTED** unanimously to approve the motion.

| **Roll Call** | |
|---|---|
| Scott Silverstein | Aye |
| Odus Caldwell | Aye |
| Dennis Thompson | Absent |
| Jackie Keene | Aye |
| Jonathan Wasser | Aye |
| Alex Placencio | Absent |
| Larry Rubin | Aye |

## III. Governance

### A. Committee Updates

There were no updates to report.

### B. Ratification of Previous Board Action

Larry Rubin made a motion to ratify previous Board action on October 25, 2015 to create an ad hoc committee to nominate community Board representative.
Odus Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Dennis Thompson | Absent |
| Odus Caldwell | Aye |
| Jackie Keene | Aye |
| Larry Rubin | Aye |
| Scott Silverstein | Abstain |
| Jonathan Wasser | Aye |
| Alex Placencio | Absent |

### C. Ratification of Previous Board Action

Jackie Keene made a motion to ratify previous Board action on November 18, 2015 to create a committee to receive stakeholder input on Oversight Committee.
Odus Caldwell seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Odus Caldwell | Aye |
| Dennis Thompson | Absent |
| Scott Silverstein | Abstain |
| Alex Placencio | Absent |
| Jackie Keene | Aye |
| Jonathan Wasser | Aye |
| Larry Rubin | Aye |

### D. Ratification of Previous Board Action

Odus Caldwell made a motion to ratify previous Board action on December 9, 2015 to approve the revised Fiscal Policies and Procedures.
Jonathan Wasser seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Jonathan Wasser | Aye |
| Scott Silverstein | Abstain |
| Dennis Thompson | Absent |
| Larry Rubin | Aye |
| Odus Caldwell | Aye |
| Jackie Keene | Aye |
| Alex Placencio | Absent |

### E. Ratification of Previous Board Action

Jackie Keene made a motion to ratify previous Board action on March 16, 2016 to approve agreement with UTLA.
Odus Caldwell seconded the motion.
The board **VOTED** to approve the motion.

| Roll Call | |
|---|---|
| Alex Placencio | Absent |
| Scott Silverstein | Abstain |
| Jackie Keene | Aye |
| Jonathan Wasser | Aye |
| Odus Caldwell | Aye |
| Larry Rubin | Aye |
| Dennis Thompson | Absent |

## IV. Financials

### A. Review and Vote Unaudited Actuals

Jon Wasser moved to table this item to the next Board meeting to allow more time to review the document. Scott Silverstein seconded the motion. This follows a previous motion made by Jackie Keene and seconded by Larry Rubin to review and vote on the unaudited actuals.
Jonathan Wasser made a motion to table this item to the next Board meeting.
Scott Silverstein seconded the motion.
The board **VOTED** unanimously to approve the motion.

| Roll Call | |
|---|---|
| Dennis Thompson | Absent |
| Odus Caldwell | Aye |
| Scott Silverstein | Aye |
| Alex Placencio | Absent |
| Jonathan Wasser | Aye |
| Jackie Keene | Aye |
| Larry Rubin | Aye |

### B. Review and Vote July Check Register

At the start of the meeting, Jon Wasser moved this item to the next Board meeting in order to allow more time at this meeting to focus on and discuss ECRA's response to the Notice of Violations.

### C. Update: CFO

Marshall Mayotte mentioned that the business office will start preparing variance reports to compare the school's performance to its own budget, other charter schools, and LAUSD. Scott Silverstein asked for these reports to provide detail on every line item.

## V. LAUSD's Notice of Violations to ECR

### A. Review and Vote on revisions to Fiscal Policies and Procedures

Larry Rubin made a motion to approve the revisions to the Fiscal Polices and Procedures.

Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| Dennis Thompson | Absent |
| Scott Silverstein | Aye |
| Jackie Keene | Aye |
| Alex Placencio | Absent |
| Larry Rubin | Aye |
| Odus Caldwell | Aye |
| Jonathan Wasser | Aye |

### B. Delegation of Authority to Approve Response to Notice of Viloations

Jackie Keene made a motion to delegate authority to approve the final response to the NOV to Jon Wasser, Jackie Keene, and Odus Caldwell.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| Dennis Thompson | Absent |
| Alex Placencio | Absent |
| Odus Caldwell | Aye |
| Scott Silverstein | Aye |
| Larry Rubin | Aye |
| Jackie Keene | Aye |
| Jonathan Wasser | Aye |

There were 11 public speakers for this agenda item.

## VI. Other Business

### A. Closed Session

At the start of the meeting, Jon Wasser moved this agenda item to the end of the agenda in order to accommodate meeting attendants with children at home.

### B. Reconvene to Open Session

Due to the confidential nature of the closed session personnel item on the agenda, the Board has no public action to report out.

### C. Future Agenda Items

- Board Member status request

## VII. Closing Items

### A. Adjourn Meeting

Scott Silverstein made a motion to adjourn the meeting.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

| **Roll Call** | |
|---|---|
| Scott Silverstein | Aye |
| Jackie Keene | Aye |
| Dennis Thompson | Absent |
| Larry Rubin | Aye |
| Odus Caldwell | Aye |
| Alex Placencio | Absent |
| Jonathan Wasser | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:45 PM.

Respectfully Submitted,
Melanie Horton