APPROVED

El Camino Real Charter High School

Minutes

Board Meeting

Date and Time
Wednesday August 10, 2016 at 5:00 PM

Location
El Camino Real Charter High School's Anderson Hall, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

REGULAR AND ANNUAL BOARD MEETING

INSTRUCTIONS FOR PRESENTATIONS
TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not

specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Executive Director’s office.

Directors Present
Dennis Thompson, Jackie Keene, Jonathan Wasser, Larry Rubin, Scott Silverstein

Directors Absent
Alex Placencio, Odus Caldwell

Guests Present
Barbara Stanoff, Brad Golstein, Chang Patel, EdTec, David Fehte, David Hussey, Dayna Leo, Dean Sodek, Diana Raheb, Fernando Delgado, Karina Park, Lisa DeRubertis, Lisa Ring, Marlene Widawer, Marshall Mayotte, Melanie Horton, Richard Sheinberg, Shelley Mark, Sue Freitag, Veronica Zelitchenno, Zachary Leo

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Aug 10, 2016 at 5:09 PM.

C. Pledge of Allegiance

D. Public Comment on Non-Agenda Items and Agenda Items

There was one speaker, Marlene Widawer.

E. Board Member Introduction - Scott Silverstein

II. Consent

A. Review and Vote April 29th Special Board Meeting

Larry Rubin made a motion to approve the minutes from the Special Board Meeting on 04-29-16 Board Meeting on 04-29-16.
Dennis Thompson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Larry Rubin	Aye
Odus Caldwell	Absent
Jonathan Wasser	Aye
Scott Silverstein	Abstain
Jackie Keene	Aye
Dennis Thompson	Aye
Alex Placencio	Absent

B. Review and Vote June 22nd Regular Board Minutes

Dennis Thompson made a motion to approve the minutes from the Board Meeting on 06-22-16 Board Meeting on 06-22-16.
Jackie Keene seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Odus Caldwell	Absent
Jackie Keene	Aye
Jonathan Wasser	Aye
Larry Rubin	Aye
Dennis Thompson	Aye
Scott Silverstein	Abstain
Alex Placencio	Absent

C. Review and Vote July 19th Special Board Meeting

Larry Rubin made a motion to approve the minutes from the Special Board Meeting on 07-19-16 Board Meeting on 07-19-16.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Dennis Thompson	Aye
Scott Silverstein	Aye
Alex Placencio	Absent
Odus Caldwell	Absent
Larry Rubin	Aye
Jackie Keene	Aye
Jonathan Wasser	Aye

D. Review and Vote May Check Register

Scott Silverstein requested that going forward, we move the check register items to the "financial update" section of the agenda.
Jackie Keene made a motion to approve the May and June check registers.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Larry Rubin	Aye
Scott Silverstein	Aye
Jackie Keene	Aye
Dennis Thompson	Aye
Alex Placencio	Absent
Odus Caldwell	Absent

E. Review and Vote June Check Register

This item was combined with Item D above.

III. Governance

A. Discuss and Vote Amendment to Previously Filed Minutes

Larry Rubin made a motion to approve amendment to previously filed minutes.
Dennis Thompson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Alex Placencio	Absent
Jonathan Wasser	Aye
Jackie Keene	Aye
Larry Rubin	Aye
Scott Silverstein	Abstain
Odus Caldwell	Absent
Dennis Thompson	Aye

B. Committee Updates

There were no committee updates.

C. Discuss and Elect 2016/17 Board Secretary

Larry Rubin made a motion to elect Scott Silverstein as Board Secretary for 2016-2017.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Dennis Thompson	Aye
Larry Rubin	Aye
Odus Caldwell	Absent
Scott Silverstein	Aye
Alex Placencio	Absent
Jackie Keene	Aye
Jonathan Wasser	Aye

IV. School and Policies

A. Review and Vote 2016-17 Food Service Vendor Selection - Chartwells

Larry Rubin made a motion to approve Chartwells as the new food service management company.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Scott Silverstein	Aye
Odus Caldwell	Absent
Jackie Keene	Aye
Larry Rubin	Aye
Dennis Thompson	Aye
Alex Placencio	Absent

B. Review and Vote Employee Handbook

Jackie Keene made a motion to approve the Employee Handbook for classified staff.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Dennis Thompson	Aye
Jackie Keene	Aye
Alex Placencio	Absent
Larry Rubin	Aye
Jonathan Wasser	Aye
Odus Caldwell	Absent
Scott Silverstein	Aye

C. Discuss and Vote Other Vendor Sales

Larry Rubin made a motion to approve other vendor sales in the student store.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Rubin	Aye
Jackie Keene	Aye
Alex Placencio	Absent
Jonathan Wasser	Aye
Dennis Thompson	Aye
Scott Silverstein	Aye
Odus Caldwell	Absent

The staff will create a form for outside vendor sales and present it at the next Board meeting.

D. Discuss and Approve Walsworth as the New Yearbook Vendor

Jackie Keene made a motion to approve Walsworth as the new yearbook vendor.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jackie Keene	Aye
Jonathan Wasser	Aye
Odus Caldwell	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Scott Silverstein	Aye
Alex Placencio	Absent

E. Review and Vote Film Stipend

Jackie Keene made a motion to approve the film stipend for 2015-16 and all future years.
Larry Rubin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jackie Keene	Aye
Scott Silverstein	Aye
Odus Caldwell	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Jonathan Wasser	Aye
Alex Placencio	Absent

F.

Review and Vote Parent-Student Handbook

Larry Rubin made a motion to approve the Parent-Student handbook.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jonathan Wasser	Aye
Dennis Thompson	Aye
Scott Silverstein	Aye
Jackie Keene	Aye
Odus Caldwell	Absent
Alex Placencio	Absent
Larry Rubin	Aye

G. Review and Vote International Student Agreement and Forms

Larry Rubin made a motion to approve the agreement and forms for the international student program.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jackie Keene	Aye
Dennis Thompson	Aye
Larry Rubin	Aye
Alex Placencio	Absent
Jonathan Wasser	Aye
Scott Silverstein	Aye
Odus Caldwell	Absent

H. Discuss and Vote Keeping the Pacific Western Bank Account for ESCRIP transfers

Larry Rubin made a motion to approve keeping the Pacific Western Bank Account for ESCRIP transfers.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Jackie Keene	Aye
Odus Caldwell	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Alex Placencio	Absent
Jonathan Wasser	Aye
Scott Silverstein	Aye

I. Discuss and Vote Purchase of Technology Upgrades by CTO

Jackie Keene made a motion to approve the purchase of technology upgrades.
Dennis Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Alex Placencio	Absent
Jackie Keene	Aye
Jonathan Wasser	Aye
Odus Caldwell	Absent
Dennis Thompson	Aye
Larry Rubin	Aye
Scott Silverstein	Aye

J. Update: Technology

K. Update: President's Report

V. Other Business

A. Future Agenda Items

The Board requested that the following items be included in future meeting agendas:

- Review trust account policies and balances
- Discuss whether "everyday operations" items should require Board approval
- Discuss what information should be included in the check registers that are sent to the Board
- Discuss the current and potential revenue of the international student program
- Explore the possibility of sub-contracting facilities staff hired in the future

B. Other Business

Jonathan Wasser requested that the staff coordinate sexual harassment training for all Board Members.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,
Melanie Horton
Dennis Thompson made a motion to adjourn the meeting.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Larry Rubin	Aye
Alex Placencio	Absent
Jackie Keene	Aye
Odus Caldwell	Absent
Dennis Thompson	Aye
Jonathan Wasser	Aye
Scott Silverstein	Aye