APPROVED

El Camino Real Charter High School

Minutes

Special Board Meeting

7-11-2025 Special Board Meeting

Date and Time
Friday July 11, 2025 at 3:40 PM

Location
El Camino Real Charter High School - (Principal's Conference Room)

5440 Valley Circle Woodland Hills CA 91367

Meeting can also be seen and heard at:

North Campus - 7401 Shoup Ave. West Hills CA 91307

SPECIAL BOARD MEETING

For meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (https://ecrchs.net - click the ECR Board tab).

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" REGULAR AND SPECIAL BOARD MEETINGS AND COMMITTEE MEETINGS.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND OTHER MEETING ATTENDEES:

El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items of the Special Baord Meeting.

“Public Comments” is set aside for members of the audience to raise issues that are on the agenda.

However, due to public meeting laws, the Board can only listen to your issue, not respond or take action.
These presentations are limited to ***two (2) minutes*** and and total time allotted is only for the topics in the agenda items and will not exceed fifteen (15) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify the item(s) on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item is addressed, and total time allocated to agenda items will not exceed six (6) minutes for a Discussion item and nine (9) minutes per Vote item.

A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

IMPORTANT NOTE REGARDING PUBLIC COMMENTS:

Effective September 2022, public comments presentations at all ECRA Regular and Special Board Meetings and at Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion or more motions in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board vote(s) on the Consent Agenda item(s). The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Alexandra Ramirez, Brad Wright, Gregg Solkovits, Linda Ibach, Steven Kofahl

Directors Absent
None

Guests Present
Ryan Guinto

I. Opening Items

A. Call the Meeting to Order

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Friday Jul 11, 2025 at 3:42 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Mr. Joe Kolkowitz led the Board members and guests in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

No public comments were received for this meeting.

II. Governance

A. Selection and Approval of New Member to Fill Board Vacancy

Mr. Wright led the discussion regarding the selection of a new member to fill the current board vacancy for the classified position. He informed the board that Mr. Winters had submitted his resignation due to medical reasons.

In accordance with **Article Seven, Section Nine** of the organization's bylaws, the board has the authority to appoint a successor to serve the remainder of Mr. Winters' term. It was noted that an election is not required in this instance, as the appointee will only fulfill the unexpired term, which spans the next two years.

Mr. Wright opened the floor for any questions or comments from the board members.
Steven Kofahl made a motion to Approve the selection and approval of the New Boad Member to Fill Board Vacancy.
Linda Ibach seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Steven Kofahl	Aye
Linda Ibach	Aye
Alexandra Ramirez	Aye
Brad Wright	Aye

B. Creation of Committee for the Selection of a Community Board Position

Mr. Wright led the discussion regarding the formation of a committee for the purpose of selecting a candidate to fill a Community Board position. He explained that the committee's primary responsibility is to vet qualified candidates. The vetted list will then be submitted for review and final selection by the Board at the August Board Meeting.

In compliance with the procedures outlined in the bylaws, Mr. Wright announced the composition of the committee as follows: Mr. Kolkowitz, Miss Ibach, and Miss Ramirez.

Steven Kofahl made a motion to approve the vetted list for the Creation of Committee for the Selection of a Community Board Position.
Linda Ibach seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Alexandra Ramirez	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Linda Ibach	Aye
Gregg Solkovits	Aye

The board entered the closed session at 3:50 PM on the 11th of July, 2025.
Mr. Wright stepped out of the meeting at 3:50 p.m. At that time, Mr. David Hussey assumed facilitation of the meeting.

III. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

The board reconvene to open session at 4:15 PM on the 11th of July, 2025.
Ms. Ramirez, Vice President, provided a report from the closed session. She stated that the Board has approved to make an offer to a potential candidate for the Chief Business Officer (CBO) position and to initiate contract negotiations with the selected individual.

IV. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.
Gregg Solkovits seconded the motion.
single voice vote
The board **VOTED** unanimously to approve the motion.

Roll Call	
Gregg Solkovits	Aye
Linda Ibach	Aye
Brad Wright	Aye
Alexandra Ramirez	Aye
Steven Kofahl	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:16 PM.

Respectfully Submitted,
Ryan Guinto