

APPROVED

EL CAMINO REAL CHARTER HIGH SCHOOL

El Camino Real Charter High School

Minutes

Board Meeting

Date and Time

Monday October 26, 2015 at 4:30 PM

Location

El Camino Real CHS, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

Directors Present

Jackie Keene, Jonathan Wasser, Obie Slamon, Odus Caldwell

Directors Absent

Dennis Thompson, Peter Vastenhold

Guests Present

David Fehte, Duc Quach, Fernando Delgado, Janelle Raney, Kyna Collins, Marshall Mayotte, Melanie Horton, Terri Keas

I. Opening Items**A. Call the Meeting to Order**

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Monday Oct 26, 2015 at 4:36 PM.

B. Record Attendance and Guests**C. Teacher/Student Presentation**

There were no Teacher/Student presentations.

D.

Charter Oversight Committee Update

The Board agreed to bring up discussion on the creation of an Oversight committee that is in accordance with the Charter Bylaws. To enact the Oversight Committee the Board must establish the length of the term of service of the Committee and hold an election including all interested stakeholders.

E. Public Comment on Non-Agenda Items and Agenda Items

Nine ECR teachers and a community member voiced their opinions on ECRA purchasing the Shoup property to expand ECR's Independent Study program.

F. Committee and Board Updates

None

G. Discussion on Board Technology

Fernando Delgado informed the Board members of the fix for connectivity issues that they were experiencing with ipads during Board meetings in the Library. The tech team is taking comment and feedback to redesign and improve the Board page on the website to incorporate more Board information and Speaker Cards that can be downloaded and completed prior to meetings.

H. Discussion on Board agenda order and priorities

Jon Wasser opened a discussion on encouraging students to attend Board meetings and having a regular student speaker, possibly from Student Council, attend the meetings. The Board members also discussed the placement of the order of items on the Agenda to best accommodate stakeholders and visitors. Mr. Wasser would like to start each meeting with a student or teacher showcasing something of interest, either in academics, athletics, etc.

I. Discussion on bylaws, voting and membership

Jackie Keene made a motion to create a committee to nominate a community member to fill the Board vacancy.

Odus Caldwell seconded the motion.

The board **VOTED** to approve the motion.

The committee consists of Obie Slamon, Jackie Keene and Odus Caldwell.

J. Discussion about Board Meeting Time

The 5:00pm starting time for the Board meetings was discussed and approved by the Board at a previous meeting.

II. Governance

A.

Discussion regarding identifying potential board positions and procedures for filling positions

B. Review and approve September 16, 2015 regular board meeting minutes

Jackie Keene made a motion to approve minutes from the Board Meeting on 09-16-15 Board Meeting on 09-16-15.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Review and approve September 16, 2015 special board meeting minutes

D. Approval of the Pledge of Allegiance to future board meetings

Obie Slamon made a motion to approve reciting the Pledge of Allegiance at the beginning of future Board meetings.

Jackie Keene seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Policies

A. Review and Approval of the Progressive Discipline Policy

Jackie Keene made a motion to to Approve the Progressive Discipline Policy.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review and Approval of the Uniform Complaint Procedure

Obie Slamon made a motion to Approve the Uniform Complaint Procedure.

Jackie Keene seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Review and Approval of the Staff / Student Interaction Policy

Obie Slamon made a motion to Approve the Staff/Student Interaction Policy.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Financial

A. Review and approval of the July check register

Jackie Keene made a motion to approve the July check register.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Review and approval of the August check register

Obie Slamon made a motion to approve the August check register.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Review and approval of the types of CDs the ECRA Schwab investment account may invest

Jackie Keene made a motion to approve the types of corporate CD's the ECRA Schwab investment account can invest.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approval to switch business banking relationships to Hanmi Bank by January 1, 2016

Jackie Keene made a motion to approve to switch business banking to Hanmi Bank by January 1, 2016.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approval to delegate authority to ED Fehte to executive transition to Hanmi Bank

Obie Slamon made a motion to approve to delegate authority Executive Director, Dave Fehte, to executive transition to Hanmi Bank.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approval of ED Fehte to open a line of credit of up to \$5MM with Hanmi Bank

Obie Slamon made a motion to approve Executive Director, Dave Fehte, to open a line of credit of up to \$5MM with Hanmi Bank.
Jackie Keene seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approval to open three Hanmi bank accounts for ECRA's operations

Obie Slamon made a motion to approve to open three bank accounts at Hanmi Bank for ECRA's operations.
Odus Caldwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approval to authorize AP Halski, AP Bennett and ED as check signers on the Hanmi Accounts

Obie Slamon made a motion to approve Asst. Principal Yvonne Halski, Asst. Principal Dean Bennett and Executive Director Dave Fehte as check signers on the Hanmi Bank accounts.
Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. Approval to authorize CBO to close all Pacific Western Bank Accounts by December 31, 2015

Jackie Keene made a motion to approve to authorize CBO Marshall Mayotte to close all Pacific Western Bank accounts by December 31, 2015.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Review and approval of the purchase of 7401 Shoup property

Obie Slamon made a motion to approve to authorize the purchase of the 7401 Shoup Property.

Jackie Keene seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Approval of Pacific Charter School Development to oversee the improvements of 7401 Shoup property

Does not need to be approved at this time. The Shoup property is move-in ready and could house independent study students immediately so no major renovations are necessary now.

L. Educator Effectiveness Funding Update

Marshall Mayotte updated the Board on one time funds from the State of California that must be spent by July 2018 and the restrictions on how the funds can be spent.

V. Administrators

A. Update from Academic Administrators

None

B. Update from Business Administrators

Marshall Mayotte informed the Board that ECR's charter renewal and the K-8 petitions will be voted on at the Nov. 10th LAUSD Board meeting.

C. Update from Executive Director

Mr. Fehte stated there are 7 weeks left in the semester. UTLA has been transparent and open going into negotiations with ECRA.

VI. Other Business

A. Future Agenda Items

Jon Wasser suggested that the Board have a discussion regarding adding supplemental information on Agenda items to the website before the meetings so stakeholders can review the information and be well informed prior to meetings.

B. Closed Session - Public Employee Discipline/Dismissal/Release

Obie Slamon made a motion to Approve staff dismissal from Closed Session.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
Terri Keas