

APPROVED

EL CAMINO REAL CHARTER HIGH SCHOOL

El Camino Real Charter High School

Minutes

Board Meeting

Date and Time

Wednesday September 16, 2015 at 5:00 PM

Location

El Camino Real CHS, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

Directors Present

Jackie Keene, Jonathan Wasser, Odus Caldwell, Peter Vastenhold

Directors Absent

Dennis Thompson, Obie Slamon

Guests Present

David Fehte, Duc Quach, Fernando Delgado, Janelle Raney, Marshall Mayotte, Melanie Horton, Terri Keas

I. Opening Items**A. Call the Meeting to Order**

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Wednesday Sep 16, 2015 at 5:12 PM.

B. Record Attendance and Guests**C. Public Comment on Non-Agenda Items and Agenda Items****D. Committee and Board Updates**

Community meetings will be held one hour before Board meetings.
No current committee reports.

E. UTLA's Initial Proposal for Bargaining a CBA on behalf of certificated employees of ECRCHS

F. ECRCHS' Initial Proposal for Bargaining a CBA with UTLA

Jackie Keene made a motion to approve the initial proposal of the collective bargaining agreement by ECRCHS to UTLA.

Peter Vastenhold seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Governance

A. Review and approve August 26, 2015 Board meeting minutes

B. Board President Election

Peter Vastenhold made a motion to approve to change the title from Board President to Board Chair.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Administrators

A. Student Achievement Data Update

Marshall Mayotte gave a student achievement data update.

B. Update from Academic Administrators

None

C. Update from Business Administrators

Marshall Mayotte gave an update from the Business Administrators.

D. Update from Executive Director

Executive Director Dave Fehte gave an update on ECR.

IV. Financial

A. Allowing the school to provide awards to students

B. Providing Microsoft Surface Pros to the unduplicated population status update

C.

Allow the CBO to form a committee that can approve a Food Service Management Contract for 2015-16

Jackie Keene made a motion to approve to allow the CBO to form a committee to approve a food service management contract for 2015-16.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Review and approval of the June check register

Jackie Keene made a motion to approve the June check register.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Approve to enter into due diligence studies and negotiations for the purchase of a new site

Jackie Keene made a motion to to approve to enter into due diligence to submit a letter of intent to purchase a nearby site, which would require a \$100,000.00 deposit refundable as long as ECRCHS responds by 10/23/15, even if ECRCHS decides not to go forward with the purchase.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Approval to engage SEIA as our Third Party Administrator for the ECRA Schwab investment account

Peter Vastenhold made a motion to approve to engage SEIA as the TPA for the ECRA Schwab investment accounts in CD's available to institutional investors.

Jackie Keene seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Review and approval of revision to the Conflict of Interest Bridge Policy

Jackie Keene made a motion to review and approve the revision of the Conflict of Interest bridge policy.

Peter Vastenhold seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. Review and approve the Charter Renewal Petition & a Resolution for submission of the Renewal Charter

Peter Vastenhold made a motion to approve the Charter Renewal petition and resolution for submission of the renewal Charter, to be submitted to LAUSD on Friday, September 18, 2015.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

I.

Approval to authorize the CBO to extend the line of credit with Pacific Western Bank another year

Jackie Keene made a motion to approve to authorize the CBO to renew the credit line with Pacific Western Bank.

Peter Vastenhold seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Special Education Update

V. Closing Items

A. Adjourn Meeting

Peter Vastenhold made a motion to adjourn the meeting.

Odus Caldwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,
Terri Keas