APPROVED

El Camino Real Charter High School

Minutes

Regular Board Meeting

Date and Time
Thursday June 23, 2022 at 5:00 PM

Location
Main Campus - Little Theater (Grieb)

ATTENTION:

WE HAVE RETURNED TO "IN-PERSON" REGULAR BOARD MEETINGS, SPECIAL BOARD MEETINGS, AND COMMITTEE MEETINGS.

ONLINE AND OTHER ACCESS TO REGULAR BOARD MEETING MATERIALS:

For board meeting materials, including meeting agenda and documentation to be discussed and/or included in support of items on which the Board will vote, we encourage you to access, review, and download all materials that are posted on the school's website (https://ecrchs.net - click the ECR Board tab, Board Materials link).

If you need assistance or access otherwise, please feel free to come to our main office on the main campus or contact our main office at 818 595-7500.

INSTRUCTIONS FOR IN-PERSON PRESENTATIONS AND/OR COMMENTS TO THE BOARD BY PARENTS AND CITIZENS:

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public.

Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/participating in our meetings, we gladly provide you the following guidelines:

1. Agendas are available to all audience members at the door to the meeting.

2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.”

3. Please provide your completed "Request to Speak" form to Dr. Lowry, Director, Human Resources and Compliance, prior to the item on which you would like to speak and/or prior to "Public Comments."

4. “Public Comments” time is set aside for members of the audience to raise issues that are not specifically on the agenda.

NOTE: Due to public meeting laws, the Board can only listen to your issue, not respond or take action.

5. IMPORTANT NOTE REGARDING IN-PERSON PUBLIC COMMENTS:

Effective May 19th, 2022, public comments presentations at all ECRA Regular and Special Board Meetings and Committee Meetings must be made in person.

There is no obligation on the part of the school to have a school official read public comments during in-person Board Meetings.

A member of the public is welcome to appear at the Board meeting to make a public comment or make arrangements with another person in attendance to speak on the person's behalf.

6. "Public Comments" presentations are limited to ***two (2) minutes*** and total time allotted to non-agenda items will not exceed thirty (30) minutes.

A member of the public who requires the use of an oral interpreter, in order to receive the same opportunity as others to directly address the Board, shall be permitted twice the allotted time to speak.

7. Total time allocated to agenda items will not exceed six (6) minutes for a "Discussion" item and nine (9) minutes per "Vote" item.

8. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

9. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

10. Any public records relating to an agenda item for an Open Session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

CONSENT AGENDA ITEMS:

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

Americans With Disabilities Act (ADA):

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Alexandra Ramirez, Brad Wright, Daniela Lopez-Vargas, Danielle Malconian, Steven Kofahl

Directors Absent
Gregg Solkovits, Linda Ibach

Guests Present
David Hussey, Gregory Wood, Kurt Lowry

I. Opening Items

A. Call the Meeting to Order

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Jun 23, 2022 at 5:03 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance to the United States of America (USA)

Ms. Malonian led the meeting members and attendees in the Pledge of Allegiance to the United States of America (USA).

D. Public Comments

Dr. Lowry received two (2) requests for public comments:

1. Parent Letty Zane requested that the Board vote in favor of the proposed Network Cabling Project under the School Business Agenda, Item E. Has served on School Safety Committee and wishes to enhance safety, emphasizing vaping problem. Recognized LCAP and School Site Council who invested time in helping to create the LCAP document. Cited SBAC Score increases in ELA and Math and recognized/acknowledged the dedication of ECR Teachers and administrators on behalf of ECR students.

2. Teacher Kyna Collins, speaking as UTLA Chair only, noted that she is still saddened to see that UTLA updates are no longer a standing agenda item. Noted the ECRA Board "will be hearing from UTLA very soon about this. Ms. Collins also stated that there were "inequities at the last board meeting regarding public comment" and requested that the Board pay attention to the board training that will come up at the end of Summer regarding Brown Act and public meetings. Ms. Collins stated that teachers and counselors worked really hard, so she and UTLA are hoping that teachers/counselors can come back this next year with a lot of support, that they hope to continue conversations with Board Members, and she stated that she hopes the ECRA Board's search for a community representative is conducted with "lots of thought" and that you go through the applications carefully to choose the best candidate for this school community.

E. Executive Director Update

Mr. Hussey provided his Executive Director update that included the following highlights:

* Thanked Board Members for their work and efforts throughout the year, noting their role in helping to get things done on behalf of the school community on a volunteer basis.

* Thanked Mr. Wright, Ms. Ramirez, and Mr. Kofahl for attending the graduation ceremony of 2022. Students, Teachers, Staff members, parents appreciated your support/presence at that spectacular event that had not occurred since 2019.

* Thanked Mr. Wright for facilitating solutions to the parking restrictions enacted on Valley Circle Boulevard. Mr. Wright had reached out to LAUSD, Charter Schools Division, and Councilmember Blumenfield's office to effect a solution that provided temporary parking

access for our students that helped them finish their school year and finals without having to worry too much about parking.

* Thanked Mr. Wright for jumpstarting the capitalization projects committee process with LAUSD, noting that Mr. Wright's efforts have resulted in LAUSD considering ECR's projects with increased seriousness.

* Capitalization Projects Updates: Architects have ECR's original master blueprints; next steps include verifying and finishing existing plans, meet with architects one more time, who will then design conceptualization targets, have another meeting with the board and public to obtain their input on the master plan, etc.

ECR is approved to do the following proposed projects:

* Digital signage in the front, foyer, and main office modernization, library conversion into media center, all of which are under LAUSD's development agreement, on which LAUSD is working and includes architectural and engineering services, Div. of State Architecture (DSA) permit(s), facilities environmental technical unit, OEHS and OSHA notice of exemption, Maintenance and Operation review, etc.

* All aforementioned projected need to be approved by the LAUSD Board, which will likely not occur until September.

* LAUSD has noted that ECRCH's submission is very detailed, which Mr. Hussey hopes makes the oversight review and approval process easy and quickly. The Capitalization projects committee meetings have helped. He noted that results will be shared with all stakeholders.

Ms. Malconian asked Mr. Hussey if once the approval is made by the LAUSD board, will ECRCHS be able to hit the ground running on these projects, to which Mr. Hussey replied in the affirmative, while noting that LAUSD will help us obtain DSA permits, and we'd have to follow up with OSHA.

Mr. Wright noted that Councilmember Blumenfield's office has offered to help ECRCHS with the permit process, if possible.

* Summer School is underway with over 700 students being served by 23 teachers; numbers are down a little from previous Summer School enrollments; it may be due to vacations. But the kids who are here want to be here and ECRCHS is serving their needs.

* District Validation Review (DVR) results reviewed by LAUSD and all corrective actions made. Thanked Mrs. Larew, Mr. Kingery, and Mr. Wasser, Special Ed. Department, and teachers for their work on the report that looks very good.

* ECR was recognized by CDE as a 2022 Pivotal Practice School for creativity, dedication, and innovative practices in the face of adversity during the pandemic. Thanked Teachers and Technology department for implementing practices during the pandemic that supported teaching and learning.

F. Chief Business Officer Update

Mr. Wood provided his CBO Update, with highlights as follow:

* Thanked Ms. Malconian, Ms. Ramirez, and Ms. Lopez-Vargas for their support and work on the F & I Committee to help provide resources in support of the school.

* Most agenda items today have already been reviewed and recommended by the F & I Committee during the last F & I Committee.

* Will be presenting the proposed 22-23 ECRCHS School Budget for a vote today.

* ECRCHS Financial Audit has begun, with interim review of procedures having started last week and continuing another week. After Financial balances are finished, those will be audited by December 15th, so ECRCHS should be finished with those well ahead of the deadline.

* In the materials, the cafeteria is set to have its' best year ever with a projected surplus of $176K, and we are required to keep those surplus funds in the cafeteria area of responsibility. We have started upgrades to the cafeteria including procurement of more modern equipment and appliances, etc.

* Cafeteria is projected to have a surplus of $175K next year (22-23), although the CDE has not issued the final per meal costs/reimbursement rates.

* Mr. Wood noted that we should see some major upgrades from both the student and staff sides of the cafeteria.

* We do annual actuarial updates and after June 30th, updated balances information will be provided and reported out based on market conditions and investment balances.

G. Committee Updates

The following Committee updates were provided:

Capitalization Projects (Ad Hoc): Ms. Malconian noted that she is pleased with the progress of the committee and how far along the committee is with the LAUSD approval process considering that the pace of government is slow. Thanked Mr. Wright for a fantastic job.

Finance & Investment Committee: Ms. Malconian noted that we had our F & I Committee meeting last week and the committee reviewed and voted to recommended to the board the approval of all of the Finance & Investment Committee items the Board will consider today.
Noted that it has been a pleasure working with Mr. Wood on this Committee and a great learning experience regarding school finance. Complimented Mr. Wood and Mr. Hussey for being great at their respective jobs and for making it easy for board members to work with them.

Executive Director Evaluation Committee - Mr. Wright noted that this item will be discussed in Closed Session.

H. Board Chair Report

Mr. Wright invited members to share any commendations and comments. Hearing none offered by other members, Mr. Wright made comments regarding the following:

* Thanked Mr. Wood for providing catering services for the meeting.

* Noted that Mr. Hussey invited Mr. Wood and Mr. Wright to a meeting this past weekend wherein they discussed Mr. Hussey hosting outings, including a barbecue and other things for teachers, staff, and stakeholders, noting these might occur at least a few times per year, and that they discussed working with FoECR to raise money.

* Said that he sees a lot of positive things happening for next year including opportunities to raise money.

II. Consent

A. Approve Minutes of June 2nd, 2022, Special Board Meeting

Danielle Malconian made a motion to approve the minutes from Special Board Meeting on 06-02-22.
Steven Kofahl seconded the motion.
Mr. Solkovits and Ms. Ibach absent.
The board **VOTED** to approve the motion.

Roll Call

Linda Ibach	Absent
Danielle Malconian	Aye
Steven Kofahl	Aye
Daniela Lopez-Vargas	Aye
Brad Wright	Aye
Gregg Solkovits	Absent

Roll Call	
Alexandra Ramirez	Aye

B. Review and Vote on May 2022 Check Registers

Danielle Malconian made a motion to approve the May 2022 Check Registers.
Alexandra Ramirez seconded the motion.
Mr. Wood, CBO, reviewed the May 2022 Check Registers prior to the vote.
The board **VOTED** to approve the motion.

Roll Call	
Gregg Solkovits	Absent
Daniela Lopez-Vargas	Aye
Linda Ibach	Absent
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Brad Wright	Aye
Danielle Malconian	Aye

C. Review and Vote on May 2022 Credit Card Charges

Steven Kofahl made a motion to approved the May 2022 Credit Card Charges.
Danielle Malconian seconded the motion.
Mr. Wood, CBO, reviewed the May 2022 Credit Card Charges prior to the vote.
The board **VOTED** to approve the motion.

Roll Call	
Danielle Malconian	Aye
Gregg Solkovits	Absent
Linda Ibach	Absent
Daniela Lopez-Vargas	Aye
Steven Kofahl	Aye
Brad Wright	Aye
Alexandra Ramirez	Aye

III. Investment

A. May 2022 Investment Update

Mr. Wood, CBO, provided the May 2022 Investment Updated, with highlights as follow:

* May experienced some of a rebound, with OPEB gaining $200K to $21.5M from April 2022 balance of $21.3M
* Gen. Fund Portfolio was flat with both April and May 2022 ending at approximately $7M.
* YTD Monthly contributions $2.4M over 11 months.
* Market losses of $2.1M.
* OPEB up 1.3% overall.

* Balanced down since may, but we're investing for the long-term.
* We will use June balances for the purposes of our actuarial report and we'll our financials based on those results/reports.

IV. Financial

A. May 2022 Financial Update

Mr. Wood, CBO, provided the May 2022 Financial Update, with highlights as follow:

* ICON attended our F & I Committee meeting to help present this item to our committee.
* Assets total $35-$36M
* Liabilities total $20M
* Net Assets - $16M at end of May 2022
CASH Balance - $21.7M or $21.8M unrestricted so our cash balances are strong. About 186 days.
* Profit and Loss: excluding loss in investment account, we're in a $400K Loss condition at end of May, but we are getting a major influx of funding (quarertly), EPA prop. 30 $5.5M for month of May, which will wipe out deficit, and we'll likely hit our targets for 2nd Interim Budget.

As always, we include all account balances in our financial system and report.

B. Discussion and Vote on ICON School Management Contract Renewal

Danielle Malconian made a motion to approve the renewal of the ICON School Management services contract.
Steven Kofahl seconded the motion.
Prior to the vote, Mr. Wood presented the contract proposal, noting the following highlights:

* Amount is $96K, the same amount as this year.
* ICON will assist with categorical monies, back office funding analysis;
* Noted that the contract had been reviewed and recommended by the F & I Committee members at the last F & I Committee Meeting and he recommends the renewal, as well.
The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Aye
Gregg Solkovits	Absent
Alexandra Ramirez	Aye
Daniela Lopez-Vargas	Aye
Danielle Malconian	Aye
Linda Ibach	Absent
Brad Wright	Aye

C.

Discussion and Vote on CharterSAFE Contract Renewal

Alexandra Ramirez made a motion to approve the renewal of the CharterSAFE services contract.
Danielle Malconian seconded the motion.
Prior to the vote, Mr. Wood presented the contract proposal, noting the following highlights:

* First year with CharterSAFE, provide workers compensation and liability insurance.

Cost $237K for workers' compensation component; this premiums is consistent with current contract rate and the market for this coverage/premium is stable.

* Cost of Liability coverage $523K-$524K, a 10% increase that is consistent with market, coverages, and various types of claims.

Mr. Kofahl asked about the possibility of a discount if we performed better than other schools (in our risk pool) or better than other expectations, to which Mr. Wood replied that yes, we might be provided a possible rebate. We are also getting a $30K rebate (COVID-related);

* Noted that the contract had been reviewed and recommended by the F & I Committee members at the last F & I Committee Meeting and he recommends the renewal, as well.
The board **VOTED** to approve the motion.

Roll Call	
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Steven Kofahl	Aye
Brad Wright	Aye
Gregg Solkovits	Absent
Daniela Lopez-Vargas	Aye
Linda Ibach	Absent

D. Discussion and Vote on 2019-2020 Yearbook Write-Off

Alexandra Ramirez made a motion to approve the write-off of the expense of 301 unsold yearbooks from the 2020-2021 academic year due to the adverse impact of the COVID-19 pandemic on sales.
Steven Kofahl seconded the motion.
Prior to a vote, Mr. Wood, CBO, led a discussion on this item, with highlights as follow:

* Total value of the yearbooks is nearly $30K and we are carrying these as inventory.

* The F & I committee had made the recommendation to write off the expense with possible use of CARES funds.

* ECRCHS has made an attempt to sell the $100 yearbooks at half of the cost and it will continue to make efforts to try to sell the yearbooks.

NOTE: THE AGENDA AND MINUTES FOR THIS ITEM INCLUDED, INCORRECTLY, THE 2019-2020 ACADEMIC YEAR FOR THE "WRITE-OFF" OF THE YEARBOOKS.

THE ECRA BOARD DISCUSSED AND NOTED THAT THE CORRECT YEAR FOR YEARBOOKS EXPENSE "WRITE-OFF" IS 2020-2021.

ACCORDINGLY, DURING THE JULY 28, 2022, SPECIAL BOARD MEETING, THE ECRA BOARD DISCUSSED AND VOTED TO APPROVE THE CORRECTION OF THE MINUTES FROM THIS JUNE 23RD REGULAR BOARD MEETING TO REFLECT THE CORRECT "WRITE-OFF" YEAR AS 2020-2021.

THESE MINUTES AND THOSE FROM THE JULY 28, 2022, SPECIAL BOARD MEETING, DOCUMENT THE FACT THAT THE CORRECT YEARBOOK "WRITE-OFF" YEAR IS 2020-2021.

The board **VOTED** to approve the motion.

Roll Call	
Alexandra Ramirez	Aye
Danielle Malconian	Aye
Daniela Lopez-Vargas	Aye
Gregg Solkovits	Absent
Linda Ibach	Absent
Brad Wright	Aye
Steven Kofahl	Aye

E. Discussion and Vote on NWEA Services Contract Extension

Danielle Malconian made a motion to approve the renewal/extension of the NWEA services contract.
Brad Wright seconded the motion.
Prior to the vote, Ms. Clark, Administrative Director, provided an overview of NWEA services provided, including the following highlights:

. All schools are required to administer internal/formative assessments during the academic year, in addition to the CA Statewide assessment, the Smarter Balanced Assessment Consortium (SBAC) summative assessment that is administered at the end of the year.

*MAP (through NWEA) is ECRCHS's internal/formative assessment and in Ms. Clark's experience and opinion, MAP is by far one of the most comprehensive and research-based internal assessments available.

* Ms. Clark provided to Board Members and then reviewed ECRCHS's MAP internal/formative assessment results report for ECRCHS students by grade level in the content areas of English Language Arts (Reading) and Mathematics from the Fall 2021 and Winter/Spring 2022 MAP administration periods;

* Growth in Mathematics - Fall 2021 Winter 2022 comparison columns, and then growth; In math ECRCHS grew slightly in every grade level between Fall and Winter.

* Growth in Reading - Reading growth declined slightly.

* Standard deviation is an important consideration as anything under and up to ten is considered normal and indicates students' needs are more similar; anything beyond/above twelve indicates wider ranging results and needs within grades and even in respective classrooms and which will require teachers to differentiate their instruction with greater precision to meet the needs of their students.

* We use the MAP data results to inform (formative) instruction and we administer the MAP tests three times per year (Fall, Winter, Spring).

2. an overview of the NWEA contract/invoice that includes Science add-on content area, for the following cost:

Quote Subtotal $51,122.50 Estimated Tax $0.00 Grand Total $51,122.50

* Content areas for NWEA contract (MAP assessments) include Language, Reading, Math, and Science. Science pushes the cost over $50K, thus requiring Board approval, so that is why we are presenting this item to the Board and requesting your approval so we can continue to support our teachers with their understanding and use of formative assessment data more than they already are [supported].

Mr. Kofahl asked if ECRCHS's reading scores are similar to those of other charter schools' reading scores, to which Ms. Clark explained that the norms tell us that we are in the middle or a little lower than other similar schools as measured by the MAP assessment in reading, while on the SBAC our reading results came in higher.

Mr. Wright asked if there might be a difference in our scores (a little lower) than those of other charters because our charter accepts a more diverse student population, including students with special needs, etc., that other charters might not serve, to which Ms. Clark responded that that could be a consideration, although she made no firm guarantee that that was the cause. She noted that our demographics are very diverse and we can continue to improve and there is more to do every day to improve.
The board **VOTED** to approve the motion.

Roll Call	
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Steven Kofahl	Aye
Daniela Lopez-Vargas	Aye
Brad Wright	Aye
Linda Ibach	Absent
Gregg Solkovits	Absent

V. School Business

A. Discussion and Possible Board Approval Vote on ECRA AFSCME Collective Bargaining Agreement 2022-2025

Alexandra Ramirez made a motion to approve the ECRA AFSCME CBA that covers years 2022-2025.
Daniela Lopez-Vargas seconded the motion.
Prior to the vote, Mr. Hussey presented a memorandum prepared for the board that he and Mr. Wood, CBO, had jointly signed that includes the following highlights:

*. The ECRA AFSCME Agreement follows the "me, too" clause that was negotiated with UTLA

* Next year Salary increases of: 2% on schedule and 3% off schedule
* 2023-2024 Salary: 2% on schedule
* 2024-2025 Salary: the same "me, too" clause that that AFSCME received this year and the 2021-2022 year.

* Other things were approving Juneteenth and Cesar Chavez Day as paid holidays for our classified staff.

* We organized and fixed our salary tables for classified staff which were "a mess"

* We added two (2) positions to the Classified Unit (to be effective July 1st or thereafter.

* Me, too, with catastrophic leave that we are working on that Classified will have as well [as UTLA].

NOTE: Mr. Hussey noted and requested that the Board should include ECRCHS's "Unrepresented" Employees in this CBA bargaining approval timeline and vote.
The board **VOTED** to approve the motion.

Roll Call	
Steven Kofahl	Aye
Daniela Lopez-Vargas	Aye

Roll Call

Alexandra Ramirez	Aye
Brad Wright	Aye
Danielle Malconian	Aye
Gregg Solkovits	Absent
Linda Ibach	Absent

B. Discussion and Vote on Turnitin Contract

Danielle Malconian made a motion to approve the proposed 3-year plagiarism prevention services contract with "Turnitin.".
Brad Wright seconded the motion.
Prior to the vote, Mr. Hussey discussed the need for the services provided by "Turnitin," including the following highlights:

* Most teachers use the services to prevent plagiarism

* Teachers assigned over 4,700 assignments for which students turned in over 120,000 pieces of work.

* Allows teachers to quickly see whether or not the assignment/piece is plagiarized or an original piece of work.

* Helps keep students in check for producing original analysis of work.

* Teachers also use a revision assistant program to help grade assignments and it allows them to pinpoint areas wherein students are struggling and seeing success.

* PLC teams also use Turnitin data to analyze evidence that will help us improve students reading and math scores.

* We're (Admin. and ELA Dept. Chair V. Roth, et al.) recommending that the Board approve the three-year (3 year) contracted rate, which provides a discount of over $16K, while the program supports not only the English Department but all departments.
The board **VOTED** to approve the motion.

Roll Call

Gregg Solkovits	Absent
Daniela Lopez-Vargas	Aye
Steven Kofahl	Aye
Linda Ibach	Absent
Alexandra Ramirez	Aye
Danielle Malconian	Aye
Brad Wright	Aye

C.

Discussion and Vote on Local Control Accountability Plan (LCAP) 22-23 Proposed Goals and Actions

Daniela Lopez-Vargas made a motion to approve the Local Control Accountability Plan (LCAP) 22-23 Proposed Goals and Actions.
Alexandra Ramirez seconded the motion.
Prior to the vote, Ms. Clark provided a brief overview of the LCAP proposed goals and actions that she had previously presented during the Finance and Investment Committee meeting on 6/16/22 and which had been recommended for full board approval today.

Highlights of Ms. Clark's presentation today included the following:

* No changes have been made prior to Mr. Wood's and Ms. Clark's work prior to the F & I investment committee.

* Highlights do indicated changes proposed for 22-23.
* Reviewed ELA and Math SBAC data (increased significantly over the past couple of years).
* 21-22 based on feedback from stakeholders (parents, students, teachers, staff, committees, etc.) that revealed areas most in need of improvement such as:

1. Attendance and Discipline
* concerns about high tardy rates expressed by parents/teachers, etc.
* some administrative restructuring to address these concerns
2. Parent Engagement
* parent meetings in the community
* parent workshops (currently, Ms. Clark is in training to support these efforts)
3. Schoolwide Marketing efforts
* investing in an in-house marketing coordinator after previous year with a company that did not produce the results we wanted
4. Mental Health/Social Emotional learning (a carry-over item from last year as stakeholders believe we need to continue to invest and improve in this area).
* Hiring of at least one PSW is a recommendation

LCAP reports are updated for a three year period, with annual updates to progress. For example:

Year one reviewed progress, then year two, then year three; metrics and goals remain same while progress is measured and documented; after the three years, goals might change again and the process of monitoring progress begins again.

Mr. Wood noted that this LCAP was presented to him in order to cost out items requiring funding that are recommended in the LCAP and these expenditures are in alignment with and supported by the proposed Budget for 2022-2023.

Mr. Wood noted that all districts/schools are required to approve the LCAP plan which guides budget development.

A major expense in our budget/LCAP is $1.1M in expenditures for textbooks and instructional materials, and there are other expenses, such as furniture expenses, other expenses, all of which have been factored into our proposed 22-23 budget which will be presented later in this meeting.

Mr. Wood then reviewed the LCAP parent presentation to highlight where the money is coming from for the proposed LCAP-aligned 22-23 school budget.

Ms. Clark also noted that furniture modernization is approved and that process will be started during the upcoming year with 10-12 classrooms.
The board **VOTED** to approve the motion.

Roll Call	
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Daniela Lopez-Vargas	Aye
Linda Ibach	Absent
Gregg Solkovits	Absent
Steven Kofahl	Aye
Brad Wright	Aye

D. Discussion and Vote on Purchase of New Content Filter and Renewal of Palo Alto Firewall License

Danielle Malconian made a motion to approve the renewal of the Palo Alto firewall license for three (3) years and the purchase of the Lightspeed Content Filter contract for five (5) years.
Steven Kofahl seconded the motion.
Prior to the vote, Mr. Hussey and Mr. Guinto reviewed the services and proposed contract costs, with highlights as follow:

* Since we started the 21st century classroom in 2018 ECRCHS has had zero incidents with malware or ransomware.

* Praised Mr. Delgado, Mr. Guinto, and the rest of their Tech. team in ensuring student and staff safety regarding the tech. filter/firewall to keep everything intact and to ensure network security.

* Mr. Guinto saved the school over $9,500 on the aforementioned 3 year term, the length of the contract being the reason why this item is being presented to the board.

* The content filter alerts ECRCHS when students might search for things they should not be searching in order to help us keep the campus safe. Additionally, the filter helps ECRCHS support students who might benefit from the help of a school psychologist or a psychiatric social worker (PSW) to work out other issues.

* The content filter is essential in keeping students, staff, and school campus safe. It is a five (5) year subscription proposed and Mr. Guinto was able to knock down the price $16K.

*Mr. Guinto availed himself for any questions at any time. No questions followed.
The board **VOTED** to approve the motion.

Roll Call	
Linda Ibach	Absent
Steven Kofahl	Aye
Daniela Lopez-Vargas	Aye
Brad Wright	Aye
Gregg Solkovits	Absent
Danielle Malconian	Aye
Alexandra Ramirez	Aye

E. Discussion and Vote on Network Cabling Project.

Steven Kofahl made a motion to approve the network cabling project, the purpose of which is to allow the addition of closed circuit TV (CCTV) cameras, vape sensors, Pixellot camera for live sports coverage, and possible future expansion of wireless coverage in hallways and outdoor areas.
Alexandra Ramirez seconded the motion.
Prior to the vote, Mr. Hussey discussed the proposed projects, with highlights as follow:

* ECRCHS has been working on this project since 2018. There have been a lot of issues with the LAUSD and a lot of issues here at ECRCHS.
* ECRCHS just replaced 23 older cameras of 40 total that have helped our safety officers identify issues that have happened at school.
* We're looking to add 40 additional cameras, which will increase the number of cameras close to 80.
* We are looking to add vape sensors, which will help the Deans ensure safety in key areas of the school.
* We are looking to add Pixellot cameras for live coverage for sports, and they will help coaches with their analytics.
* Total Cost of Project is approx. $84,285, and ECRCHS would be reimbursed 50% using E-rate funds after completion of the project.
* We would not be permitted to start this project until LAUSD's Information Technology Division (ITD) approves this project, which may or may not happen when the matter is taken up in September 2022.

* Mr. Wright expressed support and also wanted to ensure that teachers and staff and administrators will not be culpable for conversations that are overheard by camera microphones.

* Mr. Hussey noted that the sound function will be turned off.
The board **VOTED** to approve the motion.

Roll Call	
Alexandra Ramirez	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Linda Ibach	Absent
Daniela Lopez-Vargas	Aye
Danielle Malconian	Aye
Gregg Solkovits	Absent

F. Discussion and Vote on Proposed 2022-2023 ECRCHS Budget

Danielle Malconian made a motion to approve the proposed 22-23 ECRCHS school budget.
Alexandra Ramirez seconded the motion.
Prior to the vote, Mr. Wood, CBO, reviewed the 22-23 ECRCHS school budget that he had reviewed in detail at the previous week's F&I committee meeting and that had been recommended by the F&I for approval. Highlights include:

* Reviewed all attachments, including outside sources such as the following:

* School Services of CA Dartboard of economic indicators/factors
* CalPERS and CalSTRS costs/increases
* LACOE's Budget Adoption Bulletin recommendations for 22-23 that included similar economic indicators,
* LCAP goals and strategies incorporated
* FTE's Step and columns, contracts, etc., all of which are in the budget document/proposal
* Surplus projected of approximately $451K
* Total revenue $48.3M; this is a very conservative budget plan and it will be presented to the Board in August 2022, pending any adjustments to revenues and expenditures, legislative changes, etc., that might impact the proposed budget for 22-23.
* Mr. Wood and Ms. Malconian noted that this proposed budget had been reviewed with and recommended by the F&I committee last week.
The board **VOTED** to approve the motion.

Roll Call	
Steven Kofahl	Aye
Linda Ibach	Absent

Roll Call	
Alexandra Ramirez	Aye
Gregg Solkovits	Absent
Brad Wright	Aye
Danielle Malconian	Aye
Daniela Lopez-Vargas	Aye

VI. Governance

A. Discuss Upcoming ECRA Board Community Rep. Vacancy and Vote on Nominating Committee Members

Board Chair Wright, acknowledging that he is a candidate for the Community Representative position, recused himself from the discussion of this item and turned over the meeting to Board Member Ramirez who called on Mr. Hussey to discuss this item.

Mr. Hussey noted the following with regard to the Community Rep. Vacancy timeline and process:

The Community Rep. position on the Board will become vacant after June 30th, 2022.

* The Board discussed and established a Candidate Vetting and Nominating Committee during the Special Board Meeting on June 2nd, 2022, in order to receive and review candidate applications, vet candidates, and recommend up to three (3) candidates to the Full Board for consideration in filling the one (1) Community Representative position.

* The Vetting and Nominating committee is comprised of Mr. Kofahl, Ms. Ramirez, and Ms. Lopez-Vargas.

* The Board posted an official announcement on the ECRCHS website and sent it out via email to ECRCHS Community Stakeholders on Friday, June 17th, 2022, and recommends accepting candidate applications through Monday, July 18th, 2022. Bylaws requirement of 30 days met.

* The Nominating Committee will review applications and vet candidates and will make its recommendation to the full Board via email on or before Thursday, July 21st, 2022.

* The full Board will hear from recommended candidates and vote on a final candidate at a Special Board Meeting on Thursday, July 28th, 2022. (Not the 21st, as previously written in Agenda).

Mr. Hussey noted for the record that this item is only a discussion item and is not a voting item and that the minutes and agenda should be adjusted to reflect that the item is for discussion and not a vote during today's board meeting.

Mr. Hussey noted that candidates will apply through the link and no nominations will be made tonight.

Mr. Hussey noted that the committee will meet not in a public board meeting to review, vet, and nominate candidates to be moved forward to the full board's vote on July 28th, 2022.

VII. Closed Session

A. Public Employee Discipline/Dismissal/Release

Dr. Lowry announced the rules for entering closed session and then reconvening to open session.

Mr. Ramirez announced that Board is going into Closed Session at 6:25 p.m.

B. Conference with Legal Counsel - Anticipated Litigation

Item(s) discussed.

C. Conference with Legal Counsel - Existing Litigation

Item(s) discussed.

D. Public Employee Performance Evaluation: Executive Director

Item(s) discussed.

VIII. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

Mr. Wright announced that the Board reconvened to Open Session at 7:51 p.m.

No actions were taken during Closed Session.

We will have a Special Board Meeting scheduled for July 28th, 2022.

The 21st was a typo-graphical error listed on the Agenda.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,

Kurt Lowry
Steven Kofahl made a motion to adjourn the Board Meeting.
Danielle Malconian seconded the motion.
Voice vote taken.
The board **VOTED** unanimously to approve the motion.