APPROVED

El Camino Real Charter High School

Minutes

Regular Board meeting

Date and Time
Thursday February 24, 2022 at 4:30 PM

Location
Virtual

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

VIRTUAL BOARD MEETING

The meeting of the Board of Directors will take place via a virtual/teleconferencing environment based on the following:

1. California Assembly Bill 361, signed into law on September 16, 2021;
2. Governor Newsom's State of Emergency Declaration issued on March 4, 2020; and
3. County of Los Angeles Department of Public Health's recommendation that social distancing be maintained in schools.

To join the virtual Board meeting, please register through GoToWebinar at:
Registration URL: https://attendee.gotowebinar.com/register/4723913591424836620
Webinar ID: 238-222-851

You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a public comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel while in virtual attendance; or (2) email your comment to ***comment@ecrchs.net*** and your comment will be read on the record.

IMPORTANT NOTE REGARDING SENDING IN A WRITTEN COMMENT:

For anyone who wishes to send in a written comment to be read during Public Comments, you are strongly encouraged to email your comment to the aforementioned email address at least one (1) hour prior to the Official Board Meeting start time (e.g., by no later than 3:30 p.m. for a 4:30 p.m. Board Meeting start time). Otherwise, there is no guarantee that your comment will be viewed and read during Public Comments. If your written comment is received and is to be read on the record, your name and title/role will also be read on the record. If you wish to not have your name read on the record, please indicate so in your email.

In order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except when making a public comment. Please also note that those who elect to participate in the meeting through the call-in number will not have the option of being unmuted to speak during the public comments portion of the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to David Hussey, in person, by email at comment@ecrchs.net, or by calling (818) 595-7500.

Directors Present
Alexandra Ramirez (remote), Brad Wright (remote), Daniela Lopez-Vargas (remote), Danielle Malconian (remote), Linda Ibach (remote), Steven Kofahl (remote)

Directors Absent
None

Guests Present
David Hussey (remote), Greg Solkovits (remote), Gregory Wood (remote), Kurt Lowry (remote), MBreller@beaconpointe.com (remote)

I. Opening Items

A. Call the Meeting to Order

Brad Wright called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Feb 24, 2022 at 4:38 PM.

B. Record Attendance and Guests

Mr. Solkovits' name appears under the heading "Others," but is recognized as a Voter/Member.

Quorum established as all seven (7) board members were present.

C. Pledge of Allegiance

Mr. Solkovits led meeting members, guests/panelists, and public attendees in the Pledge of Allegiance.

D. Public Comments

One public comment was received/requested, that of Mr. Jon Wasser, ECRCHS Special Education/IEP Coordinator, LGBTQ+ and GSA Advisor/Coordinator, who welcomed Mr. Solkovits to the ECRCHS community and expressed a desire to collaborate with Mr. Solkovits and members of the Board in supporting the ECRCHS community.

E. AB 361 Vote on Virtual Board Meetings

Danielle Malconian made a motion to Continue to convene Board Meetings in virtual format as outlined in AB 361.
Seconded by Mr. Solkovits.

Mr. Kofahl stated for the record that he prefers to return to in-person Board meetings.

Motion carried 6 Ayes to 1 Nay/No.

Mr. Solkovits recorded an "Aye" vote.
The board **VOTED** to approve the motion.

Roll Call	
Brad Wright	Aye
Linda Ibach	Aye
Daniela Lopez-Vargas	Aye
Steven Kofahl	No
Danielle Malconian	Aye
Alexandra Ramirez	Aye

F. UTLA Update

Mr. Monroy provided the UTLA update, noting the following items:

1. UTLA is dismayed at the ECRA Board for convening Board Meetings in virtual format while teachers, staff, administrators, and students are on campus.

2. UTLA asks Mr. Wood if the establishment of the Capital Account is going to include teacher input.

3. UTLA welcomes Mr. Solkovits.

4. UTLA thanks Mr. Kofahl for voting against the board continuing to meet via virtual format.

G. Executive Director Update

Mr. Hussey provided his Executive Director Update, noting the following items:

* Mr. Hussey welcomed Mr. Solkovits and thanked him for volunteering for the board member position.

* Per LADPH guidelines, the wearing of face masks outdoors for COVID-19 prevention is optional for students and staff.

* School stakeholders are engaged in the WASC (Western Association of Schools and Colleges) Accreditation Preparation process with meetings every two weeks. Thanks to all for your efforts. Visit is next year.

* April 5-6 is our Charter Schools Division (CSD) Oversight visit and we are currently working on that report. Mr. Bennett is primary point of contact.

* Special Education Administration, Teachers, and Staff have been preparing for the LAUSD's District Validation Review (DVR) which is a process whereby LAUSD reviews and monitors our special education programs, IEPs, services, and supports. Thanks to Mrs. Larew, Mr. Kingery, and all special education teachers and staff, for their efforts. DVR is in the third week of March.

* The bus program: ECRA board voted to have the Metro bus passes; program has grown to 565 students from approximately 220 over the past two years. Cost savings of over $151K. Thanks to the Board.

* Provided a sports update on winter sports; Girls Soccer; shooting for 15 CIF chanpionship; Girls basketball playoffs; Alex Waitsman, girls and Jacob Rios, in Bakersfield, for State Wrestling championships; Great job to Mr. Terndrup in that program; Spring sports now underway, so baseball, softball, boys volleyball, boys and girls lacrosse, track and field, boys tennis.

* Congratulated ECRCHS Academic Decathlon team for winning silver at the Southern CA Independent Charter Schools Competition; Team Earned 58 medals; Marisol Mendoza posted highest score in the State. Team will compete in the State competition next month. Please congratulate the Team.

*Counselors are working on Fall programming. Thanked History Teachers for allowing students to meet with their counselors to get classes programmed and to plan their futures.

* Thanked Mr. Wright and Members of the Board for their time.

H. Chief Business Officer Update

Mr. Wood provided his CBO Update, noting the following items:

* Welcomed Mr. Solkovits to the Board.

* Reviewed ADA and enrollment numbers; ADA percentages at 90%, down from typical 96% average ADA, in large part due to Omicron COVID-19 variant.

* 152 students below target daily attendance/budgeted amount or $1.6M million funding shortfall.

* We are in midst of second interim budget report preparation and ADA will reflect the shortage and will be presented at next month's board meeting.

* Cafeteria Financial Summary: over 35% of our student body; those numbers are strong and support our LCFF; YTD $78K profit; excess funds/profit will be used to invest in capital projects and improvements for the Cafeteria.

* Mr. Wood noted that he will address the Cafeteria Request for Proposal (RFP) process later during the Board meeting.

I. Committee Updates

No Committee updates were provided.

Ms. Malconian noted that anything that she has to share will be shared later during the meeting agenda.

J. Board Chair Report

Mr. Wright invited members to share any updates, noted as follows:

Ms. Ramirez shared that she had been impressed during a recent visit to campus and after observing Ms. Gregorio's classroom instruction.

Mr. Solkovits shared that he is looking forward to working with all stakeholders and I have a long history in public schools and with collaborating with stakeholders and look forward to collaborating with everyone.

Ms. Malconian shared that she heard (acknowledged) the earlier request to consider the board meeting in person and that the Board will address that in the near future.

Mr. Wright noted that while some feel entitled to speak above their pay grade, he noted that all members of the board serve voluntarily on behalf of the entire community.

II. Consent

A. Approve Minutes of January 27, 2022, Regular Board Meeting

Danielle Malconian made a motion to approve the minutes from Regular Board Meeting 01-27-2022 Regular Board Meeting on 01-27-22.
Steven Kofahl seconded the motion.
Mr. Solkovits voted to abstain from this vote due to the fact that he just joined the Board.

The Motion passed 6 Ayes with 1 Abstention.
The board **VOTED** to approve the motion.

Roll Call	
Daniela Lopez-Vargas	Aye
Brad Wright	Aye
Danielle Malconian	Aye
Steven Kofahl	Aye
Alexandra Ramirez	Aye
Linda Ibach	Aye

B. Review and Vote on January 2022 Check Registers

Alexandra Ramirez made a motion to approve the January 2022 Check Registers.
Daniela Lopez-Vargas seconded the motion.
Mr. Solkovits voted "Aye."
The board **VOTED** to approve the motion.

Roll Call	
Linda Ibach	Aye
Daniela Lopez-Vargas	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Danielle Malconian	Aye
Alexandra Ramirez	Aye

C. Review and Vote on January 2022 Credit Card Charges

Danielle Malconian made a motion to approve the January 2022 Credit Card Charges.
Alexandra Ramirez seconded the motion.
Mr. Solkovits voted "Aye."
The board **VOTED** to approve the motion.

Roll Call	
Danielle Malconian	Aye
Brad Wright	Aye
Linda Ibach	Aye
Daniela Lopez-Vargas	Aye
Alexandra Ramirez	Aye
Steven Kofahl	Aye

III. Investment

A. Investment Update

Mr. Wood, CBO, introduced Mr. Breller, Investment Advisor of Beacon Pointe, who provided the Investment Update, with highlights as follows:

* Mr. Wood noted that Mr. Breller had presented the full report during the recent Finance and Investment Committee Meeting, so he will present highlights and answer questions about his report.

* Re: page 2: Provided a brief market summary; spooked by Russian invasion of Ukraine and spooked by Inflation and Fed's possible 5-8 expected rate hikes.

* Was a great quarter and calendar; 11% quarters and 28% annual returns shouldn't be expected at all times.

* All of calendar, still a 16% return in Stocks, althought paring back. International and small cap stocks aren't performing as well; large cap a good place to be.

* Bonds for capital preservation and bond yields not providing much, but aren't taking the brunt of volatility. Alt. investments included in portfolio, too.

* Re: page 5: OPEB account preview of slide report; far right column is since inception; down September, really strong 4th quarter; equities 5% most from international and emerging markets which Breller likes long term, while experiencing downturn due to international goings on.

* Portfolio looks like its benchmark.

* Bottom of p. 5 - Investment policy is what guides Beacon Pointe's investment strategy. Range is wherein we must play and check in on a quarterly basis. If we see a no, and we meet and address the issue. On a quarterly basis, we meet and ask how the advisor addresses that need.

*. Reviewed fund managers and asset classes of the Total Composite; Discussed active and passively managed funds; We will look at these funds' positionality and we'll review each quarter and we don't currently have any recommendations to hire/fire fund mangagers.

* Reviewed General Fund account: OPEB 70% stock 30% bond allocation. General Fund is opposite: 30% stock and 70% bond.

* Mr. Wood added for those board members who more recently joined the board that Beacon Pointe had been hired through the appropriate Request for Proposal (RFP) process, and is fully vetted, strong references; and can attest to Mr. Breller's and Beacon Pointe's responsiveness and that they are managing within the investment policy guidelines.

* Mr. Kofahl commented that this Investment presentation was the best he's experienced in terms of understanding terms, etc.

* Ms. Malconian noted that for any member who would like more information, they may watch the video of the recent Finance and Investment Committee meeting.

* Mr. Wright praised and thanked Mr. Breller and Mr. Wood for their partnership and report.

IV. Financial

A. January 2022 Financial Update

Mr. Wood, CBO, provided the January 2022 Financial Update, with highlights as follows:

* This report is provided in partnership with ICON School management, who does our back-end reports. This report had been provided in detail during the recent Finance and Investment Committee Meeting.

* Balance Sheet - compares assets (7.5M highter than last year; liability are down 1.7M); net assets position is up 9M; one comment to detail is that future reports will reflect more detail/itemization of "unrestricted net assets."

* Cash Accounts - on hand 22.6M; PPP bank account 3.8M; if board approves later, we will consolidate these funds in the general fund (close the PPP account, tbd).

* Profit and Loss Summary - LCFF State, Funding, local; Market Value; YTD per market value reflects a loss position and we don't budget for that. 2nd interim will reflect updated revenues and expenses; As a result of our audit, federal budget 6M; our interim report that due to the timing of the forgiveness having taken effect last year (reported for last year). Net income reflects 312K operating income and not just overall.

* Profit and Loss YTD - massive swing when looking at investment account; FMV creates massive swing; 800K loss; great market conditions last year (2.3 or 2.4 gain), reflecting a $3M swing on that line alone; salaries in January increased with on and off-schedule with retro adjustments so we have started to see those reflected here in the Cert. and Class. Salaries lines; textbooks and supplies amounts higher with in-person instruction, but not a surprise.

* Budget Comparison YTD - January vs. interim numbers; FMV reflected on an actual basis; fed. rev. reflects removal of PPP that is reclassified to last year; expenditure lines reflects 7 months of 12 or 58% of the year; we'll reproject numbers based on next month's 2nd interim;

* Department Budgets - Another agenda item for next year; department budgets will reflect expenditures; Instructional materials: we are planning a whole budget calendar through which we will have more detailed information at the department level.

* The remaining slides reflect line item accounts generated from our system.

B. 2020-2021 Audit Report

Ms. Vanessa Pineda, ECR Auditor from Christy White and Associate, Inc., presented a brief overview of the recently completed 2020-2021 Audit Report, with highlights as follows:

* Mr. Wood noted that this is our second year with Christy White and Associates and noted that Ms. Pineda has been our auditor during both years. Mr. Wood noted that we view our working relationship with Ms. Pineda and Christy White and Associates, Inc., as strong/positive, or words to this effect.

* Audit Repot reflects year ended June 30, 2021.

* ECR's responsibilities are to ensure effective internal controls, financial statements, and prepare, and manage the budget;

* Auditor's responsibilities include to come in and audit financial statements, and provide an opinion, and provide reasonable assurance that the financial statements are materially correct; we also do federal/State compliance testing; our opinion does not address the financial condition of the entity, nor does it provide absolute assurance;

* PDF p. 4 - Bottom - Our first opinion is over financial statements; in our opinion, we believe that the financial statements are presented fairly in all material respects are in accordance with general accepted accounting principals in the USA. In summary, this is an unmodified opinion which is the best opinion you can receive. No significant deficiencies nor material weaknesses.

* PDF p. 31 - Internal controls over financial reporting; purpose is provide our review of internal controls; we use our testing of internal controls to provide an opinion about financial statements;

* PDF p. 33 - Our second opinion is over federal compliance; this audit year (2020-2021) federal COVID funding was central; we tested required compliance on those funds; based on our test, we provided an unmodified opinion, again it's the best opinion one can receive, as we noted no significant deficiencies or material weaknesses.

* PDF p. 34 - State compliance opinion - We have a clean, unmodified opinion of ECR's State Compliance in all material respects.

* PDF p. 35 - Ms. Pineda reviewed the procedures performed as listed on p. 35 (including distance learning, instructional time, CA clean energy, attendance, teacher credentials, etc.) to ensure that all procedures were in compliance.

* PDF p. 37 - Summary of all opinions; completely clear; no issues or findings or deficiencies; no prior year audit findings, thank you to Greg and ICON and congratulations. We appreciate your hard work and again, thank you.

Mr. Wright thanked Ms. Pineda for her report and professionalism.

Mr. Wood noted Ms. Pineda's availability and recognized Ms. Pineda and Christy White and Associates for being available to help us remain in compliance.

C. Discuss the Possibility of Creating a Capital Reserve Account and Need to Designate Some Unrestricted Funds Amount(s) to this newly Proposed Designated Account.

Mr. Wood discussed this item, with highlights including the following:

* I recognize that there was a question at the opening of our meeting and this item is for the purpose of having a discussion about the possibility of opening up an account with some of our available unrestricted funds to be designated to an account for the sole purpose of paying for capital projects.

* Our Capital Committee recently met to discuss this and LAUSD provided us an extensive list of projects and funding associated with various projects for our school's consideration.

* To be clear, if we were to open such account for the designated purpose and some economic or financial calamity should befall our organization, with Board approval, these funds could be made available if needed and directed.

* We have a discussed a process to continue to add to this account; questions include when would be deposit, invest, access, and/or pull out these monies; what decisions we make would be determined based on projects dates/costs.

* Ms. Malconian added that she supports setting aside unrestricted funds into a form of investment account for capital projects; at this point we are waiting for committee reports and LAUSD's report to determine how much money is needed to set aside for short-term and long-term in order to determine investment account status.

* Mr. Wood noted that this process should be stakeholder-driven and allow some weigh-in and should not happen in a vacuum.

* Mr. Hussey noted that he did reach out to various stakeholders for capitalization projects and he did ask for and obtain some input which informed the creation of the capital projects committee in the first place.

V. School Business

A. Possible Employee Request for Board to Hear Statement of Charges that Cause Exists Supporting Dismissal/Termination from Employment

Mr. Hussey confirmed that this agenda item no longer applies.

The employee in question had submitted a formal resignation in lieu of possible board action that might have resulted in dismissal/termination.

B. Discuss Local Control Accountability Plan (LCAP) Annual Supplement Mid-Year Report

Mr. Hussey provided an overview of the five questions to which ECR had to provide responses to the CDE as part of the LCAP Annual Supplement Mid-Year Report, as noted below:

1. Engage all stakeholders - ssc, pd advisory, quarterly parent advisory committees; we continue to seek input from all stakeholder groups.

2. N/A as we do not receive additional funding related to this item.

3. Funding to support professional development and covid safety protocols, supplies, and transtion to and from distance learning and back to in person; hired 4 college tutors, provided tutoring, purchased writing materials to support EL instruction.

4. Successes; more tutoring; PPP well-stocked with COVID supplies; completed network upgrades, expanded maintenance hours to ensure a clean and safe campus; Challenges include getting students to partake in the tutoring in the core subjects; started a ten-week SEL mentoring program for girls; Sign-ups have been slow, but we continue to work in this area; major facilities projects delayed due to COVID-19 related supply chain delays;

5. How LEA (ECRCHS) is using its fiscal resources:

* Goals 1 and 2 - EL Reading and Writing Curriculum; LTEL Writing Workshops; Additional Professional Development for Teachers

* Goal 2 - Additional Tutoring Offerings in After-School Program, Addl. Summer School Support; Addl. In-Class Support

* Goal 3 - Targeted EL Intervention Curriculum; Addl. Supplies and Materials

* Goal 4 - Increased Parent workshops and meetings to support all students; Addl. Mental Health support staff

* Goal 5 - Addl. Counselors and College workshops focused on school to college pipeline.

C. Discuss and Vote on Updates to the 2021-22 Parent Student Handbook

Linda Ibach made a motion to approve proposed legal updates to the 2021-2022 Parent-Student Handbook.
Danielle Malconian seconded the motion.
Dr. Lowry presented a brief summary of proposed legal updates to the 2021-2022 Parent-Student Handbook, highlighting the general purpose of each appendix item listed in the description of the agenda item. He noted that our legal team had proposed revisions to the P-S Handbook based on a number of new laws that went into effect in January and/or that had yet to be incorporated into the P-S Handbook.

Dr. Lowry noted that dates and/or other information in the P-S Handbook would still need to be updated/revised and that all P-S Handbook and Employee Handbook revisions are typically made during the Summer months that precede the "next" academic year.

Accordingly, Dr. Lowry noted that he will continue working with our legal team to incorporate additional changes to dates, language/conventions, policies, and/or law(s) ahead of the 2022-2023 academic year.

Mr. Kofahl noted that there is no Appendix Y and that he hopes that the Legal Team will do what they can to condense the Parent-Student Handbook because the current version proposed is 290 pages.

Mr. Solkovits cast an "Aye" vote.
The board **VOTED** to approve the motion.

Roll Call

Brad Wright	Aye
Danielle Malconian	Aye
Steven Kofahl	Aye
Daniela Lopez-Vargas	Aye
Linda Ibach	Aye
Alexandra Ramirez	Aye

D. Discuss and Vote on Closure of Paycheck Protection Program (PPP) Account and Reallocation of Funds

Danielle Malconian made a motion to approve proposed closure of the Paycheck Protection Program (PPP) account and proprosed reallocation of funds.

Alexandra Ramirez seconded the motion.
Mr. Wood discussed the proposed closure of the Paycheck Protection Program (PPP) as a result of the PPP loan having been forgiven.

He proposed reallocating funds to meet school-based needs.

Mr. Solkovits voted "Aye."

The Motion passed 7 - 0.
The board **VOTED** to approve the motion.

Roll Call

Danielle Malconian	Aye
Daniela Lopez-Vargas	Aye
Brad Wright	Aye
Steven Kofahl	Aye
Linda Ibach	Aye
Alexandra Ramirez	Aye

E. Discuss and Vote Multi-Year Renewal for Internet Service Provider Main Campus and Shoup.

Linda Ibach made a motion to approve the 5GB Internet Line from AT&T and Spectrum for the Main Campus and 1GB Internet Line from Spectrum for the Shoup Campus.
Steven Kofahl seconded the motion.
Mr. Hussey noted that a multi-year contract renewal must be board approved. He noted that ECR qualifies for E-rate 60% savings for 3-year contract.

He previewed proposals and costs.

Mr. Solkovits inquired about existing quality of services and service to which Mr. Hussey responded that ECR had experienced no major disruptions.

Mr. Solkovits voted "Aye."
The board **VOTED** to approve the motion.

Roll Call

Daniela Lopez-Vargas	Aye
Steven Kofahl	Aye
Danielle Malconian	Aye
Alexandra Ramirez	Aye
Linda Ibach	Aye
Brad Wright	Aye

F. Discuss and Vote on 1:1 Laptops for Incoming Freshmen 2022-2023 School Year

Linda Ibach made a motion to approve the purchase of 1,000 Lenovo 300e laptops for incoming freshmen for the 2022-2023 academic year.
Danielle Malconian seconded the motion.
Mr. Hussey presented this item, including ECRCHS's need to purchase laptops, plus an extra amount, to provide a 1:1 laptop issuance ratio in order to support incoming freshmen technology access and learning.

Mr. Hussey presented the three bids and cost of proposals and presented the bid recommended to the Board for approval, which is GST's proposal.

Mr. Kofahl asked if proposals were based on a consistent number of laptops, brands, models, requirements, specifications, etc., to which Mr. Hussey replied in the affirmative.

Mr. Solkovits asked whether or not teachers had been consulted in the process of selection of what technology devices might be best for their students, to which Mr. Hussey responded that there is generally a technology survey provided.

Mr. Solkovits asked to what extent our being a Lenovo repair center influenced the school's recommended purchase of Lenovo laptops as opposed to other laptops, including those that are American-made and/or that contain American components, to which Mr. Delgado noted that the school could explore other options, but given considerations of cost and quality, and that other schools are also utilizing the same or similar products, Lenovos are the most cost-efficient, cost-effective, and easiest to work on. Finding American-made, other than Microsoft, will be difficult and those are made in Mexico.

Mr. Solkovits asked whether or not any consideration had been made to buying American-made devices so as to pre-empt damage to American-made companies, to which Mr. Hussey noted that no specific consideration had been made as to whether or not the provider was an American company.

Ms. Lopez-Vargas asked if the 1000 Quantity takes into consideration any loaners or replacements that might be needed and Mr. Hussey responded in the affirmative.

Mr. Delgado noted that the team meets to discuss items of concerns, notes that we have been able to receive top-tier support from Lenovo as well as provide support.

Mr. Solkovits voted "Aye" on the motion.
The board **VOTED** to approve the motion.

Roll Call

Linda Ibach	Aye
Daniela Lopez-Vargas	Aye
Steven Kofahl	Aye

Roll Call	
Alexandra Ramirez	Aye
Brad Wright	Aye
Danielle Malconian	Aye

G. Discussion and Vote on Proposed Revised Salary Table for Licensed Vocational Nurse (LVN) position.

Mr. Hussey presented this item, noting the following:

* this position has been a need and is a budgeted item;

* we haven't had a comparable salary study so we wanted to propose this to the board for consideration

* our scale goes up to fifteen years

*It's been difficult for us to fill this position due to salary scale.

Mr. Wright noted that we've had two LVNs in the past month.

Mr. Hussey noted that we've had LVNs through an agency and we'd like to hire an ECRCHS employee who will stay here and we offer a comprehensive benefits package and noted that the position would be represented by AFSCME.

Mr. Solkovits asked if this is a union-represented position, did ECRA negotiate the salary with the union, to which Mr. Hussey noted that we are currently in negotiations with AFSCME beginning tomorrow and we will include this item accordingly during negotiations.

Mr. Hussey noted that the best thing to do is to take no action now and take this up at the next board meeting.

Ms. Malconian asked if that this delay might prohibit the hiring of a needed LVN.

Mr. Wright noted that the board will take up this item at the next board meeting.

Accordingly, no vote was taken on this item pending further information to be provided ahead of a likely vote during the March Regular Board Meeting or a Special Board Meeting, whichever occurs first.

H. Discussion and Vote on Proposed 2022-2023 Budget Planning Calendar

Alexandra Ramirez made a motion to approve the proposed 2022-2023 Budget Planning Calendar.

Danielle Malconian seconded the motion.
Mr. Wood presented the proposed Budget Planning Calendar, noting that he had also presented the proposed Budget Planning Calendar during the recent Finance and Investment Committee Meeting.

Mr. Solkovits voted "Aye."
The board **VOTED** to approve the motion.

Roll Call	
Brad Wright	Aye
Alexandra Ramirez	Aye
Linda Ibach	Aye
Steven Kofahl	Aye
Daniela Lopez-Vargas	Aye
Danielle Malconian	Aye

I. Discussion of Food Services Update and Vote on Request for Proposals (RFP) as Relate to Food Services

Motion to approve the proposed Request for Proposals (RFPs) process as related to Food Services.
Steven Kofahl seconded the motion.
Mr. Wood provided an overview of the Food Services Request for Proposals (RFPs) process, noting that every five (5) years LEAs are expected to seek bids/proposals for food services contracts.

Mr. Wood noted that the CDE provided ECRCHS a one-year extension due to the pandemic, so that is why ECRCHS will solicit RFPs/bids and make a recommendation to the Board for a vote ahead of the new fiscal year that begins July 1, 2022.

Mr. Solkovits made the motion to approve the proposed request for RFPs process.

Mr. Solkovits cast an "Aye" vote.
The board **VOTED** to approve the motion.

Roll Call	
Brad Wright	Aye
Alexandra Ramirez	Aye
Steven Kofahl	Aye
Danielle Malconian	Aye
Daniela Lopez-Vargas	Aye
Linda Ibach	Aye

J. Discuss and Vote on the Proposed 2022-23 School Calendar

Danielle Malconian made a motion to approve the proposed 2022-2023 School Calendar.
Steven Kofahl seconded the motion.

Mr. Hussey presented this item, noting the following:

* He thanked Mr. Bennett and the Calendar Committee for their work on the proposed calendar and getting it presented to the Board.

* Mr. Hussey noted that he had presented the calendar to staff/school stakeholders who had three weeks to provide feedback on the calendar.

* Mr. Hussey noted that calendar is similar to previous calendars and he noted a few important dates for holidays and breaks, as well as the proposed first day of school, August 8th, for the 2022-2023.

Mr. Solkovits asked if UTLA participates on the Calendar Committee, and Mr. Hussey replied, "yes."

Ms. Lopez-Vargas asked if the calendar factors in the meeting of required instructional minutes, and Mr. Hussey replied, "yes, plus extra."

Mr. Wright asked Mr. Hussey if UTLA plays a truly active part on the Calendar Committee, to which Mr. Hussey replied that all members are as active as they want to be on the committee.

Mr. Solkovits asked if the Calendar committee considered or factored in Jewish and/or Muslim community dates/holidays, to which Mr. Hussey referenced the Jewish holidays (Rosh Hashanah and Yom Kippur).

Dr. Lowry noted for information purposes that Muslim or Persian community holiday considerations might include Ramadan (April/May) and/or Nowruz/Norooz (March; Persian New Year).

Mr. Solkovits cast an "Aye" vote.

The board **VOTED** to approve the motion.

Roll Call

Brad Wright	Aye
Daniela Lopez-Vargas	Aye
Danielle Malconian	Aye
Steven Kofahl	Aye
Linda Ibach	Aye
Alexandra Ramirez	Aye

Mr. Wright announced that the Board was going into Closed Session at 7:15 p.m.

VI. Closed Session

A.

Public Employee Discipline/Dismissal/Release

This item had been pulled/removed from both Open Session and Closed Session.

B. Conference with Legal Counsel - Anticipated Litigation

Item discussed.

C. Conference with Legal Counsel - Existing Litigation

Item discussed.

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Executive Director

Item discussed. Mr. Hussey, Mr. Wood, and Dr. Lowry recused themselves from this discussion.

E. Conference with Labor Negotiators

Item discussed.

VII. Reconvene to Open Session

A. Report on Actions Taken in Closed Session, If Any

Mr. Wright announced that the Board returned to Open Session at 8:21 p.m.

Mr. Wright reported that no Board Action(s) had been taken during Closed Session.

VIII. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the Board Meeting.
Mr. Solkovits seconded the Motion to adjourn.

All members voted "Aye" in favor of adjourning the meeting.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,
Kurt Lowry