APPROVED

El Camino Real Charter High School

Minutes

Special Board Meeting

Date and Time
Thursday December 3, 2020 at 4:30 PM

Location
VIRTUAL MEETING - Please see below

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at https://attendee.gotowebinar.com/register/4013672354949273373, webinar ID 863-323-675. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2)

email your comment to ***comment@ecrchs.net*** and it will be read on the record. **Please note**: your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present
Beatriz Chen (remote), Brad Wright (remote), Brian Archibald (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent
Jeff Davis

Directors who arrived after the meeting opened

Kenneth Lee

Guests Present
Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Dec 3, 2020 at 4:34 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Mr. Archibald led the Pledge of Allegiance.

D. Public Comments

Letty Zane, parent and member of the School Side Council, spoke in favor of the School Plan for Student Achievement.
Kenneth Lee arrived.

II. School Business

A. PUBLIC HEARING: Single Plan for Student Achievement

Ms. Clark went over the School Plan for Student Achievement (SPSA).
Mr. Silverstein asked what steps are being taken to reach out to students with whom we have lost contact. Ms. Clark noted that the Intervention Coordinators have been reaching out, through phone calls and in-person visits, to try to connect again. Mr. Silverstein asked for specific numbers of students with whom we have lost contact.
On Goal 1 Strategy 1, Ms. Chen asked about formative assessments being conducted once a semester and whether that was sufficient. Ms. Clark said that last year there were 3 testing points given; however, with virtual instruction it is difficult to administer tests so we are considering whether a third test would be feasible. Also, Charter Schools Division (CSD) stated that most schools are only using the two assessments, one at the beginning of the school year and one at the end. Mr. Hussey also noted that teachers were concerned that a lot of instructional time was being lost with additional testing. We will also look at 5-, 10-, 15- and 20-week grades and will also use study skills data to look at where we can provide additional support for those students who may be struggling; this will be added to the SPSA. Mr. Kofahl asked what RIT stood for - Ms. Clark responded that it stands for Rausch UnIT; Mr. Kofahl also asked what ESSA stood for (page 1) - this is the Every Student Succeeds Act. Mr. Kofahl noted that every acronym used for the first time should be spelled out.

Goal 1 Strategy 4, Ms. Clark noted that the law states that every student must be provided a textbook for each class, which can be either physical or digital. ECR provides each student with both a physical and digital textbook. Mr. Wright asked if we would be needing more digital textbooks; Ms. Clark said possibly, and that some teachers would like to go more towards digital. However, for departments that opted for a digital copy only, many students came back and asked for a physical copy. Mr. Lee asked if there was a cost difference between them; Ms. Clark said there is not much of a difference.
Goal 1 Strategy 5, the tutoring has been provided by a local fraternity.
Goal 2 is exactly the same as Goal 1, except it is for ELA (English Language Arts). The strategies are the same, except for Strategy 5 as ELA tutoring is provided on Saturdays.
Mr. Kofahl noted that the Annual Measurable Outcomes, which currently shows an outcome of 10-20 point RIT decline, shows an expected outcome of a 5-10 point RIT increase and whether this was achievable. Ms. Clark said yes, and she will also more data on this.
Mr. Silverstein asked that "reclassification" be explained. Ms. Clark stated that a student who is classified as an ELL (English Language Learners) class improve their language skills such that they are reclassified out of ELL.
Goal 3 is how to improve parent involvement. For Strategy 4, Ms. Chen noted that the Facebook page has not had any recent updates; Ms. Clark noted that most of the activity has been through Instagram, but she will look into improving the activity in Facebook.
Ms. Chen stated that the followers on Instagram may be mostly students not parents. Mr. Archibald stated that he agreed that there had to be more communication/outreach to parents and other stakeholders. Mr. Hussey stated that the marketing team is working on this.
Goal 4 is for teacher and staff professional development (PD). For the annual measurable outcomes, Ms. Wright asked how these outcomes would be sustainable. Ms. Clark replied that ECR would continue to offer PD opportunities; Mr. Hussey also noted that the Professional Development Advisory Committee (PDAC) has done a tremendous job in finding more PD opportunities.
Goal 5 is to deal with learning loss due to school closure and virtual learning. For the outcome, Mr. Wright asked for the 5% of students who are failing classes, is there a breakdown based on ethnicity and also those who are economically disadvantaged. Mr. Hussey noted that the 95% completion is not of students but of classes; so of all classes, only 5% had students who failed. We are waiting on the data for PSW referrals.
Ms. Clark noted that this hearing was to review the SPSA, and to update it based on comments made. She will make the changes based on comments made, and the revised document will then be voted on at the next Board meeting. Once approved, the SPSA is not submitted to any other organization, but is rather kept in-house. If a modification or update is needed, that will be subsequently be presented to the Board.
Mr. Silverstein asked that, if school went fully in-person again, would the SPSA be tabled and the LCAP be utilized again.
Ms. Zane asked if there were any baseline goals that could be included so that we would have a measurable standard from which to show progress. Ms. Clark noted that baseline numbers can be added by grade or overall.

Mr. Wright asked that the data be provided by grade instead of overall, to show the difference between those who attended school in-person as opposed to those who have attended only virtually.

B. Local Control Funding Formula Budget Overview for Parents

Mr. Wood went over the Local Control Funding Formula Budget Overview for Parents.
Mr. Wright asked how deferrals played into the numbers presented; Mr. Wood replied that deferrals were not included in these calculations, the numbers are based on the projected overall funding we expect to receive without consideration of the deferrals.
On the narrative, no response is needed for the fields if we have spent all the monies that were allocated for the different programs.
For the Projected Revenue by Fund Source, Mr. Wood noted that he will work on making the pie chart image clearer.

C. Discuss and Vote on Resolution re SISC Flex Plan

Mr. Chang went over the Resolution Authorizing Participation in SISC Flex Plan.
Mr. Archibald noted that it is important for employees who elect for the Plan to know that it is a "use it or lose it" plan, and that ECR is careful to fully inform employees of this.
Brian Archibald made a motion to approve the Resolution Authorizing Participation in the SISC Flex Plan.
Brad Wright seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kenneth Lee	Aye
Steven Kofahl	Aye
Brad Wright	Aye
Jeff Davis	Absent
Linda Ibach	Aye
Scott Silverstein	Aye
Beatriz Chen	Aye
John Perez	Aye
Brian Archibald	Aye

III. Closing Items

A. Adjourn Meeting

Brad Wright made a motion to adjourn the meeting.
Brian Archibald seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,

Daniel Chang