APPROVED

El Camino Real Charter High School

Minutes

Regular Board Meeting

Date and Time
Thursday September 10, 2020 at 4:30 PM

Location
Online Only - Please See Below

REGULAR BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please register through GoToWebinar at https://attendee.gotowebinar.com/register/3436307784393113 74, webinar ID 106-024-427. You must register for the event (note you do not need to enter your legal name to participate). Once registered, you can attend the meeting through the online link, or by telephone (a call-in number and audio PIN will be provided after you register and prior to the meeting).

PUBLIC COMMENTS

If you would like to make a comment during the Public Comment section or during an agenda item, you may do so in two ways: (1) click the "Raise Hand" icon on the control panel; or (2)

email your comment to comment@ecrchs.net and it will be read on the record. **Please note**: your name will be read on the record along with your comment; if you do not wish to have your name read, please indicate on your email.

In order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. Note that for those who elect to participate through the call-in number, you will not have the option of being unmuted during the meeting.

The Public Comments agenda item is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present
Beatriz Chen (remote), Brian Archibald (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent
Jeff Davis

Guests Present
Daniel Chang (remote), David Hussey (remote), Gregory Wood (remote)

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Sep 10, 2020 at 4:32 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Brian Archibald led the Pledge of Allegiance.

D. Public Comments

There were no public comments.

II. School Business

A. PUBLIC HEARING: Learning Continuity and Attendance Plan

Ms. Clark discussed the draft Learning Continuity and Attendance Plan ("LCP"). The LCP identifies the impact of COVID-19 on the school and the school community, and the goals the school has adopted for the year. The LCP also included actions related to in-person instructional offerings and identified the funds used for the purposes.
Mr. Silverstein asked if the survey had some matters that were consistent throughout as areas of concern or which needed immediate attention; Ms. Clark stated that there were some issues that were definitely raised throughout the different stakeholder groups; those were included in the LCP. For example, as a result of one of the concerns raised, Saturday virtual tutoring academy was started.
Mr. Hussey asked that the section describing Professional Development (PD) reflect that PD took place on July 29, 30 and 31 for technology training put on by the staff.
Ms. Chen asked if there have been downtime or network connectivity issues. Ms. Clark noted that the Tech Department has done a great job in staying on top of the school's connectivity; if there are issues, it may be on the student's side. Ms. Chen asked that this be included in the section. Mr. Hussey also noted that there has been great communication when there have been any connectivity issues.
Staff Roles and Responsibilities identifies any staff members who may have had to change roles because of the distance learning. This has happened, particularly for employees who are 62 years of age or older or who have underlying medical conditions. The school's HR department has worked to accommodate anyone needing to work from home.
The section on Support of Students with Unique Needs was recently revised, and identifies the steps the school is taking to ensure our students with special needs, English learners, and the homeless and foster youth population.

The section on Pupil Learning Loss discusses the inevitably of learning loss with a distance learning program, and the steps the school is taking to minimize learning loss, through MAP testing and Common Formative Assessments. The amounts listed in the Actions to Address Pupil Learning Loss, for the Saturday virtual tutoring academy and the Math hotline, is mainly to pay staff for the additional work done. We are also adding a special day class for students with moderate to severe disabilities who are on an alternative curriculum. Ms. Ibach asked if the special day class was a new class; Ms. Clark advised that this is new as the program has grown just this year by 55 students. Our total population for special education students is now over 300 students.

The section on Mental Health and Social and Emotional Well-Being identifies the work done for student and staff and the intervention steps taken to support mental health and social and emotional well-being.

Pupil and Family Engagement and Outreach discusses the steps the school will take to reconnect with any students and families with whom we have lost contact (such as if a family has moved or is unable to afford to connect). We may reach out to the student and family through phone calls, making a visit, or having the Psychiatric Social Worker (PSW) or the counselors reach out.

Johanna Johnston, our PSW, noted that telehealth has been set up to reach out to students through a HIPAA-approved format.

Mr. Silverstein asked if any studies had been done comparing the mental health well being of students now as opposed to pre-COVID quarantine. Mr. Hussey and Ms. Johnston noted that data has been collected, and that currently there is not an increase in mental health issues, but it is still early in the school year. Ms. Johnston also noted she is doing transformative and restorative justice circles with the English department and with any other teachers who invite her. Ms. Johnson noted that she is reaching out to the students, parents, and the community as much as possible.

The School Nutrition section identifies that we are serving meals for all pupils; currently, meals are being served on Mondays and Wednesdays from 11:30 to 12:30. Mr. Archibald asked if this only applies to students who are able to get to the campus to pick up food. Ms. Clark noted that this was true, but that the bus pass program should assist in allowing qualified students come to campus to pick up meals. Also, it was noted that some students who may not live near the school may be going to food service centers that are closer to where they live. Mr. Wood noted that CDE guidelines allowed us only to provide meals for our students, as we would only be getting reimbursed for such meals. However, we are applying to be part of the program that would allow us to get reimbursed for all meals given to school-aged children, whether our students or not.

Mr. Lee asked how many of our students are getting meals, whether here or elsewhere. Mr. Archibald asked if a survey could be sent to students to determine if our students are getting meals from other sites. Ms. Clark and Mr. Hussey stated that this would be done.

Mr. Silverstein asked if the cafeteria equipment listed was in addition to our contract with Chartwells; Mr. Wood said yes, and that the equipment purchased would belong to El Camino and be used to improve food service when students are allowed again on campus. Mr. Silverstein also asked about the cost paid to Chartwells for serving just 80 meals or so; Mr. Wood noted that we are only paying Chartwells for the meals actually

served. It was discussed that staff should come up with a recommendation as to what can be done with the Chartwells contract, which can be discussed during a subsequent Board meeting.
For the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students, Ms. Clark noted that further detail may have to be provided. Mr. Hussey stated that this issue has already been addressed in other documents, and perhaps that information has to be transferred to the LCP. Ms. Chen noted that perhaps information on the number of WiFi hotspots could be included here or other data that identifies how we are helping these students.
Ms. Ibach asked if our teachers have asked about additional support to pay for daycare for their own children while they are in distance learning; Mr. Hussey noted that they have asked and we are discussing this.
Ms. Clark noted that the document will be finalized next week and shared with the Board, and that it will be voted on at the next Board meeting and submitted to the State by September 30th.

B. Discuss and Vote on Conflict of Interest Code

Mr. Chang stated that ECR, like many other charter schools, had agreed to abide by LAUSD's Conflict of Interest Code; however, as part of the charter renewal, it was suggested that ECR should have its own Code. The Code was drafted with the assistance of outside counsel.
Linda Ibach made a motion to approve the Conflict of Interest Code.
Brian Archibald seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Beatriz Chen	Aye
Scott Silverstein	Aye
Kenneth Lee	Aye
Linda Ibach	Aye
Steven Kofahl	Aye
Jeff Davis	Absent
Brian Archibald	Aye
John Perez	Aye

C. Discuss and Vote on Amended Bylaws

The Bylaws were amended to reflect some changes in the law, and to remove superfluous and unnecessary language. The changes were reviewed.
Brian Archibald made a motion to approve the amended Bylaws.
Kenneth Lee seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Brian Archibald	Aye
John Perez	Aye

Roll Call

Scott Silverstein	Aye
Steven Kofahl	Aye
Kenneth Lee	Aye
Beatriz Chen	Aye
Linda Ibach	Aye
Jeff Davis	Absent

D. Discuss and Vote on Resolution re Charter Renewal Petition

Mr. Chang discussed the current status of the Charter Renewal Petition, which must be submitted to LAUSD by Tuesday, September 15 at 10 a.m. Mr. Hussey noted that ECR's charter renewal committee has been working very hard on the draft Petition, the committee was comprised of administrators, teachers, parents, and classified staff member, and was done with the assistance of outside counsel as well. The Resolution authorizes the Executive Director to submit the Charter Renewal Petition to LAUSD once it has been finalized. The Petition will be submitted before Tuesday, and our appointment with LAUSD is on September 15th at 10 a.m.
Scott Silverstein made a motion to approve the Resolution re Charter Renewal Petition.
Brian Archibald seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Aye
Brian Archibald	Aye
John Perez	Aye
Scott Silverstein	Aye
Kenneth Lee	Aye
Steven Kofahl	Aye
Linda Ibach	Aye
Jeff Davis	Absent

III. Closing Items

A. Adjourn Meeting

Steven Kofahl made a motion to adjourn the meeting.
Brian Archibald seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:44 PM.

Respectfully Submitted,
Daniel Chang