APPROVED

El Camino Real Charter High School

Minutes

Special Board Meeting

Date and Time
Thursday August 13, 2020 at 4:00 PM

Location
Teleconference Only - please see below.

REGULAR BOARD MEETING AND BROWN ACT / COMPREHENSIVE TRAINING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS/GUARDIANS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available online at www.ecrchs.net, under the Governing Board Agenda tab.
2. Any member of the public wishing to speak may indicate their desire to do so during the "Public Comments" section of the Agenda, or by emailing Daniel Chang at d.chang@ecrchs.net.
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and

total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. Members of the public may also speak on an Agenda item. You will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
5. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367. All Board materials are also uploaded on the Board webpage at https://ecrchs.net/apps/pages/index.jsp?uREC_ID=370005&type=d&termREC_ID=&pREC_ID=704280.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please call **(872) 240-3412, access code 955-103-677**. Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. If you would like to speak on a specific agenda item, please advise the Board during the public comments section or email Daniel Chang at d.chang@ecrchs.net. Note that members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

If you have any questions or issues, please contact Daniel Chang at d.chang@ecrchs.net.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24

hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present
Beatriz Chen (remote), John Perez (remote), Kenneth Lee (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent
Brian Archibald, Darin Ryburn, Jeff Davis

Guests Present
Daniel Chang (remote), David Hussey (remote)

I. Opening Items

A. Call the Meeting to Order

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Aug 13, 2020 at 4:03 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

Mr. Kofahl led the Pledge of Allegiance.

D. Public Comments

There were no public comments.

II. School Business

A. Discuss and Possible Vote On Distance Learning Policy and Procedures

Mr. Hussey reviewed the Distance Learning Policy and Procedures ("Policy"). The Policy was discussed at length with staff, and while it does not include every detail, it is a broad definition of distance learning policies and procedures. The schedule chosen provides for 100% synchronized learning, with an hour support and intervention included and 50 minutes of planning in the morning and 30 minutes of planning in the afternoon. The schedule also provides for professional development on Mondays and department time on Fridays. The state requires that students be contacted if they are absent 3 or more days; ECR will start reaching out when a student is absent 2 or more days. Grading policies will be by department. Grades will be entered into Canvas, which will then be transferred into Aeries. The Policy also identifies student conduct requirements, and disciplinary policies for any violations. Other things that we are doing as a school that

have not been included in the Policy are being communicated to students and parents/guardians through phone calls, emails, and social media, so that they are kept informed.

Ms. Chen asked if this was going to be translated into Spanish; Mr. Hussey said yes. Ms. Chen also asked if the term "certificated employee" could be changed to "teacher." Mr. Hussey noted that the term certificated employee was specifically used to encompass not just classroom teachers, but also other certificated staff such as counselors.

Ms. Chen asked about students whose parents/guardians are not comfortable sending their students to class, and whether distance learning will be offered to those students even if they are not medically at-risk. Mr. Hussey noted that, if we go to a hybrid model first, all students will have the option of continuing distance learning. When all students are physically back on campus, we will have to figure that out.

Ms. Chen asked about the section regarding combination of in-person instruction, why it says further negotiations may be needed. Mr. Hussey noted that this was put in because UTLA may require further negotiations if the school day is modified as that would constitute a change in working conditions. Everyone will be notified two weeks before the switch to a hybrid model is used.

Ms. Chen asked about attendance, and the requirement that students turn on their cameras. Teachers take roll either via MS Teams or by calling out roll. Recent training identified the trauma that some students could potentially experience in having to be on camera, so any student who does not want to be on camera will be a side discussion with the student and the possible waiver of the requirement that students turn on their camera.

Mr. Silverstein asked about whether teachers are required to turn on their camera; Mr. Hussey noted that teachers should have their camera on most of the time when they are teaching.

Ms. Chen also asked whether there is a requirement that students have appropriate backgrounds. Mr. Hussey noted that the Technology Department came up with etiquette requirements and have distributed that to teachers and students.

Ms. Chen asked about whether there will be a requirement that students and parents/guardians acknowledge receipt of the Policy; Mr. Hussey noted that he will work with the Technology Department about including that through Aeries.

Finally, Ms. Chen stated that she was proud of ECR for the work it has done in creating a smooth transition; Mr. Hussey thanked all the staff, students, parents, and the community for all their work.

Ms. Ibach asked if teachers were working remotely or from campus; Mr. Hussey noted that approximately 20 teachers come and teach from campus, the rest are teaching remotely. Also, the Policy will be updated to identify that students can get assistance through the Live Chat function.

Mr. Kofahl asked if the required number of instructional minutes was provided for in the Policy. Mr. Hussey stated that we are required to have 240 instructional minutes, which is provided for in the schedule.

Mr. Lee asked if safety precautions were being taken for those entering campus. Mr. Hussey noted that we do a temperature scan for everyone coming onto campus, as well as a daily symptoms assessment questionnaire.

Mr. Silverstein asked if this is an addendum to the Parent-Student Handbook or if it's a separate policy document. Mr. Hussey noted that this is a separate document. A section can be added to the end that incorporates the Parent-Student Handbook.
Mr. Silverstein asked if there would definitely be a transition period of hybrid learning. Mr. Hussey stated that parents are anxious of getting their students back on campus, and that it is likely we will start with allowing a smaller number of students on campus; however, Mr. Hussey stated that he believes it likely that we will not return to full in-person learning until the next calendar year at least.

Beatriz Chen made a motion to approve.
Steven Kofahl seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Darin Ryburn	Absent
Beatriz Chen	Aye
Scott Silverstein	Aye
Steven Kofahl	Aye
Jeff Davis	Absent
Linda Ibach	Aye
Brian Archibald	Absent
John Perez	Aye
Kenneth Lee	Aye

III. Closing Items

A. Adjourn Meeting

Beatriz Chen made a motion to adjourn the meeting.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:36 PM.

Respectfully Submitted,
Daniel Chang