APPROVED

El Camino Real Charter High School

Minutes

Regular Board Meeting and Brown Act / Comprehensive Training

Date and Time
Thursday July 23, 2020 at 4:30 PM

Location
Teleconference Only - see below.

REGULAR BOARD MEETING AND BROWN ACT / COMPREHENSIVE TRAINING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted on the school's website (https://ecrchs.net - click the ECR Board tab).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS/GUARDIANS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available online at www.ecrchs.net, under the Governing Board Agenda tab.
2. Any member of the public wishing to speak may indicate their desire to do so during the "Public Comments" section of the Agenda, or by emailing Daniel Chang at d.chang@ecrchs.net.
3. "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and

total time allotted to non-agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. Members of the public may also speak on an Agenda item. You will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
5. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367. All Board materials are also uploaded on the Board webpage at https://ecrchs.net/apps/pages/index.jsp?uREC_ID=370005&type=d&termREC_ID=&pREC_ID=704280.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

VIRTUAL BOARD MEETING

In accordance with Governor Newsom's Executive Order N-29-20, the meeting of the Board of Directors will take place via a virtual/teleconferencing environment.

To join the virtual Board meeting, please call **(571) 317-3122, access code 609-970-549**. Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. If you would like to speak on a specific agenda item, please advise the Board during the public comments section. Note that members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

If you have any questions or issues, please contact Daniel Chang at d.chang@ecrchs.net.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24

hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present
Beatriz Chen (remote), Brian Archibald (remote), Darin Ryburn (remote), Jeff Davis (remote), John Perez (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

Directors Absent
Kenneth Lee

Directors who arrived after the meeting opened
Beatriz Chen

Guests Present
Daniel Chang (remote), David Hussey (remote)

I. Opening Items

A. Call the Meeting to Order

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Jul 23, 2020 at 4:34 PM.

B. Record Attendance and Guests

C. Pledge of Allegiance

D. Public Comments

There were no public comments.
Beatriz Chen arrived.

II. Training - Part I

A. Fiscal Control Policies and Best Practices for Public Charter Schools

Training on fiscal control policies and best practices for public charter schools took place.

III. School Business

A. Discuss and Vote On Resolution Re Measures to Address Ongoing Impact of COVID-19 During School Re-Opening

This matter was taken off the agenda.

B.

Discuss and Vote on the 2020-2021 Parent-Student Handbook

Mr. Archibald stated that he does not believe the Handbook reflects what the general part of what we know about what this school year portends for students and parents, particularly as it does not address the virtual learning environment.
Mr. Hussey noted that we are in development of a second document that will specifically address the virtual learning requirements and guidelines. The Parent-Student Handbook is for the general notices and requirements of a standard school year; because we are in a non-standard school year, we will be drafting a second document to address the virtual learning aspect. This second document is being worked on and will be discussed with UTLA shortly.
Dr. Davis asked if this disclaimer could be put into the Parent-Student Handbook, perhaps at the very beginning.
Mr. Silverstein suggested that we move ahead with this version of the Handbook, and that when the second document addressing the virtual learning is ready, it will be presented to the Board.
It was also noted that Mr. Hussey has been sending out updates to parents/guardians, and has been addressing the distance learning requirements with UTLA.
Darin Ryburn made a motion to approve the 2020-2021 Parent-Student Handbook.
Brian Archibald seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	No
Jeff Davis	Aye
Linda Ibach	Aye
Scott Silverstein	Aye
John Perez	Aye
Steven Kofahl	Aye
Darin Ryburn	Aye
Brian Archibald	No
Kenneth Lee	Absent

C. Discuss and Vote on Resolution re CD Account

Mr. Hussey noted that our broker, Cetera Advisor Networks, requires a resolution identifying who the authorized signers are on our CD account.
Brian Archibald made a motion to approve the Resolution re CD Account.
Darin Ryburn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Steven Kofahl	Aye
Darin Ryburn	Aye
Linda Ibach	Aye
Scott Silverstein	Aye
Jeff Davis	Aye

Roll Call

Beatriz Chen	Aye
Brian Archibald	Aye
Kenneth Lee	Absent
John Perez	Aye

IV. Training - Part II

A. Brown Act Training

Training on the Brown Act took place.

B. Conflict of Interest Laws

Training on Conflict of Interest Laws took place.

C. Public Records Act

Training on the Public Records Act took place.

D. Best Governance Practices

Training on Best Governance Practices took place.

V. Closing Items

A. Adjourn Meeting

Jeff Davis made a motion to adjourn the meeting.
Brian Archibald seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:08 PM.

Respectfully Submitted,
Daniel Chang