

APPROVED



# El Camino Real Charter High School

## Minutes

### Special Board Meeting

---

#### Date and Time

Thursday July 9, 2020 at 4:35 PM

#### Location

Teleconference Only - see below.

---

#### SPECIAL BOARD MEETING

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (<https://ecrchs.net> - click the ECR Board tab).

#### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS/GUARDIANS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.

4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

## **PARTICIPATING TELEPHONICALLY**

To participate in the Board meeting telephonically, please call (646) 749-3122, access code 327-828-269. Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. If you would like to speak on a specific agenda item, please advise the Board during the public comments section. Note that members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

If you have any questions or issues, please contact Daniel Chang at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net).

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at [d.chang@ecrchs.net](mailto:d.chang@ecrchs.net), or by calling (818) 595-7537.*

---

## **Directors Present**

---

Beatriz Chen (remote), Brian Archibald (remote), Darin Ryburn (remote), Jeff Davis (remote), John Perez (remote), Linda Ibach (remote), Scott Silverstein (remote), Steven Kofahl (remote)

### **Directors Absent**

Kenneth Lee

### **Guests Present**

Daniel Chang (remote), David Hussey (remote)

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Jul 9, 2020 at 5:13 PM.

### **B. Record Attendance and Guests**

### **C. Public Comments**

Anita Gruen, teacher, spoke regarding the Chief Compliance Officer position.

Beth Corbett, teacher, spoke regarding the Chief Compliance Officer position.

Mr. Silverstein provided an overview as to why the CCO position was created.

## **II. School Business**

### **A. Discuss Options and Policies for Upcoming School Year**

Mr. Hussey thanked School Nurse Peggy Valentine in creating a COVID-19 Guidance document. The document will be shared with teachers and parents and the Board for input. Next week, the CDC is coming out with new guidelines, and the document will be updated based on these new guidelines and presented again to shareholders.

Ms. Chen asked that something be added regarding contact tracing and how that process will be done; Mr. Hussey advised that it would be added.

Dr. Davis asked if classified staff will be involved in this; Mr. Hussey stated that he had a meeting yesterday and all staff were invited to attend and participate.

Dr. Davis also asked if there was an option, distance learning only versus hybrid, whether the parents would be given an option to choose one or the other. Mr. Hussey said that if we start with distance learning, everyone will be on distance learning; subsequently, if hybrid learning is introduced, we will put students into 5 groups of 8 to 10 students per classroom in order to observe social distancing.

Dr. Davis asked if ECR was aware of what Hale was doing, since we get so many students from Hale and there may be siblings in the same family going to Hale and ECR.

Mr. Hussey stated that LAUSD has yet to make a decision, but when they do ECR will align as closely as possible.

Mr. Hussey noted that parents have asked to have a hybrid program, but we are looking into the different options. However, we will most likely start the school year at 100% distance learning, but we will constantly have communications with teachers and parents about the possibility of going to a hybrid model.

A member of the public asked if instruction was going to be online only or a hybrid. Mr. Hussey advised that the start of the year would be a synchronous distance learning only program, but a schedule had not yet been finalized. If the school were to go to a hybrid model at some point, parents/guardians would have the option of remaining on the distance learning only program. Any other members of the public having any questions were encouraged to contact Mr. Hussey. There is another parent meeting also scheduled in the upcoming week.

### **III. Closing Items**

#### **A. Adjourn Meeting**

Beatriz Chen made a motion to adjourn the meeting.

Darin Ryburn seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,  
Daniel Chang