APPROVED

# El Camino Real Charter High School

# Minutes

## Special Board Meeting

**Date and Time**
Thursday March 26, 2020 at 4:35 PM

**Location**
El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

**SPECIAL BOARD MEETING**

For board meeting materials, please go to the school's main office, or call (818) 595-7500. Some board meeting materials are also posted in the school's website (https://ecrchs.net - click the ECR Board tab).

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments." "Public Comments" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed thirty (30) minutes. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well.
4. When addressing the Board, speakers are requested to adhere to the time limits set forth. In order to maintain allotted time limits, the Board Chair may modify speaker time allocations or the total amount of allotted time for an item.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

**PARTICIPATING TELEPHONICALLY**

To participate in the Board meeting telephonically, please call (872) 240-3212, access code 493-894-677. Please note that, in order to conduct an orderly meeting, all members of the public will be placed on mute during the Board meeting, except during public comments. If you would like to speak on a specific agenda item, please advise the Board during the public comments section. Note that members of the public attending a meeting conducted via teleconference do not need to give their name when entering the conference call.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.*

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**Directors Present**

Beatriz Chen (remote), Brian Archibald (remote), Darin Ryburn, Gregory Basile (remote), Jeff Davis (remote), Kenneth Lee (remote), Scott Silverstein

**Directors Absent**
Steven Kofahl

**Guests Present**
Daniel Chang

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## I. Opening Items

### A. Call the Meeting to Order

Scott Silverstein called a meeting of the board of directors of El Camino Real Charter High School to order on Thursday Mar 26, 2020 at 4:40 PM.

### B. Record Attendance and Guests

## II. Governance

### A. Vote to Install New Board Member

Scott Silverstein introduced John Perez, the new Board member appointed by LAUSD.
Mr. Perez gave a brief statement about himself and his background.
Brian Archibald made a motion to install John Perez as the new Board member.
Jeff Davis seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

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|---|---|
| Jeff Davis | Aye |
| Darin Ryburn | Aye |
| Kenneth Lee | Aye |
| Steven Kofahl | Absent |
| Brian Archibald | Aye |
| Scott Silverstein | Aye |
| Gregory Basile | Aye |
| Beatriz Chen | Aye |

## III. Closing Items

### A. Adjourn Meeting

Darin Ryburn made a motion to adjourn the Special Meeting.
Brian Archibald seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:43 PM.

Respectfully Submitted,
Daniel Chang