

APPROVED



El Camino Real Charter High School

Minutes

Travel Committee Special Meeting

Date and Time

Friday March 29, 2019 at 4:00 PM

Location

El Camino Real Charter High School, Conference Room, 5440 Valley Circle Boulevard,
Woodland Hills, CA 91367

Committee Members Present

Beatriz Chen, Darin Ryburn

Committee Members Absent

Brian Archibald

Guests Present

Daniel Chang

I. Opening Items

A. Call the Meeting to Order

Beatriz Chen called a meeting of the Travel Committee Committee of El Camino Real Charter High School to order on Friday Mar 29, 2019 at 4:03 PM.

B. Record Attendance and Guests

II. Consent

A. Approve Minutes of February 7, 2019 Travel Committee Special Meeting

Darin Ryburn made a motion to approve minutes from the Travel Committee Special Meeting on 02-07-19 Travel Committee Special Meeting on 02-07-19.

Beatriz Chen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Approve Minutes of February 20, 2019 Travel Committee Meeting

Darin Ryburn made a motion to approve minutes from the Travel Committee Meeting on 02-20-19 Travel Committee Meeting on 02-20-19.

Beatriz Chen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

III. Travel Committee

A. Discuss and Possible Vote on Robotics Club Trip to Louisville, Kentucky

Mr. Chang noted that this is an annual championship that the team has qualified for previously. Also, last year Robotics spent a total of \$6,975.57; year to date Robotics has spent \$4,168.74.

Ms. Chen noted that they did not include either airport parking or Uber/taxi costs. So the Board will approve a budget of \$2,500, which will include additional transportation costs.

Beatriz Chen made a motion to approve the Robotics Team trip to Louisville, Kentucky, up to a total of \$2,500, which will include additional costs for transportation.

Darin Ryburn seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Discuss and Possible Vote on Step Team Trip to Las Vegas, Nevada

This is the first year the Step Team has been in existence. If the Step Team does well, they may be invited to a national event in Florida.

Darin Ryburn made a motion to approve the Step Team trip to Las Vegas, Nevada, up to \$6,000, with the additional cost for possible additional hotel fees.

Beatriz Chen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

C. Discuss and Possible Approval of Speech and Debate Team Trip to Lexington, Kentucky

This is an invitational Tournament of Champions to take place in Lexington, Kentucky.

There may be additional hotel and transportation costs, as the estimate does not account for additional costs that may arise, such as parking, Uber/Lyft, etc.

Beatriz Chen made a motion to approve the Speech and Debate Team trip to Lexington, Kentucky, up to a total of \$1,600.00, which will include possible additional hotel and transportation costs.

Darin Ryburn seconded the motion.

The committee **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

Beatriz Chen made a motion to adjourn the meeting.

Darin Ryburn seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:20 PM.

Respectfully Submitted,
Daniel Chang