



# El Camino Real Charter High School

## Minutes

### Travel Committee Meeting

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#### Date and Time

Monday September 17, 2018 at 4:30 PM

#### Location

El Camino Real Charter High School, Conference Room, 5440 Valley Circle Boulevard,  
Woodland Hills, CA 91367

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#### Committee Members Present

Beatriz Chen, Brian Archibald

#### Committee Members Absent

Darin Ryburn

#### Guests Present

Daniel Chang

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### I. Opening Items

#### A. Call the Meeting to Order

Beatriz Chen called a meeting of the Travel Committee Committee of El Camino Real Charter High School to order on Monday Sep 17, 2018 at 4:31 PM.

#### B. Record Attendance and Guests

### II. Consent

**A. Approve Minutes of March 15, 2018 Travel Committee Meeting**

Beatriz Chen made a motion to approve minutes from the Travel Committee Special Meeting on 05-31-18 Travel Committee Special Meeting on 05-31-18.

Brian Archibald seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Brian Archibald Abstain

Darin Ryburn Absent

Beatriz Chen Aye

**III. Travel Committee**

**A. Discuss and Possible Vote on Academic Decathlon Team Trip to Arizona**

Beatriz Chen made a motion to approve the Academic Decathlon trip to Arizona.

Brian Archibald seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**B. Discuss and Possible Vote on Dance Guard Team Trip to Regional Competition in Las Vegas, Nevada**

Brian Archibald made a motion to approve the Dance Guard trip to Las Vegas, Nevada, up to \$2,000.00.

Beatriz Chen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. Adjourn Meeting**

Beatriz Chen made a motion to adjourn the meeting.

Brian Archibald seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:36 PM.

Respectfully Submitted,  
Daniel Chang