



El Camino Real Charter High School

Minutes

Brown Act and Comprehensive Training

Date and Time

Wednesday August 23, 2017 at 4:00 PM

Location

El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

Directors Present

Beatriz Chen, Bruce Takeguma, Darin Ryburn, Diane Wynne, Jonathan Wasser, Julie Kornack, Lisa Crosthwait, Scott Silverstein, Steven Kofahl

Directors Absent

None

Guests Present

Alan Darby, Daniel Chang, David Hussey, Janelle Ruley, Sei Hee Park

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting to order on Wednesday Aug 23, 2017 at 4:17 PM.

II. Training

A. Brown Act Training

Brown Act Training conducted.

B. Conflicts of Interest Laws

Training on Conflict of Interest Laws conducted.

C. Best Governance Practices

Training on Best Governance Practices conducted.

D. Public Records Act

Public Records Act training conducted.

E. Fiscal Control Policies and Best Practices for Public Charter Schools

Walter Wallace went over fiscal policies and procedures and best practices for public charter schools. Topics included:

1. Key responsibilities of the Board; and
2. The purpose and reason for fiscal policies and procedures.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

Daniel Chang

Darin Ryburn made a motion to adjourn the meeting.

Lisa Crosthwait seconded the motion.

The team **VOTED** unanimously to approve the motion.