APPROVED

El Camino Real Charter High School

Minutes

Special Meeting

Date and Time
Tuesday June 20, 2017 at 4:00 PM

Location
El Camino Real Charter High School, Library, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please see Danielle Perry in the school's main office, or contact her at (818) 595-7500 or d.perry@ecrchs.net. Some board meeting materials are also posted in the school's website (http://ecrchs.net/ecr-board/).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Daniel Chang, in person, by email at d.chang@ecrchs.net, or by calling (818) 595-7537.

Directors Present
Beatriz Chen, Bruce Takeguma, Darin Ryburn, Diane Wynne, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steven Kofahl

Directors Absent
None

Directors who left before the meeting adjourned
Steven Kofahl

Guests Present
Daniel Chang, Lisa Ring

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Tuesday Jun 20, 2017 at 4:10 PM.

C. Pledge of Allegiance

D. Public Comments

There were no public comments.

E. Notification of Board Meetings and Special Meetings

An issue arose at the last Special Meeting that some of the stakeholders were notified, including teachers. Ensure that there is consistency in the procedure, that email and robo-calls are made for each meeting. Also, notices of meetings should go into the general calendar, not just on the Board calendar. Also, it should be included in the newsletters. Process should be automated. Also, better organization on the Board webpage is needed, an easier calendar and archive system should be used. Chief Compliance Officer will undertake ensuring that notice is provided to all stakeholders of all Board meetings.

II. Governance

A. Announce Results of Teacher Representative Election

As previously announced, Lisa Crosthwait was elected as the Parent Representative. Steven Kofahl and Jonathan Wasser were elected as the Teacher Representatives.

B. Discuss and Possible Action on iPads for the Board

A prior Board authorized the issuance of iPads to Board members, to separate personal and Board emails and information. LAUSD wants to ensure that, if we are to issue new iPads, it has to be voted on and it has to be made clear that the iPads are not a gift, but are to be used only while a person serves on the Board. The Board agreed that data plans are not necessary.
Beatriz Chen made a motion to have needed iPads purchased and issued to those Board members who want one.
Diane Wynne seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Darin Ryburn	Aye
Julie Kornack	Aye
Diane Wynne	Aye
Scott Silverstein	Aye
Bruce Takeguma	Aye

Roll Call

Beatriz Chen	Aye
Steven Kofahl	Abstain
Jonathan Wasser	Aye

III. School Business

A. Discuss and Possible Action on LCAP Plan and Budget

Lisa Ring provided background on the LCAP. Identified that there are 3 major documents that are aligned and work together: Charter Petition; WASC - self-study and 6 year plan; and LCAP - 3 year plan that is updated and monitored annually. The LCAP has a specific budget to meet the needs of certain groups: low-income; EL TELs; minorities; homeless and foster youth. The first 31 pages of LCAP are last year's goals and plans. The remainder identify the four Goals for the 2017 through 2020 school years, each Goal with multiple action plans. The LCAP can be amended as needed. The Board noted that it would like to see some type of format that identifies that the funding is working, some type of chart or other representation that shows improvements in academic performance. The Board also questioned whether having a better counselor-to-student ratio would be beneficial. The Board requested that the matter be further discussed at a future Board meeting, including having counselors attend and talk about their experience and needs.
Steven Kofahl left.
Diane Wynne made a motion to adopt the LCAP as presented.,.
Beatriz Chen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Julie Kornack	Aye
Steven Kofahl	Absent
Beatriz Chen	Aye
Diane Wynne	Aye
Bruce Takeguma	Aye
Scott Silverstein	Aye
Jonathan Wasser	Aye
Darin Ryburn	Aye

B. Discuss and Possible Action on Closing the Achievement Gap and Budget

The figures represented are not segregated out from the budget, but identified the aggregate amount in the budget that would go towards closing the achievement gap. The Board asked that the actual amounts be identified, including segregated amounts showing what is actually spent that would go solely towards closing the achievement gap. Ms. Ring will adjust accordingly. Mr. Hussey noted that we want to create programs that are sustainable, not just to spend the money for the sake of spending money. Mr. Hussey is also meeting with two LAUSD Board members and ask if there is any best practices that we should be utilizing. No vote needed at this time.

IV. Closing Items

A. Adjourn Meeting

Darin Ryburn made a motion to adjourn the meeting.
Scott Silverstein seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jonathan Wasser	Aye
Beatriz Chen	Aye
Julie Kornack	Aye
Darin Ryburn	Aye
Diane Wynne	Aye
Steven Kofahl	Absent
Scott Silverstein	Aye
Bruce Takeguma	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:00 PM.

Respectfully Submitted,
Daniel Chang