APPROVED

El Camino Real Charter High School

Minutes

SPECIAL BOARD MEETING

Date and Time
Monday February 27, 2017 at 4:00 PM

Location
El Camino Real Charter High School, Anderson Hall, 5440 Valley Circle Boulevard, Woodland Hills, CA 91367

BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website (http://ecrchs.net/ecr-board/).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present
Beatriz Chen, Darin Ryburn, Diane Wynne, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steve Cohen

Directors Absent
Robert Weinberg, Steven Kofahl

Guests Present
Daniel Chang

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Monday Feb 27, 2017 at 4:07 PM.

C. Pledge of Allegiance

D. Public Comments

Anita Gruen, teacher and department chair of Business Technology Department, spoke on issue of purchasing equipment for SBAC. She teaches 280 students a day, and her computers are 8 years old. Wants the Board to consider the purchase of desktops that can be bundled with the purchase of all the new equipment, for her classroom use. Notes that her class has the oldest computers in the school, and that the whole school still uses Office 2010. The Board requested that Ms. Gruen write a letter to the Board, submitted directly to Fernando Delgado, for a budget for replacement.

II. Financial

A. DISCUSS AND VOTE ON PURCHASE OR LEASE OF TESTING EQUIPMENT FOR SBAC TESTING

Handout shows 2 options for each of the different types of items; Package A is for the 800 units needed immediately for SBAC testing; Package B is the 1:1 option, which does not have to be done right now, but is being presented for ongoing consideration. The last 2 pages show different financing options; FMV is for leased items - note that we can't etch leased items. Mr. Delgado recommended going with the Windows Notebook for the 800 Units now for the SBAC Testing. It was recommended that the discussion on the possibility of 1:1 units be tabled until the next meeting. Right now, the issue is for the SBAC Testing and the total for the recommended Windows Notebook is $284,985.
Board agreed that purchasing the equipment outright is more favorable than financing.
No need to hire anyone at this time. Issue of warranty coverage can be decided on by the Technology Department without Board approval.
Darin Ryburn made a motion to purchase 800 Windows PC's, with a total budget of $315,000, which will include all the units, plus carts, cables, white glove service, MS Intune, and etching.
Steve Cohen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robert Weinberg	Absent
Julie Kornack	Aye
Steven Kofahl	Absent
Steve Cohen	Aye
Diane Wynne	Aye
Beatriz Chen	Abstain
Jonathan Wasser	Abstain
Scott Silverstein	Aye

Roll Call

Darin Ryburn	Aye

B. DISCUSS AND VOTE ON REMOVING ENCUMBRANCE ON $5 MILLION IN FUNDS

Julie Kornack made a motion to remove the encumbrance on the $5M in funds.
Darin Ryburn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Beatriz Chen	Aye
Diane Wynne	Aye
Steve Cohen	Aye
Darin Ryburn	Aye
Julie Kornack	Aye
Scott Silverstein	Aye
Jonathan Wasser	Abstain
Steven Kofahl	Absent
Robert Weinberg	Absent

C. DISCUSS AND VOTE ON ADDING LISA RING AS CHECK SIGNER TO HANMI BANK ACCOUNTS

Julie Kornack made a motion to add Lisa Ring as an authorized signer on the Hanmi Bank accounts.
Beatriz Chen seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Governance

A. DISCUSS WASC VISIT TO SCHOOL AND POSSIBLY VOTE ON SCHEDULING WASC MEETING WITH BOARD

WASC Committee will be here Sunday, April 2nd. Board members are requested to come and meet the WASC Committee members, would also like the entire community to be involved. Ms. Chen, Mr. Silverstein, Mr. Wasser, and Ms. Kornack will try to come to the meeting.

B. DISCUSS AND VOTE ON TRANSITION PLAN RE STAFF RECRUITMENT AND FCMAT PLAN

FCMAT was voluntarily retained by ECRCHS to conduct an audit of its Fiscal Policies & Procedures. FCMAT only made its initial visit, but did not come again. CSD is slowing down the Material Revision because they believe ECRCHS is not in compliance with the MOU because of the issue with FCMAT. CSD is requesting a response by March 8th on how we are going to address the issue. Mr. Hussey has drafted Staff Recruitment (search for CBO) and FCMAT Plan to submit to CSD.
Beatriz Chen made a motion to approve the Staff Recruitment and FCMAT Plan.

Darin Ryburn seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Darin Ryburn	Aye
Beatriz Chen	Aye
Diane Wynne	Aye
Scott Silverstein	Aye
Julie Kornack	Aye
Jonathan Wasser	Abstain
Steven Kofahl	Absent
Steve Cohen	Aye
Robert Weinberg	Absent

IV. Closing Items

A. Adjourn Meeting

Darin Ryburn made a motion to adjourn the meeting.
Julie Kornack seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:25 PM.

Respectfully Submitted,
Daniel Chang