

APPROVED



# El Camino Real Charter High School

## Minutes

### Special Board Meeting

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#### Date and Time

Monday December 19, 2016 at 3:30 PM

#### Location

El Camino Real Charter High School, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

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#### SPECIAL BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or [do.bennett@ecrchs.net](mailto:do.bennett@ecrchs.net). Some board meeting materials are also posted in the school's website, (<http://ecrchs.net/ecr-board/>).

#### INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance ("ECRA") welcomes your participation at ECRA's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.

4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.

5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.*

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#### **Directors Present**

Beatriz Chen, Darin Ryburn, Dennis Thompson, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steve Cohen, Steven Kofahl

#### **Directors Absent**

Robert Weinberg

#### **Directors who left before the meeting adjourned**

Beatriz Chen, Julie Kornack

#### **Guests Present**

David Hussey, Janelle Ruley, Melanie Horton

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

**B. Call the Meeting to Order**

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Monday Dec 19, 2016 at 3:33 PM.

**C. Pledge of Allegiance**

**D. Public Comment on Non-Agenda Items**

There were no speakers with comments on non-agenda items.

**E. Public Comment on Agenda Items**

Three candidates for the Community Representative positions made comments.

**II. Governance**

**A. Discuss Board Committee's Recommendations for Community Representatives**

The Community Representative Nomination Committee recommended Beatriz Chen for the term expiring 6/30/18, and Sheila Williams for the term expiring 6/30/19.

**B. Vote to Install New Community Representative (Term Expires 6/30/18)**

Julie Kornack made a motion to vote to install Beatriz Chen as the new Community Representative (term expires 6/30/18).

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Robert Weinberg Absent

Julie Kornack Aye

Steve Cohen Aye

Scott Silverstein Aye

Jonathan Wasser Aye

Steven Kofahl Aye

Beatriz Chen left.

**C. Vote to Install New Community Representative (Term Expires 6/30/19)**

Scott Silverstein made a motion to vote to install Sheila Williams as the new Community Representative (term expires 6/30/19).

Steve Cohen seconded the motion.

The motion did not carry.

**Roll Call**

Steve Cohen Aye

Beatriz Chen Absent

Dennis Thompson No

**Roll Call**

Scott Silverstein Aye  
Jonathan Wasser Aye  
Steven Kofahl No  
Julie Kornack No  
Robert Weinberg Absent

Julie Kornack made a motion to install Darin Ryburn as the new Community Representative (term expires 6/30/19).

Dennis Thompson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Dennis Thompson Aye  
Scott Silverstein Aye  
Jonathan Wasser No  
Beatriz Chen Absent  
Julie Kornack Aye  
Steven Kofahl Aye  
Steve Cohen Aye

**III. MOU Compliance**

**A. Discuss and Vote On Leadership and Administration Staff Recruitment and Transition Plan**

Julie Kornack made a motion to approve the Leadership and Administration Staff Recruitment and Transition Plan.

Dennis Thompson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Dennis Thompson Aye  
Beatriz Chen Absent  
Robert Weinberg Absent  
Jonathan Wasser Aye  
Darin Ryburn Abstain  
Julie Kornack Aye  
Steven Kofahl Aye  
Steve Cohen Aye  
Scott Silverstein Aye

**IV. Other Business**

**A. Discuss and Vote on Salary Tables for CBO and CCO positions**

Scott Silverstein made a motion to approve the existing CBO salary table after removing the degree differentials for Master's degrees (other than MBA) and Certified Financial Planner certification; and approve a new salary table for the CCO position starting with a

salary of \$121,000 with annual increases of 1.98% (up to five years) and a \$10,000 degree differential for a Juris Doctor degree.

Steven Kofahl seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Scott Silverstein Aye  
Jonathan Wasser Aye  
Beatriz Chen Absent  
Steve Cohen Aye  
Dennis Thompson Aye  
Steven Kofahl Aye  
Robert Weinberg Absent  
Julie Kornack Absent  
Darin Ryburn Aye  
Julie Kornack left.

**V. Closing Items**

**A. Adjourn Meeting**

Darin Ryburn made a motion to adjourn the meeting.

Steve Cohen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Steve Cohen Aye  
Steven Kofahl Aye  
Jonathan Wasser Aye  
Robert Weinberg Absent  
Scott Silverstein Aye  
Beatriz Chen Absent  
Darin Ryburn Aye  
Julie Kornack Absent  
Dennis Thompson Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:59 PM.

Respectfully Submitted,  
Melanie Horton