APPROVED

El Camino Real Charter High School

Minutes

Special Board Meeting

Date and Time
Monday December 19, 2016 at 3:30 PM

Location
El Camino Real Charter High School, Library, 5440 Valley Circle Blvd, Woodland Hills, CA 91367

SPECIAL BOARD MEETING

For board meeting materials, please see Donna Bennett in the school's main office, or contact her at (818) 595-7500 or do.bennett@ecrchs.net. Some board meeting materials are also posted in the school's website, (http://ecrchs.net/ecr-board/).

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

El Camino Real Alliance (“ECRA”) welcomes your participation at ECRA’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of ECRA in public. Your participation assures us of continuing community interest in our charter school. To assist you in the ease of speaking/ participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-

agenda items will not exceed twenty-five (25) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to three (3) minutes before the item, and total time allocated to agenda items will not exceed six (6) minutes for a discussion item and nine (9) minutes per vote item.
4. When addressing the Board, speakers are requested to state their name and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 5440 Valley Circle Blvd., Woodland Hills, California, 91367.

Consent Agenda: All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Executive Director recommends approval of all consent agenda items.

In compliance with the Americans with Disabilities Act (ADA) and upon request, El Camino Real Alliance may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to Donna Bennett, office assistant, in person or by calling (818) 595-7500.

Directors Present
Beatriz Chen, Darin Ryburn, Dennis Thompson, Jonathan Wasser, Julie Kornack, Scott Silverstein, Steve Cohen, Steven Kofahl

Directors Absent
Robert Weinberg

Directors who left before the meeting adjourned
Beatriz Chen, Julie Kornack

Guests Present
David Hussey, Janelle Ruley, Melanie Horton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Jonathan Wasser called a meeting of the board of directors of El Camino Real Charter High School to order on Monday Dec 19, 2016 at 3:33 PM.

C. Pledge of Allegiance

D. Public Comment on Non-Agenda Items

There were no speakers with comments on non-agenda items.

E. Public Comment on Agenda Items

Three candidates for the Community Representative positions made comments.

II. Governance

A. Discuss Board Committee's Recommendations for Community Representatives

The Community Representative Nomination Committee recommended Beatriz Chen for the term expiring 6/30/18, and Sheila Williams for the term expiring 6/30/19.

B. Vote to Install New Community Representative (Term Expires 6/30/18)

Julie Kornack made a motion to vote to install Beatriz Chen as the new Community Representative (term expires 6/30/18).
Steve Cohen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Aye
Steve Cohen	Aye
Scott Silverstein	Aye
Jonathan Wasser	Aye
Julie Kornack	Aye
Robert Weinberg	Absent

Beatriz Chen left.

C. Vote to Install New Community Representative (Term Expires 6/30/19)

Scott Silverstein made a motion to vote to install Sheila Williams as the new Community Representative (term expires 6/30/19).
Steve Cohen seconded the motion.
The motion did not carry.

Roll Call

Julie Kornack	No
Robert Weinberg	Absent
Jonathan Wasser	Aye

Roll Call

Scott Silverstein	Aye
Beatriz Chen	Absent
Dennis Thompson	No
Steven Kofahl	No
Steve Cohen	Aye

Julie Kornack made a motion to install Darin Ryburn as the new Community Representative (term expires 6/30/19).
Dennis Thompson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jonathan Wasser	No
Scott Silverstein	Aye
Steve Cohen	Aye
Dennis Thompson	Aye
Steven Kofahl	Aye
Beatriz Chen	Absent
Julie Kornack	Aye

III. MOU Compliance

A. Discuss and Vote On Leadership and Administration Staff Recruitment and Transition Plan

Julie Kornack made a motion to approve the Leadership and Administration Staff Recruitment and Transition Plan.
Dennis Thompson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Jonathan Wasser	Aye
Dennis Thompson	Aye
Steven Kofahl	Aye
Steve Cohen	Aye
Robert Weinberg	Absent
Julie Kornack	Aye
Darin Ryburn	Abstain
Beatriz Chen	Absent
Scott Silverstein	Aye

IV. Other Business

A. Discuss and Vote on Salary Tables for CBO and CCO positions

Scott Silverstein made a motion to approve the existing CBO salary table after removing the degree differentials for Master's degrees (other than MBA) and Certified Financial Planner certification; and approve a new salary table for the CCO position starting with a

salary of $121,000 with annual increases of 1.98% (up to five years) and a $10,000 degree differential for a Juris Doctor degree.
Steven Kofahl seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Robert Weinberg	Absent
Scott Silverstein	Aye
Jonathan Wasser	Aye
Steven Kofahl	Aye
Steve Cohen	Aye
Julie Kornack	Absent
Beatriz Chen	Absent
Darin Ryburn	Aye
Dennis Thompson	Aye

Julie Kornack left.

V. Closing Items

A. Adjourn Meeting

Darin Ryburn made a motion to adjourn the meeting.
Steve Cohen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

Steven Kofahl	Aye
Steve Cohen	Aye
Dennis Thompson	Aye
Scott Silverstein	Aye
Beatriz Chen	Absent
Julie Kornack	Absent
Robert Weinberg	Absent
Jonathan Wasser	Aye
Darin Ryburn	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:59 PM.

Respectfully Submitted,
Melanie Horton