

## **Film Program Stipend Requirements**

### **Category A (At least 5 activities)**

- Production of at least 6 films a year, 6-20 min. in length
- Chaperone students at local, state, and regional film festivals
  - Includes handling film submissions, communication with film selection committees, furnishing requested materials to festival administrators (i.e. filmmakers' bios, photos, film summaries), travel to festivals, and managing festival logistics.

### **Category B (At least 3 different ongoing activities)**

- Technical Responsibilities
  - Researching, ordering, managing, and maintaining all camera, lighting, sound, and editing equipment
  - Maintaining equipment checkout and returns for all shoots
- Production of annual film showcase
- Fundraising activities
- Sponsor of Film Club
- Coordinating trips for students attending film festivals when teacher cannot be present
- Assisting other departments with filming needs

### **Category C (at least 3 activities)**

- Coordinating and supervising film shoots after school and on weekends
- Supervising editing sessions after school and on weekends
- Finding and securing shooting locations
- Recruiting actors and supervising casting sessions
- Organizing and facilitating afterschool technical workshops by industry professionals
- Hosting visiting educators
- Leading workshops for visiting educators