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## INVESTIGATIONS GROUP

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May 10, 2016

El Camino Real Charter High School - Board of Directors  
5440 Valley Circle Blvd.  
Woodland Hills, CA 91367  
(818) 595-7500 - Main

Esteemed Members of the Board,

This memorandum is to provide, as requested, a general services estimate by Oracle Investigations Group, Inc. (OIG) to conduct a detailed investigation into allegations of inappropriate expenditures by (an) El Camino Real Charter High School (ECRCHS) employee(s).

In speaking with ECRCHS's legal counsel regarding this pending investigation, it was noted that the investigation would require a review of credit card expenditures dating back to January 2014 for ECRCHS employee David Fehte and a random sampling of similar credit card expenditures of up to five (5) additional ECRCHS employees.

Although the specific scope of investigation has yet to be determined (which will ultimately influence the final direction and level of detail of the investigation), our agency estimates that this investigation will take approximately 80-90 hours of investigative time (including document review, on-site and/or phone interviews, investigative follow up and report writing time that will be centered around the specified scope of investigation to be determined once ECRCHS decides to utilize the services of OIG). Our current hourly rates are billed at \$195/Hour and report writing rates are outlined in detail in our agency's Investigative Service Retainer Agreement that has already been forwarded to ECRCHS Board Member Jon Wasser and ECRCHS Attorney Janelle Ruley.

Based on these estimates, OIG would recommend that ECRCHS budget approximately \$20,000 to conduct this detailed investigation. This estimated budget can expand or contract minimally or significantly as the scope of investigation and level of investigative detail required is increased or decreased. It is important to note that OIG will work to contain costs and work efficiently once the full scope of investigation is outlined in specific detail.



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We understand and appreciate that ECRCHS has investigative options in determining the best service provider to assist during this investigation. All of OIG’s investigators hold noteworthy credentials and have held successful careers as law enforcement professionals. As a detective for a local law enforcement agency, I have personally worked financial criminal investigations and have a strong working knowledge as to what elements constitute criminal financial activity versus allowable financial expenditures.

Of note: Our agency has worked with over one hundred (100) charter schools over the past six (6) years and has conducted numerous finance/expenditure related investigations during that same period. Our investigators have worked some very noteworthy and high profile financial investigations involving local education institutions over the past several years. Our ability to work efficiently and with fervent detail has led to strong working relationships with our client schools, their legal support service providers, charter authorizers and local district attorney offices when needed. OIG is confident we can provide the thorough and detailed investigative services ECRCHS needs.

We appreciate the opportunity to have the ECRCHS Board of Directors consider our proposal and we look forward to working with ECRCHS to resolve this matter.

Please do not hesitate to contact me with any additional questions.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'B Heider', with a stylized flourish at the end.

Brian Heider – President  
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