



Home of Academic, Athletic,
& Artistic Excellence

5440 Valley Circle Blvd.
Woodland Hills CA 91367

Executive Director: David Hussey
Board President: Brad Wright

Job Title:	VAPA Assistant
Department:	Visual Arts Performance Arts
Reports To:	Band Director and Administrative Director
Salary Scale:	Classified Salary Table
Work Calendar:	Part-Time
Location:	El Camino Real Charter High School
FLSA Status:	Non-Exempt

Job Duties, Responsibilities, Qualifications, and Requirements

Job Summary	Under the supervision of the high school Band Director, the VAPA assistant is responsible for the planning and instruction of the school’s marching band, percussion, and color guard/drill team students. Responsibilities will encompass both field, parade, and winter seasons.
Essential Duties and Responsibilities	<ul style="list-style-type: none"> • Engage students to practice, play and perform introduced materials. • Attend all rehearsals, sectionals, and performances, actively participating in assisting students in sectionals and whole group rehearsals. • Teach basics and fundamentals i.e. warm-ups, marching techniques and stick work. • Teach cadences for marching/playing at athletic, school and community events. • Choreograph and teach the routine for the winter percussion show, winter guard show and fall marching band show. • Work with the director during auditions and provide input into placement of students on instruments of the drumline, mallet percussion, wind instruments and color guard equipment. • Assist other sections with the memorization of music and or choreography. • Work with the drill writer to check the positioning of sections or the show. Assist in teaching drill for the show. • Choreograph individual sections. • Monitor and control student behavior according to established procedures. • Maintain inventories of supplies, materials, and equipment. • Adjust and maintain equipment and instruments ensuring timely availability for student use. • Other duties as assigned.



El Camino Real Charter High School

Tel: 818-595-7500 | Fax: 818-595-7501 | www.ecrchs.net



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<p>Education and/or Experience</p>	<ul style="list-style-type: none"> • High School Diploma • Strong background in marching band and Visual and Performing Arts. • Drum corps or university marching band experience preferred. • Experience in the various subgroups of the percussion section (e.g. snare, bass, tenors, mallets, etc.) • Previous experience with instructing/teaching percussion. • Experience working with high school aged students. • Maintain a high level of ethical behavior and exercise good judgment in making decisions. • Strong organizational and communication skills. <p>Ability to:</p> <ul style="list-style-type: none"> • Inspire students, building enthusiasm and love of the subject. • Tune/replace drumheads and do minor repairs on drumline equipment. • Work effectively with students, staff, parents, administrators, and community members. • Assist in the selection, training, and performances at designated events. • Interact with students of different ages and skill level in a positive and professional manner.
<p>Work Environment</p>	<p>The work environment characteristics described herein are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none"> • Must be available to attend meetings, program events and activities at various locations. • Be able to work outdoors and indoors, exposure to sun, heat, cold and inclement weather. • May be required to work a varied schedule depending on scheduled events. • Moderate to loud noise levels • Regular contact with teachers, parents, students, staff, and community members





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Physical Demands	<p>The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.</p> <ul style="list-style-type: none">• Must have hand and finger dexterity to operate various equipment.• Must have Visual and auditory acuity to maintain safety standards.• Must be able to sit and stand for sustained periods of time.
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