



**CALIFORNIA DEPARTMENT  
OF EDUCATION**

**TONY THURMOND**  
STATE SUPERINTENDENT OF  
PUBLIC INSTRUCTION

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April 10, 2024

David Hussey, Executive Director  
El Camino Real Charter High School  
5440 Valley Circle Boulevard  
Woodland Hills, CA 91367-5949

Dear Executive Director Hussey:

Subject: Request for Allowance of Attendance Due to Emergency Conditions  
(Fiscal Year 2023–24), Form J-13A

The California Department of Education has approved the request for one emergency day on August 21, 2023, at El Camino Real Charter High School. This school closure day may be used for determining the length of the school year for purposes of *California Code of Regulations*, Title 5, Section 11960, and for determining annual instructional minutes for purposes of California *Education Code* Section 47612.5.

This letter and copy of the original Form J-13A should be used to substantiate compliance with statutory instructional time requirements. A copy of this letter and Form J-13A have been emailed to all contact persons listed on the form. Information on how to report average daily attendance as a result of this approval is available in the Reporting Approvals section on the Form J-13A Frequently Asked Questions (FAQs) web page, located at <https://www.cde.ca.gov/fg/aa/pa/formj13afaq.asp>. Any additional questions not addressed in the FAQs should be emailed to [attendanceaccounting@cde.ca.gov](mailto:attendanceaccounting@cde.ca.gov).

Sincerely,

Dean Patterson, Administrator  
School Fiscal Services Division

DP:sd

cc: Debra Duardo, County Superintendent of Schools, Los Angeles County Office of  
Education