

EL CAMINO REAL CHARTER HIGH SCHOOL

2022-2023 BUDGET

CALENDAR

Proposed

DATE	TASK
1/20/2022	Introduce 2022-2023 Budget Process to Finance Committee
2/17/2022	Investment/Finance Committee Recommend 2022-2023 Budget to Board
2/24/2022	Board of Directors Review/Approve Budget Calendar & Packet
3/1/2022	Business Office Prepares Budget Packet for March 10th Distribution
3/10/2022	Instructional Leadership Team Meeting to Discuss Budget Process/Packet
3/11/2022	Departments meet to Create Budget requests for Textbooks/Instructional Materials
4/15/2022	Department Chair Submits Budget Packet to Department Administrator
4/22/2022	Department Administrator Reviews Budget Packet and makes recommendation to Administrator (ED/CBO)
5/19/2022	Budget Packet Recommendations presented to Finance Committee for Approval
5/26/2022	Budget Packets for Text Books and Instructional Material Approval
6/23/2022	Approved Budget Packets included in full 2022-2023 Budget to be Finalized/Approved